

Facilities Services Weekly

NOVEMBER 30, 2015

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

See the last page of this newsletter for Facilities Services Holiday Party Info

ADMINISTRATION

Special Projects:

REMINDER:

- With the upcoming holiday season, please remember we **are not** allowed to accept gifts from our vendors. Accepting gifts from our vendors is prohibited by the University and the State of Tennessee.
- We are prohibited from accepting any item that has any monetary value. This includes but is not limited to any gift, lunch or meals, food (including “Lunch & Learn”), gratuities or “promotional items.”
- If you receive any gifts from a vendor, you will be required to return it. We trust all of you will respect this policy and abide by it this Holiday season and in the future.
- We have notified all vendors who do business with Facilities Services of this policy and that we must abide by this requirement.
- Thank you for all you do for our department and the University.

FACILITIES OPERATIONS

Building Finishes:

Sign Shop:

- Worked on exterior building signs.
- Worked on signage for Recycling.
- Completed outdoor sign for University Ave.
- Worked on various name plates.

Paint Shop:

- Worked on common areas at SERF Building.
- Worked on plaster repair at Hodges Library.
- Painted room 111 at Student Services.
- Finished drywall & painted wall at UT Conference Center.
- Repaired and painted wall at Student Union.

Building Finishes:

- Worked on hanging signage at Vol Shop, Commons, and Cumberland Stores.
- Worked on new outside building signs.
- Installed blocks at Carrick Hall for Plumbers.
- Installed white boards and shelves at University Ave. for Student Services.

Recycling:

Totals for week of November 15 - 21:

- Bottles/Cans: 4260 lbs.
- Paper: 8040 lbs.
- Cardboard: 15,480 lbs.
- Manure: 12,200 lbs.
- Compost: 13,700 lbs.
- Total: 53,680 lbs.

Current fiscal year totals:

- Bottles/Cans: 258,060 lbs.
- Paper: 275,220 lbs.
- Cardboard: 391,690 lbs.
- Manure: 208,700 lbs.
- Compost: 248,940 lbs.
- Total: 1,382,610 lbs.

Landscape Services:

- Pre and Post-game support (Vandy).
- Spot treatment of broadleaf weeds in turf areas.
- Pre-winter fertilizer application to lawn areas.
- Assist Bio-Systems Engineering with installation of Rainwater Garden grant project at Bailey Education Complex.
- Assist Department of Civil and Environmental Engineering with installation of silva cell research project on Ag Campus.
- Remove old building signs where new ones have been installed.

LANDSCAPE SERVICES CONTINUED ON PAGE 2

Facilities Services Weekly

NOVEMBER 30, 2015

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

LANDSCAPE SERVICES CONTINUED:

- Excavate for new concrete bike pads (Nursing, Pendergrass Library, Sorority Village).
- Repair water main at UT Golf Facility.
- Min Kao: repair landscape after conduit installation along Cumberland Ave. between Estabrook Rd. to pedestrian bridge tie-in.
- Order plant material for Lake Ave. parking lots.
- Order street tree replacements for winter planting.
- Develop/order plant estimates for Second Creek Reformation Project.
- Coordinating talks with Urban Forestry and Facilities Services staff to develop tree inventory data collection tools (i.e.: PDA, laptop, GPS, etc.).
- Inventory rose population in Sorority Village to develop a Rose Rosette virus management plan (continued).
- Leaf removal (campus wide).
- College of Nursing: adjust grade to correct drainage and remove sidewalk at NW corner for drain install/replace-ment (continued).
- Winterize irrigation systems.
- Landscape Academy: conduct two training sessions per week with existing staff.

Lock & Key:

- University Ave. – changing out cylinder on stairwells/ exits, replacing all cubicle locks.
- TANDEC – replace lock & rekey.
- University Housing – many recores and repairs.
- Art & Architecture Building – code changes and locks changes.
- Dunford Hall – install lock.
- Dining Services – repair safe.

Rapid Response Team:

- Moves at UT Conference Center, Student Services, Jessie Harris, College of Nursing, Music Building, and Dougherty Engineering.
- Event at the Music Building.
- Any other work orders that come in for us during the week.

