

Facilities Services Weekly

August 14, 2018

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Congratulations to our August Exceptional Team!

Amy Miller, Tracy Walker, Randy Huelsman, Kenny Lane, Dean Wessels, Rick Gometz, Jeff Barnes, Rick Caldwell, Emily Lingerfelt, Chip Pennoyer, Wes Hinshaw, Tim Baker, and Jim McCarter!

Help us to name our next exceptional team at tiny.utk.edu/exceptional

FACILITIES OPERATIONS

Building Services:

- We are in the process of completing annual work at the Student Union.
- Floor work is complete in all Biology areas.
- Tiny Trash is about to begin in Andy Holt Tower.

Landscape Services:

- Stephenson/Holman Garden (McClung Plaza): Plant replacements.
- Agricultural Equestrian Farm: Parking lot and road installation through farm to give access at Old Cherokee Trail Road.
- Campus wide: Remove and disposal of all cigarette urns due to implementation of Smoke-Free Campus policy (continued).
- SERF: Assist Plumbing with water service line upgrades to building.
- Campus wide: Street sweeping in preparation for start of fall semester.
- Hoskins/J. Harris/Ferris Halls: Coordinate with contractor for tree and shrub pruning needs during brick tuck-pointing and window replacements (continued).
- White Hall: Coordinate with contractor for tree and irrigation protection during demolition (continued).
- Cherokee Farms: Monitoring sinkhole due to continued activity in roadway.
- Blueberry Falls: Landscape repairs associated with AT&T manhole structure repairs.
- Campus Wide: Landscape bed prep and mulch application for student move-in and start of fall semester.
- Campus Wide: Swap/installation of new outdoor trash/recycle units (continued).
- Interview candidates for vacant and seasonal positions (on-going).

- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Turf:

- Daily mowing/grooming of new event lawns in preparation for fall semester and football.
- Mow campus and adjust schedule for new student orientations and conference events.

Arboriculture:

- Brown Hall: Crown thinning and raising limbs of spruce trees.
- Claxton: Crown raise redbuds around north entrance.
- Steam Plant Hill: Dead tree and hazardous limb removals.
- Student Health: Remove uprooted juniper in parking lot.
- N12 Parking: Dead elm removal
- Clearance pruning around campus lighting and security camera line of sight (continued).
- Watering of newly planted trees (on-going).
- Campus wide: Update tree inventory data (continued).

Lock & Key Services:

- Dunford Hall – rekey locks.
- Humanities – install locks and key.
- Allan Jones Aquatic Center – install combination lock.
- Natalie Haslam Music – repair lock.
- Alpha Gamma Rho – installing cores.
- University Housing – many recores and repairs.

Rapid Response Team:

- Still moving labs from Walters Life Science to Mossman Building.
- Completing work requests on campus.
- Getting ready for special events on campus for student move in.

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Recycling:

Recycling Totals from August 6 through 12:

- Bottles/Cans: 4,540 pounds.
- Paper: 9,460 pounds.
- Cardboard: 23,320 pounds.
- Glass: 3,620 pounds.
- Manure: 20,000 pounds.
- Compost: 5,101.9 pounds.
- Total Recycling: 66,041.9 pounds; 33.02 tons.

Recycling Totals for FY2019:

- Bottles/Cans: 22,720 pounds; 11.36 tons.
- Paper: 69,100 pounds; 34.55 tons.
- Cardboard: 82,980 pounds; 41.49 tons.
- Glass: 16,960 pounds; 8.48 tons.
- Manure: 92,500 pounds; 46.25 tons.
- Compost: 35,570 pounds; 17.78 tons.
- Total Recycling: 319,830 pounds; 159.91 tons; 721 pallets.

ZONE MAINTENANCE

Zone 1:

- All employees have been going room to room in each building.
- Residents are starting to move into the dorms.
- We had a few issues at Clement Hall and Reese Hall with the steam outage.
- We will have residents moving in all this week through Sunday.

Zone 3:

- We will be busy making repairs and assisting our customers with any issues they have.
- Our team will finish up any work in classrooms and common areas.
- We continue to convert our buildings to LED lighting.
- I would like to thank our team for their work during the summer for the preparation for the start of the new academic year.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Alumni Memorial Building hand rails.
- Steam watch.
- Alumni Memorial Building auditorium lighting.
- Zone wide LED lighting.
- Security lighting.

Zone 8:

- We will be wrapping up our work in classrooms and common areas.
- Our team will check classrooms and lab areas to make sure they are in good repair.
- We continue to convert our building to LED lighting.
- One Call will be busy answering calls and assisting with LED upgrades.
- I would like to thank the Zone 8 team for their hard work and preparation for the start of the new academic year.

