

# The Facilitator

Facilities Services Bi-Monthly Newsletter

September/October

Volume XIII, Issue 5

## Facilities Services Honors Outstanding Employees

UT Facilities Services is happy to announce the winners of the 2016 Chuck Thompson Outstanding Employee Award.

The recipients of the 18th annual presentation of the award are Steve Costner, air conditioning services senior controls specialist, and Tom Anderson, central supply office buyer.

Chuck Thompson was a Facilities Services Assistant Director until his retirement in 1976. The award was created by his children in memory of their parents to recognize two employees who have rendered particularly exemplary, meritorious and unselfish service to the University of Tennessee.

Two awards are given every year, one from the skilled craft areas and one from the clerical/services areas, and each recipient must have at least 10 years of service with the university. This year Steve and Tom were chosen from 23 nominees.

"The awards celebrate the excellence in our department," said Associate Vice Chancellor Dave Irvin. "What I really love about these are that the winners aren't chosen by me, they're not chosen by the directors, they are chosen by a panel of their peers."



With the department since 1986, Steve works in the utilities services unit of Facilities Services.

Among the reasons he was nominated for the award were his diligent work on campus wide building automation systems during normal work hours as well as off hours, and his responsibility for keeping customers comfortable while staying within the guidelines of our energy conservation program.

Steve is praised for being polite and very knowledgeable in his duties while taking on an overwhelming amount of work with his team.

He is on-call 24-7 during the summer and winter months and is always quick to respond to any issues that may arise.

Tom has more than 15 years of service at UT and works in the central supply office as part of administrative & support services.

He is recognized for being a self-sufficient and trustworthy employee who has always provided the materials and services his customers need to help complete their jobs in a very timely manner while following proper guidelines and procedures while doing so.

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## EMPLOYEE OF THE MONTH AUGUST 2016



**Congratulations to Veronica Huff, the August 2016 recipient of the Facilities Services Employee of the Month Award!**

Veronica has been deeply involved in the design and implementation of the Facilities Services Archibus system from the very beginning. As that project progressed she voluntarily became the point person for the Preventive Maintenance (PM) function. That has involved helping to train, sometimes on a one-on-one basis, other FSD employees to develop and enter test PMs into Archibus. Her work has been, and continues to be, vital to this department's development and implementation of Archibus.

## EMPLOYEE OF THE MONTH SEPTEMBER 2016



**Congratulations to Arthur Tezak, the September 2016 recipient of the Facilities Services Employee of the Month Award!**

Art is recognized for going above and beyond in performing his job. He is always pleasant, completes the job at hand, promptly answers service calls, works to solve problems, checks to see if anything needs to be serviced, and is only a phone call away.

He is especially talented in emergency preparedness. He is calm and efficient while working on the job and is often the calm voice in times of crisis.

## EMPLOYEE OF THE MONTH OCTOBER 2016



**Congratulations to Ashley Savage Gilliam, the October 2016 recipient of the Facilities Services Employee of the Month Award!**

Ashley is recognized for her positive attitude and willingness to help everyone within the department. As a training specialist Ashley serves as the introduction to all new employees at Facilities Services and goes above and beyond to help everyone with the transition to their new position.

Ashley is always serious about her work and enthusiastic about the department. She is a great asset to our Facilities Services team.

## Help us nominate our next Facilities Services Employee of the Month!

Online nomination forms can be found at [tiny.utk.edu/FSEOM](http://tiny.utk.edu/FSEOM).

Hard copies of the nomination form can be picked up with Brooke Krempa 865-214-7662.

All of our past Employee of the Month winners can be found on our Facilities Services Facebook Page.

[facebook.com/UTFacilitiesServices/](https://facebook.com/UTFacilitiesServices/)

The Facebook logo, consisting of the word "facebook" in white lowercase letters on a blue rectangular background.

## Awards Continued

Tom never sacrifices quality for quantity, and this is mainly due to the immense amount of patience and pride he puts into his work assignments.

