### ADMINISTRATION

**Archibus:** Progress is being made on our new software system, Archibus. Our vendor has been working diligently and we are seeing the progress on our test environment.

Shops have PM Tasks in development and equipment entry is continuing for the implementation of Archibus. Please make sure these items are high on your priority list and are progressing toward completion for entry and upload into Archibus.

### FACILITIES OPERATIONS

**Building Finishes:**

**Sign Shop:**
- Working on decals for UT Recycling.
- Working on signs for Parking Services.
- Updating directory boards for Graduate School.

**Paint Shop:**
- Painting common areas at Jessie Harris.
- Repaired and painted wall damage at Haslam Music Building.
- Repaired and painted plaster at 602 & 509 Ferris Hall.

**Building Finishes:**
- Repaired door A&A building.
- Cut hole in marble at Dunford Hall.
- Repairing handicap ramps at Andy Holt Ave.
- Forming sidewalk at Pendergrass Library.

### ZONE MAINTENANCE

**Star Team:**
- Elevator training.
- Buehler rooms 211 + 214.
- Controls at SERF.
- Building scoping Ferris Hall.
- Perkins room 112.

**Zone Maintenance Zones:**

**Zone 2:**
- Retrieving Data information for Cumberland Vol Shop Equipment.
- Repairing Ridge vent window control for Senter Hall Green House.
- Steam trap repair for Blount Hall.
- Repaired several steam leaks at Jessie Harris.
- Assisting roofers as needed.
- General Building Maintenance.

**Zone 3:**
- We appreciated the Electric Services shop’s help repairing heaters in Fleming Warehouse.
- We appreciated the Air Conditioning shop’s help in getting the Auxiliary Services boiler back up and running Tuesday evening.
- Spreading rock salt to help keep everyone safe with the cold weather.
- Replaced ceiling tile at Glazer and removed leaves from roof.
- Getting equipment information.
- Taking care of a couple Fraternity house electrical issues.
- Checking steam traps.

**Zone 5:**
- Worked 24 hour shift for cold snap.
- Still working on Archibus.
- Special thanks to Rob Frick for his assistance at Hearing and Speech at 2 a.m. in the morning.
- General maintenance.
Zone 8:
- JIAMS Research building is showing great progress. The contractor is dressing up the exterior and working hard on completing the interior of the building.
- Change orders have been submitted for the roofing project at Morgan Hall. They should be back to resume work this week.
- Steve Follum will be retiring at the end of this week. Steve will be missed. He has been a joy to work with. He has been a tremendous asset to our team. Steve works at Joe Johnson Animal Research and Teaching Unit (JJARTU). He worked on the AG Campus prior to the opening of that facility. Best wishes to Steve in his retirement.
- Work continues at our New Facilities Services Building. They are currently getting the framework ready to start putting the building in the dry.
- Our team will be working on steam traps and heating issues this week.
- Archibus training continues this week. We will be taking time to work as a team to make the transition smooth.
- We continue to work on our preventive maintenance. Proactivity wins over reactivity every time.

Zone 11:
- We have been insuring Neyland Stadium is ready for the last regular game of the season by fixing broken water pipes due to cold weather, changing lights and beginning preparation for the winterization of the Football Stadium, Soccer, Softball and Baseball.
- We are also working on receiving the new Volleyball Building and planning its new preventive maintenance requirements.
- At Brenda Lawson and Football Facility we have finished the installation of unit preheaters supplying the new SEC Studio and finished installation of TV’s for the Player’s Lounge in preparation for recruiting this weekend.

**COMMUNICATIONS**

Training:
- The first course of the Facilities Services University has been approved and finalized.
- Instructor training continues for Landscape Services in preparation for the launch of their new training program.
- Completed Customer Service training for the carriers of the “One Call” phone.
- Resubmitted the Steam Plant career path to Associate Vice Chancellor Dave Irvin for review.
- Archibus training continues please look out for new class dates in December.
- CPR training is scheduled for December. Another class will be scheduled for January to accommodate 2nd and 3rd shift employees.

**Communications:**
- Working to provide Spring Construction updates for Media Relations.
- Putting together branding campaigns for various units in Facilities Services.
- Work continues on our department’s APPA Facilities Performance Indicators Survey. We have completed more than 70 percent of the survey. We currently have three more sections to complete.
- We continue to plan the Facilities Services Holiday Party. This year the party will be held in the TN Terrace at noon, Wednesday, December 17th. Stay tuned for more details.
- We are working on the beginning phases of the Facilities Web site update.
- We are still working to completely update our department’s Web site directory. If you have not already done so, please contact Brooke with your up-to-date office contact information at bstev14@utk.edu.
- **REMINDER:** You can always nominate a deserving member of our team for Employee of the Month at fs.utk.edu.
- We would like to wish everyone a happy and safe Thanksgiving!

**UTILITIES**

**Air Conditioning Services:**
- Repaired boiler at 2019 Terrace Ave.
- Repaired boiler at AUX services building.
- Performing outage on heating loop at A&A on Saturday to unstop heating coils in room 103.
- Repairing heat pump at Middlebrook.
- Reworking the hot gas bypass on environmental growth chambers at Hesler.
Plumbing & Heating Services:
- Repair 6-inch water main at Veterinary Library.
- Repair leak in ceiling at Carrick.
- Repair leak in laundry room at Carrick.
- Install bottle filler at Dunford.
- Install Bottle Filler at CRC.
- Repair water main leak in Machine at Carrick.
- Repair water main leak at Reese Hall.
- Repair Heat converter with AC Services at McCord Hall.
- Repair condensate pump at South Stadium.
- Repair steam trap at Massy Hall.
- Repair steam valve at Food Safety.
- Repair steam leak on high side at Vet Hospital.
- Repair steam station at Food Science.
- Disconnect Steam from Lab Benches at Dabney Buehler.
- Repair condensate Pumps at Student Health.
- Test condenser water lines with AC Services at Hoskins Library.
- Repair hand rails on campus.
- Replace Hydrant at Vet Hospital.
- Cleaned storm drains and flushed lines on campus.
- Constructed and installed fence and gates around Chiller at Greve Hall.
- We wish everyone a Happy Thanksgiving!

