

The Facilitator

Official Newsletter of The Facilities Services Department of The University of Tennessee, Knoxville
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Chuck Thompson Awards

This year's awards went to two very deserving employees. Jackie Suffridge was the recipient for the services, clerical, and support staff, and Benny Rayfield was the recipient for the crafts group. Jackie is shown receiving her award, Benny was not available for the presentation. Congratulations to both



Budget and Bonds

If you remember in our last newsletter we had some disturbing news about work we do on projects that are bonded. At that time we were looking at a loss of about \$800,000 in labor we had already expended on projects that possibly had been funded with bond issues. We now have better news. The State has been able to tell us which projects are funded with bonds. With this new information, we are looking at about \$250,000 in labor already expended on bond projects in lieu of the \$800,000 we were previously looking at. This is much better news.

5% Budget Reduction?

Most of you have probably seen where Governor Bredesen is asking all State departments to prepare budget scenarios for a 5% reduction for next fiscal year. The University will be affected, but we do not know if Facilities Services will be affected. We are looking at the impact of another 5% reduction on Facilities Services. A 5% reduction for Facilities Services would amount to about \$900,000.

While we are looking at this, we are also looking at increases of up to \$626,000 in fixed costs for next year. Fixed costs are such things as utilities, waste removal, elevator maintenance, additional people, paper products, water treatment, vehicles, and radio maintenance.

Bredesen is currently proposing a 3% raise for State employees. We will have to wait and see on that one.

Christmas Safety

If you use a live tree be sure to keep it watered and be sure the lights and wiring used on the tree are in good condition. It is getting colder so be careful to watch for icy spots on sidewalks, driveways, and roads. Make sure toys for children are proper for the child.

HAVE A HAPPY AND SAFE CHRISTMAS!!!

Rep View

By Steve Chandler

The Carpentry Services Division welcomes Frank Brymer as our new General Superintendent. May he have the wisdom of a sage, the fairness of an impartial judge, a common sense of humor, and the ability to establish a common trust with his fellow employees.

Also, thanks to Carl Gann for his diligence as the interim General Superintendent while still holding the role as Foreman of the Cabinet Shop (His sense of humor is already well known).

Here is a belated welcome to Stephanie Weatherspoon as our new Senior Secretary. Her competence and cheerful disposition is greatly appreciated.

Get well soon to Jim Reagan, Johnny Moore, and Jason McDaniel.

The ERC meetings have brought up some interesting topics lately. Be sure to read the minutes from the meetings.

Campus Chest

By Chip Rayman

Building Services tops the shops. Building Services led all of the shops with a total contribution of \$1,391.04. Thanks to Gordon and all of the Building Services employees.

On a per capita basis, Pest Control led all shops with an average contribution of \$122.40. Thanks to Bobby Porter and all of the Pest Control employees.

Some of our favorite agencies are: Yoke Youth Ministries, Knoxville Volunteer Rescue Squad, United Way, American Cancer Society, and East Tennessee Children's Hospital.

We did not make the department's goal of \$13,000 and finished slightly under last year. Just a few years ago our giving topped \$14,000, so we have slipped some. We will do better next year.

Summary by Shop:

Building Services	\$1,391.04
Preventive Maintenance	1,384.00
Electrical Services	1,144.00
Grounds	814.00
PM-Residence/Dining	781.00
Plumbing Services	750.00
Air Conditioning Services	729.00
Pest Control	612.00
Steam Plant	397.00
Carpentry Services	309.00
Lock & Key Shop	221.00
Arena Operations	125.00
Administration	1,488.00
Technical Services	848.00
Engineering	239.00
Administrative Services	226.00

Bob Evans and John Parker Memorial Scholarships

have been established to help dependents of Facilities Services employees, retirees, and survivors to defray some of the costs of attending The University of Tennessee, Knoxville. Applications for these scholarships are due by February 1 of each year for the following fall semester. See Beth Atkins for applications.

The most recent recipient of the John Parker award is Vickie Larmer's daughter Stefanee, and the most recent recipient of the Bob Evans award is Barry Mitchell's daughter Megan. **CONGRATULATIONS**

Green Power

UTK is a member of KUB/TVA's Green Power program. We currently purchase 375 blocks/month, or 56,250 Kilowatt hours.

