

Facilities Services Weekly

August 7, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

ADMINISTRATION

Special Projects:

- Continue to work with our unit PM Coordinators regarding equipment and PMs.
- Working with Sanitation Safety on setting up their Clean Building module.
- Put finishing touches on the Elevator and Bottle Filling Station equipment entry and PMs.

FACILITIES OPERATIONS

Building Services:

Arena:

- The arena and athletic crews have been working at Neyland Stadium to prepare for the upcoming football season.

Lock & Key Services:

- At Morgan Hall we will change the locks to the maintenance shop.
- At Estabrook Hall we will secure the sub-basement in all areas.
- We will install a keypad combo lock in Strong Hall.
- Repair exit lock in Greve Hall.
- Repair lock in Hodges Library.
- Repair lock in Min Kao.
- In University Housing we have many repairs and recores.

Landscape Services:

- Order plants for renovation of landscape in lot S28 planters on Andy Holt Avenue.
- 2401 Lake Avenue: House demolition, grade and gravel site for asphalt paving.
- Dr. Bass Facility: Repair and services hydraulic cylinders/hoses on Bobcat skid steer.
- Paving patches throughout campus following utility repairs (continued).
- McClung Museum: Install irrigation system and prep for sod install (continued).
- Remove old building signs where new one have been installed (on-going).
- Interview candidates for vacant and seasonal positions (on-going).

- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Turf:

- Irrigation upgrades at Student Services/Communications Building, McClung Museum, and Pedestrian Mall (continued).

Arboriculture:

- Continue to repair landscape and irrigation following chilled water line repair at White Hall.
- Hazardous tree limb removal and crown clean in Fraternity Park.
- Removal of trees and stumps prior to house razing at 2014 Lake Ave.
- Install water bags and water in all new trees.
- Continue to Crown Clean/Hazard Prune at Pedestrian Mall.

Rapid Response Team:

- Assisting with current moves at Andy Holt Tower, PCB, Nursing, Haslam Building, Perkins Hall and EPS.
- Addressing all other work requests that arrive during the week.

UT Recycling:

- UT Recycling is working with an office in the Communications Building to implement the My Tiny Trash program.
- UT Recycling presented to residence hall directors about the services we offer and how best to relay this information to their residents.
- UT Recycling attended the student organization mix and mingle to recruit volunteers and connect with student organizations.
- UT Recycling is updating stickers on bins for football this fall (orange and redtops bins). Look forward to seeing our new design!

Recycling Totals for July 23 through July 29:

- Bottles/Cans: 4,760 pounds.
- Paper: 12,100 pounds.
- Cardboard: 9,320 pounds.
- Glass: 3,280 pounds.
- Manure: 25,000 pounds.
- Compost: 5,720.7 pounds.
- Totals: 60,180.7 pounds, 30.09 tons.

RECYCLING CONTINUED ON PAGE 2

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RECYCLING CONTINUED:

Recycling Totals for July 30 through August 5:

- Bottles/Cans: 5,280 pounds.
- Paper: 13,300 pounds.
- Cardboard: 13,300 pounds.
- Glass: 29,60 pounds.
- Manure: 11,500 pounds.
- Compost: 56,96.8 pounds.
- Totals: 52,576.8 pounds, 26.29 tons.

Monthly Recycling Totals for July:

- Bottles/Cans: 14,060 pounds, 7.03 tons.
- Paper: 46,280 pounds, 23.14 tons.
- Cardboard: 35,940 pounds, 17.97 tons.
- Glass: 9,620 pounds, 4.81 tons.
- Manure: 87,200 pounds, 43.6 tons.
- Compost: 21,863.4 pounds, 10.9317 tons.
- Totals: 21,4963.4 pounds, 107.48 tons.