His nominations also refer to Tom's unending pursuit of improvement – both personal and for the department. He has always been very actively involved in the ERC and spends tireless hours dedicated to his local activism.

"Our winners this year, Steve and Tom, are both great examples of the excellence all of us at Facilities Services strive to achieve," said Irvin.



.....  
***Congratulations on Your Retirement!***  
.....

***Thank you for your dedicated service to Facilities Services  
and best wishes in your retirement!***



Congratulations to Zone Maintenance's Arthur Tezak who retired from UT in October after 21 years of service!



Congratulations to Zone Maintenance's Dale Abernathy who retired from UT in October after 42 years of service!



*You can find more retirement pictures on  
our Facilities Services Social Media Pages!*

# Facilities **Pink Day** Raises Awareness, Donations



Facilities Services recently held its third annual Pink Day to support Breast Cancer Awareness Month.

The awareness day is an opportunity to show support and recognition for those in the department who have been touched by the disease.

“We started the initiative two years ago due to the fact that multiple employees in the department have been impacted by breast cancer in different ways,” said Veronica Huff, who spearheaded the event

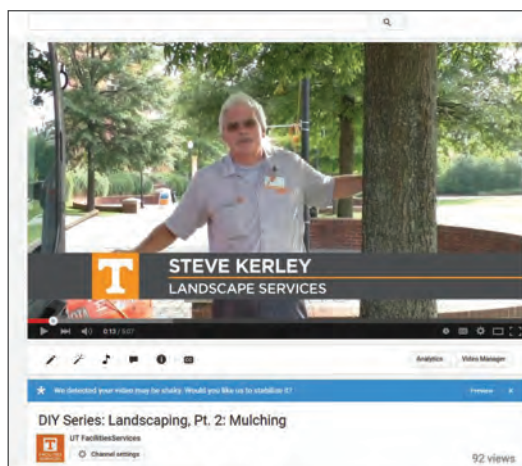
again this year. “We all wanted to raise awareness within the department and on campus in support of family and friends.”

Veronica sold awareness items again this year and raised more than \$180 during the course of the work day on October 19.

“The sale was an opportunity to show further support and to do any little bit we can to help in hopes that one day a cure will be found,” she said.

All proceeds from the sale have been donated to the Susan G. Komen Knoxville foundation.

## Check Out Our DIY Videos on **YouTube**



Last year Facilities Services launched a series of DIY videos on its YouTube Channel.

To date, our teams have created 12 different videos featuring painting, landscape tips, tree care, plumbing projects, and recycling guides.

Topics include lawn care, sustainability tips, mulching, pruning, weed removal, dry wall preparation, basic painting techniques, painting products, and paint cleanup.

Checkout our department's channel, **UTFacilitiesServices**, at [youtube.com](https://www.youtube.com/UTFacilitiesServices) to see professional tips from members of our team and check back often for new content!

# Annual Toy Drive Begins this Month

The 8th annual toy drive honoring the memory of Ryan McDonald will begin later this month.

Ryan was killed tragically during a shooting at Central High School in 2008 when he was 15 years old.

The toy drive aims to inspire hope for area children dealing with difficult times during the holiday season.

To honor Ryan's memory, as well as his aspirations to become a children's counselor, toys are collected by Roger McDonald every year in his nephew's name. The toy drive benefits Helen Ross McNabb and Child & Family of Tennessee.

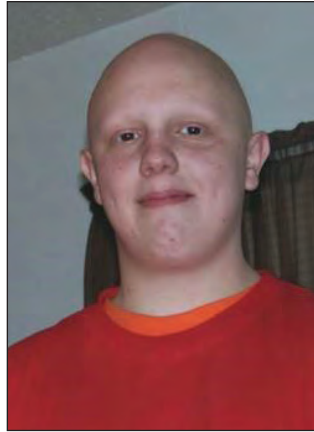
This year's toy drive will be held November 14 through December 12.

If you would like to make a donation, please bring unwrapped new toys to the collection box that will be placed near the front entrance of the Facilities Services Complex, 2040 Sutherland Ave.