Zone 9:

- Answering calls.
- Worked steam outage.
- Worked on LED lights at Art & Architecture.
- Getting public areas ready for classes.
- Changing lights to LED in College of Nursing auditorium.

Zone 11:

- Checked and adjusted chemicals in pools at the Football Complex.
- Assisted contractor with refinishing pool bottom at Allan Jones Aquatic Center.
- Assisted Air Conditioning Services on air handles in team room and visitor locker room at Regal Soccer Stadium.
- At Neyland Stadium we continue to work on stadium for the upcoming football season and we are changing lights over to LED.
- Worked on two garage doors that were hit with a fork lift at Auxiliary Services.
- General building maintenance throughout zone.

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COMMUNICATIONS & INFO SERVICES

Training:

- Cohort 01 for the PSTCC Training Program celebrated their completion of the program on Friday, August 10.
- Training & Development has begun another class for the Certified Custodial Program. The class began on Tuesday, August 7 and will meet every Tuesday and Thursday from 3:00-5:00 for the next 14 weeks.
- Don't forget to get your OSHA training complete! We're more than half-way through the year.

IT Support & Maintenance:

- New computer setup.
- Printer and Outlook troubleshooting.
- Annual Report.
- Laptop setup and updates.
- Conference room maintenance.
- Video conference recording.
- DELL Warranty repair assistance.
- Testing new tablets for future deployment.
- Renewal of a computer's network entry in UT's database.
- Virtual PC issues.

Communications & Public Relations:

- Congratulations to our August Exceptional Team - Amy Miller, Tracy Walker, Randy Huelsman, Kenny Lane, Dean Wessels, Rick Gometz, Jeff Barnes, Rick Caldwell, Emily Lingerfelt, Chip Pennoyer, Wes Hinshaw, Time Baker, and Jim McCarter. August's team is recognized for all of their hard work to close year end projects.
- A detailed report was released last week updating everyone on the progress of the various task forces. Look for the memorandum in your email tomorrow.
- Department Merit Raise Guidelines were released last week.
- Our August Exceptional Team breakfast will be held this week.
- Employee comment boxes have been installed. Box locations include:
 - Facilities Services Complex Break Room
 - Facilities Services Shop Area
 - Steam Plant (near time clock)

- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- Organizing various media availabilities and releases.
- Work has begun on our department summer projects report.
- Work has begun on the Fiscal Year 2018 Facilities Services Annual Report. This report will be completed before classes resume in the fall.
- Various videos are being edited for distribution. Look for new content to be uploaded near the end of summer.
- We are updating department and unit photos for both the website and for our annual report.
- TNAPPA website updates are taking place.
- We are working to update the awards plaques in the Facilities Services Complex break room.
- We are working on updated messaging for various department programs.
- We are updating the Building Representative List. The updated list will be loaded to the Facilities Services website this week.
- If you have any items you would like included in The Facilitator, including thank you notes, please email Brooke at krempe@utk.edu.
- Work continues on the department organizational charts.
- We are assisting with a summer campus construction story for TN Today.
- Website updates are being completed on almost a daily basis.
- Planning has begun for our fall semester Facilities Services DIY series. The first 2018-2019 event will be held September 28 and will feature disinfecting tips for the home. Joe Suits from Building Services and Ashley Savage Gilliam will present.
- Work continues on the department Emergency Response Plan. We plan to have the document completed by the end of August.
- We are working on the Employee Satisfaction Survey report. It will be sent to administration this week for review and will then be distributed.
- We are completing training on Lynda.com.

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COMMUNICATIONS & PR CONTINUED:

- Cone Zone updates are ongoing.
- We are working on August's Facilities Services award events.
- We are working on September's Facilities Services award events.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

UTILITIES SERVICES

Air Conditioning Services:

- West Skybox – Repaired multiple refrigerant leaks on south chiller.
- Conference Center Building – Repaired leak on cooling tower sump.
- Nuclear Engineering – Repaired split system serving room 104.
- SERF – Installed new motor baseplate for cooling tower No. 5.
- Fred Brown Residence Hall – replaced compressor in fresh air make up unit.
- Communications Building – Brought heating water system back online after Plumbing Services replaced heat exchanger.
- Andy Holt Tower – Drained heating water system to allow plumbing service to replace heat exchanger.
- Glazer Building – Repaired Aeon roof top unit.
- Hesler – Repaired EGC unit.
- Regal Soccer Stadium – Performed repairs to RTU serving training room.

