Rep View
By Roger McDonald

DO YOU KNOW WHO’S GETTING YOUR MONEY?
DO YOU KNOW WHO YOUR BENEFICIARY IS?

DURING YOUR EMPLOYMENT AT THE UNIVERSITY MANY
THINGS IN YOU LIFE CAN CHANGE!

• NEW SPOUSE!
• NEW CHILD!
• NEW GRANDCHILD!

KEEPING YOUR BENEFICIARY UP TO DATE IS VERY
IMPORTANT!

TO CHECK ON YOUR BENEFICIARY FOR THE FOLLOWING!

• INSURANCE  974-5251
• RETIREMENT   974-4341
• UT DEATH BENEFIT   974-1927

These are some of the topics that are discussed in
your Employee Representative Meetings. Please
support your Employee Rep. He/She works very hard
to voice your concerns. Meetings are held on the
first Tuesday of every month!

IF NOTHING IS EVER SAID, NOTHING WILL EVER BE
HEARD!

Budget
Our budget proposal for 2004-05 has been submitted. Various fixed cost
increases were requested for elevator maintenance, water and sewer,
paper products, natural gas, waste collection, Grounds personnel for the
new Johnson-Ward Mall, vehicle rental, and radio service on the
County’s E-911 system. The total request for fixed costs were about
$700,000.

Also requested were funds for new department initiatives. In our case,
these requests were for restoring programs that had been cut in the past
such as full custodial services, painting, and various deferred
maintenance items. Additional personnel were also requested to enable
us to keep up with an ever increasing project workload. These requests
totaled about $5.7M.

Christmas Baskets
By Chip Rayman

There was a lot of variety in our giving this past Christmas. Each shop
made their own determination of how and whom to help.
Air Conditioning and Sheet Metal helped a Seymour family whose house
c caught fire December 8. The house was a total loss except for the
basement. There are three children ages 2, 4, and 6. The father was
burned as he tossed the children out the window to their waiting mother.
Administration took up money for the relative of an employee.
Administrative Services also helped a relative of one of their employees.
The family member is a single head of household with a teenager and two
young children at home. She is paralyzed from the waist down and has to
undergo kidney dialysis.
Building Services, Grounds, and Pest Control helped eight children
whose parents are in prison, plus a Maryville family whose mother
underwent surgery that did not go well. They have a 3 and 5 year old.
Carpentry and Key Shop prepared three Christmas baskets. Two were for
employees, and one was for a single mother.
Electrical Services helped a person who is disabled and has no other
income.
Plumbing Services and Engineering combined to help one a retired
employee who is terminally ill.
Preventive Maintenance gave money to one of their employees to send a
“care package” to their son in Iraq. PM also sent some money to Second
Harvest Food Bank.

GOOD JOB EVERYONE!!

Bleed Orange Blood Drive is going on this
week. We need to beat those Nashville folks. See flyers
on bulletin boards for locations.

Campus Chest
By Chip Rayman

Knoxville Volunteer Emergency Rescue Squad

The squad has been making the news a lot lately looking for the little girl
who drowned at Concord Park and murder/suicide tragedy with little Will
Brown and his father at the South Knoxville Bridge. Understandably,
this agency is one of our favorites insofar as donations to Campus Chest
are concerned. This agency is only partially funded by the United Way.
If you ever meet Squad Chief John Yu, you would be impressed. He has
been on TV a lot lately. He almost lost his arm in a wreck. The rescue
squad helped save his arm, so he has dedicated his life to this agency.
The rescue squad provides emergency vehicle and water rescues services
for Knox County plus specialized rescue service such as cave, trench,
heavy rescue, and search services. It is one of the few designated “heavy
rescue” units in the south.
Facilities Services Vacancies:
Engineering – Estimator, Mechanical Engineer, Architect, Senior Secretary, Drafter
Steam Plant – Steam Plant Trainee
Carpenter Shop – Carpenter
Electric Shop – Electrician
Preventive Maintenance – General Maintenance Craft Worker
Bldg Services – Floor Cleaner (2), Sr Custodian (2), Service Aide II (3)
Key Shop – Senior Maintenance Specialist
A/C Shop – Senior Secretary

