

FACILITIES SERVICES WEEKLY

October 13, 2014

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMM. & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

2014 Chuck Thompson Awards Ceremony!

1:30 p.m. Thursday, October 23
Ray Mears Room at Thompson Boling Arena

ADMINISTRATION

Special Projects:

- **Archibus:** Work continues with our vendor concerning the critical updates to Archibus.

NOTE: We will be resuming the Archibus Training beginning the first week in November.

FACILITIES OPERATIONS

Building Finishes:

Sign Shop:

- Making sign for Hancock County.
- Installed room numbers and names on 2nd floor at SMC.
- Making signs for Parking Services.
- Updating Directory Boards.

Paint Shop:

- Started the exterior painting at South College.
- Removed graffiti at A&A.
- Painting common areas at Jessie Harris.
- Patched & painted holes in wall at Morgan Hall.
- Patched holes in restroom at Lake Ave. Early Learning Center.

Building Finishes:

- Hung pictures in Student Services.
- Repaired elevator floor at University Center.
- Repaired asphalt sidewalk at International House.
- Stained concrete at HPER.
- Installed new directory board at Blount Hall.

Building Services:

Arena:

- Friday, October 17th: Shriners Circus at 7 p.m., Soccer at 7 p.m.

- Saturday, October 18th: Shriners Circus at 1 p.m. and 7 p.m.
- Sunday Oct. 19th: Shriners Circus 1 p.m. and 7 p.m., Soccer at 6 p.m.

Lock & Key Services:

- Baker Center: Repair doors to Toyota Room.
- Communications: Loading dock, replaced hardware.
- Massey Hall: rekeying doors, housekeeping.
- Min Kao: repairing lock on cage basement.
- Neyland Stadium: repair hardware, terrace.

Rapid Response Team:

- Removing Homecoming Banners.
- Moves at Austin Peay, Andy Holt Tower, Walter Life Science, Bio Systems Engineering, and Black Culture.
- Projects at Conference Center and Material Science and Technology Unit.
- Events at Ayres, Kappa Kappa Gamma Sorority and Science and Engineering Building.
- Any other work orders that come in during the week.

ZONE MAINTENANCE

Zone Maintenance Zones:

Zone 1:

- Working on card readers at Massey.
- Getting ready for ribbon cutting dedication at Fred D. Brown Jr.
- Cleaning and organizing all machine rooms at all the dorms.
- Training two new employees.

ZONE MAINTENANCE CONTINUED ON PAGE 2

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ZONE MAINTENANCE CONTINUED:

Zone 2:

- Updating the stairwell lighting at the 11th Street Parking Garage from 75 watt metal Halid bulbs to 20 watt LED.
- Rebuilding steam traps at Jessie Harris.
- Replacing exhaust fan motors at the Senter Hall Greenhouse.
- Cleaning leaves from drywells around Facilities Services Buildings.
- We have new roofs being installed at Hoskins Library and Taylor Law.

Zone 3:

- TREC: Door & mag lock issues, floor drains, urinal and commode repairs.
- Facilities Services: Replacing ceiling tile, repairing lights, replacing AHU filters, worked on drains.
- Early Learning: replaced ballast.
- Bass building: cleaned dryer vent and duct from dryer to outside vent.
- HPER: repair lights in ladies restrooms, replaced ceiling tile, repair urinals & commodes, repaired hand-capped door closure, worked on AHUs, repaired lights, repaired sink faucets.
- Repaired electrical issue, ceiling tile, urinal and commode in fraternity house.
- Glazer: worked on front doors, checked on roof leaks, worked on eliminating drain smell.
- Black Cultural: working on lighting and light switch.
- Fleming: Repairing lights, repairing wall exhaust fans.

Zone 4:

- Hodges Library: Changing lights and ballasts. This building has 350,000 sq. feet . Approximately 13,000 four-foot fluorescent lights. We use a case of bulbs per month.
- Fourth floor women's toilet stall door repaired. Third floor women's toilet stall, replaced broken door latch.
- Cleaning leaves out of our drywells also cleaning air intakes. Assisted A/C shop in bringing #10 hot water pump back on line.
- Third floor, we have a VAV box leaking, (hole in coil). This will be replaced during fall break as their will be lots of noise involved in replacement.

- Painting ceiling titles also painted floor grating in south machine room and loading dock area.

Zone 5:

- Replacing window screens at Bailey.
- Filter changing, belt inspection and greasing bearings for a/h in SMC.
- Checking for roof leaks in Haslam.
- General maintenance.

Zone 6:

- Walters Life Sciences repair steam leak.
- Walters Life Sciences repair domestic water auto-clave.
- Ayres Hall repair site lighting.
- Maintaining environmental equipment.
- Addressing work order issues.

Zone 8:

- Our team continues to rebuild Leslie Water Heaters.
- We are working on keeping leaves cleaned out of the guttering.
- Filters and belts are on our agenda.
- Designers are getting things moving at our University Ave. buildings.
- We are preparing for cold weather.
- We are being proactive to eliminate as many issues for our customers as possible.

Zone 11:

- Working on unstopping drains and maintenance issues, and replacing lights in the signs in the back of the jumbotron.
- Working on lights and general maintenance at Neyland Thompson, Brenda Lawson, and Anderson Training center.
- Working on Lights and Bathrooms at Regal Soccer Stadium.

COMMUNICATIONS

Information Services:

- Working with Blink Car Charging station techs.
- Working on updating everyone to Office 2013.
- Moving files to new servers at OIT.
- Printer Purchases.
- Working on Staff Computer Upgrade Program.

