

Facilities Services Weekly

January 16, 2018

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Congratulations to our December Exceptional Team:

**Ashley Savage Gilliam, Veronica Huff, Rebecca Alcorn, Ian Miller,
Beth O'Neill and Jim McCarter!**

Exceptional team nomination forms can be found at tiny.utk.edu/exceptional

FACILITIES OPERATIONS

Landscape Services:

- Freezing Rain Event (1-13-2017): Apply ice melt product to campus roads and pedestrian routes to prevent surface freeze.
- Snow Event (1-16-2017): Apply salt brine and ice melt product to campus roads and pedestrian routes to prevent surface freeze.
- Bio-Systems Engineering: Assist with unloading wind turbine for research project.
- Steam upgrades: Assist Plumbing with excavation and installation of steam line upgrades between Hodges Library and Blueberry Falls Park
- Fleming Warehouse: Assist with consolidation efforts in the warehouse to include assembly of module shelving units.
- Campus Wide: Swap/installation of new outdoor trash/recycle units.
- Turf: Post-leaf season mow of lawn areas as needed.
- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Arboriculture:

- Campus wide: Install new trees.
- Campus wide: Plant and inventory new trees throughout campus.
- Aerial lift training.
- Campus wide: Update tree inventory data (continued).

Lock & Key Services:

- Hodges Library – repair lock.
- Engineering & Science – make key for directory.
- Bailey Education – repair exit device stairwell.
- JARTU – repair doors front exit.
- Strong Hall – key cylinder spins.

- Alpha Delta Pi – repair storage.
- Phi Gamma Delta – door locks not working properly.
- Engineering & Science – install combination locks.
- University Housing – many recores and repairs

UT Recycling:

Recycling Totals for December 31 through January 6:

- Bottles/Cans: 4,680 pounds.
- Paper: 7,280 pounds.
- Cardboard: 14,120 pounds.
- Glass: 2,220 pounds.
- Manure: 4,000 pounds.
- Compost: 13,402.9 pounds.
- Weekly Totals: 45,702.9 pounds; 22.85 tons.

Recycling Totals for Fiscal Year 2018:

- Bottles/Cans: 243,470 pounds; 121.74 tons.
- Paper: 256,320 pounds; 128.16 tons.
- Cardboard: 425,630 pounds; 212.82 tons.
- Glass: 94,220 pounds; 47.11 tons.
- Manure: 399,200 pounds; 199.60 tons.
- Compost: 410,926 pounds; 205.46 tons.
- Fiscal Year Totals: 1,829,766 pounds; 914.88 tons; 3,217 pallets.

ZONE MAINTENANCE

Zone 3:

- Our team will work in fraternities and sororities to complete work requests.
- We continue to upgrade to LED lighting and clean fixtures as needed.
- This week we will change filters and belts in many of our buildings while making needed repairs.
- Johnny Waggoner would like to thank the Zone 3 crew for their dedication during the cold weather coverage.

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Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Alumni Memorial Building auditorium lighting.
- Zone wide LED lighting.
- Burchfiel repair light.
- Alumni Memorial Building flushing coils.
- Prepping for winter.
- Freeze watch.
- Weather watch.

Zone 8:

- We will change out motors in some air handling units to prevent any slow down time due to fatigue.
- Our team will focus on lighting during the next week.
- With the return of faculty, staff and students we will take care of any needs they may have.
- One Call will respond to customers' needs and look for issues that can be corrected as they make repairs.
- Johnny Waggoner would like to thank the zone 8 crew for their dedication during the cold weather coverage.

Zone 11:

- Working cold weather coverage throughout zone.
- We are working the swim meets at the Allan Jones Aquatic Center.
- General maintenance at Thornton Athletics Center, and baseball, softball and soccer stadiums.
- General maintenance throughout zone.
- Completed needed maintenance at Neyland Stadium for football recruits.

COMMUNICATIONS

Communications & Public Relations:

- The Flower Sale to benefit the Facilities Services Student Assistant Scholarship is now taking place. We are pre-selling flowers now through February 2. Please contact Veronica Huff at vhuff@utk.edu with any questions. More information can be found on the last page of this newsletter.
- The Facilities Services Student Assistant Scholarship has been created. Work continues on the web pages and promotional materials for these scholarships.

