Facilities Services Weekly

March 5, 2018

ADMINISTRATION ● FACILITIES OPERATIONS ● ZONE MAINTENANCE ● ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

FACILITIES OPERATIONS

Landscape Services:
- Thompson Boling Arena: Start tree planting project to create a screen along the south building face.
- Seasonal Flowers: Order plant material for summer color beds.
- Campus Wide: Service storm drains and address run-off problem areas during recent rain events.
- Thornton Athletics: Move Ed America marble sculpture for Athletics.
- Campus Wide: Pre-spring landscape pruning, bed prep and mulch application (continued).
- Steam upgrades: Coordinating repairs of hardscape at Pedestrian Mall and Blueberry Falls (continued).
- Facilities Services Complex: Install new landscape improvements (continued).
- Continue performance reviews.
- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Turf:
- In-house irrigation upgrades and additions (continued).
- Pre-season training to all mowing crew personnel.
- Begin moving campus as needed for growth.

Arboriculture:
- Tree replacements: Volunteer Blvd., Glazer, and Sorority Village.
- Fraternity Park: Remove hazardous limbs and general tree canopy cleaning.
- (Campus wide) Update tree inventory data (continued).

UT Recycling:

Recycling Totals for February 25 through March 3:
- Bottles/Cans: 6,060 pounds; 3.03 tons.
- Paper: 9,540 pounds; 4.77 tons.
- Cardboard: 19,440 pounds; 9.72 tons.
- Glass: 3,480 pounds; 1.74 tons.
- Manure: 18,000 pounds; 9 tons.
- Compost: 20,491.2 pounds; 10.2456 tons.

Weekly Totals: 77,011.2 pounds; 38.51 tons.

Recycling Totals for Fiscal Year 2018:
- Bottles/Cans: 287,070 pounds; 143.54 tons.
- Paper: 324,020 pounds; 162.01 tons.
- Cardboard: 535,890 pounds; 267.95 tons.
- Glass: 111,660 pounds; 55.83 tons.
- Manure: 536,700 pounds; 268.35 tons.
- Compost: 553,471 pounds; 276.74 tons.
- Fiscal Year Totals: 2,348,811 pounds; 1,174.41 tons.

ZONE MAINTENANCE

Zone 1:
- We have switched some of the buildings back to heat as we still have some cold days ahead.
- We are staying caught up with the work orders.
- There are still issues with vandalism on the ceiling tiles of North Carrick Hall.

Zone 3:
- We will work in Lake Avenue Daycare to repair outlets and other issues we have to complete.
- At the Facilities Services Complex we will replace a heater and performing preventive maintenance.
- At Radiological Safety we will make repairs to the exterior of the building.
- We will check all of our exterior lighting and make needed repairs.

Zone 6:
- Maintaining environmental equipment.
- Addressing work order issues.
- Alumni Memorial Building auditorium lighting.
- Zone wide LED lighting.
- Alumni Memorial Building flushing coils.
- Walters Life Science repair stops.
- Burchfiel repair light.

Zone 7:
- Completed door lists in all buildings.
- Cleaned machine rooms.

ZONE 7 CONTINUED ON PAGE 2
ZONE 7 CONTINUED:

- Changed lights.
- General building maintenance throughout zone.

Zone 8:

- We will perform routine maintenance during the next week.
- Our team will be focused on checking belts and filters in our AHU units.
- In Plant Biotech we will make repairs to roof drains to eliminate roof leaks.
- At Food Science we will convert wall wash lighting to LED for energy savings.
- One Call will respond to calls and assist with projects across campus.

Zone 11:

- Checked and made needed repairs at Lindsey Nelson Stadium.
- Prepared for ETSU, Memphis and Middle Tennessee games at Lindsey Nelson Stadium.
- Checked and adjusted chemicals in the pools at the Football Complex.
- At Allan Jones Aquatic Center adjusted the chemicals in the pools.
- We continue to prepare Neyland Stadium for the upcoming Orange & White Game.
- General building maintenance throughout zone.