Recycling Totals for Fiscal Year 2018:

- Bottles/Cans: 19,880 pounds, 9.94 tons.
- Paper: 59,580 pounds, 29.79 tons.
- Cardboard: 49,240 pounds, 24.62 tons.
- Glass: 12,580 pounds, 6.29 tons.
- Manure: 98,700 pounds, 49.35 tons.
- Compost: 27,560 pounds, 13.78 tons.
- Totals: 267,540 pounds, 133.77 tons, 418 pallets.

ZONE MAINTENANCE

Zone 1:

- This is our final week before move in to finish up our room to room maintenance.
- We have all plumbing and air conditioning issues addressed.
- We have been changing all outside lights to LED bulbs in the past week outside of Clement Hall.

Zone 2

- In Hodges Library we replaced broken stall door hinges and rehung a door in the women's restroom on the fourth floor.
- We rebuilt an actuator valve on fourth floor, replaced broken stall door hinges and rehung door in the wom-

en's restroom on the fifth floor of Hodges Library.

- We replaced marble stalls and doors in the men's restroom on the fourth floor, and replaced one copper air-line at our air-compressors in Hodges Library.
- We also replaced a broken condensate line on air-handler number P7 in Hodges Library.
- In SMC we removed furniture and painted office 707.
- We treated drains and water fountains in SMC.
- In SMC we repaired lights on the second floor common area.
- We repaired lights in the SMC stairwell.
- We repaired induction unit on fourth floor of SMC.
- We moved file cabinets from room 429 to room 436 in SMC.
- We replaced water faucet in women's restroom on the third floor in SMC.
- In Haslam Business we are working on classroom lighting.
- We treated drains in all Haslam Business Building kitchens and bathrooms.
- We repaired five lights in various hallways in Haslam Business Building.
- We replaced stone blocking on a terrace outside of Haslam.
- We cleaned the Haslam Business Building roof area.
- We replaced the back of a broken chair on the first floor of the Haslam Business Building.

Zone 3:

- We continue to prepare for the start of the school year. Our focus will be on Fraternities and Sororities.
- We will change lights and filters and inspect equipment.
- Our team will clean machine rooms and recycle bulbs and ballasts.

Zone 6:

- We are maintaining environmental equipment.
- Currently addressing all work order issues.
- Updating the Alumni Memorial Building auditorium lighting.
- Continued maintenance to the heat and air conditioning in Earth & Planetary Sciences.
- In Walters Life Science we will repair a fume hood.
- Waste recycling continues.

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Zone 8:

- Our Team will work in classrooms and common areas to make needed repairs.
- In Ellington Plant Science we are washing coils and repairing air conditioning units.
- We will be servicing equipment and making any needed repairs.
- One Call will be assisting with garage lighting and answering calls.

Zone 9:

- Changing light bulbs.
- Changing ballast.
- Unstopping toilets.
- Repairing toilets.
- Repairing air conditioning.
- Putting furniture together.
- Checking equipment.
- Unlocking doors.
- Repairing desk.
- Resetting breakers.
- Resetting power strips.

Zone 11:

- At Neyland Stadium we continue to work to get it ready for the football season with the assistance of maintenance personnel in Zone 7, Zone 9, and Zone 2.
- We assisted Electrical Services with the power outage at the north end of the Stadium.
- At the Football Complex we are continually checking and adjusting chemicals in pools and changing a filter in the north end.
- At Allan Jones Aquatic Center we checked and adjusted chemicals in pools and worked to prepare for a swim meet.
- At South Stadium we worked on toilets in room 207, checked and replaced lights as needed, and repaired the toilet in the Volcard office.
- At Auxiliary Services we changed filters as needed and assisted Air Conditioning Services with air conditioning issues in room 137.
- At Regal Soccer Stadium we checked and replaced lights as needed. We also checked and replaced ceiling tiles as needed.

- At Lindsey Nelson Baseball Stadium we replaced flush valves on air handle.
- Throughout the zone we continue general maintenance as needed.

