Facilities Services Weekly

October 27, 2014

Congratulations to our 2014 Chuck Thompson Winners:
Chris Webb and Beth Atkins!

ADMINISTRATION

Special Projects:
- Archibus: Work continues with our vendor concerning the critical updates to Archibus.
  NOTE: We will be resuming the Archibus Training beginning the first week in November.
- Pink Day: Thank you to everyone who participated in Pink Day!
  You can find all of the Pink Day pictures on our Facilities Services social media pages - Facebook, Instagram, Flickr, Google+, and Twitter.

FACILITIES OPERATIONS

Building Finishes:

Sign Shop:
- Making interior signage for SMC.
- Updating directory boards at Claxton.
- Replacing street signs on Pat Head Summit Street and Andy Holt Drive.
- Making signs for Parking Services.
- Various name plates.

Paint Shop:
- Painting South College exterior.
- Working on common areas at Jessie Harris.
- Repaired and painted wall at Morgan Hall.
- Touched up paint at Tyson Alumni Center.
- Repaired and painted wall at UT Welcome center.
- Repaired and painted wall at Min H. Kao Engineering.
- Removed graffiti from walkway next to Hodges Library.

Building Finishes:
- Installed ADA matt on Phillip Fulmer at Stadium.
- Poured concrete at Hodges Library.
- Repaired door at N. Carrick.
- Tuck Pointed mortar joints at Plant Biotech.
- Repaired shelves at Early Learning Center.
- Worked on walk repair at Walters Life.
- Repaired and installed glass on windows at South College.
- Disassembled kennels for floor repair at Cherokee Farms.
- Installed door and frame at Barry Hall.
- Worked on tuck pointing at Hearing & Speech.
- Repaired ceiling at McCord Hall.

Building Services:

Arena:
- Wednesday, October 29th: Lady Vols Media Day at Thompson Boling Arena.
- Thursday, October 30th: Eric Church Concert at Thompson Boling Arena.
- Sunday, November 2nd: Volleyball Game vs. Florida.

Landscape Services:
- Change out seasonal flower beds and planting tulip bulbs.
- Dead tree removal at Dabney/Buehler.
- Assist with vegetation clearing at the Dr. Bass Anthropology Facility.
- Leaf removal throughout campus.
- Installation of Carousel Theater for erosion control.
- Entering PM procedures into Archibus.
- Irrigation main line repair at Pedestrian Mall.

Lock & Key Services:
- Health and Physical Education Building: install locks and key 135 renovated space.
- Eleventh Street Garage: rekey lock.
- Thompson Boling Arena: install locks and key.
ZONE MAINTENANCE

Star Team:
- SERF Room 522.
- Dougherty Room 322 b+c.
- Controls at SERF.

Zone Maintenance Zones:

Zone 1:
- Cleaning and organizing all machine rooms.
- Working correct security light problems.
- Work orders.

Zone 2:
- Working on replacing ceiling tiles at Jessie Harris Computer Lab.
- Working on exterior lights at Blount Hall.
- Repair steam conveter at Blount Hall.
- Changing out exhaust fan motor at Hoskins Library.
- Working on interior lights at Conference Center.
- Hanging White Boards at Taylor Law.
- Changing out coupling on Cooling tower pump.

Zone 3:
- Repairing light at Fleming warehouse.
- Received sump pump in for HPER.
- Finished replacing ceiling tile at Environmental Health & Safety building.
- Replaced some ceiling tile at studio 9 at TREC.
- Worked on front door at Glazer.
- Clean supply vents and replace bad ceiling tile at HPER room 31 D.
- Replacing Filter in AHU’s at HPER.
- Removed old recirculation pump from HPER.
- (Electrical Services Team) got clocks at HPER working correctly again.
- Continue making repairs at fraternity houses.
- (Air Conditioning Services Team) helping us correct heat & air issues at Early Learning Center on Lake Ave.
- Installing plaques and removing banners from Black Cultural Center.

Zone 4:
- Baker Center: rebuilt steam leslie.
- Hodges Library: installed new motor at south to return. Replaced handicap door closer at second floor entrance, west side. North ground entrance, took down door to adjust pivot. Replaced VAV box on third floor as it had a hole in the coil.
- Greve Hall: rebuilt steam leslie.
- Tyson House: general maintenance.

Zone 5:
- Fire drill at SMC.
- Fire drill at Haslam.
- Haslam all a/h, return fans, motors and pumps have been greased.
- SMC all motors and pumps have been greased.
- Sliding door repair at Bailey.
- All other general maintenance.

Zone 8:
- We are still working on steam leslies. Our team should have this project completed by the end of the week.
- Donnie Lowery has been sprucing the outside of Plant Bio Tech. He has been cleaning the patios and walkways.
- Some of our team members are working on FEMA training.
- We are changing filters and checking belts. The transition to heating season is drawing closer.
- Some of our team members attended Lutron Lighting training at the JIAMS Research Facility.
- “I would like to thank all of my team for their hard work and dedication. They are a pleasure to work with.” — Johnny Waggoner.