<p><u>Facilities Services Vacancies:</u> Engineering – Estimator, Mechanical Engineer, Architect, Senior Secretary, Drafter Steam Plant – Mechanic Carpenter Shop – Supervisor, Cabinetmaker, Senior Carpenter Electric Shop – Crafts Assistant Preventive Maintenance – Maintenance Specialist, Gen Maint Skilled Craft Worker Building Services – Floor Cleaner (2), Custodian, Service Aide II (3), Senior Custodian, Senior Secretary Grounds – Sr. Hvy. Equip. Operator Arena – Service Aide II, Senior Maintenance Worker Key Shop – Foreman</p>	<p><u>Did ya know?</u> As a result of recovery efforts, and reducing leaks in equipment, the Air Conditioning Shop has reduced the use of various refrigerants by 80-90%. Most of this reduction has been in the use of CFCs and HCFCs. CFCs and HCFCs contain chlorine which has been associated with the reduction of the atmospheric ozone layer. In addition, a lot of old equipment that operated on CFCs has been replaced with equipment that uses more environmentally friendly refrigerants. We are also combining equipment where possible. Where we used to have a single air conditioning chiller for every building, we are now creating regional chilled water plants that serve multiple buildings. This results in being able to operate chillers more efficiently, using less energy for cooling. By using less electricity, less pollutants enter the atmosphere from electrical generating plants.</p>
<p><u>Christmas Baskets</u> This year, each shop will determine what they want to do within that shop. Some have indicated they will help individual families, some shops may combine efforts, some will help Second Harvest, etc. Any contributions should be turned in at each shop by Wednesday, December 17, 2003. If a shop has extra funds, these can be turned in to Chip who will take this to Second Harvest or the Love Kitchen.</p>	<p><u>Reminder – Lunches with the Executive Director</u> are scheduled for the last Tuesday in each month from 12 noon until 1:00 PM for folks on first shift, and at 5:30 PM for folks on second shift.</p>
<p><u>Energy Conservation</u> Be sure to turn lights out when not in use. It costs about \$31.00/year to burn one 4 bulb fluorescent light fixture for 8 hours/day and 40 hours/week, for 52 weeks.</p>	<p><u>Movin' Around</u> By Jennifer Hatcher James Davis – Service Aide II - Arena Frank Brymer – General Superintendent - Carpentry</p>
<p><u>Less Flushing at 2233 Volunteer</u> You have probably noticed new fixtures in the restrooms around here. New low flow fixtures were installed about the middle of 2003. As a result, we used about 20% less water in this facility during July through November of 2003 than we used in the same time frame of 2002.</p>	<p><u>Training</u> We now have the electrical safety training fully approved with Pellissippi State. This training will have a new wrinkle compared to previous training we have done. Stav tuned.</p>
<p><u>New Faces in Town</u> By Jennifer Hatcher Barry Belcher – Building Services Kelvin Blakely – Grounds Kelly Burnett – Grounds Terry Carney – Steam Plant Jon Cornett – Grounds Marie Fox – Building Services Ryan Hardy – Building Services Daniel Horne – Grounds Gregory Lanier – Building Services Anthony Lawson – Central Supply Vickey Miller – Building Services Johnny Monahan – Building Services John Mount – Building Services Wayne Samples – Preventive Maintenance Darryl Samuel – Grounds Madalyn Starnes – Building Services David Williams - Grounds</p>	<p><u>Folks A' Movin' On</u> (Recent Retirees) By Jennifer Hatcher John Cline – 11/29/03 Ronnie Cole – 12/30/03 Ann Romines – 7/25/03 Robert Long – 7/31/03</p> <p><u>Upcoming Events:</u> <u>Holiday and Closing Schedule:</u> Christmas – December 22-26, 2003 New Years – January 1, 2004 Martin Luther King Day – January 19, 2004 Spring Holiday – April 9, 2004 Memorial Day – May 31, 2004 Independence Day – July 4, 2004 Labor Day – September 6, 2004 Thanksgiving – November 25-26, 2004 Christmas – December 24-30, 2004 New Years – December 31, 2005</p>
<p><u>SAFETY</u> PPE – Use safety glasses when working in an environment with a chance of flying debris.</p>	<p><u>Magnets Save Gas</u> In July, we installed magnets on the natural gas line feeding the heating water boiler at the Middlebrook Pike Building. Comparing the gas usage since then to the same time period last year shows about a 30% reduction in the gas usage. Now, don't go out and eat a magnet before you eat that bean burrito. Not that kind of gas.</p>
<p><u>Building Inspections</u> Some of you may have heard about, and some of you are involved in, building inspections. We have started a procedure of inspecting some of our major buildings on a routine basis. Several of the exempt folks have been assigned specific buildings to keep tabs on. The purpose of the inspections is to provide a better environment for our customers, and hopefully identify, and obtain funding for, items that are outside normal maintenance.</p>	<p><u>Scorecard:</u> There have been 275 new chargeable projects generated since 7/1/03 at an estimated cost of \$3.9M. There have been 89 maintenance projects generated since 7/1/03 at an estimated cost of \$6.1M. We currently have 284 open non-maintenance projects on the books with an estimated cost of \$15.4M.</p>