Facilities Services Weekly

February 26, 2018

ADMINISTRATION

Special Projects:

• Thank you to everyone who purchased Valentine’s Day flower to benefit the Facilities Services Student Assistant Scholarship Fund! The support of this scholarship from within our department has been amazing! Find more information about the new scholarship at tiny.utk.edu/FacilitiesFunds.

FACILITIES OPERATIONS

Lock & Key Services:

• Tickle Engineering Building – repair locks.
• JIAMS – change locks on generator doors.
• Mossman – setting up cores/keying.
• Art & Architecture – keypad not working on combination lock.
• 11th Street Garage – rekey all rollup doors.
• Veterinary School – replace electric mortise lock.
• Stokely Dining – repair lock.
• University Housing – many recores and repairs.

UT Recycling:

Recycling Totals for February 18 through 24:

• Bottles/Cans: 7,360 pounds.
• Paper: 8,400 pounds.
• Cardboard: 16,800 pounds.
• Glass: 2,220 pounds.
• Manure: 12,000 pounds.
• Compost: 21,280.3 pounds.
• Weekly Totals: 68,063.3 pounds; 34.03 tons; 0 pallets.

Recycling Totals for Fiscal Year 2018:

• Bottles/Cans: 281,010 pounds; 140.51 tons.
• Paper: 314,480 pounds; 157.24 tons.

• Cardboard: 516,5450 pounds; 258.23 tons.
• Glass: 108,180 pounds; 54.09 tons.
• Manure: 518,700 pounds; 259.35 tons.
• Compost: 532,980 pounds; 266.49 tons.
• Fiscal Year Totals: 2,271,800 pounds; 1,135.90 tons; 3,918 pallets.

ZONE MAINTENANCE

Zone 2:

Jessie Harris:

• Repaired lights.
• Unstopped drain in teaching kitchen.
• Updating lights to LEDs.
• Replaced window air conditioning unit.
• Hauled away old ballast and lights to recycle.
• Installed ice maker in lab.

White Avenue Daycare:

• Repaired safety gate at the top of stairs.
• Repaired lights.
• Repaired shelving in office.

SMC:

• Light repair on various floors.
• Addressed ceiling leak in room 225.
• General maintenance.

Haslam Business:

• Assisted Plumbing & Heating Services in family bathroom on fourth floor.
• Supplied lighting on fourth floor team rooms 414 and 415.

Campaign runs February 5 - March 2.
See the last page of this newsletter for more information about the campaign, our department team leads & available funds.
ZONE 2 CONTINUED:

- Installed four magnet door stops in dean suite.
- Assisted in refueling generators.
- General maintenance.

Strong Hall:
- Greased all pumps and fans.
- General maintenance.

Zone 3:
- Will make tile repairs in the Lake Avenue Daycare.
- Our team will work on preventive maintenance in our buildings checking belts and changing filters.
- At Middlebrook Pike we will change control actuators.

Zone 7:

SERF:
- Installed ex fan #155 on roof of cooling tower.
- Cleaned up machine rooms.
- Installed water line in room 316 for incubator.
- Changed belts on RAF 5 and RAF 6.
- Assisted electricians with installation of drives for AHU 1 and RAF 1.
- Assisted Plumbing & Heating Services with a leak in an acid waste drain leaking in a chase outside room 336.

Min Kao:
- Cleaned generator pit.
- Replaced lights as needed throughout building.

Tickle Engineering Building:
- Replaced lights as needed throughout building.
- Adjusted water temperatures to eyewash in room 103.
- Replaced belts on EF 22 and EF9.

Dougherty Engineering:
- Replaced wall packs on back dock/loading area.
- Performed quarterly inspection of filters and equipment (replacing as needed).
- Completed equipment list.

Perkins Hall:
- Replaced window air conditioning unit in room 207.
- Repaired air conditioning in room S009.

Ferris Hall:
- Assisted Lock & Key Services with lock installation in room 217.
- Handled air conditioning issues throughout building.

Zone 8:
- Our team will work on preventive maintenance. We will check belts and change filters.
- At the Radiological Storage Building we will make repairs to the block work to prevent leaks from the rain.
- At Morgan Hall we will continue with our LED lighting upgrades.
- One Call will respond to calls and assist with clean up on the garage lighting projects.

