

Administration Facilities Operations Zone Maintenance Admin. & Support Comm. & Info Services Utilities Design Construction

ADMINISTRATION

Administration:

- Starting the transition of processing the uniforms (ordering, problem resolution, etc.) from Veronica to Amanda.
- Uniform caps have arrived. Shops can start the process of getting forms filled out for any employee who may need a cap.
- Most of the backordered uniform items have arrived and are being checked in through Central Supply.
- Processing of Payroll and Personnel items
- Paying invoices
- Processing weekly transfer vouchers

FACILITIES OPERATIONS

Building Finishes/ Sign Shop:

- Paint Shop: just finished Geography Building and moving to Communications. Working P1 AHT. and pressure washing the walkway at the Arena.
- Sign Shop: working on building signs, room signs, and other work orders.
- Carpenter Shop: repairing walls at N&S Carrick, hanging doors at Hessler, and repairing brick at Torchbearer.

Building Services:

- The final exams have been given for the second and third shift Custodial Certification Program participants.
- The Student Senate will be providing Student Labor for cleaning Neyland Stadium after the Vanderbilt Game.
- All Building Services Employees have completed Right to Know training by Environmental Health and Safety.

The Arena events for next week are as follows:

- Monday and Tuesday High School Jamboree at 5 p.m.
- Wednesday the Eagles concert at 8 p.m. (Sold Out)
- Thursday Lady Vols BB Game we are playing Chattanooga at 7 p.m.
- Saturday Men's BB Game USUC Upstate at 7 p.m.
- Sunday a Lady Vols Volleyball Game LSU at 1 p.m. and a Lady Vols Basketball Game Georgia Tech at 7 p.m.

Landscape Services:

- Leaf removal continued.
- Homecoming Events – Preparation and cleanup
- Ferris Hall – Assist Star Team with correction of drainage issue located on the east side
- Pedestrian Mall – Sod disturbed area of telephone repair
- Strong Hall – Assist Telephone Services with exploratory location of existing lines for future relocation
- Law College - Assist with condensate line repair
- SERF – Assist Construction Team with transport of fan units for roof
- Repair vandalized irrigation at Clement Hall and Claxton building.
- Cherokee Farm – Begin cutting fields adjacent to river
- Dead tree removal

Rapid Response Team:

- Moving furniture out of Melrose A,B,C,D Section
- Replacing Homecoming banners with Big Orange big ideals
- Taking down homecoming material
- Removing broken furniture out of E section Melrose
- Picking up tables from event in Melrose
- Setting up for event in A & A
- Cleaning out Panhellenic Building surplus items and broken items for University Center can move in to
- Delivering chairs from surplus to Panhellenic for University Center
- Moving Dr. Laurece to new clinic space in Conference Center room 208
- Setting up event at Humanities Plaza
- Setting up event at Black Cultural Center
- Setting up event at Communications Building
- Setting up two events at Fiji Island
- Setting up event for National Remembrance Day Roll Call 2013
- Setting up event at Philander P. Claxton Education Building
- Moving tables and chairs from first floor to second floor Philander P. Claxton Education Building
- Setting up event at Howard Baker Building
- Plus doing work orders that come in daily

ZONE MAINTENANCE

Star Team:

- Cap Stone Projects
- Controls at SERF
- A lab on 2nd floor Dabney Buehler

Zone Maintenance Zones:

- Zone 5 SMC cleaning chiller room and repaired rights
- Zone 5 Worked with A/C shop on heat issues at SMC building
- Zone 5 Worked with electric shop on fixing lights at SMC
- Zone 4 Fixed stopped up plumbing in Hodges
- Zone 4 Changed oil and Servest Generator at Baker Center

COMMUNICATIONS & INFORMATION SERVICES

Information Services:

- Last week we performed Website updates.
- We helped setup new Security Camera at Brenda Lawson Athletic
- We finished installation of a new sign shop computer
- Weekly computer maintenance.
- We are ordering and procuring tablets/phones for testing of the new Archibus database
- Looking into website redesign to make it even more mobile friendly
- Rebuilding key shop computer

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Training:

- Wednesday and Thursday of this week Facilities Services will complete the first round of Human Resources training for all supervisory staff.
- Diversity and Harassment training to come. Stay tuned
- Another round of fork, scissor, and boom lift operation certification coming up next week. If this training is something that your area needs please contact Charles Farley at ext. 6247 to schedule a session.
- ARC Flash Training this Wednesday morning for new electrical employees to get the ready to receive Fire Rated uniforms.