COMMUNICATIONS

Employee Training & Development:

- Save the Date! Online registration opens soon for Safety Fest TN 2017 held in Oak Ridge September 11 – 15.
- Safety Fest is a great way to participate in safety classes and network with local and regional sponsors promoting safety and emergency management.
- Visit their website at Safetyfesttn.org.
- The schedule at a glance:
 - Safety Forum: Sept. 12, 9:00 - 11:00 AM
 - Safety Brunch: Sept. 12, 11:00 AM
 - Safety Expo: Sept. 12, 11:00 AM - 5:00 PM & Sept. 13, 9:00 AM - 3:00 PM
 - Fire Department Conference: Sept. 13, 8:30 AM - 5:00 PM & Sept. 14, 8:30 AM - 5:00 PM
 - Emergency Management Forum: Sept. 13, 1:00 PM - 4:00 PM
 - Emergency Management Expo: Sept. 14, 9:00 AM - 3:00 PM.

Communications & Public Relations:

- The departmental annual report will be completed before school starts August 23. Our team is currently putting together the document.
- We are planning upcoming workshops. Our next workshop will feature turf manager Matt Layne this fall. Look for more details in September.
- We are working with Landscape Services to create an additional scholarship opportunity through Facilities Services. The committee has been formed and the first meeting was held today.
- A report detailing the Employee Satisfaction Survey has been completed. The document will be sent to administration this week.
- Annual usage graphs have been created for Zone Maintenance and STAR Team.
- Various fliers are being created/edited.

COMMUNICATIONS & PR CONTINUED ON PAGE 4

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COMMUNICATIONS & PR CONTINUED:

- We are updating the Building Representative list and the Emergency Contact list.
- We will hold another on-site flu clinic here at the Facilities Services Complex in September. Look for more details in your email next week.
- Updates are being made to the TNAPPA website.
- We are assisting UT Chattanooga with their plans for next year's TNAPPA Conference held at the UTC campus. More details will be available soon.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- We will attend CommuniCon this Friday.
- The Facilities Services promotional video is on YouTube. You can view the video [here](#).
- We are working on several releases for the department.
- Several projects will be submitted to the American School & University Architectural Portfolio magazine in July. The portfolios for Mossman, Facilities Services Complex, Stokely Hall, G-16 and Volunteer Boulevard were submitted last week.
- We will begin to update the Facilities Services staff directory in August. Brooke will email everyone on the directory to confirm contact information and title.
- A department communications survey is being created. We will distribute this in the fall.
- Cone Zone signs have been created for projects taking place this fall.
- The department Emergency Response Plan is currently being updated.
- We are working on training requirements.
- We are assisting Media & Marketing with the back to school construction update article.
- Our customer satisfaction report has been completed and sent to administration.
- We are working on a new approach to our customer satisfaction surveys. We will implement this fall.
- We are researching different promotional item options.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

UTILITIES

Air Conditioning Services:

- At the Delta Zeta sorority house we will repair multiple heat pumps.
- At Humanities we will repair the No. 1 chiller.
- At Neyland Stadium we will repair multiple air conditioning systems which provide cooling to the jumbotron.
- In Communications we are installing new chilled water and heating water isolation valves on AHU no.10.
- In Senter Hall we are installing new 10 ton air conditioning system in the Ion Beam Lab.
- At the softball stadium we are currently repairing the air conditioning system which serves the coaches office.
- At Hesler Biology we need to check cold room 536.
- At Hodges Library we will repair the freezer at Starbucks.
- In the Student Union we will repair the lemonade machine.

Plumbing and Heating Services:

- We pumped water from Steam Vaults.
- We replaced steal seal in grinder pump at Taylor Law.
- Tightened unions.
- Fixed steam leak.

Electrical Services:

- UTFS Security system upgrade for Contract support–Campus Wide.
- UTFS FA/BA – Fire Alarm System minor repairs and testing various buildings on Campus.
- UTFS Outdoor Lighting Systems.
- UTFS HV Electrical Maintenance – Campus Wide.
- UTFS Support - NEW GIS 15KV Swg, Old Substation
- UTFS HV - WCR Building 3 & 6 Construction Support.
- UTFS HV - WCR Humes Demolition Construction Support.
- UTFS FA – Fire Alarm Thompson Boling Arena (TBA) – Fire Watch Athletics support TBA events.
- UTFS HV – Mossman construction support.
- UTFS HV – Strong Hall Construction Support.
- UTFS FA/BA – Haslam Football Practice Facility.

