FACILITIES OPERATIONS

Recycling:

• UT Recycling audited bin uniformity in HSS to continue office outreach efforts. Feedback from the building was recorded and posters were updated.

• The subunit announced the RecycleMania Residence Hall winner. Clement Hall had, by far, the most educational outreach.

• UT Recycling partnered with the Office of Sustainability to put on the Earth Month Celebration. Environmental vendors, non-profits, and student organizations tabled and educated students, staff and faculty on their causes. UT Recycling also set up games for recyclympics - including human foosball and pop-a-shot.

• The group is finishing the “Sports Sustainability Makeover” contest application through Green Sports Alliance.

• UT Recycling toured the Fluorescent Gallery for the upcoming art show, this Friday from 6-10 PM. As of right now, 65 people have RSVP’d to the event with over 120 interested in attending. 10 UT artists will be showing art pieces/materials related to sustainability.

• UT Recycling has been researching environmental films to show for Earth Month. We are showing “Cowspiracy” on the 19th at 7PM.

• UT Recycling met with Goodwill & Housing to ensure that the move out drive will run smoothly.

• UT Recycling is prepping for the upcoming Orange & White game. Bin placement will begin on Thursday.

• UT Recycling launched the Zero Waste Bin Program in anticipation for the upcoming Facilities Services move. Brooke sent this out to all Facilities employees.

• UT Recycling has coordinated with the ‘Picnic on the Plaza’ event on April 22. It will be zero waste.

• UT Recycling has been working with UT Sustainability on the Earth Month Scavenger Hunt. It takes place this Thursday from 3-5P.

Material Totals for the week of April 4 - 10:

• Bottles/Cans: 7,180 pounds; 3.59 tons.
• Paper: 12,060 pounds; 6.03 tons.
• Cardboard: 18,900 pounds; 9.45 tons.
• Manure: 0 pounds; 0 tons.
• Compost: 9,600 pounds; 4.8 tons.
• Weekly Totals: 47,740 pounds; 23.87 tons.

Fiscal Year-to-Date 2016 Totals:

• Bottles/Cans: 402,220 pounds; 201.11 tons.
• Paper: 481,820 pounds; 240.97 tons.
• Cardboard: 650,650 pounds; 325.33 tons.
• Manure: 501,500 pounds; 250.75 tons.
• Compost: 464,565 pounds; 323.28 tons.
• Year-to-Date Totals: 2,500,755 pounds; 1,250.38 tons.

Lock & Key Services:

• Hesler Biology – change lock.
• New Facilities Services Building – loading cores.
• Student Health Clinic – repair locks.
• Haslam Business Building – repair locks.
• Dabney/Buehler Hall – repair Hardware.
• Hodges Library – repair hardware.
• University Housing – many recovers and repairs.

ZONE MAINTENANCE

STAR Team:

• Painting water damaged offices in Perkins Hall.
• Renovating room 109A in SERF.
• TANDEC hi-bay are renovation.
• Finishing out labs for researchers in JIAMS.
• Replaced widow glass at Nursing.
• Build platform at JIAMS.
• Inspecting Dunford Hall.
• Replaced doors at Brenda Lawson Center.
• Repaired ADA door at Perkins Hall.
• Measured for new mirrors at Brenda Lawson Complex.
• Repaired door and replaced glass at Brenda Lawson Complex.
Facilities Services Weekly

APRIL 18, 2016

ADMINISTRATION ● FACILITIES OPERATIONS ● ZONE MAINTENANCE ● ADMIN. & SUPPORT COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

Zone 1:
• Going to be checking are hallways replacing a lot of damaged ceiling tile from the weekend.
• The air conditioning has been brought online and we are pulling strainers and socks to get system cleaned out here at the start.
• We will be checking our roofs and exhaust fans since the weather is nice right now.
• And doing the work orders turned in at the end of the semester here when we seem to get a rush of them.