Zone 9:
- Rebuilt Leslie at Claxton.
- Chemical inventory.
- Taking pictures of all equipment and information tags.
- Rearranging furniture on seventh floor of Andy Holt Tower.
- Emptying multiple evaporation pans in P2 Andy Holt Tower.
- Replacing rusted out drip pans for ceiling leaks on P2 Andy Holt Tower.
- Replaced electric motor and shaft for air handler in room 115 at Student Services.
- Working on getting the copper contamination out of HPER pool.
- Changing filters at Bailey Education.
- Opening doors at Clarence Brown Theatre for contractors.
- Opening doors at Humanities for student.
- Opening doors at Music for students.
- Keeping leaves blown off at Andy Holt Tower cross

ZONE 9 CONTINUED ON PAGE 3
ZONE 9 CONTINUED:

- Walk daily.
- Communications dusting off return vents.
- Answering calls.
- Turning off heat to the two pipe systems.
- NP1 leaks in the roof at Clarence Brown Theatre.

Zone 11:

- Checked for needed repairs at Lindsey Nelson Stadium.
- Made needed repairs at Lindsey Nelson Stadium.
- Prepared for UNC game at Lindsey Nelson Stadium.
- Checked and adjusted chemicals in the pools at the Footballs Complex.
- At Allan Jones Aquatic Center checked and adjusted chemicals in the pools.
- Prepared for a swim meet at Allan Jones Aquatic Center.
- Continued to prepare for Orange & White Game at Neyland Stadium.
- General maintenance throughout zone.

COMMUNICATIONS

Training:

Training News:

- SRAPPA Application Deadline for Scholarships is Wednesday, February 28. Scholarships cover registration fees to attend APPA’s Institute for Facilities Management or APPA’s Leadership Academy and up to $1000 for travel related expenses. Visit http://srappa.org/scholarships/ for more information and to complete the application.
- Early Bird Registration for the TNAPPA Conference closes Wednesday, February 28.
- The first cohort for the Pellissippi Training program kicks off 3/1.

Upcoming Training:

- Supervisor Bootcamp for Building Services Supervisors and Assistant Foremen is Monday, February 26 – Friday, March 2.
- Landscape Academy 302 on Wednesday, February 28 @ 10:00 and 1:00 in the old Construction Conference Room 108
- APPA Supervisor’s Toolkit is Monday, March 12 – Friday, March 16.

Communications & Public Relations:

- Please see the last page of this newsletter for more information about the Big Orange Family Campaign. If you have any questions about the campaign or your team lead, please contact Brooke Krempa at krempa@utk.edu.
- Work continues on the Facilities Services Student Scholarship Fund Golf Tournament.
- We are updating the Building Representative list.
- We are collaborating with SLAM to create a Strong Hall promotional video.
- Educational Interiors applications have been submitted. We will enter three projects to the magazine.
- We are working with UT Alumni to increase our social media presence.
- Updates are being made to the TNAPPA website. The registration pages should be up and running this week for the conference to be held at UTC in May.
- Our department will participate in Torchbearer Tuesday in April. Brooke is seeking volunteers from each unit to participate in the event. Look for more information soon.
- We will participate in construction walkthroughs this week and next week. Look for updated pictures on our social media pages.
- An update to the Winter Projects Catalog will be completed.
- Safety Walk web pages will be created.
- We will meet with the Facilities Services Support department for the University of Texas at Austin next week to discuss our social media tools and strategies.
- We are assisting UT Chattanooga with their plans for next year’s TNAPPA Conference held at the UTC campus. More details will be available soon.
- We are working to update the Facilities Services Emergency Response Plan.
- We are working on several releases for different units throughout the department.

COMMUNICATIONS & PR ON PAGE 4
Communications & PR Continued:

- If you have any items, including department thank you notes, that you would like included in the next Facilitator please contact Brooke at krempa@utk.edu.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- We have been updating staff photos. If you would like your photo updated, please email Brooke Krempa at krempa@utk.edu.
- Old Cone Zone signs are being removed.
- Cone Zone signs are being created and updated.
- We will hire a new student assistant for the subunit in the coming weeks.
- We will begin to update the Facilities Services staff directory this month. Brooke will email everyone on the directory to confirm contact information and title.
- We will work with Training to plan a week long APPA Toolkit in March. The dates have been set and we will begin the planning process in the coming weeks. Look for more information soon.
- Updating organizational charts for all department units and subunits.
- A portion of the Facilities Services Scholarship Fund committee will meet this week to discuss our upcoming scholarship golf tournament. Check you emails soon for more details about the event.
- We are working to launch new social media content. Thank you to everyone who has helped us with photos so far.
- We will frame awards our Facilities Services Complex building received.
- A new employee suggestion box will be installed in the Facilities Services Complex. More details coming soon.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Utilities Services:

Air Conditioning Services:
- Hess Hall: Installed new purge valve in ice machine.
- Presidential Court: Installed new ice machine head.
- Publications: Repaired control wiring causing system not to cool.
- JIAMS: Repaired leaks on both vacuum system and compressed air systems.
- Goodfriend Tennis: Repaired LG VRF system serving elevator lobbies.
- Hodges Library: Repaired coil leak for air handler #1.
- Checked pump serving the water source heat pumps at the Middlebrook Building
- Completed repairs to VRF unit serving the IT rooms at Min Kao Building.
- Began swapping 2-pipe dormitories from heat to cooling.
- Replaced motor on secondary chilled water pump at the Kingston Pike Building.
- Performed repairs to ice machine in the Student Union.
- Performed repairs to VFD in SERF Penthouse.

