

ADMINISTRATION:

- Several will be attending the TNAPPA conference this week at UT Martin.
- The Sustainability Manager and Communications Coordinator positions are both now on the job listing and accepting applications at this time.

Administrative Services:

- From this point forward, gas receipts should be given to Amanda Ruelle.
- Still working towards year end and trying to collect any past due money. To help in this process, shops should also be trying to clear up any old PD's, receivers, work orders, etc to make year end run smoother.

Central Supply:

- Continue to keep the warehouse properly stocked, and to place orders in an expeditious manner.

FACILITIES OPERATIONS

Building Services:

- Next week we will transition more buildings to in-house cleaning service beginning May 20, 2013. (Henson Hall, Dunford Hall, Equity & Diversity, Student Success, and Presidential Court)

Recycling:

- Finishing move-out donation collections for Goodwill, 2nd Harvest, KARM, and Angelic Ministries. We're getting some items from the sororities this year and working on plans to fully engage sororities and fraternities in donations next year.
- Preparing for Destination Imagination- trying to make it a zero landfill event. Collecting all items for recycling/composting at our site or sending mixed materials to Sevier Solid Waste Inc.
- Turning leaves, manure, and food waste compost at compost facility and doing general clean up and maintenance there, including installation of our new water pump.

Building Finishes:

- Carp.shop- Installing door and frame at Holt Apt. Working safety issues. Installing signage at Student union.
- Paint shop- Still working in old plumbing shop and Dab/ Buehler. Also removing campus graffiti.
- Sign shop- Making and installing occupancy ,room numbers, desk plates and badges.

Landscaping Services:

- Begin landscape renovation at Agriculture Campus Entrance
- Assist Plumbing with storm water connection at Brehm Animal Science
- Irrigation system start-up and repairs
- Fertilize irrigated lawn areas
- Assist Building Finishes with sidewalk repairs
- Assist with lighting upgrades in Fraternity Park
- Correct a few Safety Walk items
- We welcome new team members Jonathon Christmas and Tony Enea.

Lock & Key Services:

- Starting work on setting up the Tickle Bldg.
- Continued work on Ayres outside doors.
- Our student worker Aimee Rovane has taken a position with a special needs camp in Texas for the summer so we welcome new student worker, Logan McNeil aboard.

Rapid Response Team:

- Working on 6 different projects for Danny Pritchard.
- Taking items apart for the music move.
- Still doing spring clean-up and our daily work orders.

ZONE MAINTENANCE:

- Zone 2: Servicing VAV units at CCB. Finished roof air draft repairs at Law College. Working on DI system at Senter Hall.
- Zone 3: Numerous repairs on the Fraternities. Garage roof repairs and roof drain repairs at Hopecote. Repairing rain leaks at Student Aquatic
- Zone 7: Repairing door hardware at SERF. Training staff on electrical troubleshooting. Doing Min Kao filter change.
- Zone 8: Cleaning A/C units at Kingston Pike. Repairing vent system at South Greenhouse. Repairing window leaks at Middlebrook

Star Team:

- Working on Energy Right rebates thru TVA.

COMMUNICATIONS & INFORMATION SERVICES

Information Services:

- New projectors are on the way: a portable one to go along with the EPSON we currently have and a big one for the new conference room at our new Utilities Maintenance Building.
- Also getting closer to having new radios.
- Still working on our website and webcams.
- Archibus Implementation continues.

Training:

- We have Lockout/ Tagout training going on for the next 3 weeks.
- Just completed May's Respirator Fit Testing.
- Some of the training packets that were due this past Friday have not been returned yet. PLEASE complete and turn in training packets as soon as possible. (Fire Extinguisher Test, etc)

Sustainability:

- If you have any books you would like to get rid of feel free to drop them by the Office of Sustainability or a residence hall for the Better World Books collection. The money from the purchased books goes to the Environmental Stewardship fund.

Communications:

- Please keep in mind that year end is just weeks away. All shops need to be checking on any old PD's and work orders they still have open. Contact vendors if needed to get invoices. Remember, changing the status of a PD in the system from a "partial" to "complete" STILL requires a receiver. Administrative Services office is not alerted of these types of changes unless they get the paper receiver.

UTILITIES

Air Conditioning Services:

- Repairs completed on chiller at Massey hall.
- Chiller tubes cleaned at Andy Holt.
- Assist and train ZM in pump repair.
- Eddy Current performed on Reese Hall #3 and corrupted tubes plugged, in process of reassembly to return to service.

Electrical Services:

- Security Systems – Campus – Contractor Support
- Fire Alarm Systems – FA System minor repairs to various buildings on campus
- HV: Campus – Lighting University signs.
- HV: Lake Loudon Street Lighting contract support.
- HV: Music Building lighting contract support.
- Contract support for Electrical Improvement-Phase II-Pat Head Summit St (15KV cable replacement)

Steam Plant:

- More maintenance on the coil boilers and coal system.

Plumbing and Heating Services

- No Report

DESIGN AND CONSTRUCTION

Design:

- No Report

Landscape Design:

- Construction administration of the Lake Loudoun streetscape project
- Preparing several agenda items for presentation at the next Campus Planning & Design Committee meeting.
- Design of Fraternity Park dumpster enclosures.
- Design coordination and review on several projects: Fraternity Park entrance wall, Lake Loudoun plaza, Ayres Hall north slope, & pedestrian mall extensions.

Construction/Coordination:

- Reorganization (construction shop)
- Stokely Management Center- fire alarm upgrade
- SERF- Casework
- SERF- 538 renovation
- Dougherty Engineering- Room 499 and 110
- Jessie Harris- Renovation of office 230
- Temple Hall Phase II Started 6/6
- Replacing damaged lights for Neyland Stadium, Lindsey Nelson Stadium, Softball Field, Tom Black Track, Tennis Courts, Intramural Field
- Preparing for several summer projects
- Andy Holt Tower- conference room/office renovation
- Stokely Management Center room 701 renovation
- Roofs- 10 recaps awarded, 3 replacements going out to bid
- Art & Architecture Auditorium renovation
- Haslam Building room442
- Hodges Library window washing
- 9 classroom upgrades are scheduled for summer