ELECTRICAL SERVICES CONTINUED ON PAGE 5

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- Note: Laurel Substation Phase II contract is complete except for a short punch list. UTFS Electrical Services (High voltage, Low Voltage, Fire Alarm) performed very well during work to complete the substation.
- Electrical Services also want to thank the UT Utilities group (HVAC, Plumbing) , UT Construction Group and UT Zone Maintenance for their support during the various power outages at the Laurel Substation. Very soon will be doing the same for the UT Main Substation Upgrade.

Steam Plant:

- Added resin to softeners to increase output.
- Replaced drain line above condensate tanks.
- Replaced three valves on blowdown tank.
- Mowed and trimmed grass around steam plant.
- Performed weekly maintenance on 2 MW generator.
- Replaced board on the mega-wave controller.
- Worked on lighting around softeners.

CONSTRUCTION SERVICES

Campus Projects:

- Alumni Memorial: Paint room 115.
- Andy Holt Tower: Paint third floor office suite; eighth floor door controls; Paint room 505; Painting and signage on eighth floor.
- Art and Architecture: Install expansion joint covers; Paint blue air ducts.
- Austin Peay: Carpet in suite 215; Paint and carpet in rooms 303B and 303G.
- Bailey Education: Paint rooms 204, A304, 420, and A512.
- Baker Center: New flooring for third floor patio; Carpet repairs in various areas.
- Boathouse: Replace motors on the boat lifts.
- Brenda Lawson: Painting several areas; Replace kalwall.
- Business Incubator: Renovation for Anderson Center rooms 112 and 114; Refinish door on room 104B.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; New roof on Circle Park Info Building; Raze three houses.
- Ceramics Annex: Make repairs to kiln.
- Classrooms: Working on 23 classroom renovations.
- Clement Hall: New landscaping and site improvements.
- College of Nursing: Repair settling walls; Painting several rooms; Divide room 232 into two offices.
- Communications: Flooring, paint, etc. in room 107Q; Paint rooms 98 through 104; Remove a door and build a wall in room 455/456; Paint room 476; Add chair rail in room 262; Paint and carpet in room 426; Carpet in room 256; paint room 464; Bottle filling station; Repair door and paint bookcases in room 293; Signage for JEM suite.
- Conference Center Building: Paint, chair rail and/or blinds in room 432; Renovations to room 406; Painting and stone work in atrium; Install graphics and white boards in room 120; Change doors in Clinic.
- Dabney-Buehler Hall: Second floor settling repairs; Paint rooms 485 and 611.
- Dougherty Engineering Building: Several room renovations on the second and third floors.
- Dunford Hall: Paint rooms 2624 and 2641.
- Early Learning Center: Replace two air conditioning units (White Avenue).
- 11th Street Garage: Additional solar panels.
- Facilities Services Complex: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices.
- Fibers and Composites Building: Electric for monitors.
- Glazer Building: Install door in corridor.
- Goodfriend Tennis: Add receptacles.
- Greve Hall: Change entrance in room 217.
- Haslam Business: Accordion Doors in room 220; Power for several areas (digital signage); Divide rooms 511 and 512 into two rooms; Add receptacles in atrium.
- Natalie Haslam Music: Add chair rail in ground floor rooms.
- Hearing and Speech: New blinds in room 233.
- Hesler Biology: Concrete work and drains in greenhouses; Door controls on Greenhouse doors.
- Hess Hall: Electric work in laundry.
- Hodges Library: Renovate Miles Reading Room 135; Painting several rooms; Assist with office renovations and Graduate Commons renovation; Window film on rooms 209 and 641; Paint orange walls and vinyl glass lettering in room G016.
- Hoskins Library: Build classroom 190.

