Facilities Services Fourth of July Picnic - **Wednesday, June 29**
Check out page 6 for more information.

**ADMINISTRATION**

**Special Projects:**

**Archibus:**
- We’ve moved!!! The Special Projects/Archibus Team has officially moved to our new building. If you need assistance, please stop by and see us or give us a call (our numbers are the same).
- Blackout dates are still in effect through July 11th. No system updates will be pushed out to the Archibus production server due to fiscal year end.
- Phase II: We will begin the roll-out of Phase II of Archibus at the end of July. Phase II includes the following modules:
  - Project Management
  - Condition Assessment
  - Capital Budgeting
  - Commissioning
  - Environmental Health and Safety
  - Material Safety Data Sheets (MSDS)
  - Energy Management
  - Sustainability
  - Waste Management
  - Clean Building
- Group Meetings: Phase II group meetings will be held in June. Information concerning these meetings will be announced at a later date.

**FACILITIES OPERATIONS**

**Building Finishes:**

**Sign Shop:**
- Signs for Parking & Transit Services.
- Worked on new Wayfinding building signs.
- Decals for UT Recycling.

**Paint Shop:**
- Crews are painting all areas of the Student Recreational Center.

**Building Finishes:**
- Installed pictures at Austin Peay.
- Installed mailboxes at Greve Hall.
- Installed white board at Greve Hall.
- Worked on new Wayfinding building signs.
- Poured concrete at Blount Hall.
- Installed Cone Zone signage at several locations on campus.

**Lock & Key Services:**
- Dougherty Engineering – change locks.
- Dougherty Engineering - combination lock repair.
- Dining Services – change safe combinations.
- Orange & White Dormitories – load core.
- 1525 University Ave. – load cores.
- University Housing – many recores and repairs.

**ZONE MAINTENANCE**

**STAR Team:**
- Painting water damaged offices in Perkins Hall.
- TANDEC hi-bay area renovation.
- Replaced window at South Carrick Hall.
- Installed lock at Regal Soccer Stadium.
- Checked broken window at Communications Building Room 455.
- Installed handicap operator post at Support Services Building.
- Repaired operator at Humanities.
- Replaced tile in elevator in TRECS.
Zone 1:
- Crews have been addressing some air conditioning problems this past week.
- Personnel have also had their second conference and are getting ready for the next one.
- Keeping up and staying ahead of work orders.
- Doing our best in keeping the conference’s cool and comfortable as they move in and out each week.

Zone 2:
- At SMC crews are working on roof top air handlers and are getting information for SMC air handler repair. Crews have also repaired two emergency lights on the third floor and moved furniture in a fourth floor office.
- Crews in Haslam repaired lights in classrooms and are gathering desks and chairs to go to surplus.
- Two shelves were hung in a Henson Hall second floor office and crews performed drain hose repair on a p-tac unit.
- At Hodges Library crews changed filters on air handlers #P1, #P2, and #P6. An actuator valve at the assistant dean’s office was rebuilt.
- Crews removed the Haslam door at the Melrose entry to replace bad pivot.
- A door was removed in the Halsam main floor men’s restroom and a drain line was snaked. Crews also cut and replaced four ceiling tiles in the sixth floor men’s restroom.
- The thermostat in room 110 at the International House was adjusted and crews changed 28 burnt-out light bulbs and six ballasts.

Zone 7:
- At Ferris Hall crews addressed issues caused by a roof leak that soaked rooms on floors two, three, four, five and six. Personnel also repaired several air conditioning units.
- General maintenance was performed at Perkins Hall.
- At Tickle Engineering water damage from storms was repaired, air conditioning units were cleaned, and personnel assisted with air conditioning repairs.
- Crews replaced lights in several rooms at Dougherty Engineering and also addressed doors that were not closing properly.

Zone 8:
- With the summer heat our team continues to clean condensing coils and perform maintenance on HVAC equipment.
- We are working on our summer projects. Many of them will take several weeks to complete.
- Exterior lighting and checking our doors for security will be one of our focus points this week.
- One Call will be working in common areas and restrooms across campus to assist with problem areas.
- With this quarter ending we will be finishing our routine maintenance. Including filters belts and inspection of our machinery.

Zone 9:
- Crews put algaecide in the outdoor pool at the Student Aquatic Center, and swimming pool bag filters were cleaned and replaced.
- Loose stair threads were glued down at the Student Recreation and Fitness Center.
- Stained ceiling tiles were replaced at Art & Architecture Building.
- Air filters were changed at Haslam Music Building and crews are still working on the building’s humidifier and coils.
- Bad bulbs were replaced at the Communications Building.
- Crews worked to replace ceiling tile at Andy Holt Tower.
- At Student Health Building stained ceiling tiles were changed and a shorted wire was replaced on a motor.
Zone 11:

- In zone 11 we continue to work on repairing and replacing a busted water pipe on the third level at Neyland Stadium.
- We are also starting to work on the stadium for the upcoming football season and assisting the contractors for east skybox.
- At Neyland Thompson, Brenda Lawson, and Anderson Training Center we are working on general maintenance issues for football camps and recruits and visitors.
- At Sherri Lee Softball, Regal Soccer, and the Volleyball Complex we are working on general maintenance issues and working on air conditioning unit cleaning and filter changes.
- At Allan Jones, Thornton Athletic, and Goodfriend Tennis Center we are working on general maintenance issues and on pms.

