

# FACILITIES SERVICES WEEKLY

September 22, 2014

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMM. & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## Nominate a Dedicated Member of Our Team for the 2014 Chuck Thompson Award!

Find the nomination form at [fs.utk.edu](http://fs.utk.edu)

### ADMINISTRATION

#### Special Projects:

- **Archibus:** Continuing to work with our vendor on critical updates to Archibus before we can continue training.  
The “sandbox” training/practicing environment is temporarily unavailable. We will notify you as soon as it is available for use.

### FACILITIES OPERATIONS

#### Building Services:

##### Arena:

- Career Fair 3 to 6 p.m. on main arena floor September 22 through 24.
- Engineering Career Fair on September 25 from 2 to 5 p.m. and Interviews 8:30 am to 4 p.m. September 26 on the 3<sup>rd</sup> floor concourse of TBA
- Friday, September 26 Soccer vs. Alabama at 7 p.m.
- Sunday, September 28 Soccer vs. Mississippi State at 1 p.m.

#### Recycling:

- We recycled and composted 18.4 tons of material from the first home football game which is the most we have EVER recycled/composted from a home football game.  
It was also the first time we have had a 50% diversion rate from the game.
- We recycled 17 tons from the second home football game, with a near 51% diversion rate. A HUGE thanks to EVERYONE who has played a part in that. It was definitely a team effort! Thank you!!!

- The new shipment of 300 orange recycling bins for the stadium has arrived. We are labeling them now. They will be hitting the stadium late this week. There will be nearly 600 of them throughout the concourses, even in the bathrooms!
- Recycling has finally hit the fraternities! They are recycling a lot of cardboard already and each house now has a bin inside designated for recyclables as well as larger bins out in their dumpster enclosures. We're excited to finally have a formal Fraternity Park-wide recycling program!

#### Landscape Services:

- Welcome new foreman Scott McCormick.
- Thorton Athletics - Begin landscape installation.
- UTIA – Assist electric with lighting install along Jacob Drive.
- UTIA - Install concrete curb, topsoil and river rock along Jacob Drive following electric install.
- Pasqua – Repair irrigation and landscape following storm sewer repairs.
- Football Season preparation and clean-up support.
- Begin campus wide lawn over-seeding and fertilization of irrigated areas.
- Begin lawn restoration work at Circle Park and Fiji Island.
- Removal of early leaf drop throughout campus.

#### Lock & Key Services:

- 525 Gay St. – install locks and key new Architecture Wood Shop Space.
- UT Conference Center – rekey former Vol Shop Space for Social Work.
- Dougherty – rekey locks per Star Team.
- Biosystems Engineering – repair outside door exit hardware.

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## ZONE MAINTENANCE

### STAR Team:

- Controls at SERF
- 522 SERF
- Dougherty Room 322b
- Buehler 204 and 214
- Lighting controls for Hodges

### Zone Maintenance Zones:

#### Zone Two:

- Replacing seals on the hot water Boiler pump at the Conference Center.
- Replacing Bearing and shaft on Liebert Unit at UTPD.
- Installing defibrillation Unit at UTPD.
- Working on Booster Heater 4<sup>th</sup> Floor Conference Center.
- General Maintenance.

#### Zone Four:

- Hodges Library: Replaced Love Joy Coupling Spider insert on Hot water pump #9. Changing lights and Ballasts, Cleaned All Dry Wells.
- Dunford Hall: Repairing leaking faucets and toilets. Still changing to LED lighting in stairwells as the old lights burn out.
- Henson Hall: shutdown for remodeling.
- Baker Center: Working on A/C in film cold room, also doing general maintenance.
- International House: 18 new LED wall pack units installed.
- Melrose Hall: Installing window screens and cranks.
- Greve Hall: Installing all new ceiling tiles on ground floor.

#### Zone Nine:

- Stokely Management Center: two water control valves rebuilt room 716.
- Stokely Management Center: water control valve rebuilt room 702.
- Stokely Management Center: monthly leibert maintenance M floor .
- Haslam: cooling tower prep for Air Conditioning Services.

