特约项目：
- 继续与我们的单位PM协调员合作进行设备和PM工作。
- 与卫生安全合作建立他们的清洁建筑模块。

名言名句：
- “我们单独时能做很少，一起时能做很多”，Helen Keller

支持服务
支持服务：
- 请注意，每年那些有K标签的人都必须亲自更新，因为他们无法在线更新。
- 如果需要更换标签，请访问停车场服务位于：2121 Stephenson Drive, Knoxville, TN 37996 电话：865-974-6031
- 停车场服务工作时间为周一至周五的早上7:30到下午4:45。更多信息可以在在线访问：parking.utk.edu。

设施运营

建筑完善：
- 正在进行带有指引的建筑标识的制作。
- 在安迪·霍尔特塔安装白板和镜子。
- 在莫瑞尔大楼安装混凝土浇筑的形式。
- 在霍森大楼安装布告栏。
- 在里斯大楼更换块状物。
- 在纤维与复合物大楼修理砌块和防火密封胶。
- 在户外网球场建造空调机组的遮盖物。

标志车间：
- 正在进行停车场服务的标志设计。
- 在孵化器大楼制作墙面图形。
- 制作克拉克顿的目录板。
- 制作各种名称板。

油漆车间：
- 正在进行公共区域的涂装。
- 正在进行特生屋的涂装。

锁与钥匙服务：
- JIAMS：门锁的主芯丢失。
- 克伦大厦：安装锁在储物间。
- 达布尼-布埃尔大厦：更换锁。
- 总统法院：女士们浴室二楼的门把手丢失。
- 大学住房：进行各种的更换和维修。

景观服务：
- 索拉蒂亚村：完成地热修复。
- 麦克林博物馆：安装新走道附近的表土。
- 白大楼：修复景观和水灌溉系统修复后的消防水线修复。
- 去除新安装的标志下旧的标志（进行中）。
- 面试空缺和季节性的职位（进行中）。
- 景观学院：进行训练课程并继续发展上层课程。

草坪：
- 进行全校园的菌杀虫剂处理。
- 继续进行学生服务/通讯部门、麦克林博物馆和行人购物中心的灌溉升级。
- 根据温度的增加和降雨的减少，进行灌溉系统的季节性调整。

园艺：
- 戴尔足球场：进行RV停车和场地围栏的修剪。
- 汤普森·波林球馆：清理、提升和修剪东边橡树和柳树的伞状物。

7月24日，2017年

景观服务继续在第2页
LANDSCAPE SERVICES CONTINUED:

- All new trees: install water bags and water.
- Mountcastle Park: Remove hazardous broken branches.
- Pedestrian Mall: Dead maple removal.

UT Recycling:

Recycling Totals for July 16 through 22:
- Bottles and Cans: 4,180 pounds.
- Paper: 12,220 pounds.
- Cardboard: 7,780 pounds.
- Glass: 1,320 pounds.
- Manure: 25,700 pounds.
- Compost: 6,717.6 pounds.
- Weekly Totals: 57,917.6 pounds; 28.96 tons.

Recycling Totals for Fiscal Year 2018:
- Bottles and Cans: 9,300 pounds; 4.65 tons.
- Paper: 34,180 pounds; 17.09 tons.
- Cardboard: 26,620 pounds; 13.31 tons.
- Glass: 5,540 pounds; 2.77 tons.
- Manure: 85,700 pounds; 42.85 tons.
- Compost: 16,143 pounds; 8.07 tons.
- Fiscal Year Totals: 177,483 pounds; 88.74 tons; 418 pallets.

ZONE MAINTENANCE

Zone 6:
- Maintaining environment equipment.
- Addressing work order issues.
- Waste recycling.
- Austin Peay: Second floor women’s restroom stall door and hinges replaced.
- Dabney-Buehler Hall: Control valve.

Zone 7:
- Worked on air conditioning units at Dougherty Engineering Building.
- Made sure all lights in Dougherty Engineering Building are in working order.
- Changed out some of the ceiling tiles in Dougherty Engineering Building.
- Handled some plumbing issues at Dougherty Engineering Building.
- Overall general building maintenance throughout Dougherty Engineering Building.
- Assisted Electrical Services with a power outage at Ferris Hall.
- Overall general building maintenance throughout Ferris Hall.
- Assisting contractor on the remodel of opening doors at Perkins Hall.
- Replacing window air conditioning units as needed throughout Perkins Hall.
- Replacing Perkins Hall ceiling tiles as needed.
- Changed lights in overhead fixtures in SERF labs and hallways.
- Replaced outlets in SERF lab 309.
- Continued repairs and preparations for the return of students at SERF.
- Working with Air Conditioning Services to ensure all SERF chillers were functioning properly.
Zone 8:
- Our team will make repairs in classrooms and common areas.
- We will work on HVAC units to keep our customers comfortable.
- Ellington Plant Science: Plumbing & Heating Services will change our steam water. The system has had a long life since it was installed in 1964.
- One call will respond to requests. They will assist with the garage lighting project.