Communications & Public Relations:

- Congratulations to the June 2016 Exceptional Team - Kenny Lane, Danny Pritchard, David Crigger, Bryan Lord, Roger McDonald, Tim Tomlinson and Terry Ledford! This team is recognized for all of the hard work and dedication that has gone into UT’s many roofing projects.
- The Fourth of July Picnic will be held at noon Wednesday, June 29 in the gravel lot at the Support Services Building. The area will be tented. More information can be found on page 6 or you can call Brooke at 214-7662.
- We are planning the upcoming Exceptional Team breakfast this week.
- Please help us to nominate our next employee of the month. Award nomination forms can be found at https://tiny.utk.edu/FSEOM.
- We will create a new master list of all Cone Zone signs on campus, including detour signs. This list will include a visual reference.
- Thank you to Bill Mills who spoke with a reporter last week about plaster repairs at Hoskins Library.
- Communications and Public Relations is currently working on various releases.
- Communications and Public Relations is working to update the Building Representative List and Emergency Contact List.
- The online staff directory has been updated.
- We created our TNAPPA 2017 Conference Web page. It is now live and can be found at tnappae2017.utk.edu.
- The Facilitator will be distributed at the end of the week. If you have any information you would like included in the bi-monthly newsletter, please contact Brooke at bsteve14@utk.edu.
- We are working on a list of Architectural portfolio submissions and will submit five project portfolios this summer.
- An outline is in the works for a new video series featuring fallen tree limb and fallen tree removal.
- Working on Cone Zone signs and updates for the summer.
- Updates are being made to the layout of our service guide.
- The Additional Services Guide will be updated again this week.
- We will begin putting together the department’s annual report in the next few weeks. This document will be released before the fall semester starts.
- TNAPPA 2017 Conference planning continues.
- If you are interested in attending this year’s Tri-APPA Conference in Nashville, you can find more information on the APPA Web site here: http://appa.org/#.
- Directors and supervisors must approve the attendance of all conference registrants. If you have any questions about the upcoming conference in July, please contact Brooke Krempa at 214-7662.
- Updates to the department Web site are ongoing. Please contact Brooke Krempa at bsteve14@utk.edu if you would like to request any changes or updates to pages.

Sustainability:

- The Climate Action Plan revision process is just beginning, and is expected to continue into the Fall Semester. We are looking to it being done by October of this year.
- We are also closing the Student Environmental Initiatives Fee account for FY 16 and beginning to prep the budget projections for FY 17.
- The Student Environmental Initiatives Committee (Green Fee) FY proposed budget should be complete for review by the end of the week.
Utilities

Air Conditioning:
• Repairing number 1 cooling tower at JARTU.
• Re-piping cooling tower make up at Andy Holt tower chiller building.
• Repairing number 2 compressor on McQuay chiller at the Natalie Haslam Music Building.
• Repairing chilled water pump at Reese Hall.

Electrical Services:
• UTFS Security system Upgrade Contract support– Campus Wide.
• UTFS Fire Alarm Systems – FA System minor repairs/Testing various buildings on Campus.
• UTFS Sorority and Fraternity Fire Alarm Testing.
• UTFS Summer Events.
• UTFS Metering.
• UTFS HV Strong Hall Temporary Power – Contractor Support.
• UTFS West Campus Support – Contractor Support.
• UTFS City of Knoxville – Cumberland Av - Electrical Support.
• UTFS HV Steam Plant Contract support.
• UTFS Outdoor Lighting Systems.
• UTFS HV New Gibbs – Contractor Support.
• UTFS HV New Parking Garage – Contractor Support.
• UTFS ES Building Electrical distribution support – Campus Wide.
• UTFS ES Building Electrical VFD support – Campus wide.

Steam Plant:
• Pressure washed hallway downstairs in preparation for painting.
• Spray painted hallway downstairs.
• Replaced 50 feet 4” PVC drain line with cast pipe.
• Replaced gas flow meter on #3 boiler.
• Worked on changing ash line circuit to 120vac.
• Test ran 2 MW generator.
• Took Solar turbine off line to pressure wash the lube oil coolers.
• Replaced #4 condensate pump.
• Worked on welding plug in shop.
• Worked on tuning boiler #4.