ZONE MAINTENANCE

Zone 7:

- SERF: changed lights in tunnel and room 528, worked on door lock in room 303, worked steam problems on building heat in tunnel, on Friday turned Christmas tree on.
- Perkins: replaced ceiling tile in hallways, worked on stopped toilets on 2nd & 3rd floors, worked on window AC/Heater unit in room 219.
- Ferris: worked on handicap door, checked & replaced hall lights as needed.
- Estabrook: worked on steam problems & replaced several steam traps, checked & replaced lights in several classrooms.
- Dougherty: serviced several AHs, checked & replaced lights in several classrooms.
- Min Kao: replaced ceiling tile in room 33, checked & replaced lights in hallways.
- General building maintenance.

Zone 8:

- With the fall semester ending we will be busy working in classrooms and common areas to prepare for the spring semester.
- We continue working to complete items listed on building inspections.
- Quarterly inspections are wrapping up. We continue to change filters and belts on equipment.
- JIAMS Building is near completion. We are working to ready it for occupancy.
- One Call continues to answer a wide variety of calls. They are working on exterior lighting where needed.

Zone 11:

- We are working to prepare for the last football game of the season at Neyland before winterizing the stadium.
- We are preparing to winterize the second floor of Regal soccer.
- We checked the heat at Volleyball and Graphic Arts and checked equipment at Fleming Warehouse.

ZONE 11 CONTINUED ON PAGE 3

Facilities Services Weekly

NOVEMBER 30, 2015

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

ZONE 11 CONTINUED:

- At Goodfriend Tennis, Thornton Athletic and Lindsey Nelson Baseball, we are working on general maintenance issues and checking the heat in the building.
- At Neyland Thompson, Brenda Lawson, Anderson Training Center, we are working on general maintenance issues for recruits and visitors.

COMMUNICATIONS

Training:

- Collaborating with University EHS organization to provide Facilities Services specific safety training and other injury prevention information.
- Collaborating with the Risk Management office to access FS injury data for purposes of targeting our training needs.
- Standardizing career ladder documentation for Business Services, Construction Services, and Steam Plant.
- Working with Sheree Spoons and her Warehouse group on a 5S training project as we prepare to move.
- Working on translating OSHA training into Burmese.
- Continue to on-board new Facilities Services associates.
- Researching Basic Electrical skills training for Construction Services group.

Communications:

- REMINDER: Please join us for the 2015 Facilities Services Holiday Party at noon Thursday, December 10 in the Ray Mears Room at Neyland Stadium. More information, including bus schedule, can be found on the last page of this newsletter.
- The 2015 APPA FPI Survey has been completed. Thank you to everyone who helped to provide information for this year's submission.
- Planning continues for TNAPPA 2017. If you are a committee member, stay tuned for the next scheduled meeting date.
- Our customer satisfaction surveys have now officially closed. We are currently tabulated the results and will publish them as soon as possible.
- Work continues on the department's service guide. We are still waiting on information from several units, but plan to have the first draft of the guide complete before the end of the year.

- We are gathering information for the department's next projects catalog that will cover the fall and spring semester. If you have been asked to provide any information and have questions, please contact Brooke at 214-7662.
- Help us continue the success of the Employee of the Month program and submit a nomination today! Nomination forms can be found on the [Facilities Web site](#).
- Work continues on our department's DIY Videos. Our upcoming videos will feature plumbing.
- Keep a look out this week for the Plumbing Workshop Video on our [YouTube Channel](#).

Information Services:

- Work on annual report.
- Work out credit invoice with Dell computer.
- Rebuild computer for Zone Maintenance.
- New computer setup for Admin Support Services.
- Troubleshoot Alumni Auditorium computer.
- Investigate Siebold problem over the weekend.

UTILITIES

Air Conditioning:

- Repair chiller #1 at Claxton chiller plant.
- Repair hot water pump #1 at Hesler biology.
- Repairing chiller at Biosystems Engineering.
- Repairing chiller unit for cold tubs at Anderson Training.

Electrical Services:

- UTFS Security system Upgrade – Campus.
- UTFS Fire Alarm Systems – FA System Operations.
- New Construction – Fire Alarm/Building Security support.
- UTFS Support Steam Plant – Isolation Transformer Installation.
- UTFS Contract support – New Parking Garage.
- UTFS Contract Support – New Strong Hall.
- UTFS Contract Support – New Support Services Complex.
- UTFS UT Events – Weekly.
- UTFS Thompson Boling Arena – Fire Watch.
- UTFS Contract support – 13th & Cumberland.
- UTFS Contract Support – Landscape Estabrook Rd.