Steam Plant:
- Maintenance I process of rebuilding blowdown valves.
- Replaced blowdown valves on #1 boiler.
- Worked on BMS for the duct burner on #4 boiler.
- Continue to change to new LED lighting.

Construction Services

Campus Projects:
- Admin Parking Garage: replace expansion joint.
- Alumni Memorial Building: Add tunnel ventilation; Add door control hardware in room 210 and Auditorium.
- Anderson Training Center: Additional card readers.
- Andy Holt Tower: Polish concrete floors on P2 level; Signage on P2, 7, and 8.
- Bailey Education Complex: Make three offices in room 502.
- Baker Center: New flooring for third floor patio.
- Biosystems Engineering Labs: 480 volt power to equipment in room 163; Install power poles for data in room 278.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; Sidewalk and ADA work; Outside lighting improvements; Window replacements
CONSTRUCTION SERVICES CONTINUED:

Hoskins, Jessie Harris, Ferris Hall, and Perkins Hall; Eyewash replacements in several labs.

- Classrooms: Summer classroom renovations (18), Update Technology (7), Carpet replacements (3), Cloud Ceilings (2).
- College of Nursing: Paint rooms 244, 301A, 309, 367; Shelving in room 207.
- Communications: Paint room 440; Move display case and paint.
- Concord Campus: Move from Fleming warehouse; Demo and construction.
- Conference Center Building: Build-back to basement; Paint rooms 212 and 239.
- Dunford Hall: New blinds for six rooms on the fourth floor.
- Early Learning Center: Add mag lock to back door, main lobby; Blue light room 205; Power for workstation room 205.
- Engineering Sciences Building: Renovate for Nuclear Engineering.
- 11th Street Garage: Remove 2 UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices; Changes to rooms 107, 110 and 111 for new occupants; Install bollards; Install two car chargers.
- Food Safety: New flooring in room 200.
- Food Science: Add door between rooms 113 and 114.
- Golf Facility Building: Automatic gate for entrance; Move storage building; Pad for fuel tanks.
- Haslam Business Building: Add Store front framing and doors in three areas on fifth floor; Add family restroom on fourth floor; Wall repairs in room 430; Repair mirror film for room 216; Divide room 632 into two workspaces and extend a wall in room 601; Three glass rooms on sixth floor; Divide room 624 into two offices; Divide room 450 into two offices.
- Haslam Music: Add corner protectors; Paint band room doors and install plexiglass.
- Hess Hall: Add card access to 2K laundry room doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Install ADA operators on restroom doors; Clean all windows; Replace transition strips in front of elevators on second, third and fourth floor.
- Hoskins Library: Light switches for rooms G015 and 219.
- HPER: New flooring in weight room.
- Humanities and Social Sciences Building: Upgrade fire alarm system to speaker devices; Add sensors in new vault.
- Jewel Building (COAD FAB Lab): Electric, lighting, and painting in basement.
- JIAM: Helium recovery piping system; Utility piping in room 272; Eyewash installation in room G015.
- Kingston Pike: Install raceways and equipment for parallel UPS system.
- Lake Avenue Garage: Clean and stain upper concrete walls.
- Min Kao: Add access controls to rooms 338, 538, and 540; Antennas on roof for radios.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Replace wood floors and paint in rooms 121C and 123; Tuck pointing north, east and west; install ground and bus bar for telecommunications.
- Nielson Physics: Add window in room 217A.
- North Carrick, South Carrick and Reese Halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Installation of control gate on Middle Drive; Paint room 73E.
- Plant Biotech: Paint room 371.
- Polk Avenue Building: Painting, carpet, and baseboards.
- Pratt Pavilion: Door controls for parking area entry door.
- Presidential Court: Repair ceiling in pizza area.
- SERF: Renovate room 309; Renovate rooms 109, 210, 202, and 205 for Nuclear Engineering; Paint and flooring in room 414.
- SMC: Paint and/or carpet rooms 309 and 330.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor; receptacle in second floor corridor; New location for projector screen in room 212.
CONSTRUCTION CONTINUED:

• Student Services: Paint and carpet room 401B and Communications room 467.
• Student Union: Add capacity for voice transmitting through fire alarm system; Panic alarms G2 and G3.
• Taylor Law: Paint third floor Faculty Hallways and third floor Conference Room.
• TBA: Paint corridor behind dining kitchen; Door repairs; Add panic hardware to stairway door; Paint and graphics in dining.
• Tom Black Track: Repair damaged ceiling above restrooms.
• TRECS: Refinish courts.
• UT Drive Building A: Renovations for Radiation Safety.
• UT Gardens: Install boardwalk.
• Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
• Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
• Vol Shops: Add card readers at University Commons, Cumberland Avenue, and Art & Architecture locations.
• 1610 University Ave.: Paint room 210.
• 1817 Melrose Ave.: Add storm door to front entry.