Zone 2:
Hodges Library:
• Installed 21 new paper towel dispensers, adjusted door closer on fifth floor at service elevator also installed new return air fan motor on p-4 A/H.
• Changed 2-t8 bulbs at fourth floor center stairwell #6, installed new sloan flush valve on urinal fourth floor also replaced three wet ceiling tiles in room 171 from leak at starbucks.
• Repaired leaking water fountain on ground floor at women's restroom, reattached brass floor receptacle plate at sixth floor administrative office.
• Removed part of wooden drop ceiling in order to reach water shut-off valves so we could remove faucet to install fiberglass back splash on mop sink, first floor at auditorium.
• Repaired leaking water fountain on fifth floor next to men's restroom, changed 11-t8 bulbs on third floor, changed 8-t8 bulbs on fourth floor also 9-t8 bulbs on fifth floor.
• Replaced hot and cold faucet stems and seats also installed new aerator on sink in room 171, replaced broken toilet seat first floor main women's restroom.
• Tightened up door handle at administration office, changed 2-t8 bulbs in room 329 conservation also replaced hot water stem on sink in men’s restroom second floor.
• Unstopped urinal at main men’s restroom on second floor, cleaned drywell in machine rooms south and west, general building maintenance.

SMC:
• Cleaned lower machine room. Pressure washed back dock, replaced toilet seats on third floor bathrooms.

Zone 7:
• In SERF our group assisted Lock & Key Services in recoreing lock on room 207D, we continued checking door mag locks, and worked on a noise in fume hood in Room 410.
• In Min Kao worked on lights in rooms 622 and 516. We worked on door knob assembly in room 539, and looked at damaged carpet on first and fourth floors.
• In Tickle we worked on removing a loose board on walk way across to Tickle from Perkins, and repaired roll up door in maintenance shop.
• Throughout zone we cleaned chiller houses, unstoped drains in chiller houses, and performed general building maintenance.

Zone 8:
• Our Team continues to convert our light fixtures to more efficient LED models.
• We are working on the exterior of our buildings. Cleaning around fixtures and outside equipment.
• Annual generator maintenance will begin this week. Changing filters and fluids.
• One call will be working on exterior lighting. They will be working in restrooms as well.
• We are happy to welcome Vernon Smith to our One Call team.

COMMUNICATIONS

Information Services:
• Install Fluke Software Update for Zone Maintenance.
• Troubleshoot Internet Explorer and Facilities Services Database.
• Install new computers from SCUP.
• Monitor Replacement.
• Investigate Printer Warranty at SAIC.
• Training Classes.
• Mobile Device Distribution begins.
• Setup New Computers.
• Telephone Line Inventory.
• Network Port Inventory.
• Life Safety Device identification in NetReg.
• Increase Webserver Hard Drive Space.
• Login Permissions to various computers.
Communications & Public Relations:

• Congratulations to Mike Tackett who was named March Employee of the month! Please help us to nominate our next employee of the month. Award nomination forms can be found at https://tiny.utk.edu/FSEOM.
• The Employee Satisfaction Survey results are being compiled into a report.
• The Facilitator was distributed last week.
• We have submitted three portfolios to the American School & University Educational Interiors Magazine – Henson Hall Renovation, Ken & Blaire Mossman Building, and New Residence Hall. The hard copies will be mailed out this week.
• The Facilities Fundamentals Spring Cleaning Essentials Workshop has been rescheduled for April 25. Gordon Nelson will host the workshop. More information can be found here.
• Planning Committees for TNAPPA 2017 are making progress. If you are on a TNAPPA committee and have any questions, please contact Brooke at 214-7662.
• If you are interested in attending this year’s Tri-APPA Conference in Nashville you can find more information on the APPA Web site here: http://appa.org/.
• Directors and supervisors must approve the attendance of all conference registrants. If you have any questions about the upcoming conference in July, please contact Brooke Krempa at 214-7662.
• We have hired a new student assistant. Ashley will start on April 25.
• We are working on a document that lists all the additional services our department performs. The final version will go out for review this week.
• A Building Representative Communication Survey will be distributed later this month.
• Web site updates are ongoing. If you see an error on our Web site, or would like to request changes to your page, please contact Brooke Krempa at bsteve14@utk.edu.
• Various releases have gone out through the office of Media and Marketing.
• We’ve been attending several different training classes during the last few weeks.
• Updates to the Campus Master Plan Web site have been made.

UTILITIES

Air Conditioning:

• Replacing chilled water coil in AHU#2 at Dabney-Buhler.
• Completed change-out of compressor for the central food freezer at Presidential Court.
• Repaired A/C unit serving the Landscaping Laboratory Building; performing repairs to A/C units at the Crop Genetics Laboratory.
• Performing repairs to the air compressor and air dryer at the Food safety Building.

