

Administrative Services:

- Even though today begins the new FY, the Administrative Services office is still working to get the final invoices, etc paid before our final transfer date of July 10.

Central Supply:

- Central Supply completed another FY inventory with flying colors. With a total inventory value of \$628,460.60, we only had \$86.33 in total discrepancies. This amounts to a 99.986% of dollar value accuracy. We would like to thank everyone who helped out during inventory, as well as everyone who worked with us over the course of the year to help us maintain it. And Central Supply is again, Open For Business ☺

FACILITIES OPERATIONS

Building Services:

- Preparing for the transition of Neilson Physics, Pasqua, Stokely Management, Burchfiel Bldg, Lake Avenue Day Cares, and Hoskins to in-house cleaning.

Recycling:

- The Facilities Picnic will be Zero Waste again this year, we'll recycle and compost essentially everything.
- We shipped out a tractor trailer full of electronic waste this past week.
- We shipped out a half tractor trailer of light bulbs and PCB ballasts

Building Finishes:

- Carpentry is working on concrete sidewalks this week. And preparing to cook burgers & dogs on Wednesday.
- Sign Shop is making building signs.
- Paint shop is working at Dabney/Buehler and still cleaning up graffiti around campus.

Landscaping Services:

- Continue landscape renovation at Agriculture Campus Entrance
- Irrigation system start-up and repairs
- Assist Building Finishes with sidewalk repairs
- Assist with lighting upgrades in Fraternity Park
- Correct Safety Walk items

Lock & Key Services:

- Hope to install cores at the Tickle Building this week.
- Continuing work on Ayres Hall outside doors.

Rapid Response Team:

- Set up for Facilities Services picnic.
- Set up for event at SMC plaza.

ZONE MAINTENANCE:

- Zone 1: Cleaning Leslie water heaters in Clement, Massey, and Hess. Installing 64 new marble shelves for bathrooms at Massey. Insulating 300 rooms a/c units at Humes. Pulling and cleaning chill water strainers in all room a/c units at Reese (about 300). Over-seeing several new floor and carpet installations at north and south Carrick, Humes, Massey and Reese.

COMMUNICATIONS & INFORMATION SERVICES**Information Services:**

- Most of the new radios were issued last week, the few remaining will be issued this week. If you are currently assigned a radio and haven't received a new one, please see Brock Ellis at your earliest convenience.
- All OLD radio's need to be returned to Brock Ellis, in room 208B. Please do NOT LEAVE radio's unidentified in his office. If Brock is not in the office, please leave a note with owner/user's name in the box available.
- The Training Office is putting the final touches on the Facilities Services annual training/picnic day. The picnic will be on Wednesday, July 3, at 11:30am in the Lake Avenue Garage. Shuttle bus will leave Facilities Services at 10:45am or you may carpool. Hotdogs, Hamburgers & Prizes!!!
- There will also be Respirator Fit training for several employees later in the week.

Sustainability:

- As summer continues to heat-up please consider reducing your energy consumption from 2:00-8:30pm during peak usage time.

Communications:

- For any future retirements, please be aware that it is the shop head and/or shop clerk's responsibility to inform the Administration office of any upcoming retirements. Beth Atkins needs to be informed at least two weeks before the employee's last working day to prepare for a reception. Also when anyone retires or leaves for any reason, a "Release of Final Paycheck" form needs to be done by the shop clerk within the employee's last working week. These forms can be found in our PPSHare directory or the Human Resources website.
- Happy New FY! ☺ Today is the beginning of the new fiscal year for projects. Last year's (FY13) blanket projects will be closed today and new FY14 blanket projects will be issued. Budget and accounting work is still being processed for FY13, and the final date for transfers will be July 10.
- Interviews for the Communications Coordinator position will begin this week.
- Interviews for the Codes Inspector position will begin in the next week.

UTILITIES**Air Conditioning Services:**

- Finished modifications to cooling tower at UT Student Center.
- Continuing work on duplex chiller at Reese Hall.
- Working on replacing bad Gera Reducer on cooling tower #1 at Plant Biotech.
- Working on Dectron units at Allan Jones Center.
- Breaking in the new radio system.

Electrical Services:

- Security systems – Campus – Contractor support
- Fire Alarm Systems – FA System minor repairs/Testing various buildings on Campus
- HV: Ag Campus Entrance Lighting
- HV: Laurel Apartments new ductbank
- HV: New residence Hall –contractor support –Underground Service
- Congratulations to Radavon Psar and his wife Elizabeth on the birth on their daughter, Julia. Born June 17.

Steam Plant:

- More maintenance on the coil boilers and related equipment.
- Preparing for a gas outage by KUB

DESIGN AND CONSTRUCTION

Landscape Design:

- Developed the annual flower color plan for tulip bulbs and pansies
- Construction administration of the Lake Loudoun streetscape project
- Preparing several agenda items for presentation at the next Campus Planning & Design Committee meeting.
- Design of Fraternity Park dumpster enclosures.
- Design coordination and review on several projects: Fraternity Park entrance wall, Lake Loudoun plaza, Ayres Hall north slope, & pedestrian mall extensions.

Construction/Coordination:

- New lighting and paint for the landing area at Tyson Alumni Center.
- Roofs: 8 completed, 4 working, 10 starting soon.
- Athletic fields: Lighting replacement on 7 fields adding lighting 1.
- Renovation of 701 Stokely Management Center.
- Fire alarm upgrade at Stokely Management Center
- Renovations for the Psychology Clinic at Conference Center.
- Racheff Research: Renovations including back-up generator for non-life safety process and HVAC controls.
- Technology upgrade in room 210 SERF.
- Adding 15 hoods in SERF building to support research.
- Renovating new VC space in Andy Holt Tower.
- Several room upgrades in A&A Bldg.
- ADA ramp and outdoor upgrade at Humanities
- Restroom renovations at Nursing.
- Replacing greenhouse at Hesler Biology.
- Renovation starting soon in 708, 708A & 709 SMC.
- Construction Services wishes farewell & best of luck to long time employee T.C. Fritts.