Donations can also be given at all Knox area Ingles grocery stores including locations in Powell, Karns, Halls, Farragut, and at Merchants Drive.

All toys must be donated by Monday, December 12.

For more information, please contact Roger McDonald at 705-9994 or [jmcdona3@utk.edu](mailto:jmcdona3@utk.edu).



# Facilities Services Hosts Tree Care Workshop

Facilities Services held its seventh campus-wide workshop program, Facilities Fundamentals, in October.

The workshop, Tree Care: from Roots to Shoots, was presented by Facilities Services Arborist Sam Adams.



Sam presented information about tree planting and maintenance, including how to properly plant high quality trees in the right places, how to maintain newly planted trees, and how to maintain mature trees.

The workshop also showcased how to best prune a variety of trees and the plans and standards associated with pruning.

Sam's slide presentation can be found [here](#) on the Communications & PR page of the department website and a video of the workshop will be placed on the [Facilities YouTube Page](#).

The next workshop will take place during the spring semester. Stay tuned for more information.

If you have any questions about Facilities Fundamentals, please contact Brooke Krempa at [bsteve14@utk.edu](mailto:bsteve14@utk.edu) or 214-7662.



# BIG ORANGE FRIDAY



Find Facilities Big Orange Friday Pictures on Instagram!



utfacserv

# Memorial Scholarships Available to Dependents, Children, Grandchildren of Facilities Employees

## MEMORANDUM



To: All Facilities Services Employees  
From: Dave Irvin  
Date: October 11, 2016  
Subject: Bob Evans Memorial Scholarship Fund

The Bob Evans Memorial Scholarship Fund will award a scholarship for the 2017-2018 school year which begins in August 2017.

This scholarship application is open to candidates who are children, grandchildren, step-children or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

Students must be currently enrolled or be able to be admitted for the Fall Semester 2017 to be considered in receiving this award.

Nominations for this award must be submitted with Beth Atkins at the Associate Vice Chancellor's Office, Facilities Services Complex Room 136, no later than Tuesday, January 31, 2017.

Forms for nominating a student may be obtained from Brooke Krempa - contact 214-7662 or [bsteve14@utk.edu](mailto:bsteve14@utk.edu).

Final recipient selection will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

Please contact Brooke Krempa with any questions about this scholarship application.

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## MEMORANDUM



To: All Facilities Services Employees  
From: Dave Irvin  
Date: October 11, 2016  
Subject: John C. Parker, Sr. Memorial Scholarship Endowment

As all of you are aware, Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. This scholarship endowment will award a scholarship for the 2017-2018 academic year which begins August 2017.

It will be given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

The student must be currently enrolled or be admitted to the Fall Semester, 2017 to be eligible. The student awarded this scholarship must have demonstrated successful academic performance in order to be considered for future awards. Financial need may also be a factor in the award.

Nominations for this award must be submitted to Beth Atkins with the Associate Vice Chancellor's Office, Room 136 Facilities Services Complex, no later than Tuesday, January 31, 2017.

Forms for nominating a student may be obtained from Brooke Krempa, [bsteve14@utk.edu](mailto:bsteve14@utk.edu) or 214-7662.

The selection of the student to receive this award will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

# 5 WAYS TO MAKE ORANGE GREEN

## PLEASE EMPTY AND SORT YOUR TINY TRASH AND RECYCLING AT DISPOSAL STATIONS

(LOCATED AROUND OFFICES)



### PAPER



#### YES

OFFICE PAPER (STAPLES OK)  
NEWSPAPER  
MAIL (PLASTIC WINDOWS OK)  
FILE & HANGING FOLDERS  
HARDBACK BOOKS  
PHONE BOOKS  
STICKY NOTES  
MAGAZINES & JOURNALS  
SPIRAL-BOUND NOTEBOOKS

#### NO

COFFEE CUPS  
PAPER PLATES  
PAPER TOWELS  
FOOD CONTAINERS  
PAPER CARTONS  
3-RING BINDERS



### PLASTIC



#### YES

CUPS  
BOTTLES  
PLASTICS (1-7)

