Facilities Services Weekly

October 20, 2014

Administrations • Facilities Operations • Zone Maintenance • Admin. & Support
Comm. & Info Services • Utilities • Design • Construction

Archibus: Work continues with our vendor concerning the critical updates to Archibus. NOTE: We will be resuming the Archibus Training beginning the first week in November.

Pink Day: (Don’t forget to wear your pink this Wednesday!) In support of Breast Cancer Awareness Month, Facilities Services will hold Wear Pink Day on Wednesday, October 22nd.

If you would like to show your support, you can wear pink on this designated day, however all wear Pink attire must adhere to the uniform policy.

Wear Pink day attire is business casual attire paired with uniform pants for uniformed employees and Dockers-style pants, slacks, capris or skirts for non-uniform employees.

NOTE: All employees wearing FR uniforms must wear cotton T-shirts and shall have your regular uniformed FR shirt available to be worn while completing your daily assignments.

FACILITIES OPERATIONS

Landscape Services:
• Beginning to change out seasonal flower beds around campus.
• Dead tree removal at Sorority Village.
• Irrigation main line repair at Pedestrian Mall.
• Alabama football game preparation and clean-up support.
• Removal of early leaf drop throughout campus.
• Assist with Shrine Circus event.
• Assist with replacement of HVAC unit on Hesler Biology roof.
• Assist RecSports with installation of Rugby field goals.

Lock & Key Services:
• Hodges Library – change lock and code.
• Blount Hall- fix exit door to exit only.
• Thompson Boling Arena – install locks on Custodial Closets and set up padlocks.
• A & A – repair exit door stairwell.
• Greve Hall – repair restroom lock.

Rapid Response Team:
• We continue to take down Homecoming banners around campus.
• Moves are taking place at the Conference Center, Facilities Services, and Dougherty.
• Setting up events at SERF, Humes Hall, Perkins, Clarence Brown Theatre, Humanities, Joan Cronan Volleyball Center, Art & Architecture, and Fiji Island.
• Handling all other work orders that come in during the week.

Zone 2:
• Repairing the condensate lines for the Condensing Units on the roof of Panhellenic.
• Replacing steam traps at Jessie Harris.
• We are getting ready to replace ceiling tiles and update the lighting in the computer lab at Jessie Harris.
• Cleaning leaves from the gutters at the White Ave. Daycare.
• General maintenance in and around our buildings.

For questions, please contact Brooke in Room 203.
Zone 3:
- Work on Commode issues at Glazer.
- Working on door at glazer.
- Repair Hot water heater at Bass building.
- Continue to replace ceiling tile at Facilities Services, room 110, men’s restroom, etc.
- Continuing repairing lights at Facilities Services.
- Continue to paint & touch up at Student Health Clinic.
- Repairing lights at Student Health Clinic.
- Cleaning roof drains at TREC.
- Repairing restroom equipment at TREC.
- Hang plaques and remove banners at Black Cultural Center.
- Continue working to repair security lights at HPER.
- Working on roof drains at HPER.
- Working on replacing lights etc. at sororities.
- Making repairs to Frat. Houses, AC units and roofs.

Zone 5:
- Finished with filter change and greasing all a/h in SMC.
- Assisting construction crew with water shut off for kitchen remodeling.
- Cleaning electrical rooms in SMC.
- Cleaned elevator tracks at SMC.
- Helped assistant dean of Haslam for vending machine placement.
- All other general maintenance.

Zone 8:
- Working on roof leaks at Kingston Pike. Some of the leaks showed up during the recent rains.
- The Plant Bio Tech patio area has been spruced up. Donnie Lowery has been working on this project. He has done a great job.
- We are working on our greenhouses getting them ready for winter.
- Cecil Woody and many of our team members have been working on our steam leslies.
- As a team we are working to be proactive. We are looking for issues that need to be addressed before the weather becomes cold.
- Our new Facilities Building is coming along. We can see the progress the contractor is making.
- University Ave. buildings are in the planners hands. They are working on drawings and getting them ready for occupancy.

Zone 9:
- Morgan Hall roof project is nearly complete!