Facilities Services Weekly

NOVEMBER 30, 2015

**ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION**

Plumbing & Heating:

- Last week was a short week but we still have a lot of work to be done.
- Todd Currnut's crews have been repairing leaks on sewer lines and water lines at Plant Biotech, Kappa Sigma, and Student Services.
- Wayne Stalans' crews have been assisting maintenance with building heat and steam traps at South and East stadium, Panhellenic, and Jessie Harris.
- Jeff Miller's crews have been repairing water main leaks at Mack and Johnnie practice field.
- We also had crews here for the football game inside and outside the stadium.

CONSTRUCTION

Projects:

- 11th St. Pedestrian Bridge: Phase 2 design.
- Austin Peay: #409B & C wall removal, reconfiguration.
- Building Security upgrade: whole campus, ongoing.
- Communications/Student Services: 3rd floor patio furnishings and lighting; room 52 video editing suite renovation; room 402: renovating kitchen to include new stove; room 467 & 467A: wall removal, reconfiguration
- Conference Center: Suite #120, ELI Classroom upgrade and renovation; Suite #209 carpet replacement; Dabney Buehler: rooms 432 & 432A laboratory renovation.
- HPER: room B020 large mirror replacement.
- Hodges: multiple installations of ADA compliant door openers.
- Lake Ave. parking lots: improvements, continuing.
- Morgan Hall: 1st floor, several rooms, entrance remodeling, and card reader relocation; room 125: add emergency power and exterior concrete pad.
- Perkins Hall: corridor renovations, access card readers installations.
- Senter Hall: room 125 add emergency power and exterior concrete pad.
- Student Union: room G201 Phase 1 mirror installation.
- Vol Shop: slat wall installation.
- Roof replacements and repairs:
 - Baker Center 96%
 - Food Safety (Tile) 90%
 - Art & Architecture 90%

Estimating:

- Art & Architecture: room 121 move laser cutters to room 457.
- Business Incubator: replace flooring and paint.
- Classrooms, several buildings: general interior renovations.
- Communications: #21 & 42B connect generator to UPS.
- Haslam Business Building: 5th floor new glass doors to corridor.
- Hoskins Library: foundation waterproofing.
- Jewel Building: Fab Lab upgrade conference area electrical service.
- Johnson Animal Research: cooling tower renovation.
- Kingston Pike Building: rooms 137 & 138 shower addition to restroom.
- McCord Hall: room 299 add drinking fountain and sink.
- Recycling: construct concrete basin for compost clean-out.

FACILITIES VACANCIES

IT Technologist II - Facilities Services -
Requisition ID - 15000001F5

Landscape Aide I - Requisition ID - 15000001F4

Custodian (Building Services Aide I) -
Requisition ID - 15000000WO

Asst Bldg Srvs Foreman (Four Positions) -
Requisition ID - 1500000139

Building Services Foreman - Requisition ID -
1500000138

Maintenance Specialist (Four Positions) -
Requisition ID - 1500000134

2nd shift - Air Conditioning Spec I - Requisition
ID - 15000000N7

Carpenter I - Requisition ID - 15000000S2

Welder II - Requisition ID - 15000000Q3

Landscaping Aide I Seasonal temporary work -
Requisition ID - 15000000B5

Painter I - Requisition ID - 14000000YW

Facilities Services Weekly

NOVEMBER 30, 2015

Please join us at the 2015 Facilities Services

HOLIDAY PARTY

Thursday, December 10

Beginning at Noon

The Tennessee Terrace at Neyland Stadium

Lunch, Door Prizes and Holiday Cheer!

For more information please contact
Brooke at 214-7662 or bsteve14@utk.edu

Bus Schedule and Route:

11:00 a.m.

Steam Plant

11:05 a.m.

Nursing on Volunteer

11:10 a.m.

Intersection of James Agee Street and White Ave.

11:15 a.m.

Conference Center

11:30 a.m.

The Hill (Nielsen Physics)

11:35 a.m.

(Intersection of Mille Way and Circle Drive)

11:40 a.m.

Ag Campus (Bus stop between Ellington and Brehm)

11:45 a.m.

Facilities Services Building (on Volunteer)