Zone 9:
- In A&A cleaning paint traps, water leaks in paint shop.
- In C.B.T replacing broken glass, assisting contactors.
- In Natalie Haslam Music Center, working on heating problems.
- Replacing lights and ballasts through out zone and general maintenance.

Zone 11:
- Working on unclogging commodes and unstopping drains from the recent football game at Neyland Stadium.
- Working on the athletic pools and general maintenance at Neyland Thompson, Brenda Lawson, and Anderson Training center.
- Working on restrooms and lights at Regal Soccer Stadium.
- Taking over the Joan Cronan Volleyball Facility.
- General maintenance in the rest of zone 11.
Zone 15:
- Putting up flags at UT Center and Morgan Hall, and taking down at dusk.
- Put all campus flags back to full mast.
- Maintenance coverage on campus for football games.
- Put up parking signs on Volunteer Blvd, in front of Facilities building for football game, all of which were removed after the game began.

COMMUNICATIONS

Information Services:
- Working on Office 2013 Upgrades.
- Working on Annual Report.
- Working on Staff Computer Upgrade Program.

Training:
- The process to retrieve your pay statement has changed.
  Once signed in, select “Employee Self-Service” at the top of the screen and then select “online pay statement,” this should take you to the screen that shows your pay statement.
  Please spread the word about the changes. Any question please contact Keisha at 974-2510 or Charles at 974-6247.

Communications:
- Congratulations to Chris Webb and Beth Atkins, this year’s recipients of the Chuck Thompson Outstanding Employee Awards. This year’s committee would like to thank everyone who submitted nominations!
- Planning for the annual Facilities Services Holiday Party continues.
- We continue to make progress on the completion of our department’s APPA Facilities Performance Indicators Survey.
- The new orientation video was completed for Employee Training & Development.
- Working with Marketing & Communications on several projects.
- We are still in the process of updating the Facilities Services staff directory. Once the directory is complete, we plan to distribute the updated information throughout the department.
- We are working with Information Services to begin making several changes and updates to the Facilities Services Web site.
- Reminder: You can always nominate someone in our department for Employee of the Month at fs.utk.edu.

UTILITIES

Air Conditioning Services:
- Continue troubleshooting the process chilled water system in the Tickle Engineering Building.
- Complete repairs to cooling tower at Haslam building.
- Continue preparing for Archibus.
- Assist construction group with mechanical estimates for projects in buildings.
- Completed repairs to mini-split system at Pratt Pavilion.
- Completed repairs to Communications room unit at UTPD.

Electrical Services:
- UTFS Security Systems – Campus.
- UTFS Fire Alarm Systems – FA System minor repairs/Testing various buildings on Campus.
- UTFS SV Events.
- New Construction – Fire Alarm/Building Security support.
- UTFS HV Installation of new 13.2KV Switch HV Aquatic Center.
- UTFS Metering/Wireless.
- UTFS Support TBA TV/ESPN Power and Lighting Evaluation.
- Special Note: Congratulations to Chris Webb for winning the Chuck Thompson award.

Steam Plant:
- We produced 2,264,631 pounds of steam Wednesday.
- Boiler 2 back online.
- Our steam production is increasing with the cooler mornings and will increase more when all the heat is turned on to the campus.
- The contractor continues to work hard getting the new gas boiler ready.

Plumbing & Heating Services:
- Run new water line in Waters Life.
- Clean out and unstop manhole behind Min Kao.

Plumbing & Heating Services Continued on Page 4
PLUMBING & HEATING SERVICES CONTINUED:

- Repair mop sink at Fraternity.
- Install chemical feed line at Stokely Management.
- Replace sink and Faucet at Welcome Center.
- Check and repair pump on campus.
- Pump manholes.
- Assist and prep for steam turning on for heat.
- Replace water heater and International house.
- Replace valve at Handy Holt.
- Replace pump in elevator pit.
- Install steam valves for building Isolation at Henson Hall.
- Repair steam leak on dish washer.
- Repair regulator in Humanities.
- Install fountain in Earth and Planetary.
- Fabricate and install hand rails.
- Install new steam regulator in Neyland Biology annex.

DESIGN SERVICES

Project Management:

Master Planning:
- Utilities Master Plan.
- Hill Master Plan.

Programming:
- The new Engineering Services Building.

Schematic Design:
- University Ave. buildings.
- Austin Peay handicap ramp.
- Baseball Stadium pressbox.
- The West Campus Redevelopment.

Construction Documents:
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites.
- The new Support Services Building on Sutherland (ER4).
- 13th & Cumberland lab building.
- The new classroom/laboratory building planned for the Strong Hall site.