Steam Plant:
- With cooler temperatures we produced 4,062,575 lbs. of steam on 11/18.
- Used 92,195 gallons of make-up water.
- Making final adjustments to the new boiler.

Schematic Design:
- University Ave. buildings.
- Austin Peay handicap ramp.
- Baseball Stadium pressbox.
- West Campus Redevelopment.

Construction Documents:
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- New Support Services Building on Sutherland (ER4).
- 13th & Cumberland lab building.
- New classroom/laboratory building planned for the Strong Hall site.

Construction Administration:
- Henson Hall interior renovation.
- New classroom/laboratory building planned for the Strong Hall site.
- New University Center (Phase 1).
- New Support Services Building on Sutherland (ER1).
- New residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- Volleyball Practice Facility.
- JIAMS Building.

Landscape Response Team:
- Ayres Hall North Slope / West Connector project: begin fall tree planting
- East Edge Campus Improvement Project (Second Creek): finalizing 100% CD set
- Supervising the new Strong Hall’s site development and tree protection
- Updating the Campus Landscape Vision and Site Standards
- Wayfinding Master Plan: mocking up building signs; developing assembly and installation documents
- Preparing bid documents for TREC landscape installation.
- Torchbearer Plaza and Circle Park. Met with turf science professors to determine a plan to better manage the lawn space.
- Proposed site for grant-funded silva cell research.
- Mapping existing ADA/unisex restrooms.

DESIGN SERVICES

Project Management:
Master Planning:
- Utilities Master Plan.
- Hill Master Plan.

Programming:
- Engineering Services Building.
Construction Services:

In house projects:

- Stokely Management 720 conference room electrical to be added, painting, and carpeting.
- Morgan Hall install cooling/heating, ceiling and painting.
- Nielsen Physics install projector mount and projector screen and wiring that is needed for OIT.
- Carpeting 2nd floor SMC.
- Painting 7th floor SMC.
- SEC setup.
- Henson Hall.
- Completed ADA route through Austin Peay to top of hill.
- Finishing up converting Haslam 607 to a conference room.
- Dougherty room 110 welding lab renovation.
- Dougherty 102 machine shop reconfiguration.
- Brehm Animal Science room 149 create new office space.
- Perkins Hall room 51 renovation of room to make space for new student work area.
- University Commons bookstore install security system.

Construction Management:

Bid projects:

- Henson Hall - Renovations to building.
- Neyland Stadium - DAS installation throughout stadium.
- Thompson-Boling arena - DAS installation throughout arena.
- 11th Street Garage - Installation of solar panel, charging stations, connect to Min Koa building for experiments.
- Dougherty Engineering - Unit Ops on 1st floor.
- Dougherty Engineering - Unit Ops on entire 6th floor.
- Dougherty Engineering—Lab renovation on 3rd floor.
- Campus Roofs - 16 roofs either working or scheduling to start.
- Cumberland and 17th Continuing to close out punch list items.
- Austin Peay second floor renovation Finalizing construction contract with GEM Technologies, Inc.
- Classroom 2015 summer projects - Working with Sanders and Pace on design of projects.

Estimating:

- John Hodges Library - New entrance doors, on Melrose.
- Potential Parking Lots (7ea).
- G-10 Parking Garage - Paint stairwell doors/service area doors (17ea).
- Hess Hall - converting dorm rooms into offices.
- Dunford Hall - renovations for Disability Services moving into space.
- Art Department—Replacing sinks in room 241.
- Architecture Department - installing guard in front of new dust collection system.
- Thornton Athletic Center - correcting door issues to front doors and stairway door.

Facilities Services Vacancies

Exterminator II - Requisition ID - 140000019Q
Landscape Manager - Requisition ID - 1400000050
Geographical Information Systems Coordinator (Project Coordinator) - Requisition ID - 1400000015T
Custodian I (Building Service Aide I) - Requisition ID - 140000011W
Recycling Truck Driver I (Two Positions) - Requisition ID - 14000000QL
Heavy Equip Supervisor - Requisition ID - 140000011J
Asst Gen Mnt Skill Craft Wkr - Steam Plant - Requisition ID - 140000010W
Painter I (Three Positions) - Requisition ID - 14000000YW
Line Installer I - Requisition ID - 14000000XI
Training Specialist - Facilities Services - 14000000W4
Assistant Building Services Foreman, Building Services - Requisition ID - 1300000108
Assistant Building Services Foreman, Building Services - Requisition ID - 1300000108
2014 FACILITIES SERVICES

HOLIDAY PARTY

WEDNESDAY DECEMBER 17TH
Beginning at NOON

The Tennessee Terrace at Neyland Stadium

Lunch, Door Prizes & Holiday Cheer!

Bus schedule & route will be distributed.
For more information, contact Brooke in Room 203 at 214-7662 or bsteve14@utk.edu