**FACILITIES OPERATIONS**

**Administration:**
ERC meetings—please see last page for approved schedule, Kudos, Disability Services Meeting, Emergency Preparedness, keeping utility bills paid

**Building Services:**
Creating new methods of communication, T-cleaning has added 20 buildings and added 50 new positions since its start, **Hosting a Job Fair at 1610 University Avenue, Feb 13th from 1-4:30,** interviews continue

**Recycle:**
The RecycleMania Tournament begins this week and runs through March 29th! Please make an extra effort to recycle all paper, cardboard, and bottles/cans. We will hold the Paper Purge Party for faculty/staff the week of spring break. Our goal is to beat Florida!

**Building Finishes:**
Sign shop: Parking Service signs, Disability Service, Work orders
Paint Shop: Finishing up Walters, Moving to Dabney Buehler, Work Orders
Carpenter Shop: Installing benches, Gibbs, SERF, Work orders

**Landscape Services**
Thanks to cooperative efforts from Carpentry Shop, benches were installed and assembled in Fraternity Park, training for those with pesticide background through UT Ag extension, tree/shrub/plant replanting, cutting back and cleaning in preparation for spring, mulching, leaf removal from gutters, upgrading irrigation control panels, walk-through of landscape irrigation system on Cherokee farms with site contractor, and repaired 3 trash compactors late Friday

**Lock & Key Services**
Key Shop will be keying the Phi Mu Sorority and second floor Old Student Health for College of Nursing also working on updating some old hardware at Clarence Brown Auditorium.

**RRT**
McCord to Brehm, Food Safety to Food Science, 2nd floor vet school to storage, moving furniture in SMC.

**ZONE MAINTENANCE**
Zone 2 – Sealing air leaks around Law College – Working on VAV units at Conference Center
Zone 3 – In final stages of pool filter and supply line repairs at Aquatic center – Making numerous repairs at Fraternity Houses
Zone 7 - Temporary repairs of roof leaks – Duct cleaning at Dougherty - Door repairs at SERF
Zone 8 – Getting systems adjusted at new Animal Science complex – Working on Chillers and cooling towers at JARTU

**STAR**
Building Scoping-find energy deficiencies starting with Plant Biotech and Hodges.
**COMMUNICATIONS & INFORMATION SERVICES**

*Information Services:* Training for website development, continuing to install computers

*Communications:*
*Your suggestions and opinions are valued. Please make sure to leave comments in the suggestion box by room 107*

**UTILITIES**

*Air Conditioning Services*
Assisting with zone maintenance training, awaiting parts for your chiller at SERF, finishing up annual fume hood report and chemical inventory

*Electrical Services*
* North Carrick power outage – Busway Failure. Major electrical work. 50 year old electrical busway had an arcing fault. UT electrical shop custom made “busway” parts and electrical switchboard parts to restore power.(HV crew, LV crew, Fire Alarm Crew)*
* UT HV crew provided electrical support for contract “Electrical Distribution System Improvement – Phase II - Pat Head Summit Street (15KV cable replacement)*
* Fire Alarm Systems – Yearly Testing of various buildings on Campus – Residence Hall and Fraternities*
* Campus Lighting Monthly Survey – Inspection/record of outdoor Street Lighting on campus.*
* Old Student Health building power outage to connect new service switchboard.

*Plumbing & Heating Services*
Testing new Equipment for new Nursing and setting up residence in their new shop.

**Steam Plant**
Steam load is very high due to lower temps. We topped out at 196000 pounds per hour this morning and We will produce over 4 million pounds of steam today. Special thanks to all steam plant employees who work hard to keep campus warm.

**DESIGN AND CONSTRUCTION**

*Design*
1643 Cumberland Avenue
A&A McCarty Auditorium 109 renovation
Conference Center Psychology Clinic
Hodges Library Lobby Renovations floor 3-6
McCord Hall suite 201
Old Student Health Phase II

*Construction*
Bid meeting for re-capped roofs, International House painting and recarpeting, planetarium, beginning summer projects, Cumberland Ave. and Classrooms in design process, Nursing 207 (will finish next month), wrapping up Phase I of Old Student Health with Nursing Stations, Finished Painting and recarpeting 18 rooms in Dougherty

*“There is no limit to what can be accomplished when no one cares who gets the credit”*
In other News: Student Health Services on Volunteer will now be filling prescriptions of UT employees [link](http://www.utk.edu/tntoday/2013/02/01/student-health-center-pharmacy-hold-open-house-tuesday/?utm_source=tntoday&utm_medium=email&utm_campaign=2013-02-05)

### Facilities Services Employee Representatives

**Meeting Schedule for 2013**

Conference Room 110

<table>
<thead>
<tr>
<th>Month</th>
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<th>Time</th>
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<tbody>
<tr>
<td>February</td>
<td>Wednesday, 20th</td>
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<tr>
<td>March</td>
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<td>April</td>
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<tr>
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<td>December</td>
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