Communications & Public Relations:

- Thank you to everyone who participated in this year’s Big Orange Family Campaign. As a department we reached 52.35% participation and helped the campus surpass its goal of 54% to reach more than 59% participation.
- We participated in a walkthrough of the Mossman Building construction.
- Brooke will attend the Professional Development Conference for Women.
- Work continues on the Facilities Services Student Scholarship Fund Golf Tournament.
- We are updating the Building Representative list.
- We are collaborating with SLAM to create a Strong Hall promotional video.
- Educational Interiors applications have been submitted. We will enter three projects to the magazine.
- We are working with UT Alumni to increase our social media presence.
- Updates are being made to the TNAPPA website. The registration pages should be up and running this week for the conference to be held at UTC in May.
- Our department will participate in Torchbearer Tuesday in April. Brooke is seeking volunteers from each unit to participate in the event. Look for more information soon.
- We will participate in construction walkthroughs this week and next week. Look for updated pictures on our social media pages.
- An update to the Winter Projects Catalog will be completed.
- Safety Walk web pages will be created.
- We will meet with the Facilities Services Support department for the University of Texas at Austin next week to discuss our social media tools and strategies.
- We are assisting UT Chattanooga with their plans for next year’s TNAPPA Conference held at the UTC campus. More details will be available soon.
- We are working to update the Facilities Services Emergency Response Plan.
- We are working on several releases for different units throughout the department.
- If you have any items, including department thank you notes, that you would like included in the next Facilitator please contact Brooke at krempa@utk.edu.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- We have been updating staff photos. If you would like your photo updated, please email Brooke Krempa at krempa@utk.edu.
- Old Cone Zone signs are being removed.
- Cone Zone signs are being created and updated.
- We will hire a new student assistant for the subunit in the coming weeks.
- We will begin to update the Facilities Services staff directory this month. Brooke will email everyone on the directory to confirm contact information and title.
• We will work with Training to plan a week long APPA Toolkit in March. The dates have been set and we will begin the planning process in the coming weeks. Look for more information soon.
• Updating organizational charts for all department units and subunits.
• A portion of the Facilities Services Scholarship Fund committee will meet this week to discuss our upcoming scholarship golf tournament. Check you emails soon for more details about the event.
• We are working to launch new social media content. Thank you to everyone who has helped us with photos so far.
• We will frame awards our Facilities Services Complex building received.
• A new employee suggestion box will be installed in the Facilities Services Complex. More details coming soon.
• Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
• Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

Training News:
• FS Training is partnering with UTPD to offer several different training classes over the coming months. We’ll begin the partnership by offering an Introduction to Self Defense course for female Facilities Services employees. Based on interest and participation in this course, we may offer RAD training to all female Facilities Services employees. We will also be offering a Social Media Safety and a course called The Law and You where our departmental responsibilities for safety and “See Something Say Something” will be further explained.

Upcoming Training:
• APPA Supervisor’s Toolkit is scheduled for next week, March 12-16 all week in FSC 101/102.

Utilities Services

Air Conditioning Services:
• Replacing compressor in environmental growth chamber at Hesler Biology.
• Replacing mini-split systems in elevator lobbies of Henson Hall.
• Replacing fan motor in cooling tower at Thompson Boling Arena.
• Completing repairs to a LG VRF system in Min Kao.
• Performing repairs to the walk-in cooler at the Bass Building.
• Converting two pipe systems in dormitories back to heat.
• Replacing condensate pumps in VFR system at Stokley Residence Hall.
• Repairing EMI mini-splits at Sherri Lee softball Stadium.
• Performed repairs to unit AC1 at the CRC Building.
• Repaired # 2 tower water pump at Taylor Law.
• Ordered new ice machine head for unit at Starbucks in Hodges Library.
• Replaced bad condenser fan motor on process loop chiller at Plant Biotech Building.
• Adding water separator to compressed air lines at Neilson Physics.
• Repaired ice machine at the Conference Center Building.

Steam Plant:
• Continue to change out lighting.
• Replaced monitors in control room.
• Working on new PDQs.
• Worked on logging logic on the engineering station.
• Repaired blowdown line on #1 boiler.
• Replaced two blowdown valves on #1 boiler.

Construction Services

Campus Projects:
• Admin Parking Garage: replace expansion joint.
• Alumni Memorial Building: Add tunnel ventilation; Add door control hardware in room 210 and Auditorium.
• Anderson Training Center: Additional card readers.
• Andy Holt Tower: Polish concrete floors on P2 level; Signage on P2, 7, and 8.
• Bailey Education Complex: Make three offices in room 502.

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CONSTRUCTION CONTINUED:

- Baker Center: New flooring for third floor patio.
- Biosystems Engineering Labs: 480 volt power to equipment in room 163; Install power poles for data in room 278.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; Sidewalk and ADA work; Outside lighting improvements; Window replacements Hoskins, Jessie Harris, Ferris Hall, and Perkins Hall; Eyewash replacements in several labs.
- Classrooms: Summer classroom renovations (18), Update Technology (7), Carpet replacements (3), Cloud Ceilings (2).
- College of Nursing: Paint rooms 244, 301A, 309, 367; Shelving in room 207.
- Communications: Paint room 440; Move display case and paint.
- Concord Campus: Move from Fleming warehouse; Demo and construction.
- Conference Center Building: Build-back to basement; Paint rooms 212 and 239.
- Dunford Hall: New blinds for six rooms on the fourth floor.
- Early Learning Center: Add mag lock to back door, main lobby; Blue light room 205; Power for workstation room 205.
- Engineering Sciences Building: Renovate for Nuclear Engineering.
- 11th Street Garage: Remove 2 UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices; Changes to rooms 107, 110 and 111 for new occupants; Install bollards; Install two car chargers.
- Food Safety: New flooring in room 200.
- Food Science: Add door between rooms 113 and 114.
- Golf Facility Building: Automatic gate for entrance; Move storage building; Pad for fuel tanks.
- Haslam Business Building: Add Store front framing and doors in three areas on fifth floor; Add family restroom on fourth floor; Wall repairs in room 430; Repair mirror film for room 216; Divide room 632 into two workspaces and extend a wall in room 601; Three glass rooms on sixth floor; Divide room 624 into two offices; Divide room 450 into two offices.
- Haslam Music: Add corner protectors; Paint band room doors and install plexiglass.
- Hess Hall: Add card access to 2K laundry room doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Install ADA operators on restroom doors; Clean all windows; Replace transition strips in front of elevators on second, third and fourth floor.
- Hoskins Library: Light switches for rooms G015 and 219.
- HPER: New flooring in weight room.
- Humanities and Social Sciences Building: Upgrade fire alarm system to speaker devices; Add sensors in new vault.
- Jewel Building (COAD FAB Lab): Electric, lighting, and painting in basement.
- JIAM: Helium recovery piping system; Utility piping in room 272; Eyewash installation in room G015.
- Kingston Pike: Install raceways and equipment for parallel UPS system.
- Lake Avenue Garage: Clean and stain upper concrete walls.
- Min Kao: Add access controls to rooms 338, 538, and 540; Antennas on roof for radios.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Replace wood floors and paint in rooms 121C and 123; Tuck pointing north, east and west; install ground and bus bar for telecommunications.
- Nielson Physics: Add window in room 217A.
- North Carrick, South Carrick and Reese Halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Installation of control gate on Middle Drive; Paint room 73E.
- Plant Biotech: Paint room 371.
- Polk Avenue Building: Painting, carpet, and baseboards.
- Pratt Pavilion: Door controls for parking area entry door.
- Presidential Court: Repair ceiling in pizza area.
- SERF: Renovate room 309; Renovate rooms 109, 210, 202, and 205 for Nuclear Engineering; Paint and flooring in room 414.
CONSTRUCTION SERVICES CONTINUED:

- SMC: Paint and/or carpet rooms 309 and 330.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor; receptacle in second floor corridor; New location for projector screen in room 212.
- Student Services: Paint and carpet room 401B and Communications room 467.
- Student Union: Add capacity for voice transmitting through fire alarm system; Panic alarms G2 and G3.
- Taylor Law: Paint third floor Faculty Hallways and third floor Conference Room.
- TBA: Paint corridor behind dining kitchen; Door repairs; Add panic hardware to stairway door; Paint and graphics in dining.
- Tom Black Track: Repair damaged ceiling above restrooms.
- TRECS: Refinish courts.
- UT Drive Building A: Renovations for Radiation Safety.
- UT Gardens: Install boardwalk.
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
- Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
- Vol Shops: Add card readers at University Commons, Cumberland Avenue, and Art & Architecture locations.
- 1817 Melrose Ave.: Add storm door to front entry.

FACILITIES SERVICES VACANCIES

2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 170000011S
Sr Maintenance Specialist (One Call) - 2 positions - Requisition ID - 17000001LY
Electrician I - FS Construction - Requisition ID - 180000009Y
Sr Carpenter I - FS Construction - Requisition ID - 180000009X
Maintenance Specialist I - Requisition ID - 180000009G
Vehicle Prep Assistant, Fleet Management (Temporary) - Requisition ID - 180000009D
Carpenter I - FS Construction (2 Positions) - Requisition ID - 1800000083
Air Conditioning Spec I (3 Positions) - Requisition ID - 17000001PF
Exterminator I - Requisition ID - 180000007P
Painter I - Requisition ID - 17000001LD
Landscape Aide I (Two Positions) - Requisition ID - 17000001QK
Electrician I - Requisition ID - 17000001PN
Welder I - Requisition ID - 170000011R
Asst Bldg Srvs Foreman (3 Positions) - Requisition ID - 160000018S
Sr Steam Plant Operator - Requisition ID - 170000010Y
Landscape Serv Foreman (Two Positions) - Requisition ID - 17000000JP
Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4
Sr Line Installer I - Requisition ID - 17000000AO
Line Installer I - Requisition ID - 16000000M2
Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5