**ARCHIBUS UPDATE:**

**REMINDER:** the “sandbox” testing and practicing environment is temporarily unavailable. We will notify you as soon as it is available for use.

**FACILITIES OPERATIONS**

**Building Finishes:**

**Sign Shop:**
- Working on various name plates.
- Made and applied decals for recycling.

**Paint Shop:**
- Working on common areas at Jane & David Bailey.
- Painted entrances for ADA projects at Austin Peay.
- Painted repair at Howard Baker Jr. BLDG.
- Repaired wall rm. 105 at A&A.

**Building Finishes:**
- Installed sheetrock at Claxton Education.
- Installed white boards at Stokley Management.
- Repaired base boards at Alumni Memorial.
- Installed sign at Cherokee Farms.
- Repaired wall at Food Safety.
- Replaced cove base at A&A.
- Repaired ceiling at Thompson Boling Arena.
- Replace door & frame at Holt Apt.
- Hung pictures at Andy Holt Tower.
- Worked on ceiling at 1817 Melrose.

**Recycling:**
Recycling totals for the week of August 18—22:
- Bottles/cans: 9,220 pounds.
- Paper: 15,000 pounds.
- Cardboard: 25,500 pounds.
- Compost: 8,240 pounds.

**Lock & Key Services:**
- McLeod Hall & Temple Hall: install cabinet locks.
- Baker Center: repair internal rods, interior door.
- Dairy farm, Walland: change lock on dormitory.

**ZONE MAINTENANCE**

**STAR Team:**
- Controls at SERF.
- Installing a flume at auxiliary services.
- Dougherty room 323 B & C.
- Greves and Physics elevators.
- Buehler rooms 202 & 214
- SERF room 522.
- Berry Hall.

**Zone Maintenance Zones:**

**Zone 4:**
- Hodges Library: changed broken and stained ceiling tiles.
- Greve Hall: replaced broken A/C units.
- Dunford Hall: replaced broken glass in windows.

**Zone 5:**
- Replacing and repairing all lights in the art gallery of Bailey.
- Cross-training Zone 5 employees.
- Attended laser level classes.
- Drained Bailey building to repair water leak in ceiling and refilled building to operation for next morning.
- Met with roofing contractors for Haslam roof area.
- Assisted in elevator entrapment in Haslam.
- Repaired handicap closure for entrance of college of nursing.
- Assisted students finding classes.
- Daily general maintenance.
Building a basic instructor course to be used to build our detached instructor group for Facilities Services University.

Please continue to use your Net ID and password to view paystubs and in preparation for Archibus.

If you have not already, please complete your Conflict of Interest form and return them to Arlene once they have been completely filled out and signed.

Setting up new workstations for Design and Building Services.

Helping where needed on first home game preparations.

We participated in last week’s Student Involvement Fair to promote Facilities Services resources.

Work has begun on the annual FPI survey.

The Landscape Services Video is complete.

This week we will mail out surveys to outside departments on campus.

We facilitated a media availability with WBIR last week.

Reformatting of the Facilities Services Department Emergency Response Plan continues.

Work on the Facilities Services Employee Handbook continues.

Reformatting and editing departmental policies.

Just a reminder - you can always nominate someone for employee of the month at fs.utk.edu!

Finished paper use inventory for the past week for Facilities Services: 9.5% of the 2,189,150 papers printed (history of printer life) were double sided, saving 230,436 pages of paper in total.

As Facilities Services changes over to Archibus, this number is expected to drop, reducing printed paper by up to 30% by this time next year.

For information on how to set up a double-sided print option for your printer, contact Preston Jacobsen at prestonj@utk.edu.

Air Conditioning Services:

Continue prepping stadium for first football game one (1) week away.

Completed work on indoor air quality complaints at the Glazer building in Oak Ridge.

Performed repairs on chiller at Jessie Harris building.

Performed repairs to A/C units at the Kappa Psi house.

Waiting on parts to replace the gear drive in the cooling tower at Rec Sports.

Placed new roof top unit in service at Earth and Planetary Sciences.

Produced 1,289,000 pounds of steam Monday and had 63,526 gallons of make-up water.

Started receiving coal Monday to build up stockpiles.

This will be the last heating season we burn coal!

Install storm drains at Pasqua Building parking lot.

Fix storm line in Administration garage.

Installing a new water line in Auxiliary Services.

Installed water fountain/bottle filler in Animal Science.

Install new steam line in Stadium.

Rework 2 leslie water heaters in stadium.

Replace Drains above bowling alley.

Fixed water line leak in stadium.

Replaced toilet in Equity and Diversity.

Cover and assist with move in.

Fabricate and install hand rail.

Replaced back flow at water station at Andy Holt Tower.

Fixed drain at Apartment Residents Hall.

Repair storm drain at Thompson Boling Arena.

Sustainability:

Utilities master plan.

Hill master plan.
Programming:
- The new Engineering Services building.
- The West Campus redevelopment.

Schematic Design:
- University Ave. buildings.
- Austin Peak handicap ramp.
- Baseball stadium press box.

Design Development:
- The new classroom/laboratory building planned for the Strong Hall site.

Construction Documents:
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites.
- The new Facilities Services Sutherland building (ER4).
- 13th and Cumberland lab building.

Construction Administration:
- The Henson Hall interior renovation.
- The new classroom/laboratory building planned for the Strong hall site.
- The bookstore and Aramark location at 17th and Cumberland.
- The new University Center (Phase 1).
- The new Facilities Services Sutherland building (ER1).
- The Fred Brown residence hall.
- The new TV studio in the Anderson Training Center.
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites.
- Volleyball Practice Facility.
- JIAMS Building.

Landscape Response Team:
- Supervising the Ayres Hall North Slope / West Connector project, coordinating irrigation, planting, and wall construction.
- Presented East Edge Campus Improvement Project
  - (Second Creek) Schematic Design to user group.
- Supervising the design of additional improvements to the Lake Loudoun Blvd. corridor, to include a green space and traffic signalization. Coordinating traffic signal swap.
- Supervising the new Strong Hall’s site development and tree protection.
- Updating the Campus Landscape Vision and Site Standards.
- Managing the Wayfinding Master Plan.
- Preparing bid documents for TREC landscape installation. Working with in-house Grounds crew to install landscape improvements at Thornton Athletic Center.

Codes Enforcement:
- Campus building fire protection systems testing.
- Various inspections and code consults.