

### **Administrative Services:**

- The Administrative Services office is now in the thick of year end. Paying invoices, closing work orders, etc before the final date on July 10.

### **Central Supply:**

- Final preparations for end of fiscal year inventory continues.
- As mentioned last week, Central Supply will be **closed June 26, 27 & 28** for inventory. Central Supply would like to thank everyone for picking up their material before the inventory count.

## **FACILITIES OPERATIONS**

### **Building Services:**

- Getting ready to transition Neilson Physics, Pasqua, Stokely Management, Burchfiel Bldg, Lake Avenue Day Cares, and Hoskins to in-house cleaning in July. This is an additional 19 employees!!
- Arena crew to finish up with Cheer Camps clean up.

### **Recycling:**

- Shipping out a tractor trailer load of electronics, batteries, ballasts, and another of light bulbs to clear out at the end of the fiscal year
- Acquired reusable bags for all incoming freshmen living on campus, and will be getting reusable water bottles/mugs for them as well
- Recycling 708 mattresses from Housing
- Adding composting containers to kitchens in the University Center
- As a piece of old news, we composted over 10,000 lbs of food waste from DI at the UT Composting Site

### **Building Finishes:**

- If weather permits, Building Finishes will be doing brick work and concrete work this week.
- Still replacing doors at Residence Hall.
- Cleaning up graffiti at A& A.

### **Landscaping Services:**

- Continue landscape renovation at Agriculture Campus Entrance
- Irrigation system start-up and repairs
- Assist Building Finishes with sidewalk repairs
- Assist with lighting upgrades in Fraternity Park
- Correct Safety Walk items

### **Lock & Key Services:**

- Working on Ayres outside doors.
- Getting new buildings keyed and installed.

### **Rapid Response Team:**

- Set up for events at Ayres Hall and Kingston Pike Bldg.
- Moving items from Baker Center to Dunford Hall.

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### ZONE MAINTENANCE:

- Zone 2: Boiler and air handler maintenance at CCB. Major cleanup of attics, machine rooms, hallways and storage areas at Old Panhellenic and Jessie Harris. THANKS to RRT, Building Services & Recycling for their assistance.
- Zone 3: Repairing exterior leaks at Aquatic Center. Lighting & repairs at Glazer. Roof leak repairs at Auxiliary Services.
- Zone 7: Preparing Tickle Bldg for occupancy. Repairing exhaust fans at SERF. Cleaning ductwork at Ferris.
- Zone 8: Replacing cooling pads in Greenhouses. Installing handrails at Morgan Hall. Prepwork for Trustees Meeting.

### Star Team:

- Working with contractors on new controls in Science & Engineering.

### COMMUNICATIONS & INFORMATION SERVICES

#### Information Services:

- We hope to have new Motorola radio's issued out by the end this week. These new radio's will be issued to everyone who currently has a Nextel radio. All other request for radio's needs to be requested and approved through your shop/department head first and then approved by Associate Vice Chancellor, Dave Irvin.

#### Training:

- Preparing for the Facilities Services annual training/picnic day. The picnic will be on Wednesday, July 3, at 11:30am in the Lake Avenue Garage. Shuttle bus will leave Facilities Services at 10:45am or you may carpool. Hotdogs, Hamburgers & Prizes!!!

#### Sustainability:

- The Office of Sustainability is tabling at the Taste of Tennessee summer orientation for first year students.
- As summer continues to heat-up please consider reducing your energy consumption from 2:00-8:30pm during peak usage time.
- Wednesday, June 26, will be Hannah Slodounik's last day with Facilities Services. Please stop by and wish her farewell. Hannah has been an asset to our department and we hate to see her leave.

#### Communications:

- Enrollment for the sick leave bank ends this week, on June 30. Please see Arlene Williams in room 107 if you would like to enroll.
- Facilities Services has been selected for the Team Excellence Award for their work replacing the UPS at Stokely Management Center. A recognition breakfast will be held June 26 for those involved.
- Interviews for the Communications Coordinator position will begin next week.
- Interviews for the Codes Inspector position will begin in the next week or two.
- Reminding everyone of the upcoming Picnic on July 3. Hope to see everyone there!!!

### UTILITIES

#### Air Conditioning Services:

- Working on cooling towers at University Center.
- Starting up new chiller at Metron Bldg.
- Repairing A/C for WUOT Transmitter Bldgs on Sharps Ridge.
- Evaluating SMC chiller complex.
- Assisting maintenance with training.

Administration Facilities Operations Zone Maintenance Admin. & Support Comm. & Info Services Utilities Design & Construction

### **Electrical Services:**

- Security systems – Campus – Contractor support
- Fire Alarm Systems – FA System minor repairs/Testing various buildings on Campus
- Electrical Support for outdoor events/Athletics events
- HV, Ag Campus Entrance Lighting

### **Steam Plant:**

- More maintenance on the coil boilers and still producing steam.

### **Plumbing and Heating Services**

- Replacing water line on the hill.
- Searching for bad traps on steam line distribution.

## **DESIGN AND CONSTRUCTION**

### **Landscape Design:**

- Construction administration of the Lake Loudoun streetscape project
- Preparing several agenda items for presentation at the next Campus Planning & Design Committee meeting.
- Design of Fraternity Park dumpster enclosures.
- Design coordination and review on several projects: Fraternity Park entrance wall, Lake Loudoun plaza, Ayres Hall north slope, & pedestrian mall extensions.

### **Construction/Coordination:**

- Six roofs have completed and 15 to start soon
- Working on 10 Classroom upgrades
- Lighting replacement at Athletic Fields.
- Renovation of Room 701 Stokely Management Center
- Fire Alarm Upgrade at Stokely Management Center
- Renovations of Psychology Clinic at the Conference Center Building
- Power addition at Hodges Library
- Technology upgrade in room 210 of SERF
- Renovation of the new VC space at Andy Holt Tower
- Several room upgrades in A & A
- Renovation of room 320 Jessie Harris
- Restroom renovations at Nursing
- Replacing greenhouse at Hesler Biology

