Welcome: Please join Central Supply in welcoming Drew Collins as their new Material Control Clerk. Drew is already a familiar face in our department as he has been working in Building Services for the past three years. Please stop by and welcome Drew to the Central Supply team.

July 3 Picnic and Uniform Questions: Recently there have been questions about proper attire for the Facilities Services Picnic July 3 and requests our Uniform Policy be relaxed. Because much of the day is still a normal work day in general all of the provisions of our Uniform Policy need to remain in effect. However we will make the following adjustments/clarifications for July 3:

1) Thursday July 3 is designated a “Big Orange Day” and “Casual Friday” for our team. Attire permitted under those portions of our Professional Image Uniform Policy will be in effect. (UT Orange apparel is encouraged. T-Shirts allowed subject to the restrictions of our policy. Jeans allowed if they meet our policy. Etc.)

2) Because July 3 is a normal work day all uniform safety requirements remain. This includes wearing arc flash clothing. However those employees who normally must wear arc flash clothing may instead wear attire that meets the Big Orange Policy if their Director determines they will not be engaged during the day in duties that require this protection and gives them permission to not wear their standard arc flash protection.

Sick Leave Bank: This is the FINAL week to enroll in the Sick Leave Bank (SLB). If you would like to join the SLB, please fill out the enrollment application.

Parking: Parking permit renewals will start in July, so please make sure you are keeping your NetID and password up to date. All parking permit renewals will be completed again this year via the computer, so when the time comes, you will need this information to renew your parking permit.

Archibus Update: As we are getting closer to our “go live” date, please remember the deadlines your shop may have to get any requested information (PM Tasks, Equipment, Tools, etc...) back to the Archibus Team.

FACILITIES OPERATIONS

Building Finishes:
- Congratulations to Eddie Bowles on his retirement from Facilities Services today! Thank you Eddie for your 41 years of dedicated service!

Sign Shop:
- Made banner for Howard H. Baker
- Working on sign for Jane & David Bailey Complex
- Working on Storm Shelter signage
- Working on Football Parking signs

Paint Shop:
- Painting common areas at Claxton
- Sandblasting sidewalk around the rock
- Painting Design office space in Facilities

Building Finishes:
- Removed ashtrays in restrooms at Andy Holt Tower
- Working on signs for new building construction
- Removed block for plumbing at Dabney Buehler Hall
- Repaired brick at Blount Hall
- Repaired desk at Equity and Diversity
- Installed shelves and white boards at South Stadium
- Installed cork boards at Dunford Hall
- Repaired door at N. Carrick Hall
Building Services:

Arena:
- Jehovah’s Witness Conference starting Thursday July 3rd (load in), and continuing Friday, July 4th, 8 A.M. to 5 P.M.; Saturday, July 5th 8 A.M. to 5 P.M. and Sunday, July 6th, 8 A.M to 4 P.M.

Recycling:
- Recycling Totals for the Week of June 23 through June 27: Bottles/cans—5,240 pounds; Paper—12,080 pounds; Cardboard—9,180 pounds.
- UT Recycling has launched a new Web site at http://recycle.utk.edu/

Rapid Response Team:
- We have moves at Early Learning Center on Lake Ave. and White Ave., Environmental Health and Safety, Ellington Plant Science, Stokely Management Center, HPER, Student Services, McClung Tower and all other work orders that come in.
- Continuing Spring cleanup.
- Hauled 9058 cubic feet of surplus and 7996 cubic feet of trash and recycling.

ZONE MAINTENANCE

Star Team:
- Controls at SERF
- Building scoping
- Rm 104 Morgan Hall
- Berry Hall
- RM 522 glove box SERF
- Buehler room 214
- Buehler 214
- Physics elevator
- Greve Hall elevator

Zone Maintenance Zones:
Zone 9:
- Changing filters
- Working on lights
- Cleaning out strainers on chill water lines
- General building maintenance

COMMUNICATIONS

Training:
- Today is the last day to complete required OSHA online training.
- Reminder: Please complete OIT Security training.
- Please notify the training office if you have completed the security training.

Communications:
- The Facilities Services 4th of July Picnic will be held at noon (12 p.m.) July 3 in the Lake Avenue Parking garage. Shuttle bus schedules and more information have been posted.
- We continue to work on a new video for Landscape Services.
- Work on a departmental handbook continues.
- Creation of a customer booklet has begun.
- We have begun creating the portfolios for the School & University Architectural Portfolio publication.
- Just a reminder—We are always accepting nominations for employee of the month! Hard copies can be found with clerks and shop heads, and electronic copies can be found on fs.utk.edu!
- Remember—you can follow Facilities Services on Twitter @utfacservices, you can “like” UT Facilities Services on Facebook and now you can also follow UT Facilities Services on Instagram!

