Parking Permit Renewal: Parking permit renewal notifications will be sent out Friday, July 11th via email. To renew your parking permit, you will need your NetID and password. If your NetID and password are not up to date, please go to Hodges Library to the Help Desk and update your information. All parking permit renewals will be completed via the computer, so when you receive the email from Parking Services, please follow the instructions in the email to renew your permit. If you have any questions or concerns about your parking permit renewal, please contact Amanda Ruelle at #974-2802 or aruelle@utk.edu.

Archibus Update: As we are getting closer to our “go live” date, please remember the deadlines your shop may have to get any requested information (PM Tasks, Equipment, Tools, etc...) back to the Archibus Team.

Daily and Weekly: Processing of invoices, workorders, transfer vouchers, payroll/personnel items and contract extensions/rebids.

Building Services:

Sign Shop:
- Working on signage for Delta Gamma Sorority
- Working on wall graphics for Jane & David Bailey Complex
- Working on Signage for Berry Hall
- Working on Parking Signs

Paint Shop:
- Removing graffiti on sidewalks around the rock
- Painting Facilities Design Office space
- Painting common areas at Claxton Education
- Painting hallways at Ferris Hall
- Painting rms. 507 & 508 at McClung Tower

Building Finishes:
- Installed cabinets at Student Services
- Repaired door hardware at A&A
- Installed wall barrier at Pediatric Clinic
- Repaired roof leak at Senter hall
- Repaired roof leak at Jessie Harris
- Reworked furniture in Facilities Design Office
- Worked on forms for concrete pour at Walters Life
- Installed construction signs the New Residence Hall Project
- Sealed concrete at Conference Center
- Installed block at Hess Hall
- Hung pictures at Student Services

Recycling:
- Only 1 bag of trash came from the Facilities Services Zero Waste 4th of July Picnic and Training. We also donated leftover chili, hotdogs, hamburgers, and buns to 2nd Harvest Food Bank who distributes food to food pantries throughout the Knoxville area to feed people in need.
- Ordered orange and white containers for stadium—there will be 550 orange recycling bins in the stadium concourses, 100 white compost containers, and new “no-sort” recycling lids for bins in the skyboxes, club levels, and Terrace.
- Shipped out light bulbs and PCB ballasts.
- Recycled 400 unwanted worn-out chairs that would have been discarded otherwise.

Recycling Totals for the Week of 7-1 to 7-4:
- Bottles/Cans—6,440 pounds
- Paper—5,820 pounds
- Cardboard—6,100 pounds.
Landscape Services:
- Assist with installation of ADA ramp east of A&A bldg.
- Assist Construction with install of pad and electric service for refrigeration pod at the Dr. Bass Center
- Assist Plumbing with storm water flooding at Pasqua bldg.
- Placed new river gravel at the Rock
- Trimmed trees at Steam Plant for mobilization of renovation equipment
- Completed playground extension project at Lake Avenue Early Learning Center
- Continued dead tree removal
- Bush hog perimeter of Golf Facility for fire ant treatment
- On-going landscape irrigation system repairs and monitoring

Lock & Key Services:
- Hodges Library - install alarm panic on exit door.
- Pasqua Engineer - repair combination lock.
- Pasqua Engineer - replace hasp and padlock on mechanical room with lock.

Rapid Response Team:
- We have moves at Dougherty, Melrose, Perkins, and Art & Architecture.
- An event at West Skybox.
- Spring Clean-Up is in full swing.
- We will also take care of any other work orders that come in this week.

ZONE MAINTENANCE

ZONE MAINTENANCE

STAR Team:
The team is working on:
- Controls at SERF
- Building Scoping
- 104 Morgan Hall
- Berry Hall
- 522 glove box at SERF
- Buehler rooms 204 and 214
- Physics elevator
- Greve Hall elevator

Zone Maintenance Zones:

Zone 3:
- We are happy to welcome Michael Raper, Joshua Bodenheimer and Channing McDonald to Zone 3.
- Replacement of hot water heater in Environmental Health & Safety.
- Removal of a bird nest at Glazer Building.
- Repairing steps at Equity & Diversity.
- Repairing basement steps and landing at 21st Street building.

Zone 8:
- We are working on all of our classrooms so we will be ready for the new school year.
- Air Conditioning is a hot topic right now. We are cleaning coils and changing filters. Our team is taking a proactive approach to ward off problems that would impact the customer.
- We are using the Fluke vibration tool to check equipment. This should help us to predict problems before they happen.

Zone 9:
- Checking and replacing lighting inside and outside of buildings.
- Changing filters in air handles.
- Unstopping drains.
- Cleaning strainers on air handles.
- General building maintenance.

