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*Remember to power down and unplug for the holidays*

## **FACILITIES OPERATIONS**

- **Administration**

**Presenting Annual Review of Facilities Services**

- **Building Services**

Recycle: Results are in for the game day challenge completion, and UT placed 1<sup>st</sup> in SEC in Diversion rate category, 1<sup>st</sup> in Organics Recycling category, 1<sup>st</sup> in Greenhouse Gas Reduction category, and 2<sup>nd</sup> in Recycling Per Capita category. UT placed 3<sup>rd</sup> in SEC

Building Finishes: Building Finishes have been and continue to work at Gibbs Hall and forming and pouring concrete pads at Fraternity Park. Our Paint crews are working at Morrill Café, Henson and Hoskins. Our Sign Shop is making and installing Emergency Evacuation Signs along with numerous building signs and room sign to go with the moves that are in progress.

- **Landscape Services**

Begin excavation for concrete bench pads and continue tree trimming at Fraternity Park. Dead Tree Removal, Final Gross Mowing of the Year, remove hazardous timber wall between Shelbourne Towers and Carrick Hall, Bush hog behind Flemming Warehouse. Repair all railroad tie steps throughout campus.

- **Lock & Key Services**

Lock & Key will be finishing up the rekeying of Architecture and moving on to desk & cabinet lock job they are requesting. Will be working with the campus community to make sure their area is secure for the Holiday. Everyone have a Merry Christmas & be safe!

- **RRT**

Hired Brickey Hearon from grounds. Moving for telethon.

## **ZONE MAINTENANCE**

- **Zones 1-7**

Zone 2 - Removing usable equipment from Strong Hall to disperse where needed. Cleaning & painting machine rooms at Conference Center.

Zone 3 - Finished installing new heater in motor pool shop. Securing Shelbourne Tower lower windows and access areas.

Zone 7 - General maintenance activities. Working on hot water delivery in Ferris Hall

- **Zones 8-15**

Finishing cooling tower cleaning. Testing new LED outdoor lights. Doing air filter flow and energy recovery test at Plant Biotech.

- **STAR**

Starting a renovation of 301 Morgan Hall. During break work will continue on SERF 409/411

*Administration Facilities Operations Zone Maintenance Admin & Support Comm & Info Services Utilities Design & Construction*

## **ADMINISTRATIVE & SUPPORT SERVICES**

- **Administrative Services**  
Keeping those paychecks coming
- **Facilities Stores**  
Stocking and supplying

## **COMMUNICATIONS & INFORMATION SERVICES**

- **Information Services**  
Making final changes to the account structure with the new rate changes
- **Communications / Sustainability**  
Facilities Weekly/ Survey

## **UTILITIES**

- **Air Conditioning Services**  
Repairing Chillers
- **Electrical Services**  
Preparing for last switch for Laurel Substation, working special events. Getting the University Center online
- **Plumbing & Heating Services**  
Preparing new shop for move and cleaning up the old. Had two leaks in steam valves that were shut down and fixed. Typical work orders received and repaired. Work on the Hill behind Strong Hall. Preparing for break work.
- **Steam Plant**  
Keeping campus cozy

## **DESIGN & CONSTRUCTION**

- **Design Projects**  
Ongoing designs

KUDOS: Morrill – folks from Plumbing, Electric, A/C and ZM worked very well in getting the situation stabilized Friday night. Plumbing, A/C, and ZM worked Saturday to get the heating water system repaired and restarted. Bob came in and got an abatement situation taken care of.

Brenda Lawson – folks from Electric Shop were on scene quickly to stop water flow, folks from Sandy's group were on top of things for immediate cleanup response.

Thank you for all of your hard work!!

Happy Holidays!!!! Thank you for all those working to keep Facilities Running.