Steam Plant:

- Steam outage on Thursday.
- Repacked valves.
- Drained condensate and DA tanks.
- Replaced 3 valves on condensate tanks.
- Replaces 3" by-pass line at DA tanks
- Welded in new SS line on main drain line in preparation of installing condensate polishers.
- Continue to work on basement lighting.

- Cleaned CPU cabinets.
- Replaced level transmitter # 1 boiler.
- Worked with KUB on gas meters readings
- Replaced gas flow meter on # 4 duct burner and turbine.
- Worked on steam flow meter on # 4 boiler.
- Mowed and trimmed grass at steam plant.

CONSTRUCTION SERVICES

Campus Projects:

- 1840 Melrose: Paint windows; Paint conference room.
- Admin Parking Garage: Repair support beam.
- Anderson Training Center: Additional card readers.
- Andy Holt Tower: Signage on P2, seventh, and eighth floors; Make office in room P207; Paint rooms P115, P225G, P271 and 533; Renovate room P228.
- Art & Architecture: Relocate power track on third floor; Demo and build new walls; Add power for glass room outside Wood Shop.
- Austin Peay: Northeast wall waterproofing; Paint room 303A.
- Auxiliary Services: New dock leveler.
- Ayres Hall: Receptacles for DAS System.
- Bailey Education: Make three offices in room 502; Install Monitor in room 305; Paint rooms 222, 317 and 325.
- Baker Center: Paint rooms 113, 118, 316, 327 and Honors spaces; Blinds for room 327.
- Birchfiel Geography: Paint room 107.
- Black Cultural Center: Paint room 115 and outside columns; Hanging system for table cloths; Wash brick and windows.
- Blount Hall: ADA signage on ground, first and fourth floors; Paint room 107.
- Brehm Animal Sciences: Voice Messaging in Fire Alarm Panel.
- Buehler Hall: Provide locking for classrooms 300 and 555.
- Campus: Evaluate parking garages; Sidewalk and ADA work; Outside lighting improvements; Window replacements Hoskins Library, Jessie Harris, Ferris, and Perkins halls; Eyewash replacements in several

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- labs; Replace steam line sections and valves; Repair Blue phones; Install hand dryers in several buildings; Grow Lab on Terrace Avenue; Power Wash several buildings; Parking lot on Lake Avenue; Repair Pedestrian Bridges.
- Clarence Brown Theatre: Outside sign; New exterior sign; Clean front of building.
- Classrooms: Summer classroom renovations (18), Update Technology (7), Carpet replacements (3), Cloud Ceilings (2).
- College of Nursing: Paint rooms 244, 301A, 309, and 367; Shelving in room 207; Remove door between rooms 249 D & E.
- Communications Building: Receptacles for DAS System; Renovate restrooms; Paint external stairway treads; Paint, carpet and minor renovations in room 43; Carpet in room 430; Blinds in room 476; Convert room 432 into an office; ADA opener on door near Dean's office; Painting in rooms 276A, 451, 451L and 476; Paint rooms 107W and 107Z; Remove cabinets in room 422; Paint and carpet in room 461A.
- Concord Campus: Demo and construction.
- Conference Center Building: Build-back to basement; Paint rooms 108, 149, 227, and 312D; Openers for fourth floor restroom doors.
- Dabney Buehler Hall: Repair acid drains; Paint room 420; New tile floor in rooms 332B and 332C.
- Delta Tau Delta: Demo kitchen ducts; Repair restroom ceilings.
- Dougherty Engineering Building: Capstone repairs and caulking; Electric in room 223; Paint, electric in room 608.
- Dunford Hall: Painting in offices, Office renovation in 103B; Add window in door 103; Signage for Student Disability Services; Paint and carpet in room 143; Cabinets for break room 2444; Paint room 115; Replace doors in rooms 105, 106, and 115.
- Early Learning Center: White Avenue - replace a door; Painting on Lake Avenue.
- 11th Street Garage: Remove 2 UPS and add emergency lighting.
- Facilities Services Complex: Install wind turbine.
- Ferris Hall: Paint and carpet room 205 and suite 206.
- Fleet Management: Drill hole for data line.
- Goodfriend Tennis Center: HVAC for first and second floors.
- Greve Hall: New signage on sixth floor; Electric for desks in rooms 616 and 618.
- Haslam Business Building: Voice Messaging in Fire Alarm Panel; Outlets for rooms 319, 320, 321, and 322; Paint 30 team rooms; Electric in rooms 242 and 499A; Paint rooms 509 and 606; Mount monitor in room 407.
- Hesler Biology: Receptacles for DAS System.
- Hess Hall: Add card access to 2K laundry room doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Repair smoke evacuation system; Painting in rooms 251 and 235B; Refinish wood doors; Paint offices.
- Hoskins Library: Electric and carpet in room 190.
- HPER: Seal wood in room 354.
- Humanities and Social Sciences: Add door controls in classrooms; Renovate room 209.
- International House: Replace counter top and sink; Painting in Great Room and room 112.
- Jessie Harris: Extend rooms 209 and 242 into storage rooms; Carpet in room 240.
- Jewel Building (COAD FAB Lab): Replace glass in lower level window.
- JIAM: Repair vinyl tile in stairs; New electric panel on first floor, new receptacles in rooms 156 and 158B; Cooling water in room 158B.
- Kingston Pike Building: Replace expansion joint in wall; Add mag locks to two doors.
- Lake Avenue Garage: Clean and stain upper concrete walls; Wash precast.
- Laurel Apartments: Receptacles for DAS System.
- McClung Museum: Wall and floor renovations in Gallery 104A.
- McClung Tower: Paint room T104A; Paint and carpet in rooms 410, 603 and 605.
- Melrose Hall: Renovate G102.
- Middlebrook Building: Paint and lights on second floor.
- Min Kao: Antennas on roof for radios; Door controls on room 102.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Tuck pointing north, east and west; Renovate room 218; Paint rooms 121, 122, 309 and 309A.
- Music Building: Paint rooms 308, 314, and 315.