#### NO

STYROFOAM  
PLASTIC BAGS  
PLASTIC FILM/WRAP



### CARDBOARD



#### YES

CORRUGATED BOXES  
12 PACK CAN BOXES  
CEREAL BOXES  
PAPER PACKING MATERIALS

#### NO

PAPER CARTONS

\*PLEASE COMPOST PAPER TOWELS\*

## FACILITIES SERVICES COMPLEX

# 5 WAYS TO MAKE ORANGE GREEN



## PLEASE EMPTY AND SORT YOUR TINY TRASH AND RECYCLING AT DISPOSAL STATIONS

(LOCATED AROUND OFFICES)



### CANS



YES

STEEL "TIN" CANS  
ALUMINUM CANS

NO

ALUMINUM FOIL  
ALUMINUM PLATES  
ALUMINUM TRAYS



### GLASS



YES

GLASS BOTTLES  
GLASS JARS

NO

LAB GLASS  
SHEET GLASS  
WINDOWS  
CERAMIC DISH WARE  
PYREX

### QUESTIONS?

### PUBLIC DROP OFF

#### CALL

865.974.3480

#### EMAIL

RECYCLE@UTK.EDU

#### WEBSITE

RECYCLE.UTK.EDU

For all other recycling  
and bulky items, visit  
the Public Dropoff at:

**DOCK 24 OF THE  
FACILITIES WAREHOUSE,  
2121 STEPHENSON DR.**

MAKE ORANGE GREEN



@UTRECYCLING



@UT\_RECYCLING



@UTRECYCLING

## Facilities Services Department

## Preventive Maintenance Policy

Applies to: All Employees in Facilities Services

Issued: November 1, 2016

Updated:

### POLICY

To strengthen and document the Preventative Maintenance (PM) project at the University of Tennessee, Knoxville (UTK), which allows the Facilities Services Department to better plan for maintenance requirements and make sure the Facilities Services Department can address them in a timely manner.

The goal of the program is to prepare and schedule PM tasks for each UTK asset that requires any sort of PM to maximize its useful life. The PM program focuses first on the mission-critical UTK assets and equipment that keep the UTK buildings and grounds operating.

### DEFINITION

Preventive Maintenance: The regularly scheduled work needed to keep equipment/assets operating at peak efficiency, prevent their breakdown, and maximize their useful life.

### POLICY GUIDELINES

#### Section A: New Items

1. New items meeting the following criteria are to be entered into Archibus upon installation. The program includes, but is not limited to:
  - a. Life Safety Equipment (fire alarm systems, emergency eye wash stations, etc.)
  - b. Electrical Equipment (electrical transformers, emergency generators, etc.)
  - c. HVAC Equipment (air conditioning equipment, exhaust fans, etc.)
  - d. Plumbing Systems (sanitary drains, catch basins, sewer clean outs, etc.)
  - e. Landscape Irrigation Systems (controller, back-up battery, etc.)
  - f. Equipment/Assets with replacement cost of \$25K or more (roofs, research equipment, etc.)
  - g. Items under warranty that require specific PM tasks at specific intervals in order to maintain the warranty (\$5K or more)
  - h. Items under service contract to document PM performance by the contractor (elevators, sprinkler systems, etc.)
  - i. New equipment/assets valued at \$25K or more (including in new buildings)
  - j. Additional items as needed for detailed documentation purposes

## Facilities Services Department

## Preventive Maintenance Policy

Applies to: All Employees in Facilities Services

Issued: November 1, 2016

Updated:

### Section B: PM Schedule

2. A specific PM schedule will be developed for each UTK asset. The schedule shall include:
  - a. A list of the PM tasks to be performed
  - b. The frequency with which the tasks will be performed
  - c. The tools and materials required to perform the tasks (so they will be on hand when needed)
  - d. An assessment of the skills, certifications, or licensing needed to perform the tasks will be made to determine if an outside contractor must be used to perform the work
  - e. PM procedures will be reviewed annually (or more often when needed) to ensure the timing and scope of the work included in the PM procedures are appropriate
  - f. The Equipment Inventory List will be reviewed at the same time as the PM procedures to ensure proper PM tasks will be developed and scheduled for new items