CONSTRUCTION CONTINUED ON PAGE 6

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CONSTRUCTION CONTINUED:

- HPER: Add emergency lighting.
- Humanities and Social Sciences: Upgrade fire alarm system to speaker devices.
- Jessie Harris: Sidewalk and step repairs; Carpet room 421.
- Kingston Pike: Install raceways and equipment for parallel UPS system; Paint restroom.
- McClung Tower: Paint room 209; Paint and carpet in rooms 415, 602, 606, 714.
- McClung Museum: Replace brick walkway with concrete.
- McCord Hall: Paint and flooring in rooms B012, 102, 103, 104 and 105.
- Melrose Hall: Carpet in Pride Center.
- Middlebrook Building: Replace walls and ceilings in rooms 120/120A.
- Min Kao: Add receptacles in rooms 338, 633, 634, and 636.
- Morgan Hall: Paint, flooring and furniture in rooms 126 and 201; Renovate rooms 119 and 218; Painting in room 118.
- Neyland Stadium: Repair concrete.
- Nielson Physics: Paint and carpet room 307; Paint rooms 406A, 407A and 407B; Add windows in rooms 207A and 217A.
- Perkins Hall: Electric and raceways for bollards.
- Pratt Pavilion: Repair exterior siding panels.
- Presidential Court: Renovations to room 112.
- REC Sports Turf Fields: Leveling and patching.
- Roofs: Baker Center Dome, SERF, Austin Peay, Hesler, Volunteer Hall.
- Senter Hall: Concrete and drains in greenhouse.
- SERF: Improvements to chilled water system; Renovate room 309; Safety shower in room 207B; Paint room 311.
- SMC: Paint and/or carpet four floor offices; Paint and carpet in rooms 601 and 630; Paint two walls in room 623.
- Sports Bubble: Demo work.
- Steam Plant: Demo ash silo.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Wiring for refrigerator; Conduit for compactor.
- Student Services: Paint rooms 111K, 111Q, 201 and 320.
- Student Union: Add capacity for voice transmitting through fire alarm system; Add slat wall in Volshop.
- Taylor Law: Paint and LVT in room 255; Put camera wiring in wall and add switch in rooms 88 and 89; Water bottle filler on third floor; New receptacle in room 277; Wiring in rooms 88 and 89.
- Thompson-Boling Arena: Dining area demo.
- TRECS: Replace entry vestibule doors.
- Tyson Alumni House: Outlets for monitors on first floor; New interior signage.
- UT Gardens: Install boardwalk.
- UT Visitors Center: Moving and electric for new tables in kitchen.
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
- Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
- 1610 University Avenue: Paint room 229.

SRAPPA 2017 Registration is NOW OPEN!!

Early Registration Ends
August 31st!! – SAVE \$\$

SRAPPA Member Early Registration
Rate is \$450, but only until August 31st!!

Register for SRAPPA Conference Here:
<http://www.srappa2017.com/education-al-programs--registrations.html>

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2017 Employee of the Month Award Recipients



June: Brooke Krempa



May: Jerry Lethco



April: Bill Wilson



March: Joe Suits



February: Maria Martinez



January: Mike Musselman

Congratulations to our Employee of the Month recipients!

Please help us to nominate our next Facilities Services Employee of the Month.

We owe the success of this program to everyone who takes the time to submit a nomination for one of our many hard working employees.

Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month.

Nomination forms can be found on the Facilities Services website, fs.utk.edu, or by following this link: tiny.utk.edu/FSEOM.

Hard copies can be found with unit clerks and with Brooke Krempa.

All Facilities Services Employees are eligible for the Employee of the Month Award after one month of service with the department. We invite everyone to nominate an individual of their choice for the award.

For more information about the award program, please contact Brooke Krempa at 214-7662 or bsteve14@utk.edu.

Nominate someone today at tiny.utk.edu/FSEOM