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CONSTRUCTION CONTINUED:

- Nielson Physics: Add window in room 217A.
- North Carrick, South Carrick, Morrill and Reese halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Paint and carpet in rooms 201; Add partition walls in room 223D; New cubicle in room 317; Renovate rooms 106, 115, 116, and 223D; Install outside electric pedestals in two locations.
- Plant Biotech: Electric in room 401; Electric for podium and painting in rooms 156, 157 and 158.
- SERF: Blinds in room 413; repair door in room 503; Water purification system in room 502.
- SMC: Paint and/or carpet rooms 309, 325, 327, 330, 341, 601, 611, 622, 630, 635, 636, 639 and several fifth floor offices; Voice Messaging in Fire Alarm Panel; Receptacles for DAS System; Receptacle and data raceway in room 319.
- Sports Bubble: Asphalt and fencing.
- Stadium Drive G10: Repair broken cable.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor; Electric, exhaust and moving casework in room 719.
- Student Services Building: Paint and carpet fourth floor office suite (and Communications); Relocate outlet for Zoom System in room 109E; Renovation for Enrollment Services; Painting in room 211.
- Student Union: Panic alarms G2 and G3; Remove trash cans and add slat wall in Volshop; Add dock lift.
- Sutherland Avenue Rec. Sports: Washer and Dryer in main building.
- Taylor Law Complex: Change cabinet doors in rooms 225 and 262; Receptacles for DAS System; Painting several areas.
- Temple Hall: Window sealing and repair; Power in 1st floor rooms.
- TREC: Paint gym and room 228.
- Tyson Alumni House: Raceways for audio system; Paint rooms 112B and 202.
- UT Drive Services Building C: Renovate for College of Nursing.
- UT Police: Office in room 114.
- VolShops: Wireless entry alarms in three VolShops
- White Avenue Garage: Repair roof leaks.

FACILITIES SERVICES VACANCIES

Accounting Assistant III, Facilities Services, Paygrade 34 - Requisition ID - 180000018E

Maintenance Specialist I, Zone Maintenance Sector A, (5 Positions) - Requisition ID - 180000015D

Sr A/C Specialist II (2 Positions) - Requisition ID - 180000013P

Plumbing Foreman I - Requisition ID - 180000013O

Plumbing & Heating Sp I - Requisition ID - 180000013N

Building Technician, FS Zone Maintenance - Sector B - Requisition ID - 180000013Z

Landscape Aide I - Requisition ID - 1800000136

Temporary Landscaping Aide I (Seasonal) - Requisition ID - 15000000B5

Landscape Aide I - Requisition ID - 18000000ZI

2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 18000000SC

Line Installer I - Requisition ID - 16000000M2

Sr Steam Plant Operator - Requisition ID - 170000010Y

Sr Line Installer I - Requisition ID - 17000000AO

Sr Heavy Equip Operator - Requisition ID - 18000000U6

Electrician I - FS Construction - Requisition ID - 18000000QI

Sr Maintenance Specialist (One Call) - Requisition ID - 17000001LY