Communications:

- The results of the 2013 Facilities Services Employee Satisfaction Survey have been compiled.
- We covered the Sunday post-game clean-up of Neyland Stadium with UT Recycling and Sustainability.
- Information is being gathered for the APPA Facilities Performance Indicators Survey.
- We are working on several releases for media distribution.
- Planning has begun for the 2013 Facilities Services Holiday Party.
- The collection date for Coats for the Cold is this Friday, November 15. If you would like to donate, please drop of coats of any size in Facilities Room 203.
- Follow us on Twitter @utkfacserv and like UT Facilities Services on Facebook.

UTILITIES

Air Conditioning Services:

- Complete repairs on Music Building cooling towers.
- Swap out tube bundle in heat exchanger at Jane and David Baily Building.
- Swap out bad coil in AHU for Steam Plant control room and office.
- Complete repairs to air conditioning unit in Deans office at Estabrook Building.
- Assist with punch list for fan coil replacement project in McClung Tower.

Steam Plant:

- We are producing approximately 2,350,000 pounds of steam per day and that will increase as the temperatures get lower.
- We are producing the majority of steam with natural gas and have boiler 3 on line on coal at minimum load.
- Our precipitator is working great and our maintenance crew is working hard to keep everything running great.
- Our operators are working hard 24 hours a day, 7 days a week to produce the steam needed by campus.
- Our make-up percentage is at 24.45% and that is approximately 85,000 gallons of water per day.
- Special thanks to the plumbing shop for locating and repairing leaks on the condensate lines to lower make-up water.

Electrical Services:

- UTFS Neyland Stadium Message Board support
- UTFS Security systems – Campus
- UTFS Fire Alarm Systems – FA System minor repairs/Testing various buildings on Campus
- UTFS HV, UTRH support
- UTFS- Outdoor Lighting – Contractor support
- UTFS – Campus Wireless Metering Installation
- UTFS LV, Weekly and Weekend events
- UTFS Veterans Day – Ayres Hall
- UTFS Vehicle Task Force Meeting

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Plumbing Services:

- Repair and replace water fountains at Jessie Harris
- Unstop drain at Dougherty Engineering
- Repair DI water line at Hesler Biology
- Install new drain line for new air unit at A&A
- Repair steam leak at Arena
- Repair and check pumps around campus
- Install line for heat exchanger unit in Student Health
- Replace steam valves and 11th street Day Care
- Replace Water Heater at PanHellenic
- Repair leak at Science and Engineering
- Repair leak at Hestler Biology
- Clear out drain at Tickle Building
- Repair hot water leak at Clement Hall
- Check and repair leaks at Carrick Hall
- Repair heat exchanger at student health
- Repair condensate pump at Student health
- Find and repair steam condensate leak at Law College
- Clean out sewer line at A&A
- Repair Leak at Tennis Center
- Clean out Drain at Facilities Services
- Install water Fountain at A&A
- Build new Bollards for Arena ramps
- Build and repair handrails for campus

CONSTRUCTION

Construction:

- Hesler Biology- Install internal shade cloth in greenhouses 2, 3, and 4.
- Racheff Research- Renovations, including back-up generator for non-life safety process.
- Stokely Management Center- Replace/upgrade the entire fire alarm system in the building.
- Student Health Clinic- Provide and install a door bell system for student entrée in room 201.
- UT Welcome Center- Additional improvements including exterior painting, cameras, and awnings.
- Morrill Hall- Revitalize kitchen area and dining area with new paint, ceilings, and flooring.
- Min H. Kao Building- Add power, networking and other amenities to the CURENT conference room.
- Art & Architecture Building- Remove wall between office suites 204/206 for new conference room.
- Temple Hall- Renovate the entire building for the Herbarium and Nursing simulation labs.
- Middlebrook Building- Renovate room 119.
- Dougherty Engineering- Phase II of fire repairs.
- James Haslam Building- Purchasing and install new modular office furniture room 343.
- 1643 Cumberland Ave.- Renovating entire building.
- Brenda Lawson Athletic Complex- Install new door operators and proxy readers on 7 doors.
- AG Campus- Purchase and install new lighting for the rugby field.
- Taylor Law Complex- Install new door for old telephone booth alcove.
- Conference Center Building- Renovations for the new Psychology Clinic.