COMMUNICATIONS

Communications:
- Thank you to everyone who helped to make this year’s Fourth of July Picnic a success! You can check out all the Picnic pictures at the Facilities Services Facebook page and on Instagram.
- Congratulations to June Employee of the Month - Justin Dothard!
- New photographs for the School & University Architectural Portfolio publications have been taken.
- The portfolios for the School & University Architectural Portfolio publication are taking shape they will be submitted later this month.
- We are creating a new customer service survey for campus.
- Just a reminder—We are always accepting nominations for employee of the month! Hard copies can be found with clerks and shop heads, and electronic copies can be found on fs.utk.edu!
Repair #4 tower pump at SERF chiller house.
Repair #1 primary pump at SERF chiller house.
Repair north chiller on West Skybox at Neyland Stadium.
Bring Chiller #2 at Rec Sports back online after replacing oil pump.
Begin installing new heating water pumps at Communication chiller house.

**Utilities**

**Electrical Services:**
- UTFS Security systems – Campus
- UTFS Fire Alarm Systems – FA System minor repairs/Testing various buildings on Campus
- UTFS HV support for New University Center
- UTFS HV Steam Plant’s Low voltage distribution (208/120V)
- UTFS SV Events
- UTFS SV Wireless Meter - Campus
- New Construction – Fire Alarm/Building Security support
- Strong Hall – Cameras
- Berry Hall – Fire Alarm

**Design Services**

- Design Services has welcomed two new Project Managers to the group: Mark Powell and Teresa Hegarty. Please give them a warm welcome when you meet them!

**Architectural Design:**
- Managing the contract document phase of the Henson Hall interior renovation
- The design development and value engineering of the new classroom/laboratory building planned for the Strong Hall site
- The construction of the bookstore and Aramark location at 17th & Cumberland
- The construction document and design development phases of the new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively
- The New University Center [Phase 1] construction
- The new Facilities Services building’s selective demolition and design development
- The construction of the Fred Brown Residence Hall
- Programming for the new Engineering Services Building
- Master Plans for Utilities and for the Hill
- The construction of the new TV studio in the Anderson Training Center

**Landscape Design:**
- Supervising the Fraternity Park entry punch list.
- Supervising the Ayres Hall North Slope / West Connector project, coordinating utility relocation
- Supervising the design of the East Edge Campus Improvement Project (Second Creek). Coordinating requirements for stream monitoring equipment as part of student research (Dr. John Hathaway), with Dean Wessels and Cesar Penalba.
- Supervising the design of additional improvements to the Lake Loudoun Blvd. corridor, to include a green space and traffic signalization
- Supervising the new Strong Hall’s site development
- Updating the Campus Landscape Vision and Site Standards
- Reviewing & supervising the site development at the new University Center
- Managing the Wayfinding Master Plan

**Codes Enforcement:**
- Campus building fire protection systems testing
- Hood suppression inspecting, and hood and ductwork cleaning
- Various inspections and code consults

---

**Weekly Facilities Kudos**

Thank you to Building Services, Rapid Response Team, Grounds and Zone Maintenance for their quick response and outstanding workmanship in getting the Baker Center ready for the tribute to Senator Howard H. Baker last week. Everyone did an excellent job in responding to a very short notice, very high profile, plan-as-you-go event.
Submit Your Nomination for Employee of the Month!

We have now awarded our first six Employee of the Month honorees and would like to thank those who submitted nominations.

The program's purpose is to recognize a hard working and dedicated member of our team each month of the year.

We invite everyone to nominate an individual of their choice for the award.

With so many dedicated team members in our department we are excited to continue this initiative.

Nominations are currently being accepted for the July award.

Forms can be found online at fs.utk.edu, with the clerk in your shop, or from Facilities Room 203.

For more information, please contact Brooke Stevenson at 974-7782 or bsteve14@utk.edu.

Facilities Services Vacancies

Landscape Services Foreman - Requisition ID - 14000000N5

Building Services Foreman - Requisition ID - 14000000N6

Custodial Foreman, Building Services - Requisition ID 14000000JT

Carpenter I, Facilities Services - Requisition ID - 14000000GC

Custodian I (Building Services Aide I) - Requisition ID - 140000002D

Assistant Building Services Foreman, Building Services (12 Position Available - Departmental Search) - Requisition ID - 1300000108

Painter I - Temporary - Requisition ID 13000000D1

Staff Parking Permit Sales Available Online

Order by July 25 to Receive Permit by August 1st.

Check your UTK email for the Web site link and additional information.

Questions? Call 974-6031 or email pso@utk.edu

Check out our new Employee of the Month Web page at fs.utk.edu