Zone 9:
- Cleaning paint traps, unstopping roof drains in Art & Architecture building.
- Steam trap training.
- Assisting contactor with roof leak at Temple building.
- Assisting contractors in Clarence Brown Theatre with draining hot water in building.
- Assist plumbing in change hot water regulator in Humanities.
- Changing floor lighting in McClung Tower.
- General building maintenance.

Zone 11:
- Working on lights and bathrooms for the Alabama game this week.
- Also replaced the lights inside the jumbotron at Neyland Stadium.
- Working on lights and restrooms at Regal Soccer Stadium for there upcoming game.
- Working on lights, restrooms and other maintenance issues for recruits and visitors at Neyland Thompson, Brenda Lawson, and Anderson Training Center.
- Also changing filters and belts, and straighten up all machine rooms in all buildings in zone 11.

COMMUNICATIONS

Information Services:
- Printers in Construction Services.
- Assisting with new Gallagher Central Alarm Servers.
- Assisted OIT in replacing a failing network switch in FS computer room.
- Warranty repairs on HP printers and Dell Computer.
- Work with A/C Control on computer.
- FSEOC training.

Training:
- Landscape instructor training scheduled for Oct. 22.
- Dave Irvin and Keisha Graciou were honorees at the Human Resources: Employee & Organizational Development Volunteer Trainer’s Breakfast on Friday October 17th, 2014.
- Steam Plant career ladder is in the final revision phase and will be resubmitted within the next two weeks.
- Our student employee is working on a basic computer user job aide for Facilities Services.
The 2014 Chuck Thompson Award Ceremony will be held at 1:30 p.m. Thursday, October 23 in the Ray Mears Room at Thompson Boling Arena.

We are in the beginning stages of planning the annual Facilities Services Holiday Party.

Working on our department’s APPA Facilities Performance Indicators Survey.

We are currently working on updating our department’s Staff Directory, including up-to-date contact phone numbers.

We’ve been working with Sustainability and Media & Marketing on the Make Orange Green rollout plan.

We are working with Creative Communications on several Facilities Services projects.

Compiling customer satisfaction survey results.

Helping to organize student video project highlighting Facilities Services.

Working on several press releases for Media Relations.

We are working on several updates to the Facilities Services Web site.

Departmental and campus-wide policies are being edited and reformatted.

Reminder: You can always nominate someone in our department for Employee of the Month at fs.utk.edu.

The contractor is working hard to get the new gas boiler ready to be put into service and hopes to have it complete the first week of December.

We are waiting on bids that are due October 22 for a new contract for chemical treatment of our boilers.

We produced 1,848,469 pounds of steam last Wednesday and had 54,108 gallons of make-up water. We also burned 63.40 tons of coal.

We are working on several press releases for Media Relations.

We are working on several updates to the Facilities Services Web site.

Departmental and campus-wide policies are being edited and reformatted.

Reminder: You can always nominate someone in our department for Employee of the Month at fs.utk.edu.

Building Security.

UTFS SV Events.

New Construction – Fire Alarm/Building Security support.

UTFS Garage Lighting Maintenance.

UTFS HV Installation of new 13.2KV Switch HV Aquatic Center.

UTFS Metering/Wireless.

UTFS HV Neyland Stadium – AT&T Building.

UTFS SV Support Kerberla circuit.

UTFS Support TBA TV/ESPN Power and Lighting Evaluation.

UTFS JAMS support – FA, Building Access and Lutron Training.

Steam Plant:

We produced 1,848,469 pounds of steam last Wednesday and had 54,108 gallons of make-up water. We also burned 63,40 tons of coal.

The contractor is working hard to get the new gas boiler ready to be put into service and hopes to have it complete the first week of December.

We are waiting on bids that are due October 22 for a new contract for chemical treatment of our boilers.

Plumbing Services:

Replaced valve at Andy Holt Ave.

Replaced valve in elevator pit at Melrose Hall.

Install steam isolation valves in Henson Hall.

Repair steam leak on dish washer at Morrill Hall.

Install steam isolation valves in Henson Hall.

Repair steam Pop off at Humanities.

Install Sump Pump at 1614 Cumberland.

Repair roof drain at HPER.

