

ADMINISTRATION:

- Committees have been notified to begin searches for the Communications Coordinator, Sustainability Manager, Project Manager, Director of Design and Codes Inspector positions.
- Farewell to our student assistant, Emily Skarr. Best of luck in all you do and thanks for all your hard work!

Administrative Services:

- Processing many invoices, work orders and PD's.

Central Supply:

- Issuing out 'temporary' uniforms this week.
- Keeping shops properly supplied with materials so they can do their jobs.

FACILITIES OPERATIONS

Building Services:

- Currently interviewing for two 2nd shift foreman positions.
- Renovations in the Building Services/Grounds area are still ongoing, however Emily and Jeaneen have been moved out to the front entrance and their area is complete.
- Still working towards transitioning more buildings to in-house cleaning service beginning May 20, 2013.

Recycling:

- Expanding the compost site by 60% starting this week.
- Getting recyclables out of the football stadium from the Orange and White game.
- Setting out the move-in collection bins on Friday in the residence halls and collecting cleaning supplies and personal hygiene items that students are donating to KARM for the first time this year.
- As part of our new orientation program, recycling gave their first training session to new employees this week. This will be an ongoing part of training for new employees.

Building Finishes:

- Carpenter Shop: Concrete sidewalk patch work
- Paint/Sign Shop: Painting doors at Carrick and Andy Holt Apartments.
- Paint/Sign Shop: Changing room and building signs.
- Paint/Sign Shop: Painting new Construction area (old Plumbing Shop)

Landscaping Services:

- Assisting plumbers with water line at the Tickle Bldg.
- Beginning to plant summer seasonal flowers.
- Preparation and clean-up after Orange & White game and concert.

Lock & Key Services:

- Will be replacing worn out hardware on doors in G-10 parking garage.
- Also continued work pinning the new Music Building

Rapid Response Team:

- Moving freezer to Biosystems Engineering.
- Moving furniture for construction offices.
- Setting up for numerous events on campus: Hodges Library, Tyson House, Circle Park, Pres Courtyard, etc
- Taking furniture apart at Andy Holt Tower.
- Moving counter tops from Hesler to Dabney.

[Administration](#) [Facilities Operations](#) [Zone Maintenance](#) [Admin. & Support](#) [Comm. & Info Services](#) [Utilities](#) [Design & Construction](#)

ZONE MAINTENANCE:

- All Zone Maintenance areas are cleaning cooling towers, strainers, and condensing units getting ready for the warm weather plus our regular day to day tasks.

Star Team:

- Working on vibration analysis of pumps and motors on campus.

COMMUNICATIONS & INFORMATION SERVICES

Information Services:

- Archibus Implementation still ongoing.
- Upgraded network for Architecture and Design, Electric Shop Offices and Computer Lab.
- Collecting the 360 Performance Evaluations till the end of this week. Friday, April 26 at midnight is the deadline to turn in...you can do them online at <https://www.pp.utk.edu/survey/360> or by hard copy/paper form and put in the box in the downstairs hallway.

Training:

- Monday was our kick-off for the new Facilities Services orientation program.
- We welcome new employee, Charles Farley, to our team. He is the new Training Specialist.

Sustainability:

- The Office of Sustainability in collaboration with campus departments and student organizations hosted an educational energy series, Campus Earth Day, the Environmental Leadership Awards, and a Sustainability Careers workshop, all as a part of Earth Month!
- As Earth Month comes to a close we would like to thank the departments who helped make it all possible, with a special thank you to UT Recycling.

Communications:

- Reminding everyone to complete their 360 Performance Evaluations this week (deadline is Friday).

UTILITIES

Air Conditioning Services:

- Last week and this week we will be assisting Zone Maintenance with cooling towers.
- Worked an outage at Dougherty to repair valves on fan coil unit.
- Worked on air compressor at Andy Holt chiller house (have a new pump on order).
- Repaired compressor and Hoskins Library.
- Worked Orange & White game over the weekend.
- This week we will rod out chiller #3 at Reese Chiller Bldg.
- Repairing A/C unit at Environmental & Landscape Lab Bldg.
- Repairing Chiller at Massey Hall.

Electrical Services:

- Security Systems – Campus – Contractor Support
- Fire Alarm Systems – FA System minor repairs to various buildings on campus
- LV, Electrical support for outdoor events & athletic events.
- LV/HV: Generator repairs at Humanities Parking Garage.
- HV: Campus – Lighting University signs.
- HV: Contract support for Electrical Improvements-Pat Head Summit Street (15KV cable replacement)
- HV: Contract support UC construction, planning 15KV cable MH 16 to MH17

Steam Plant:

- Started maintenance on boilers, pumps, fans precipitator and other related equipment.
- Still producing approximately 2,450,906 lbs of steam per day.

Plumbing and Heating Services

- No Report

DESIGN AND CONSTRUCTION

Design:

- Working on Cumberland Avenue bookstore and restaurant project.
- Landscaping improvements, and emergency signage for sororities

Landscape Design:

- Construction administration of the Lake Loudoun streetscape project
- Preparing several agenda items for presentation at the next Campus Planning & Design Committee meeting
- Working with OIT on how to incorporate their equipment to develop Wi-Fi hot spots at key exterior locations
- Fraternity Park entrance wall design
- Began coordination for a new plaza project
- Conceptual work on pedestrian mall extensions

Construction/Coordination:

- Reorganization (construction shop)
- Stokely Management Center- fire alarm upgrade
- SERF- casework starting 5/2
- Min H. Kao- loading dock
- Dougherty Engineering- Room 499 and 110
- Jessie Harris- Renovation of office 230
- Temple Hall Phase II
- Replacing damaged lights for Neyland Stadium, Lindsey Nelson Stadium, Softball Field, Tom Black Track, Tennis Courts, Intramural Field
- Preparing for several summer classroom projects
- Andy Holt Tower- conference room/office renovation
- Dunford Hall- painting 2nd and 3rd floor hallways

*No act of kindness,
no matter how small,
is ever wasted.*
Aesop