- White board hung in assist deans office.
- LED light reconfiguration room 418.
- Monthly leibert maintenance.
- Assisted Electrical Services to restore power to projectors room 402.
- Bailey door repair.
- Hearing & speech outside light repair.
- Performing general maintenance throughout Zone 5.

#### Zone Nine:

- We are rebuilding chill water pump in Art & Architecture.
- Cleaning out Mechanical Room in Clarence Brown Theatre for contactors who are installing new Air Handler.
- Changing filters throughout Zone.
- Assisting Electric Shop on Air handler in Ceramics building.
- General building maintenance.

## COMMUNICATIONS

### Information Services:

- We completed several Web site updates.
- Work continues with radios and pagers.
- Removing individual folders from the internal server and placing them on OIT's network servers.
- Moving computers and equipment as part of new office assignments and Berry Hall Remodeling.
- General troubleshooting of computers and printers.
- Purchase laptop computer for Archibus system.
- Discuss online temperature sensors for Web sites with air conditioning controls.
- Serving on the truck driver hiring committee.

### Training:

- Just a reminder, the Training Office keeps track of training hours for Facilities staff, this way we will know if each employee is satisfying the HR128 policy.

Please remember to send us information regarding any training that your staff members attend and also include the cost of the training – if there was a cost associated with the training.

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## Communications:

- Chuck Thompson Award nominations are now being accepted. Nomination forms have been emailed to all employees. Hard copies can be found with Unit Clerks, in the Associate Vice Chancellor's office, and with Brooke in Facilities Room 203.  
You may also submit award nominations online at [tiny.utk.edu/ChuckThompson](http://tiny.utk.edu/ChuckThompson). The deadline to submit nominations is 5 p.m. Wednesday, October 8. The award ceremony will be held in late October.
- We are adding additional information to our department's SACS accreditation documents.
- We are working with Creative Communications on several projects for different Facilities Services units.
- We are still in the process of updating our Building Representative List.
- We are assisting Landscape Services with the creation of a student survey.
- We are working on a video that showcases the new boiler at the Steam Plant.
- Posters were created for a presentation showcasing the delivery of the new boiler to the Steam Plant.
- We are assisting with the creation of a new Facilities Services Orientation video.
- Remember: You can always nominate a member of our team for Facilities Services Employee of the Month. Nomination forms can be found with your Unit Clerks, with Brooke in room 203, and online at [fs.utk.edu](http://fs.utk.edu).

## Sustainability:

- The Student Environmental Initiatives Fee Committee (SEIC) will have their monthly meeting on September 24<sup>th</sup> at 3pm in the Facilities Services conference room.  
The committee will discuss proposals from various departments across campus, such as the Student Conference Fee Support Fund, increasing the Green Revolving Fund dollar amount, formal proposal process for campus community and green fee logo. New members will also be introduced and discussion on current projects will take place to bring the general community up to speed.  
Questions about the meeting or the fund can be directed to Preston Jacobsen, Sustainability Manager at [prestonj@utk.edu](mailto:prestonj@utk.edu). The Office of Sustainability hopes to see everyone at the meeting as we strive to make UT a more sustainable place to live, learn and work!

## **UTILITIES**

### Air Conditioning Services:

- Assist construction with installation of new fan coil unit at Clarence Brown Theatre.
- Assist Construction with duct work and condensation problems at the Glazer Building in Oak Ridge.
- Installed new heat pump unit at Ferris Hall.
- Complete repairs to #3 chiller at Reese Hall.
- Replace compressor in unit serving training room at Sherri Parker Softball Stadium.
- Replace compressor in mini-split system on roof of Clarence Brown Theatre.
- Repair aacon until serving southern kitchen at Vol Hall.
- Replace propeller on cooling tower at Haslam Building.

## **DESIGN SERVICES**

### Project Management:

#### Master Planning:

- Utilities Master Plan.
- Hill Master Plan.

#### Programming:

- The new Engineering Services Building.
- The West Campus Redevelopment.