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Training:

- Welcome Stephen Johnson, Student Assistant in the Training Office.
- Application review process has begun for Training Specialist position.
- Working on Mentor Program.
- Landscape training program set to begin in December 2014.
- Preparation contuse for the Supervisor's Toolkit.

Communications:

- ***The 2014 Chuck Thompson Award Ceremony will be held at 1:30 p.m. Thursday, October 23 in the Ray Mears Room at Thompson Bowling Arena.***
- Thank you to everyone who submitted nominations for the 2014 Chuck Thompson Awards!
- The additional information compiled for our department's portion of SACS Accreditation has been submitted for review.
- We are working with Creative Communications on several Facilities Services projects.
- Our Building Representative List has been fully updated. An updated version of our list can be found on our Web site at fs.utk.edu. Our database has also been updated to reflect all changes.
- Working on several press releases for Media Relations.
- We are working on several updates to the Facilities Services Web site.
- Departmental and campus-wide policies are being edited and reformatted.
- *Reminder: You can always nominate someone in our department for Employee of the Month at fs.utk.edu.*

UTILITIES

Air Conditioning Services:

- Repair chilled water piping on AHU#3 at the Conference Center.
- Assist Zone Maintenance with pump rebuilds at Walters Life and the Haslam Building.
- Install electric re-heat unit in construction services.
- Replace water source heat pump unit at Middlebrook building.

Steam Plant:

- Produced 1,752,953 lbs. of steam last Thursday and used 49,000 gallons of make-up water.
- We put a coal boiler on line on Tuesday.
- Our coal stockpile is almost full and we are ready for heating season.
- The contractor is working hard on the new gas boiler and the new date for it to be on line is December 5.

DESIGN SERVICES

Project Management:

Master Planning:

- Utilities Master Plan.
- Hill Master Plan.

Programming:

- The new Engineering Services Building.

Schematic Design:

- University Ave. buildings.
- Austin Peay handicap ramp.
- Baseball Stadium pressbox .
- The West Campus Redevelopments.

Construction Documents:

- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- The new Support Services Building on Sutherland (ER4).
- 13th & Cumberland lab building.
- The new classroom/laboratory building planned for the Strong Hall site.

Construction Administration:

- The Henson Hall interior renovation.
- The new classroom/laboratory building planned for the Strong Hall site.
- The new University Center (Phase 1).
- The new Support Services Building on Sutherland (ER1).
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- Volleyball Practice Facility.
- JIAMS Building.

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Landscape Response Team:

- Ayres Hall North Slope / West Connector project: ADA ramp construction on North Plaza.
- East Edge Campus Improvement Project (Second Creek) moving into CD phase (blue phone and wifi coordination).
- Supervising the design of additional improvements to the Lake Loudoun Blvd. corridor, to include a green space and traffic signalization. Coordinating traffic signal swap.
- Supervising the new Strong Hall's site development and tree protection.
- Updating the Campus Landscape Vision and Site Standards.
- Wayfinding Master Plan: review of final draft and inventory of existing building signs. Estimating and phasing for new building signs.
- Preparing bid documents for TREC landscape installation. Working with in-house Grounds crew to install landscape improvements at Thornton Athletic Center.
- Torchbearer Plaza schematic design review. Meeting with Development to coordinate returning existing donor bricks and installing new donor bricks.
- Developing lines of communication with the archaeology department to better identify areas of historical significance.

CONSTRUCTION SERVICES

Construction:

Current Projects (In-House)

- Min Kao- Add cooling water for electrical experiments in rooms 101, 117, 117A, 117B, and 125.
- Racheff Research- New sidewalk needs to connect to new building entry.
- Austin Peay- Make improvements for ADA route.
- Art and Architecture- Studio electrical renovations all 3rd and 4th floor studios.
- Art and Architecture- Replacement or upgrade of card swipes on 2nd floor, 1st floor, and add to administrative office, room 224.
- Art and Architecture- New electrical panel and add several drop down outlets from ceiling.
- Humanities- Replace steps and ADA ramp for lot 9 at South end of building.
- Blount Hall- Install glass doors on ground floor.

- Hodges Library- Purchase and install cameras in other areas in Library.
- HPER- Renovations to room 135 to accommodate teaching and laboratory.
- Haslam Business- Construct wall from floor to ceiling in room 607.
- South and East Stadium- Assist with construction of new AT&T shelter.
- Communications- WUOT wants to remove equipment in auxiliary broadcast site at channel 10, this is to install new transmitter equipment.
- Conference Center- Soundproof room 208 for Psychological Clinic.
- Andy Holt Apartments- Install 3 swings in front of building.
- Vol-Shop at the Commons- Install security system.

Construction Management:

Current Projects (Bid Projects):

- Henson Hall- Renovations to building.
- Neyland Stadium- DAS installation throughout stadium.
- Thompson-Boling arena- DAS installation throughout arena.
- 11th Street Garage- Installation of solar panel, charging stations, connect to Min Koa building for experiments.
- Dougherty Engineering- Unit Ops on 1st floor.
- Dougherty Engineering- Unit Ops on entire 6th floor.
- Dougherty Engineering- Lab renovation on 3rd floor.
- 17th and Cumberland- New campus eatery and Vol shop.
- Campus Roofs- 16 roofs either working or scheduling to start.

Estimating:

- Conference Ctr. 4th Floor for building wall out, adding Pre-cast CASTONE.
- John Hodges Library- moving electric, installation of Kiosk.
- Hess Hall- converting dorm rooms into offices removing old sprinkler heads, replace with new.
- Clement Hall- paint all student rooms, common areas, hallways, stairways, etc.
- UTPD-fabricating and installing fold down counter for a charging station.
- South College-renovating room 107 for faculty office and graduate research assistant work space.