*Please join us at the 2016 Facilities Services*

# **HOLIDAY PARTY**

Tuesday, December 13

Beginning at Noon

**The Tennessee Terrace at Neyland Stadium**

**Lunch, Door Prizes and Holiday Cheer!**

For more information please contact  
Brooke at 214-7662 or [bsteve14@utk.edu](mailto:bsteve14@utk.edu)

## **Bus Schedule and Route:**

**11:00 a.m.**

Steam Plant

**11:05 a.m.**

Nursing on Volunteer

**11:10 a.m.**

Intersection of James Agee Street and White Ave.

**11:15 a.m.**

Conference Center

**11:30 a.m.**

The Hill (Nielsen Physics)

**11:35 a.m.**

(Intersection of Middle Way and Circle Drive)

**11:40 a.m.**

Ag Campus (Bus stop between Ellington and Brehm)

**11:45 a.m.**

Facilities Services Complex (Sutherland Avenue)



# 2016 Employee of the Month Award Recipients



September: Arthur Tezak



August: Veronica Huff



July: Emma Jean Allred



October: Ashley Savage Gilliam

Congratulations to our October Employee of the Month Ashley Savage Gilliam!

Please help us to nominate our next Facilities Services Employee of the Month.

We owe the success of this program to everyone who takes the time to submit a nomination for one of our many hard working employees.

Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month.

Nomination forms can be found on the Facilities Services Web site, [fs.utk.edu](http://fs.utk.edu), or by following this link:

<https://tiny.utk.edu/FSEOM>.

Hard copies can be found with unit clerks and with Brooke Krempa.

All Facilities Services Employees are eligible for the Employee of the Month Award after one month of service with the department. We invite everyone to nominate an individual of their choice for the award.

For more information about the award program, please contact Brooke Krempa at 214-7662 or [bstevel4@utk.edu](mailto:bstevel4@utk.edu).



June: Donnie Carden



May: Jacob Capps



April: Ron Gibson



March: Mike Tackett



February: Dean Wessels



January: Bethany Morris

Nominate someone today at  
<https://tiny.utk.edu/FSEOM>

2015  
and  
2014



## TNAPPA is proud to offer the TNAPPA APPA U Scholarship Program!

**Purpose:** To support the education, personal development and advancement of facilities professionals.



**Criteria:** Individuals wishing to apply for these scholarships must be presently employed in the field of Facilities Management at a TNAPPA member institution for a minimum of one (1) year.

**Guidelines:** Applicants must submit a scholarship application by the December 1st to be considered for the APPA U Fall and Spring offerings. Scholarships will be awarded on an annual basis and will be good for one year. The TNAPPA Board Members will form a committee and will meet to review all applications to determine the winners, which will be announced at the TNAPPA Annual Conference. If an applicant is also a TNAPPA Board Member, he or she cannot be on the committee who determines the winner.

**Amount:** There will be two (2) award recipients; Each winner will receive scholarships covering the cost of the full tuition for the program and up to a total of \$1,000 for travel expenses upon completion of the program.

**Deadline:** December 1st at 4PM Central Standard Time.

**Directions:** Please complete the application found at the link below and return to TNAPPA, either via email to [bburkett@utm.edu](mailto:bburkett@utm.edu) or by mail: Brad Burkett c/o University of Tennessee/ Martin; 105 Moody Ave.; Martin, TN 38238-0001.

**CLICK HERE** (<http://tnappa.appa.org/tnappa-professional-development-scholarships/>) to complete and print the TNAPPA Scholarship application. Select "APPA U Scholarship" at the top of the form.