Zone 9:
- Replaced light bulbs.
- Replaced ballasts.
- Unstop toilets.
- Dust registers.
- Rebuilt toilets.
- Cleaned chiller in McClung Museum.
- Put chlorine in pools and ponds.
- Unlock doors.

Zone 11:
- We continue to get Neyland Stadium ready for the season with the assistance of maintenance employees in zones 7 and 9.
- At the Football Complex we have checked and adjusted chemicals in the pools and assisted the contractor to insulate steam lines.
- At Allan Jones we checked and adjusted chemicals in the pools and are preparing for swim meets.
- At South Stadium we replaced several window air conditioning units.
- At Auxiliary Services we are preparing to assist Air Conditioning Services in replacing chiller.
- At Sherri Parker Lee Stadium we are working on air conditioning unit in suites.
- There is continual general building maintenance.

Safety Fest is a great way to participate in safety classes and network with local and regional sponsors promoting safety and emergency management. Classes are free, so they tend to fill up quickly. Register early! Visit their website at Safetyfesttn.org.

The schedule at a glance:
- Safety Forum: Sept. 12, 9 - 11 a.m.
- Safety Brunch: Sept. 12, 11 a.m.
- Safety Expo: Sept. 12, 11 a.m. - 5 p.m. and Sept. 13, 9 a.m. - 3 p.m.
- Fire Department Conference: Sept. 13, 8:30 a.m. - 5 p.m. & Sept. 14, 8:30 a.m. - 5 p.m.
- Emergency Management Forum: Sept. 13, 1 p.m. - 4 p.m.
- Emergency Management Expo: Sept. 14, 9 a.m. - 3 p.m.
- Custodial Certification Program awards ceremony will be held on Thursday, July 27 at 4pm in Room 102 for participants in the 2017 program.

IT Support & Maintenance:
- Recycle, surplus, and clear out Fleming Warehouse space.
- New computer installations.
- Purchase new laptops.
- Setup for new users.
- Training.
- Investigate software upgrades for payroll system.
- Coordinate network outage for Facilities Services Complex.

Communications & Public Relations:
- Work has started on this year’s Facilities Services Annual Report.
- We are planning upcoming workshops.
- We are working with Landscape Services to create an additional scholarship opportunity through Facilities Services. The committee will be formed this month.
- A report detailing the Employee Satisfaction Survey will be completed this week.
- Annual usage graphs have been created for Zone Maintenance and STAR Team.
- Various fliers are being created/edited.

Employee Training & Development:
- Save the Date! Online registration opens on July 24th for Safety Fest TN 2017 held in Oak Ridge September 11 through 15.
COMMUNICATIONS & PR CONTINUED:

- We are updating the Building Representative list and the Emergency Contact list.
- Updates are being made to the TNAPPA website.
- We are assisting UT Chattanooga with their plans for next year’s TNAPPA Conference held at the UTC campus. More details will be available soon.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- We are finalizing payments from the TNAPPA Conference.
- The July Exceptional Team lunch was held on Friday.
- The Facilities Services promotional video is on YouTube. You can view the video here.
- We have registered to attend CommuniCon this August.
- We are working on graphs for Zone Maintenance.
- We are working on several releases for the department.
- Several projects will be submitted to the American School & University Architectural Portfolio magazine in July. We will submit the portfolios this week.
- We will begin to update the Facilities Services staff directory this month. Brooke will email everyone on the directory to confirm contact information and title.
- Cone Zone signs have been created for projects taking place this summer.
- We will attend the 2017 Office of Emergency Management Planning Workshop for two days this week.
- We are working on training requirements.
- Our customer satisfaction report has been completed.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

UTILITIES

Air Conditioning Services:

- Auxiliary Services: replacing air cooler chiller.
- Morrill Hall: completed replacement of leaking chilled water lines.
- Carrick Hall: replaced 5 non-operating isolation valves in the chilled water system.
- Glazer Building: performed repairs to RTU serving the classroom.
- Regal Soccer Stadium: repaired AAON unit serving the training room.
- CRC Bioenergy Science and Tech Lab: cleaned condenser and made repairs.
- Middlebrook: replaced compressor in WSHP unit.
- 1610 University Ave Building: installed replacement heat recovery wheel and outside air damper set in AAON fresh air unit.
- 1610 University Ave Building: replaced compressors and condenser fan motor in RTU #6.
- Allan Jones Aquatic Center: performing repairs and service to air compressor.
- Morrill Hall: replacing ice machine on first floor.
- Min Kao: replacing 50hp motor on secondary pump serving the chilled water supply. The existing motor will be re-wound for a back-up motor and kept in stock.