Governor Bredesen’s Budget Proposal
The Governor’s budget proposal has been presented to the State Legislature. It includes:

- A much needed pay raise for employees. The exact amount for UTK is not known for sure but should be at least 2%.
- Funding for Capital Maintenance projects for: Elevator Upgrades Phase 1 and 2. These projects are for state mandated code upgrades plus additional safety improvements. Steam Plant Equipment Replacement Phase 2. This is the 2nd phase of projects to replace outdated and obsolete equipment to maintain reliability. Masonry Repairs Phase 2. These projects are for restoring structural integrity to the exterior of buildings where age and expansion are resulting in failures.
- Roof Replacement. We keep roof repair projects on the capital maintenance funding list all the time as roofs are a continuing need.
- Chiller Replacement Phase 7. This project will establish additional capacity in and distribution piping from the plant being installed as part of the Hesler Biology renovation. This plant will serve most of the Hill area.
- Humanities Complex HVAC Improvements. This project will convert the Humanities/McClung Tower complex to 4-pipe allowing for year round cooling and heating which will eliminate problems in transitional seasonal periods.
- The Ag Campus also has projects on the capital maintenance list for greenhouses, Cherokee Animal Facility, and Plant Sciences.

In addition to the capital maintenance projects the Governor has also included funding for Glocker, and relocation of the Dairy Farm.

No, it wasn’t Mary’s birthday, just ask her. But she sure did enjoy the cake and ice cream!!

New Faces in Town
By Jennifer Hatcher
Mike Cain – Preventive Maintenance
Jacky Corbin – Plumbing Services
James Ezell – Building Services
Gordon Harbin - Grounds
Travis Henry – Electrical Services
Tara Johnson – Grounds
James Lethco – Preventive Maintenance
David McClendon – Carpentry Services
Rick Meister – Carpentry Services
Steven Moyers – Carpentry Services
Daniel Webber – Preventive Maintenance

Movin’ Around
By Jennifer Hatcher
Harlan Kinkead – Foreman – Key Shop
Charles Burton – Steam Plant Mechanic – Steam Plant
William Miracle – Senior Carpenter – Carpenter Shop
Pryor Gossett – Supervisor – Preventive Maintenance
Larry Shoopman – Service Aide II – Building Services
Barry Belcher – Service Aide II – Building Services
Daryl Roe – Quality Assurance Clerk – Building Services
Donna Norris - Quality Assurance Clerk – Building Services
Bobby Brown – Sr. Maintenance Worker – Arena
David Brown – Service Aide II - Arena

Reminder – Lunches with the Executive Director are scheduled for the last Tuesday in each month from 12 noon until 1:00 PM for folks on first shift, and at 5:30 PM for folks on second shift.

Training
The electrical safety classes are now in full swing. You may see some of the folks taking these training out taking pictures. These folks are actually creating teaching modules that will be used to train the rest of us.
Leo Pedigo, Darrell Lawhorn, Carolyn Underwood, and Bill Gann have just completed training at APPA’s Institute for Facilities Management. Congratulations to Leo, he has now completed all four weeks of the training and has graduated. The other three just completed their rookie year. This training is put on by the Association of Physical Plant Administrators. Attendees receive training from how an HVAC system works, to budgets, to personnel management, to project management, and more. We are looking forward to these three continuing their training, and to sending others as the opportunity arises.

Upcoming Events:
Holiday and Closing Schedule:
Spring Holiday – April 9, 2004
Memorial Day – May 31, 2004
Independence Day – July 4, 2004
Labor Day – September 6, 2004
Thanksgiving – November 25-26, 2004
Christmas – December 24-30, 2004
New Years – December 31, 2004

Scorecard:
There have been 303 new chargeable projects generated since 7/1/03 at an estimated cost of $4.2M. There have been 95 maintenance projects generated since 7/1/03 at an estimated cost of $6.6M. We currently have 225 open non-maintenance projects on the books with an estimated cost of $13.7M.