## Check Out the New Facilities Services Training Calendar

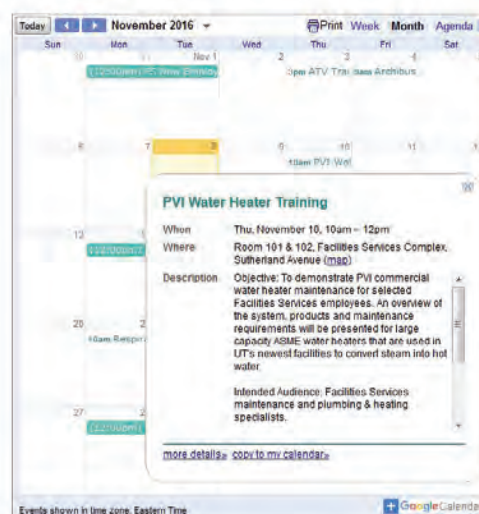
The FS Employee Training & Development subunit has developed a new training calendar available to all Facilities Services employees.

You can use this calendar to view upcoming training opportunities offered through the subunit, as well as register for these classes.

The new calendar can be found on the Employee Training page of the FS website at [fs.utk.edu](http://fs.utk.edu).

For more information about the calendar or training opportunities, please contact Laura Jo Anderson, [laurajo@utk.edu](mailto:laurajo@utk.edu), or Ashley Savage-Gililam [asavage1@utk.edu](mailto:asavage1@utk.edu).

### Facilities Services Training Calendar



Service Requests/PP-20  
Archibus  
Archibus Guide  
One Call Line  
Project Requests

#### INFORMATION

Staff Directory  
Building List  
Campus Master Plan  
Employee Forms  
Customer Forms  
Customer Handbook  
Employee Training

#### OPEN PROJECTS



#### CONNECT WITH US



# APPA Emerging Professional Scholarship

Are you an EP? How is that defined? APPA defines an Emerging Professional as “someone who has recently begun a career in the field of Facilities Management.” They may have been involved in Facilities in other organizations/agencies but are now learning about the educational facilities environment. Many of them bring the following attributes to the educational facilities management profession:

- Fresh new ideas to share and implement
- Desire to be engaged and be active at the chapter, regional, national, and international levels
- Different perspectives and challenge the status quo
- Motivated to be engaged with the broader membership
- Provide significant contributions and seeking mentoring opportunities
- May introduce different modes of information technology
- Aspire for growth in leadership and/or a career in Facilities Management

**Purpose:** The TNAPPA Emerging Professional Scholarship program awards scholarships to facilities professionals based on demonstrated financial need and an expressed interest in being a part of the Emerging Professional group. This scholarship is intended to help pay for an individual to attend an APPA Emerging Professional Summit or other Emerging Professional training type event as a representative of TNAPPA.

**Criteria:** The facilities professionals eligible for assistance must be employed at a TNAPPA institution, are relatively new in the field of Facilities Management, have been in the field of Educational Facilities for a minimum of 1 year and have never attended an APPA Emerging Professional Summit before. Applicants must submit a scholarship application on the form provided by TNAPPA including an approval signature from their supervisor prior to submitting final paperwork to TNAPPA

**Guidelines:** Scholarships will be awarded on an annual basis. Once the application deadline has been reached, all TNAPPA Board Members will form a committee and will meet to review all applications to determine the winner. If an applicant is also a TNAPPA Board Member, he or she cannot be on the committee who determines the winner.

**Amount:** TNAPPA will pay for the registration fee and hotel room including tax if applicable, directly. All other expenses including air fare, rental car, meals, etc. will be the responsibility of the scholarship winner or institution.

**Deadline:** December 1st at 4:00PM Central Standard Time.

**Directions:** Please complete the application at the link below and return to TNAPPA, either via email to bburkett@utm.edu or by mail: Brad Burkett c/o University of Tennessee/Martin; 105 Moody Ave.; Martin, TN 38238-0001. Finally, share with the committee your resume or work experience and write a brief paragraph or two about yourself describing your career goals and how this scholarship will help assist you.

## Questions about the EP Program?

For any questions related to the TNAPPA Emerging Professional Program, please contact Gerald Grimes at (615) 494-8671.