Electrical Services:

- UTFS: Security system upgrade, contract support (Campus wide).
- UTFS FA/BA: Fire alarm system minor repairs, testing various buildings on campus.
- UTFS: Outdoor lighting systems.
- UTFS: HV electrical maintenance (Campus wide).
- UTFS Support: Laurel substation Phase II.
- UTFS HV: WCR Building 3 and 6 Construction support.
- UTFS HV: WCR Humes Demolition construction support.
- UTFS FA: Fire Alarm in Thompson Boling Area (TBA), Fire watch athletics support for TBA events.
- UTFS HV: Mossman construction support.
- UTFS HV: Strong Hall Construction support.
- UTFS: Humes demolition support.
- UTFS HV: repairs of HV conduit Joe Johnson Bridge.

Plumbing and Heating Services:

- Replaced regulators.
- Pumped steam vaults.
- Checked water leaks.
- Repaired steam leak.
- Worked for contractor.
Steam Plant:
- Drained #3 boiler to repair level probes on water column.
- Annual reports.
- Weekly reports.
- Completed taking down old vacuum lines.
- Started taking down old water lines.
- Worked on #3 condensate pump.
- Changed out blow down valve.

CONSTRUCTION SERVICES

Campus Projects:
- Alumni Memorial: Paint room 115.
- Andy Holt Tower: Paint third floor office suite; eighth floor door controls; Paint room 505; Painting and signage on eighth floor.
- Art and Architecture: Demo Photo Lab; Installing overhead power in fourth floor studio; Install expansion joint covers; Hang three white boards in classroom; Paint blue air ducts.
- Austin Peay: Carpet in suite 215; Paint and carpet in rooms 303B and 303G.
- Bailey Education: Paint rooms 204, A304, and 420.
- Baker Center: New flooring for third floor patio; Carpet repairs in various areas.
- Biosystems Lab Building: Add floor receptacles in room 276.
- Boathouse: Replace motors on the boat lifts.
- Brenda Lawson: Painting several areas; Replace kalwall.
- Business Incubator: Renovation for Anderson Center rooms 112 and 114; Refinish door on room 104B.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; New roof on Circle Park Info Building; Raze three houses.
- Ceramics Annex: Make repairs to kiln.
- Classrooms: Working on 23 classroom renovations.
- Clement Hall: New landscaping and site improvements.
- College of Nursing: Repair settling walls; Painting several rooms; Divide room 232 into two offices.
- Communications: Flooring, paint, etc. in room 107Q; Paint rooms 98 through 104; Remove a door and build a wall in rooms 455/456; Paint room 476; Add chair rail in room 262; Paint and carpet in room 426; Carpet in room 256; paint room 464.
- Conference Center: Paint, chair rail and/or blinds in room 432; Renovations to room 406; Painting and stone work in atrium; Install graphics and white boards in room 120.
- Dabney-Buehler Hall: Second floor settling repairs.
- Dougherty Engineering: Several room renovations on the second and third floors.
- Dunford Hall: Paint rooms 2624 and 2641.
- Early Learning Center: Replace two air conditioning units (White Avenue).
- 11th Street Garage: Additional solar panels.
- Facilities Services: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices.
- Frieson Black Cultural Center: Install panic button in room 224.
- Glazer Building: Install door in corridor.
- Greve Hall: Change entrance in room 217.
- Haslam Business: Accordion Doors in room 220; Power for several areas (digital signage); Divide rooms 511 and 512 into two rooms; Add receptacles in atrium.
- Hesler Biology: Concrete work and drains in greenhouses; Door controls on Greenhouse doors.
- Hodges Library: Renovate Miles Reading Room 135; Painting several rooms; Assist with office renovations and Graduate Commons renovation; Window film on rooms 209 and 641.
- HPER: Add emergency lighting.
- Humanities and Social Sciences: Upgrade fire alarm system to speaker devices.
- Jessie Harris: Sidewalk and step repairs; Carpet in room 421.
- Kingston Pike: Install raceways and equipment for parallel UPS system.
- McClung Tower: Paint room 209; Paint and carpet in rooms 415, 602, 606, and 714.
- McClung Museum: Replace brick walkway with concrete.
- Middlebrook Building: Replace walls and ceilings in rooms 120/120A.
- Morgan Hall: Paint, flooring and furniture in rooms 126

