

FACILITIES SERVICES WEEKLY

June 2, 2014

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMM. & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

ADMINISTRATION

Administration:

- Interviews for the Material Control Clerk position in Central Supply will begin this week.
- Parking Permit renewals will start in **July**, so please make sure you are keeping your NetID and password up to date. All parking permit renewals will be completed again this year on the computer, so when the time comes, you will need this information to renew your parking permit.
- Daily and weekly processing of invoices, work orders, transfer vouchers, payroll/personnel items and contract extensions/rebids.

FACILITIES OPERATIONS

Building Finishes:

Sign Shop:

- Updating directory boards at Claxton.
- Doing various work orders and name plates.

Paint Shop:

- Removing graffiti off sidewalk at the rock.
- Working on ceiling repair and paint at Equity & Diversity.
- Working on common areas at Jane & David Bailey Complex.
- Painting exit doors at McCord Hall.

Carpenter Shop:

- Repaired plywood at Lyons View
- Repaired concrete at Reese Hall
- Preparing for concrete pour at Conference Center
- Working on sheetrock at McClung Tower
- Installed TV at Conference Center

Building Services:

Arena:

- We currently have basketball, soccer and football camps taking place on campus.

Recycling:

- Recycling Totals for the Week of May 26 through 30 are as follows: Bottles/Cans—5,680 pounds; Paper—11,580 pounds; Cardboard—13,700 pounds; Compost—2,840 pounds.

Lock & Key Services:

- Loading 680 plus cores at Fred P. Brown dormitory
- Hoskins Library lock change at 219A
- Dougherty 103 change to cores
- Kingston Pike Building back door needs to be repaired or replace hardware
- New student worker Amber Wilson will be working with us for a couple of months in the front office.

Rapid Response Team:

- Moving offices at Austin Peay, Bailey Education and Claxton building.
- Doing events at East and West Skyboxes and Ayres Hall.
- Getting ready to move A & A from 3408 Henson Road to 525 North Gay St.
- Moving freezer from Austin Peay to Vet School.
- Installing bookshelves at Dunford Hall.

ZONE MAINTENANCE

Zone Maintenance Zones:

Zone 4:

- General maintenance
- Assisting roofers at Hodges
- Cross training men in zone
- Air conditioning repair at Dunford, Melrose and Greve.

Zone 5:

- Assisting with abatement Nursing
- Assisted plumbing shop and contractors with elevator drain SMC
- Repaired outside doors at the Nursing Building

Star Team:

- We have been working on controls at SERF, 104 Morgan Hall and Berry Hall.

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COMMUNICATIONS

Training:

- Congratulations to the Steam Plant staff for being the first shop to complete their OSHA safety training. The shop is 100% complete which includes Darryl. Who will be next?
- 67% of employees have completed their online training. Most of the remaining 33% are employees who have 1 or 2 courses to complete. If you have not yet done so, please go in and complete your training. Any issues please contact Charles 4-6247, Abby 4-2387, or Keisha 4-2510
- Still working on information for the new training program for Facilities Services
- Next Flushometer training for Zone Maintenance and Plumbing Services will be on June 19
- Plans are on the way to host a Supervisor Toolkit conference in November.

Communications:

- We have been reformatting and drafting departmental policies.
- The work on the department-wide manual continues.
- Help recognize a dedicated member of our team! You can vote for June Employee of the Month at fs.utk.edu.
- Remember—you can follow Facilities Services on Twitter @utkfacserv, you can “like” UT Facilities Services on Facebook and now you can also follow UT Facilities Services on Instagram!

UTILITIES

Air Conditioning Services:

- Completed installation of new building control system at the College of Nursing
- Rebuilt chiller water pump at Thompson-Boling Arena
- Completed rebuild of secondary chilled water pump at Andy Holt Tower
- Bring chiller #3 back on line at Taylor Law after completing a tube cleaning and Eddy-current test
- Rebuild heating water pump at S.E.R.F.
- Complete repairs to A/C units at Lindsey Nelson Stadium

Electrical Services:

- UTFS Security systems – Campus
- UTFS Fire Alarm Systems – FA System minor repairs/Testing various buildings on Campus
- UTFS HV support for New University Center
- UTFS HV Entrance LED Lighting – Sorority Village
- UTFS SV Events
- UTFS SV Wireless Meter—Campus
- New construction– fire alarm/building security support
- Fred Brown– electrical support
- Strong Hall– electrical support

Steam Plant:

- We are producing around 1,328,000lbs of steam per day and around 40,400lbs of make-up water.
- Doing summer maintenance work to get everything ready for the heating season
- Boilers and tanks have been inspected by the boiler inspector and all looked good
- The contractor is getting everything ready for the new gas boiler in July
- The gas turbine is back on line, waiting for approval for Solar to do the controls upgrade on the turbine

Plumbing Services:

- Repair water leak at South Carrick
- Install water fountain/bottle filler at Melrose Hall, McClung, Auxiliary Services
- Repair leak at Clement
- Repair leak on backflow at Golf
- Unclog drain at Hodges Library
- Repair irrigation leak at Sorority Village
- Repair water heater at Blount Hall
- Replace sink at Estrabrook Hall
- Check water heater at Student Center
- Check Leslie water heater at Humes Hall
- Check and repair steam traps in Jessie Harris basement
- Run temporary water for the chiller at Hoskins Chiller Building
- Fabricate and install hand rail
- Mark utilities as requested for excavations