UTILITIES

Air Conditioning Services:
- Replaced broken fan unit on cooling tower #2 at SMC
- Replaced failed compressor in chiller on roof of Brenda-Lawson
- Cleaned cooling towers at Walters Life Science
- Installed new package unit serving room 407 of Dougherty Engineering
- Replaced failed condenser units serving 2nd floor of Greve Hall

Steam Plant:
- Produced 1,354,094 pounds of steam on Thursday and 38560 gallons of make-up water.
- The contractor continues to work on getting ready for delivery of the new boiler at the end of July.
- Finished work on the precipitator and are working on Boiler 2.
Facilities Services Weekly

June 30, 2014

Administration • Facilities Operations • Zone Maintenance • Admin. & Support Comm. & Info Services • Utilities • Design • Construction

Electrical Services:
- UTFS Security systems – Campus
- UTFS Fire Alarm Systems – FA System minor repairs/Testing various buildings on Campus
- UTFS HV Power Outage support for New University Center
- UTFS HV Steam Plant’s Low voltage distribution (208/120V) Repairs
- UTFS SV Events
- UTFS SV Wireless Meter - Campus
- New Construction – Fire Alarm/Building Security support
- Strong Hall – Electrical Support

Plumbing Services:
- Congratulations to Dwight Beckham on his retirement from Facilities Service today! Thank you Dwight for your 40 years of service!

Design Services

Estimating:
- Estimating has moved to the UTFS Construction office, so we will not be reporting on their activities here henceforth.
- We miss Dean Wessels and Jeff Barnes already!

Architectural Design:
- Managing the design development of the Henson Hall interior renovation.
- The design development and selective demolition of the new classroom/laboratory for Strong Hall site.
- The construction of the bookstore and Aramark location at 17th & Cumberland.
- The design development of the new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites.
- The New University Center [Phase 1] construction.
- The new Facilities Services building’s selective demolition and design development.
- The construction of the Fred Brown Residence Hall.

Landscape Design:
- Supervising the Fraternity Park entry punch list
- Supervising the Ayres Hall North Slope / West Connector project, coordinating utility relocation.
- Supervising the design of the East Edge Campus Improvement Project (Second Creek). Coordinating requirements for stream monitoring equipment as part of student research (Dr. John Hathaway), with Dean Wessels and Cesar Penalba.
- Supervising the design of additional improvements to the Lake Loudoun Blvd. corridor, to include a green space and traffic signalization.
- Supervising the new Strong Hall’s site development
- Updating the Campus Landscape Vision and Site Standards.

Codes Enforcement:
- Campus building fire protection systems testing.
- Hood suppression inspecting, and hood and ductwork cleaning.
- Various inspections and code consults.

Construction

Completed Projects:
- Taylor Law- Replace carpet on the second floor Administrative hallways.
- SERF- Install island counter top and install power above counter top.
- Student Services- Paint wall in rooms 413D, 413E, main front area and common area in suite 413, also paint Andy Holt Tower room 511.
- Communications- Paint room 423.
- Communications- Survey WUOT towers and dishes in 4 locations.
- Dunford Hall- Install dedicated power outlet and #6 ground bar in rooms 2307 and 2207.
- Veterinary Teaching Hospital- Install one projector screen in room A113.
- Veterinary Teaching Hospital- Install ¾” conduit stub up and attach box on both ends in room C190 and C157.
- Blount Hall- Needed by June 20th, in room 112 paint 116 ½” high x 52 ½” wide.
- Early Learning Center- Paint office 206.
- Student Services- Remove old carpet in room 413D and 413E and replace with new.
- rehm Animal- Replace revolving door with standard 3’ x 7’ door, match existing doors in the building.
Construction Continued:

Current Projects:
- New 3D Renderings of Henson Hall! (Pg. 4)
- SERF- Repairs to 4th floor skylight, stop leaks and repair and paint sheetrock.
- SERF- Add cabinet on right side of new hood in room 702.
- Humanities- Replace steps and ADA ramp for lot 9 at South end.
- Earth and Planetary- Replace roof and A/C equipment.
- Blount Hall- Install glass wall with double door on ground floor.
- Fraternity Park- Relocate and rework dumpster pads.
- Communications- Work as designed on 4th floor lobby outside of School of Information offices.
- Communications- Renovations to rooms 260, 261, and 262.
- UT Welcome Center- Exterior repairs and painting.
- Volunteer Hall- Install new storefront doors on the exterior doors leading into the court yard.
- Campus classrooms- Upgrade/update over 19 classrooms across campus.
- South & East Stadium- Install emergency phone in hallway outside of room 352. West Skybox- Renovations to rooms 501 and 502.
- Volunteer Hall- Install new storefront doors on the exterior doors leading into the court yard.
- Campus classrooms- Upgrade/update over 19 classrooms across campus.

2014 Facilities Services 4th of July Picnic Bus Schedule

11:00 a.m.— Steam Plant
11:05 a.m.— Nursing on Volunteer Blvd.
11:10 a.m.— Intersection of James Agee Street and White Ave.
11:15 a.m.— Conference Center
11:20 a.m.— The Hill (Nielsen Physics)
11:25 a.m.— The Hill (Intersection of Middle Way and Circle Drive)
11:35 a.m.— Ag Campus (Bus stop between Ellington and Brehm)
11:40 a.m.— Facilities Services Building (front of building)

You may carpool over to the picnic in UT vehicles. Enter the garage off Terrace Avenue and park in Levels 4-6 only.

We have permission to park in these levels ONLY.