FACILITIES SERVICES VACANCIES

Electrician I - FS Construction - Requisition ID - 1800000046
Landscape Aide I - Requisition ID - 17000001QK
Electrician I - Requisition ID - 17000001PN
Building Technician - Requisition ID - 17000001LK
Painter I - Requisition ID - 17000001LD
Air Conditioning Spec I (5 Positions) - Requisition ID - 1700000185
Welder I - Requisition ID - 17000001IR
Irrigation Technician II - Requisition ID - 17000001GC
Senior Electrician I - Requisition ID - 17000001BC
2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 170000011S
Asst Bldg Srvs Foreman (3 Positions) - Requisition ID - 1600000018S
Sr Steam Plant Operator - Requisition ID - 170000010Y
Landscape Serv Foreman - Requisition ID - 1700000010Y
Maintenance Specialist I (8 Positions) - Requisition ID - 160000001MH
Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4
Sr Line Installer I - Requisition ID - 17000000AO
Senior A/C Specialist II - Requisition ID - 16000001N0
Line Installer I - Requisition ID - 16000000M2
Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5
This year’s Big Orange Family Campaign will run from February 5 to March 2.

The campaign will push to enhance a culture of philanthropy and family among faculty and staff through increasing participation as donors. As staff there is a solid history of giving back in many ways, including financial support. The university’s collective support is essential to show corporations, foundations and individuals that faculty and staff believe in the mission and vision of this university. Gifts and pledges will make a strong statement to the region and our alumni that the university is worthy of support.

If you have made a gift to any fund at UT since July 1, 2017, THANK YOU! You have already participated in the Big Orange Family Campaign and will receive a special thank you postcard through campus mail.

If you have not contributed, a team leader for your unit will be coming by to talk to you about the Big Orange Family Campaign in the coming weeks. You can also give online or change your payroll deduction anytime at giving.utk.edu/family.

Facilities Services Team Leaders
Campus Executive Committee: Brooke Krempa
Building Finishes, Paint & Sign Services: Bill Mills
Arena, Building Services Custodial Athletics: Ann Free & Sandra Britt
Plumbing Services: Chip Pennoyer
Electrical Services: Austin Stoner
Lock & Key Services: Ed McDaniel
Construction Services: Rick Gometz
Administrative & Support Services: Dean Wessels

Steam Plant: Frank Wyrick
Air Conditioning Services: Wally Beets
Zone Maintenance Section A: Paul Hash
Zone Maintenance Section B: Red Gibson
Landscape Services, Sanitation Safety, Rapid Response Team: Jason Cottrell
Building Services: Ashley Savage Gilliam & Ian Miller
Exempt Staff: Rebecca Alcorn

Facilities Services Specific Funds
Our department has four funds that you can give to through this campaign:

**The Facilities Services Student Assistant Scholarship Fund** - The newly formed Facilities Services Student Assistant Scholarship Fund benefits current student assistants working within our department. The fund is meant to provide a scholarship opportunity for students who are receiving real world experience at Facilities Services in their chosen field of study. The first scholarship will be awarded for the 2018-2019 academic year.

**The Chuck Thompson Outstanding Employee Award** - Mr. and Mrs. Richard C. Thompson, son and daughter-in-law of a former Assistant Director of the Facilities Services Department, have established a $15,000 endowment with the University. The income from this endowment will be used to make two (2) annual cash incentive awards for non-exempt employees of the Facilities Services Department in the name of Charles F. (Chuck) Thompson.

**The Bob Evans Memorial Scholarship Fund** - This scholarship is open to candidates who are children, grandchildren, step-children or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

**The John Parker Scholarship Endowment** - Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. The scholarship is given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

You can designate your donation to one of these funds by writing the fund’s name on your donation card or by entering the fund’s name online at the payroll deduction website. Please remember that if you do not specify a fund with your donation card then your gift will go to a general UT fund.

If you have any questions about the campaign please contact Brooke Krempa at 214-7662 or krempa@utk.edu. More information can also be found at the Big Orange Family Campaign website at giving.utk.edu/family.