EHS Safety Corner

Reach for Safer Medicine: Week 2 of National Safety Month
Week 2 of National Safety Month involves the topic of being safer with medications. Every day we make decisions that have a direct impact on our health. Making smart food choices and exercising regularly can help keep us in shape and avoid many injuries. However, if an injury does occur, we can still protect our health when deciding what medications to take.

Prescription painkillers such as Oxycontin, Percocet and Vicodin account for more drug overdoses than heroin and cocaine combined. These legally obtainable drugs are highly addictive and actually less effective than a combination of ibuprofen and acetaminophen.

What Are the Signs of Opioid Painkiller Addiction?
It’s not always easy to tell if someone is addicted to opioid painkillers. Experts say common symptoms include:
• Excessive mood swings or anxiety
• Sleepiness
• Slurred speech
• Confusion or poor decision making
• Small pupils or shallow breathing
• Continually “losing” prescriptions so more must be written
• Seeking prescriptions from more than one doctor
• Stealing, forging or selling prescriptions

Should You Work or Drive While Taking Opioid Painkillers?
Certain side effects of opioid painkillers could hinder your ability to drive or work safely. These side effects include:
• Dizziness
• Sleepiness
• Blurred vision
• Confusion or unusual thoughts
• Delayed reaction
• Difficulty following directions

Talk to Your Family About the Risks of Opioid Painkillers
• Discuss the dangers of mixing prescription drugs with alcohol
• Explain how painkillers are made from opioids, which are similar to heroin
• Talk to grandparents and caregivers about how to safely store their medications
• Secure any opioid painkillers, sedatives, sleep medications or stimulants in a locked drawer or container

Keep Young Children Safe Around Medications
• All medicines and vitamins should always be kept up and away and out of a child’s reach
• Practice safe medicine storage and remind houseguests to keep purses, bags or coats up and away when in your home
FACILITIES SERVICES POSITION VACANCIES

Vehicle Operator III - 7am-4pm (1 hour lunch) - Requisition ID - 16000000S5

Vehicle Operator III - 9am - 6pm (1 hour lunch) – Requisition ID - 16000000S6

Building Srvs Foreman (Day Shift) - Requisition ID - 16000000RA

Steam Plant Supervisor - Requisition ID - 16000000R9

Heavy Equipment Operator (Two Positions) - Requisition ID - 16000000PN

Training Specialist - Facilities Services - Requisition ID - 16000000MH

Maintenance Specialist (Six Positions) - Requisition ID - 15000000134

Line Installer I (Two Positions) - Requisition ID - 16000000M2

Line Installer Foreman II, Electrical Services - Requisition ID - 16000000KP

Landscape Serv Foreman - Requisition ID - 16000000JZ

Electrician I - FS Construction - Requisition ID - 15000001F9

Heavy Duty Mechanic I - AC Services - Requisition ID - 16000000HF

Air Conditioning Spec I (Two Positions) - Requisition ID - 16000000EB

Temporary Assistant Carpenter (Carpenter Assistant II) - Requisition ID - 16000000DT

Part-time Temporary Custodian (Building Services Aide I) - Requisition ID - 16000000DU

Two Temporary Assistant Painters - Requisition ID - 16000000CR

Senior Steam Plant Mechanic - Requisition ID - 160000009G

Seasonal Work, Three Positions, Building Services Aide I - Requisition ID - 160000007Z

3rd Shift Custodian (Building Services Aide I) - Requisition ID - 150000010E

2nd shift Custodian (Building Services Aide I) - Requisition ID - 15000000WO

Asst Bldg Srvs Foreman (Three Positions) - Requisition ID - 15000000139

Welder II - Requisition ID - 15000000Q3

Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5

Painter I - Requisition ID - 14000000YW
4th Of July Picnic

When: 12 p.m. Wednesday, June 29
Where: Support Services Building (Gravel Lot)

What: We will hold a short training session, followed by a 4th of July hamburger and hotdog picnic

Raffle tickets will be given at entry to be used in prize drawings. This year’s prizes include event tickets, an autographed Butch Jones photo, and more!
Congratulations to our May Employee of the Month Jacob Capps! Please help us to nominate our next Facilities Services Employee of the Month. We owe the success of this program to everyone who takes the time to submit a nomination for one of our many hard working employees. Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month.

Nomination forms can be found on the Facilities Services Web site, fs.utk.edu, or by following this link: https://tiny.utk.edu/FSEOM. Hard copies can be found with unit clerks and with Brooke Krempa.

All Facilities Services Employees are eligible for the Employee of the Month Award after one month of services with the department. We invite everyone to nominate an individual of their choice for the award.

For more information about the award program, please contact Brooke Krempa at 214-7662 or bsteve14@utk.edu.

Nominate someone today at https://tiny.utk.edu/FSEOM