#### Schematic Design:

- University Ave. buildings.
- Austin Peay handicap ramp.
- Baseball Stadium pressbox.

#### Design Development:

- The new classroom/laboratory building planned for The Strong Hall site.

#### Construction Documents:

- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- The new Facilities Services Sutherland building (ER4).
- 13<sup>th</sup> & Cumberland lab building.

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## Construction Administration:

- The Henson Hall interior renovation.
- The new classroom/laboratory building planned for the Strong Hall site.
- The bookstore and Aramark location at 17<sup>th</sup> & Cumberland.
- The new University Center (Phase 1).
- The new Facilities Services Sutherland building (ER1).
- The Fred Brown Residence Hall.
- The new TV studio in the Anderson Training Center.
- The new residence hall and parking garage planned for the former Gibbs Hall and Stokely Athletic Center sites, respectively.
- Volleyball Practice Facility.
- JIAMS Building.
- Austin Peay- Make improvements for ADA route.
- Art and Architecture- Studio electrical renovations all 3<sup>rd</sup> and 4<sup>th</sup> floor studios.
- Art and Architecture- Replacement or upgrade of card swipes on 2<sup>nd</sup> floor, 1<sup>st</sup> floor, and add to administrative office, room 224.
- Art and Architecture- New electrical panel and add several drop down outlets from ceiling.
- Humanities- Replace steps and ADA ramp for lot 9 at South end of building.
- Blount Hall- Install glass doors on ground floor.
- Hodges Library- Purchase and install cameras in other areas in Library.
- HPER- Renovations to room 135 to accommodate teaching and laboratory.
- Haslam Business- Construct wall from floor to ceiling in room 607.
- South and East Stadium- Assist with construction of new AT&T shelter.
- Communications- WUOT wants to remove equipment in auxiliary broadcast site at channel 10, this is to install new transmitter equipment.
- Conference Center- Soundproof room 208 for Psychological Clinic.
- Andy Holt Apartments- Install 3 swings in front of building.
- Vol-Shop at the Commons- Install security system.

## Landscape Response Team:

- Ayres Hall North Slope / West Connector project: hardscape punchlist on West Connector project.
- East Edge Campus Improvement Project (Second Creek) moving into CD phase (blue phone and wifi coordination).
- Supervising the design of additional improvements to the Lake Loudoun Blvd. corridor, to include a green space and traffic signalization. Coordinating traffic signal swap.
- Supervising the new Strong Hall's site development and tree protection.
- Updating the Campus Landscape Vision and Site Standards.
- Wayfinding Master Plan: review of final draft and inventory of existing building signs.
- Preparing bid documents for TREC landscape installation. Working with in-house Grounds crew to install landscape improvements at Thornton Athletic Center.
- Schematic design for Torchbearer Plaza.
- South and East Stadium- Assist with construction of new AT&T shelter.
- Communications- WUOT wants to remove equipment in auxiliary broadcast site at channel 10, this is to install new transmitter equipment.
- Conference Center- Soundproof room 208 for Psychological Clinic.
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## **CONSTRUCTION SERVICES**

### Construction Services:

#### In house projects:

- Min Kao- Add cooling water for electrical experiments in rooms 101, 117, 117A, 117B, and 125.
- Racheff Research- New sidewalk needs to connect to new building entry.
- Henson Hall- Renovations to building.
- Neyland Stadium- DAS installation throughout stadium.
- Thompson-Boling arena- DAS installation throughout arena.
- 11<sup>th</sup> Street Garage- Installation of solar panel, charging stations, connect to Min Koa building for experiments.
- Dougherty Engineering- Unit Ops on 1<sup>st</sup> floor.
- Dougherty Engineering- Unit Ops on entire 6<sup>th</sup> floor.
- Dougherty Engineering- Lab renovation on 3<sup>rd</sup> floor.
- 17<sup>th</sup> and Cumberland- New campus eatery and Vol shop.
- Campus Roofs- 16 roofs either working or scheduling to start.