Construction Administration:
- The Henson Hall interior renovation.
- The new classroom/laboratory building planned for the Strong Hall site.
- The new University Center (Phase 1).
- The new Support Services Building on Sutherland (ER1).
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- Volleyball Practice Facility.
- JIAMS Building.

Landscape Response Team:
- Ayres Hall North Slope / West Connector project: ADA ramp construction on North Plaza.
- East Edge Campus Improvement Project (Second Creek) moving into CD phase (blue phone and wifi coordination).
- Supervising the new Strong Hall’s site development and tree protection.
- Updating the Campus Landscape Vision and Site Standards.
- Preparing bid documents for TREC landscape installation.
- Torchbearer Plaza schematic design review. Meeting with Development to coordinate returning existing donor bricks and installing new donor bricks.
- Plant selection for Ayres Hall North Slope and the “Blueberry Falls” portion of the Student Union project.

CONSTRUCTION SERVICES

Construction:

Current Projects (In-House):
- Racheff Research - New sidewalk needs to connect to new building entry.
- Austin Peay - Make improvements for ADA route.
- Art and Architecture - Studio electrical renovations
CONSTRUCTION CONTINUED:

- All 3rd and 4th floor studios.
- Art and Architecture - Replacement or upgrade of card swipes on 2nd floor, 1st floor, and add to administrative office, room 224.
- Art and Architecture - New electrical panel and add several drop down outlets from ceiling.
- Humanities - Replace steps and ADA ramp for lot 9 at South end of building.
- Blount Hall - Install glass doors on ground floor.
- Hodges Library - Purchase and install cameras in other areas in Library.
- HPER - Renovations to room 135 to accommodate teaching and laboratory.
- Haslam Business - Construct wall from floor to ceiling in room 607.
- South and East Stadium - Assist with construction of new AT&T shelter.
- Communications - WUOT wants to remove equipment in auxiliary broadcast site at channel 10, this is to install new transmitter equipment.
- Conference Center - Soundproof room 208 for Psychological Clinic.
- Andy Holt Apartments - Install 3 swings in front of building.
- Vol Shop at the University Commons - Install security system.
- Dabney Hall - add automatic door opener on the 4th floor.
- Stokely Management Center - 7th floor lounge renovation.
- Stokely Management Center - 2nd floor lounge renovation.
- Haslam College Of Business etching over Volunteer Entrance and pedestrian walkway.
- Austin Peay Systems Improvements (Second Floor Renovations) bid awarded to GEM Technologies, had pre-construction meeting
- Cumberland and 17th Street - working on punch list.
- Austin Peay ADA route - working on ADA railing.
- 525 Gay Street - Completing renovations for Architecture Department.
- 607 Haslam - Constructing new conference room with kiosk.

Construction Management:

Current Projects (Bid Projects):

- Henson Hall - Renovations to building.
- Neyland Stadium - DAS installation throughout stadium.
- Thompson-Boling arena - DAS installation throughout arena.
- 11th Street Garage - Installation of solar panel, charging stations, connect to Min Kao building for experiments.
- Dougherty Engineering - Unit Ops on 1st floor.
- Dougherty Engineering - Unit Ops on entire 6th floor.
- Dougherty Engineering - Lab renovation on 3rd floor.
- Campus Roofs - 16 roofs either working or scheduling to start.

Estimating:

- Hess Hall - converting dorm rooms into offices.
- South College - renovating room 107 for faculty office and graduate research assistant work space.
- Dunford Hall - renovations for Disability Services moving into space.
- Haslam Business Building - adding receptacles in atrium area.
- SMC - Estimating for additional outlets for vending machines.
- SMC - 3rd Floor Kitchen (additional outlets).
Facilities Services Vacancies

Construction Coordinator - Requisition ID - 1400000151
Maintenance Specialist I (Two positions) - Requisition ID - 1400000123
Custodian I (Building Service Aide I) - Requisition ID - 140000011W
Recycling Truck Driver I (Two Positions) - Requisition ID - 140000000QL
Heavy Equip Supervisor - Requisition ID - 140000011J
Asst Gen Mnt Skill Craft Wkr - Steam Plant - Requisition ID - 140000010W
Painter I (Three Positions) - Requisition ID - 14000000YW
Line Installer I - Requisition ID - 14000000XI
Training Specialist - Facilities Services - Requisition ID - 14000000W4
Assistant Building Services Foreman, Building Services - Requisition ID - 1300000108

ERC Campus Event Information

The next scheduled ERC event will be the Picnic on the Plaza!

Changes to several UT employee events were announced last spring. The changes are being made based on feedback from the most recent Employee Engagement Survey.

The upcoming Picnic on the Plaza will be held in place of the annual Fall Festival. This will be held in April 2015 on the Humanities Plaza.

More information will be coming soon!