**CLICK HERE** (<http://tnappa.appa.org/tnappa-professional-development-scholarships/>) to complete and print the TNAPPA Scholarship application. Select “Emerging Professionals Summit Scholarship” at the top of the form.



## NOVEMBER

LASHONA CHERRY	11-01
TYLER VANDIVER	11-01
JACKIE SUMMEY	11-01
GLENN WAKULINSKI	11-02
JERRALD LIMBAUGH	11-02
JEFFREY NORTON	11-03
VALENTINA GUJUMIT	11-04
HEATHER IDLE	11-04
ANGELA GRAY	11-05
ALMA FUENTES	11-05
MICHAEL KENNEMORE	11-05
DUSTIN WEBB	11-06
TIMOTHY TOMLINSON	11-06
JASON OGLE	11-06
HAZEL NORRIS	11-07
JAMES BERRIER	11-07
DEREK BAILEY	11-07
MICHAEL BAKER	11-08
JAMES GRAHAM	11-08
WILLIAM MIRACLE	11-09
HAYDEN DEAKINS	11-09
EDWARD ROACH	11-10
GREGORY PARTON	11-11
YUNNI YANG	11-11
ANDREW COLLINS	11-11
MATTHEW LAYNE	11-12
ROXY LYONS	11-13
LOUIE PATTERSON	11-13
CLARENCE STERLING	11-15
BRYAN SHIRK	11-15
ROBERT LONG	11-15
JERRY RUTHERFORD	11-15
CRENDEL WEES	11-16

STEVEN FERGUSON

STEVEN EVANS

DERICK WEST

ARCHIE HURST

RANDY LONGMIRE

MARY WILLIAMS

CHRISTIAN MCDANIEL

LESTER CARVER

ANTHONY SHARP

KEVIN GARLAND

DENNIS LEE

SHERWIN TAYLOR

MICHAEL RAPER

MICHAEL JACKSON

HELEN LAW

JOSHUA BODENHEIMER

## DECEMBER

JOHNNY MAYOR

BEAU BAKER

CODY BYRGE

TOMMY OAKLEY

TERRY MIOLIN

ANDREW POWERS

ANTHONY APARIJO

IAN ZIJLSTRA

ARIEL FARLEY

KASONDRA TATUM

PAUL HUNT

JOSHUA SMYSER

GARY NICHOLS

ARLENE HOLT

TIONA HICKMAN

JONATHAN PARIGIN

CHRISTOPHER BEST

11-17

LISA ANN WARD

12-14

11-18

LUTHER HOLLOWAY

12-14

11-19

JOEL TOMLINSON

12-14

11-19

DAVID WRIGHT

12-14

11-21

LEON CANNON

12-15

11-22

SHANNON WHITEHEAD

12-15

11-23

CORY BEETS

12-16

11-23

TIMOTHY BROOKS

12-17

11-25

MELISSA INGRAM

12-17

11-26

BARRY MITCHELL

12-17

11-26

SAMANTHA TURNER

12-18

11-27

LUZ OVIEDO

12-18

11-28

CESAR PENALBA

12-18

11-29

JACOB DEARMOND

12-19

11-30

RANDALL NICLEY

12-19

11-30

NICOLAE RACILA

12-19

MICHAEL STEEVES

12-19

ROBERT PATTY

12-20

REGENIA LYONS

12-20

ANN FREE

12-21

ANDREW HOLT

12-22

EDWARD JETER

12-23

KENNETH KECK

12-23

IAN CULVER

12-23

TIMOTHY RAGAN

12-24

JEFFREY ROSE

12-25

DAVID CRIGGER

12-25

CARL WEAVER

12-25

WESLEY WILLOUGHBY

12-28

RANDALL CARVER

12-28

JASON COTTRELL

12-29

THOMAS EMMERT

12-29

EDWARD MCDANIEL

12-29

DUSTIN ARMSTRONG

12-30

DEBRA NORMAN

12-31

TIMOTHY HARRIS

12-31

KRISTIN MORETZ

12-31