Steam Plant:

• Worked on #4 boiler Maxon valve.
• Worked on calibration of O2 sensor on #2 and #3 boilers.
• Worked on water softener controls.
• Daily reports.
• Installed toe guards and hand rails on upper mezzanine.
• Started working on hand rails around the new fuel oil pumps.
• Repaired leak on water column.
• Cleaned up around Steam Plant.
• Mowed grass and trimmed around Steam Plant.

EHS SAFETY CORNER

April is the National Safety Council’s Distracted Driving Awareness Month.

The National Safety Council observes April as Distracted Driving Awareness Month to draw attention to this epidemic. Distracted driving is any activity that could divert a person’s attention away from the primary task of driving.

All distractions endanger driver, passenger, and bystander safety. In 2014, 3,179 people were killed, and 431,000 were injured in motor vehicle crashes involving distracted drivers.

Today it is easier than ever to become distracted behind the wheel. New technology allows us to make...
SAFETY CORNER CONTINUED:

phone calls, dictate texts or emails and update social media while driving - all actions that are proven to increase crash risk.

As a result, hundreds are killed every year because of distracted driving. NSC wants you to put safety first and Take Back Your Drive.

There are some resources available to learn more about distracted driving and prevent accidents. You can take the Focused Driver Challenge on the NSC web-site and pledge to drive cell free at nsc.org/dd-month.

You can pledge to your children or other loved ones that you will be an attentive driver. Share your pledge on social media if you’d like. In addition,

The National Safety Council is offering an online Defensive Driving Class at no charge from April 18 to April 24. From the following link, click on “new student registration” and then enter “distracted” as the access code. http://www.safetyserve.com/ddam/

FACILITIES VACANCIES

Landscape Aide I - Requisition ID - 16000000FY

Air Conditioning Spec I (Two Positions) - Requisition ID - 16000000EB

Temporary Assistant Carpenter (Carpenter Assistant II) - Requisition ID - 16000000DT

Part-time Temporary Custodian (Building Services Aide I) - Requisition ID - 16000000DU

Two Temporary Assistant Painters - Requisition ID - 16000000CR

Senior Steam Plant Mechanic - Requisition ID - 160000009G

Seasonal Work, Three Positions, Building Services Aide I - Requisition ID - 160000007Z

3rd Shift Custodian (Building Services Aide I) - Requisition ID - 1500000010E

2nd shift Custodian (Building Services Aide I) - Requisition ID - 15000000WO

Asst Bldg Srvs Foreman (Three Positions) - Requisition ID - 15000000139

Maintenance Specialist (Eight Positions) - Requisition ID - 15000000134

Welder II - Requisition ID - 15000000Q3

Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5

Painter I - Requisition ID - 14000000YW

FACILITIES SERVICES WEEKLY

APRIL 18, 2016

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HAVE A COMMENT OR CONCERN?

The Employee Comment Box is located next to Facilities Services Room 107.

We look forward to hearing from you!

FOLLOW US ON twitter @utfacserv
Cast Your Vote for Facilities Services

EMPLOYEE OF THE MONTH!

Congratulations to Mike Tackett who was named March Facilities Services Employee of the Month!

Thank you to everyone who submitted a nomination in March! We owe the success of this program to everyone who takes the time to submit a nomination for one of our many hard working employees.

Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month!

Nomination forms can be found on the Facilities Services Web site, fs.utk.edu, or by following this link: https://tiny.utk.edu/FSEOM.

Hard copies can be found with unit clerks and in Facilities room 203. These hard copies can be dropped off in the Employee Comment Box next to room 107 or in room 203.

All Facilities Services Employees are eligible for the Employee of the Month Award after one month of services with the department. We invite everyone to nominate an individual of their choice for the award.

For more information about the award program, please contact Brooke at 214-7662 or bsteve14@utk.edu.

2016 Award Recipients

January: Bethany Morris
February: Dean Wessels

2015 Employee of the Month Recipients

December: Elizabeth Thomas
November: Amy Miller
October: Brooke Krempa
September: Donnie Lowery
August: Jim Hastie

June: Tracy Ridings
May: Becky Saylor
April: Garrett Ferry
March: Rick Gometz
February: Ray Van Davis
January: Willie Battle