Repair Condensate Pump.
**Facilities Services Weekly**

October 20, 2014

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT COMM. & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

**DESIGN SERVICES**

**Project Management:**

**Master Planning:**
- Utilities Master Plan.
- Hill Master Plan.

**Programming:**
- The new Engineering Services Building.

**Schematic Design:**
- University Ave. buildings.
- Austin Peay handicap ramp.
- Baseball Stadium pressbox.
- The West Campus Redevelopment.

**Construction Documents:**
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- The new Support Services Building on Sutherland (ER4).
- 13th & Cumberland lab building
- The new classroom/laboratory building planned for the Strong Hall site.

**Construction Administration:**
- The Henson Hall interior renovation.
- The new classroom/laboratory building planned for the Strong Hall site.
- The new University Center (Phase 1).
- The new Support Services Building on Sutherland (ER1).
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- Volleyball Practice Facility.
- JIAMS Building.

**Landscape Response Team:**
- Ayres Hall North Slope / West Connector project: ADA ramp construction on North Plaza.
- East Edge Campus Improvement Project (Second Creek) moving into CD phase (blue phone and wifi coordination).
- Supervising the new Strong Hall’s site development and tree protection.
- Updating the Campus Landscape Vision and Site Standards.
- Preparing bid documents for TREC landscape installation. Working with in-house Grounds crew to install landscape improvements at Thornton Athletic Center.
- Torchbearer Plaza schematic design review. Meeting with Development to coordinate returning existing donor bricks and installing new donor bricks.
- Developing lines of communication with the archaeology department to better identify areas of historical significance.

**CONSTRUCTION SERVICES**

**Construction:**

**Current Projects (In-House)**
- Racheff Research- New sidewalk needs to connect to new building entry.
- Austin Peay- Make improvements for ADA route.
- Art and Architecture- Studio electrical renovations all 3rd and 4th floor studios.
- Art and Architecture- Replacement or upgrade of card swipes on 2nd floor, 1st floor, and add to administrative office, room 224.
- Art and Architecture- New electrical panel and add several drop down outlets from ceiling.
- Humanities- Replace steps and ADA ramp for lot 9 at South end of building.
- Blount Hall- Install glass doors on ground floor.
- Hodges Library- Purchase and install cameras in other areas in Library.
- HPER- Renovations to room 135 to accommodate teaching and laboratory.
- Haslam Business- Construct wall from floor to ceiling in room 607.
- South and East Stadium- Assist with construction of new AT&T shelter.

**Construction Continued on Page 5**
Communications - WUOT wants to remove equipment in auxiliary broadcast site at channel 10, this is to install new transmitter equipment.

Conference Center - Soundproof room 208 for Psychological Clinic.

Andy Holt Apartments - Install 3 swings in front of building.

Vol-Shop at the Commons - Install security system.

Dabney Hall add automatic door opener 4th floor.

Stokely Management Center 7th floor lounge renovation.

Stokely Management Center 2nd floor lounge renovation.

Haslam College Of Business etching over Volunteer Entrance and pedestrian walkway.

Austin Peay Systems Improvements (Second Floor Renovations) bid awarded to GEM Technologies, had pre-construction meeting.

Cumberland and Seventeenth Street - working on punch list

Austin Peay - ADA route working on ADA railing.

525 Gay ST - Completing renovations for Architecture Dept.

607 Haslam - Constructing new conference room with kiosk

Construction Management:

Current Projects (Bid Projects):

- Henson Hall - Renovations to building.
- Neyland Stadium - DAS installation throughout stadium.
- Thompson-Boling arena - DAS installation throughout arena.
- 11th Street Garage - Installation of solar panel, charging stations, connect to Min KoA building for experiments.
- Dougherty Engineering - Unit Ops on 1st floor.
- Dougherty Engineering - Unit Ops on entire 6th floor.
- Dougherty Engineering - Lab renovation on 3rd floor.
- Campus Roofs - 16 roofs either working or scheduling to start.

Estimating:

- Hess Hall - converting dorm rooms into offices.

South College - renovating room 107 for faculty office and graduate research assistant work space.

Dunford Hall - renovations for Disability Services moving into space.

McClung Museum - core drill floor for cash wrap move.

Haslam Business Building - adding receptacles in atrium area.

98 Percent:

- Blount Hall - carpet and paint office.
- Nielsen Physics - move items from SERF and South College to Physics.

FACILITIES SERVICES WEEKLY

October 20, 2014

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMM. & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION