FACILITIES OPERATIONS

- **Building Services:**
  Cleaning up all the building leaks. Roy Caughron will be greatly missed.

- **Building Finishes:**
  - **Sign Shop:** various work orders for name plates, room numbers, and recycle.
  - **Paint Shop:** Continuing to paint Henson, Hoskins, and Walters.
  - **Carpentry Shop:** Working roof leaks and work orders, waiting on inspection at Gibbs.

- **Landscape Services**
  Mulching landscape beds, Tree planting, Landscape replacement at Taylor Law due to steam distribution upgrades, Dead tree removal, paving repairs at Fleming warehouse, Drainage improvements at Dougherty Performance evaluations

- **Lock & Key Services**
  Key Shop will be looking into getting the new Intramural Fields’ Buildings setup and ready to be installed. Residence Halls has been extremely active since break so many students did not make it back with their dormitory keys which is an automatic lock change.

- **RRT**
  Moving McCord Hall and Food Safety to Animal Science and Food Science building, moving Army supply room to Hoskins, moving equipment from Nuclear Eng. to Perkins and moving material from Physics to offsite storage.

ZONE MAINTENANCE

- Undergoing multi-discipline training

ADMINISTRATIVE & SUPPORT SERVICES

- **Administrative Services**
  Welcome Back Leo

- **Facilities Stores**
  Keeping Facilities stocked

COMMUNICATIONS & INFORMATION SERVICES

- **Information Services**
  Continuing with the new numbering system. Interviews for the Training Coordinator are underway

- **Communications / Sustainability**
  Name badges, new landscape master plan roll out/Gordie is wrapping up for his last day tomorrow.
UTILITIES

- **Air Conditioning Services**
  - Repair chemical pipe feed in the chiller system at Thompson Boling Arena
  - Repair broken damper in AHU P4 at Hodges Library
  - Install new Liebert unit in 6th floor computer room at Hodges Library
  - Assist with training zone maintenance with repair of pumps

- **Electrical Services**

- **Plumbing & Heating Services**
  - Nursing rough-in and hooking up compressor/dryer
  - Moving equipment, tools and parts to new shop
  - Repaired steam leak
  - Helping Maintenance with dorm and cafeteria Leslies.
  - Making and Installing hand rails at Hoskins Library steps

- **Steam Plant**
  - Continuing to keep the campus warm and running.

DESIGN & CONSTRUCTION

- **Design Projects**
  - A&A McCarty Auditorium Renovation
  - Old Student Health Phase II

- **Construction Projects:**
  - 1st Phase of Old Student Health still on target for completion 1st week of February. Lutron Lighting in Communications and Student Services still set to begin programing on Feb. 4th.

  *Supervisory Training has begun for those in new supervisory roles.*

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*If you are interested in the Bob Evans or John Parker Scholarships for your dependent child (ren), please submit applications to Sydny Simpson, room 208B, by Jan. 31st.*

“*In order to succeed, your desire for success should be greater than your fear of failure.*”

Bill Cosby