

Administration Facilities Operations Zone Maintenance Admin. & Support Comm. & Info Services Utilities Design Construction

ADMINISTRATION

Administration:

- Amanda is now taking care of uniforms (processing, ordering, data entry, problem resolution, etc.)
- Processing of Payroll and Personnel items.
- Paying invoices.
- Contract extensions and rebids.
- Processing weekly transfer vouchers.

FACILITIES OPERATIONS

Building Finishes/ Sign Shop:

- Sign shop: Making signs for Arena, Taylor Law, banners, and other work orders.
- Paint shop: Painting Stud. Serv. and Comm. Building and other work orders.
- Carpenter Shop: Repairing floor at Pres. Ct. restroom, repairing doors at Frat. Row, patching block at Carrick Hall, and other work orders.

Building Services:

- 80 students braved the cold on Sunday to assist with the cleanup of Neyland Stadium.
- We will be concentrating on project work from December 16 to January 6th so if you have a special request please submit it early!

Recycling:

- November Recycling Numbers: Bottles/Cans/Plastic – 16.64 tons, Mixed Paper/Newspaper – 27.47 tons, Cardboard – 29.6 tons, Compost – 12+tons, Pallets – 15.6 tons
- There was a total of 3,710 pounds of food donated to 2nd Harvest Food Bank from the football stadium this football season.
- 2nd Harvest picked up all of the donations from the walk-in freezer at the stadium and distributed the food to their partners in the community who feed those in need.
- Big thanks to everyone who helped not only reduce waste from the stadium, but put it to a great use in feeding hungry people in our community!

Landscape Services:

- Pre & Post treatment of campus bridges and elevated spaces (AM hours on 11/27).
- Leaf removal continued.
- TREC – Assist with steam line repair.
- Irrigation systems – Winterization continued.

ZONE MAINTENANCE

Star Team:

- Buehler 204 labs.
- Morgan hall room 201.
- Scoping reports for Conference Center.
- Investigating the installation of a research flume to be installed at auxiliary services.

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Rapid Response:

- Doing two events in Black Cultural Center.
- Moving hand rails from Gibbs to SMC.
- Hanging banners at Pedestrian Mall.
- Taking furniture apart at Greve Hall.
- Moving Office from Austin Peay to New Clinic in Conference Center.
- Event in courtyard at Presidential Court.
- Event at Music Center.
- Move furniture off the 6 floor for an event.

COMMUNICATIONS & INFORMATION SERVICES

Information Services:

- Serving on several Employee Hiring Committees.
- Assisting Police Department with cameras while their tech guy is out sick.

Training:

- Diversity and Professionalism in the Workplace Training for all supervisors in Facilities Services. The training times and place are listed below:
 - Thursday December 5th, 9am -12 noon TREC RM228
 - Thursday December 5th, 2pm – 5pm Conference RM108 Construction Building
 - Friday December 6th, 7am – 10am TREC RM228

Communications:

- We are working toward the completion of the APPA Facilities Performance Indicators Survey.
- Working toward the creation of three new employee programs to be launched in 2014.
- Planning continues for the 2013 Facilities Services Holiday Party.
- Follow us on Twitter @utkfacserv and like UT Facilities Services on Facebook.

UTILITIES

Air Conditioning Services:

- Prepare campus for thanksgiving shut-down.
- Review and inspect A/C equipment at Allan Jones Aquatic Center in preparation for the swim meet the week of 12-2.
- Perform punch-list inspection on fan coil replacement project at McClung Tower.
- Begin design on cooling tower change-out at Clement Hall.

Steam Plant:

- We produced 3,725,740 pounds of steam yesterday.
- Make-up water was 84,780 gallons 18.98%.
- Gave a tour for some engineering students and their instructor yesterday afternoon.
- We will have people working 24/7 during the holidays to provide steam to campus for heat and other uses.

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Plumbing Services:

- Repair leaks in Dabney.
- Repair leak in South Carrick.
- Repair leak in Delta Zeta.
- Re-pipe drain in Stadium.
- Repair leak in Andy Holt.
- Repair sink in Vol Hall.
- Run water supply line in Fleming Recycle area.
- Set fixtures in rest room at Fleming Recycle.
- Winterize irrigation at Regal Soccer Stadium.
- Cap old lines in Vet school.
- Repair steam condensate line leak on main.
- Repair steam line in Vet School.
- Repair steam valve.
- Repair steam condensate line leak on main in front of TREC.
- Prep metal for sign shop.
- Make new Ballords for Thomson Boling Arena Ramps.
- Make and install handrail.

CONSTRUCTION

Construction:

- Completed Projects:
- Conference Center- Renovations for the Psychology Clinic.
- Student Services Building- Lower cashier counters to desk height.
- 1817 Melrose Avenue- Install motion sensor lights on back of building.
- Brehm Animal Science- Replace interior evaporator coil in walk-in cooler.
- CRC Bioenergy Science- Addition of an airline and connector from building air system in lab 206.
- Ferris Hall- Replace floor tile in room 336.
- Hodges Library- Install additional lighting in room 299A.
- Alumni Memorial- Replace awning.
- Dougherty Engineering- Install two fire rated door for rooms 419 and 434.
- Volunteer Hall- change an outlet from 3 phase to single phase.
- Jessie Harris- install outlet for digital signage outside of room 115.
- Carolyn Brown- install new 30amp outlet for new popcorn machine.
- Dougherty Engineering- New carpet and paint in room 431.
- Brehm Animal Science- Install 208 volt 20 amp outlet in room 156.
- Facilities Services Reorg. Renovations- New office spaces, new Construction shop, relocate plumbing, and paint several offices.
- Tickle Engineering- Install conduit from cable tray in hallway for two drops in room 205.
- Roofs that have been completed at this time:
- Presidential Court roof and roof over bakery.
- Kingston Pike Building.
- Business Incubator.
- Clement Hall.
- Alpha Gamma Rho Fraternity.
- Delta Tau Delta Fraternity.
- Sigma Alpha Epsilon Fraternity.

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Construction (continued):

- Dunford Hall.
- Sigma Phi Epsilon Fraternity.
- East Skybox & Press box.
- Frank McClung Museum.
- Morrill Hall.
- Student Recreational and Fitness.
- 1643 Cumberland.
- Henson Hall.

FACILITIES SERVICES VACANCIES AS OF 12-2-13

Position Advertised:

Position #:

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Position #:

Line Installer I
Heavy Equipment Operator
Service Aide I
Exterminator II

20010666
20009861
(3 Positions)
20024332

Line Installer I
Electrician I
Heavy Equipment Mechanic
Lawn Aide I

50034662
20013041
20012775
20022933