CONSTRUCTION CONTINUED ON PAGE 6
Facilities Services Weekly

July 24, 2017

CONSTRUCTION CONTINUED:

and 201; Renovate rooms 119 and 218; Painting in room 118.
• Neyland Stadium: Repair concrete.
• Nielson Physics: Paint and carpet room 307; Paint rooms 406A, 407A and 407B.
• Pratt Pavilion: Repair exterior siding panels.
• Presidential Court: Renovations to room 112.
• REC Sports Turf Fields: Leveling and patching.
• Roofs: Baker Center Dome, SERF, Austin Peay, Hesler, and Volunteer Hall.
• Senter Hall: Concrete and drains in greenhouse.
• SERF: Improvements to chilled water system; Renovate room 309; Safety shower in room 207B.
• SMC: Paint and/or carpet fourth floor offices; Paint and carpet in rooms 601 and 630; Paint two walls in room 623.
• Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
• Strong Hall: Wiring for refrigerator.
• Student Services: Paint rooms 111Q, 201 and 320.
• Student Union: Add capacity for voice transmitting through fire alarm system; Add slat wall in Volshop.
• Taylor Law: Paint and LVT in room 255; Put camera wiring in wall and add switch in rooms 88 and 89; Water bottle filler on third floor; New receptacle in room 277.
• Thompson-Boling Arena: Dining area demo.
• TRECS: Replace entry vestibule doors.
• Tyson Alumni House: Outlets for monitors on 1st floor; New interior signage.
• Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
• Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
• 1610 University Avenue: Paint room 229; Pour concrete pad for bike rack and picnic table.

Congratulations!

Congratulations to Bethany and Chris Morris on the birth of their son Liam Christopher Morris!

Liam was born Sunday morning weighing 8 lbs. 11 oz. and is 20 inches long.

FACILITIES SERVICES VACANCIES

Asst Bldg Srvs Foreman - Requisition ID - 1600000018S
Sr Steam Plant Operator - Requisition ID - 170000010Y
Building Services Foreman - Requisition ID - 170000010V
Landscape Serv Foreman - Requisition ID - 17000000JP
Transfer & Hauling Service Assistant II - Requisition ID - 17000000WF
Sr A/C Specialist I - Requisition ID - 17000000W1
Carpenter I - FS Construction - Requisition ID - 17000000UO
Senior Electrician I - FS Construction - Requisition ID - 17000000UN
Electrician I - Requisition ID - 17000000QD
Maintenance Specialist I (8 Positions) - Requisition ID - 16000001MH
Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4
Heavy Equipment Operator (2 Positions) - Requisition ID - 17000000BJ
Sr Line Installer I - Requisition ID - 17000000AO
2nd and 3rd Shift Custodians (Building Service Aide I) - Requisition ID - 160000018P
Landscape Aide I (6 Positions) - Requisition ID - 170000003S
Senior A/C Specialist II - Requisition ID - 16000001NO
Air Conditioning Spec I (4 Positions) - Requisition ID - 16000000F8
Line Installer I - Requisition ID - 16000000M2
Painter I (Two Positions) - Requisition ID - 16000000ZY
Part-time Temporary Custodian (Building Services Aide I) - Requisition ID - 16000000DU
Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5
In order to increase the number of training hours we are recording for our department, and to help everyone attain the recommended 32 hours of training per year, the Training & Development Office is excited to announce the distribution of GREEN SHEETS!

These sheets are now located in all of the conference and meeting rooms in the Facilities Services Complex, are available to download from the FS training website, and are being sent via campus mail to supervisors at locations other than FSC. They are to be utilized in all units.

You’ll notice that they are basically a class roster... simple to fill out! Please use them when you and your team have a training event, such as:

• vendor presented training on new equipment
• off-site safety training
• lunch & learn on a professional topic

There are two ways to return completed sheets:

1. **Place in the “completed” slot in the wall-mounted conference room holders.**

   - OR -

2. **Send to the training office through campus mail.** (Comm & Info Services box)

The goal is to increase the amount of training hours we are capturing, so

**When in doubt, fill it out!**
2017 Employee of the Month Award Recipients

June: Brooke Krempa  
May: Jerry Lethco  
April: Bill Wilson  
March: Joe Suits  
February: Maria Martinez  
January: Mike Musselman

Congratulations to our Employee of the Month recipients!

Please help us to nominate our next Facilities Services Employee of the Month.

We owe the success of this program to everyone who takes the time to submit a nomination for one of our many hard working employees.

Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month.

Nomination forms can be found on the Facilities Services website, fs.utk.edu, or by following this link: tiny.utk.edu/FSEOM.

Hard copies can be found with unit clerks and with Brooke Krempa.

All Facilities Services Employees are eligible for the Employee of the Month Award after one month of service with the department. We invite everyone to nominate an individual of their choice for the award.

For more information about the award program, please contact Brooke Krempa at 214-7662 or bsteve14@utk.edu.

Nominate someone today at tiny.utk.edu/FSEOM