- Reminder - The nomination forms for the John C. Parker and Bob Evans memorial scholarships are due to Brooke Krempa by January 31, 2018. Please check your email for more information or contact Brooke at krempa@utk.edu.
- Brooke is serving on the executive committee for the Big Orange Family Campaign again this year. Currently we are gathering our Team Lead volunteers. Please check for upcoming announcements about the campaign that will start in February.
- We are updating the Building Representative list.
- Updates are being made to the TNAPPA website. The registration pages should be up and running this week for the conference to be held at UTC in May.
- We are working on the upcoming Employee Satisfaction Survey that will be distributed in March.
- The Facilities Services bus has been rebranded.
- Our department will participate in Torchbearer Tuesday in the upcoming weeks. Look for more information soon.
- We will participate in construction walkthroughs this week and next week. Look for updated pictures on our social media pages.
- An update to the Winter Projects Catalog will be completed.
- Safety Walk web pages will be created.
- We are assisting UT Chattanooga with their plans for next year's TNAPPA Conference held at the UTC campus. More details will be available soon.
- We are working to update the Facilities Services Emergency Response Plan.
- We are working on several releases for the department.
- If you have any items, including department thank you notes, that you would like included in the next Facilitator please contact Brooke at krempa@utk.edu.
- The Facilitator will be distributed this month.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- Old Cone Zone signs are being removed.
- Cone Zone signs are being created and updated.
- We will hire a new student assistant for the subunit in the coming weeks.

COMMUNICATIONS & PR ON PAGE 3

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COMMUNICATIONS & PR CONTINUED:

- We will begin to update the Facilities Services staff directory this month. Brooke will email everyone on the directory to confirm contact information and title.
- We will work with Training to plan a week long APPA Toolkit in March. The dates have been set and we will begin the planning process in the coming weeks. Look for more information soon.
- Updating organizational charts for all department units and subunits.
- We are working to launch new social media content. Thank you to everyone who has helped us with photos so far.
- We will frame awards our Facilities Services Complex building received.
- A new employee suggestion box will be installed in the Facilities Services Complex. More details coming soon.
- We will submit several projects to the 2018 Educational Interiors Magazine.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

UTILITIES SERVICES

Air Conditioning Services:

- Visitor Center – replace refrigeration system on walk in cooler.
- Panda express - repair reach in cooler.
- SMC – replace oil pump in No. 1 chiller.
- Conference Center – Repair air conditioning system in room 410.
- Physics – repair coil in AHU B.
- Parking Services – Repair RTU.
- Dabney Buehler Hall – Repair chilled water coil in AHU 17.
- Dougherty Engineering Building – Repair Aaon RTU.
- McClung Museum – complete installation of new AHU.

Electrical Services:

- UTFS FA/BA – Fire Alarm System Testing various buildings on Campus.
- UTFS HV Electrical Maintenance – Campus Wide.

- UTFS Support - NEW GIS 15KV Swg, UT Main Substation.
- UTFS HV - WCR Building 3 & 6 Construction Support.
- UTFS FA – Fire Alarm Thompson Boling Arena (TBA) – Fire Watch Athletics support TBA events.
- UTFS FA/BA – Haslam Football Practice Facility.
- UTFS – Building Access – Steam Plant Gate Repairs.
- UTFS – Ag Campus Lighting.
- UTFS – Cold Weather Work

Steam Plant:

- Installed door closer on door to MCCB.
- Isolated and removed old water line from MCCB.
- Worked in the DCS working on boiler controls.
- Installed new elements and thermostat in water heater.
- Repaired leaks on water supply valves.
- Recalibrated #5 boiler water control valve.

CONSTRUCTION SERVICES

Campus Projects:

- Admin Parking Garage: replace expansion joint.
- Alumni Memorial Building: Add tunnel ventilation; Add door control switch in room 210 and Auditorium.
- Anderson Training Center: Add electric for LED lights in upper atrium; Additional card readers.
- Andy Holt Tower: Polish concrete floors on P2 level.
- Ayres Hall: Sound reducing work in room 227.
- Bailey Education Complex: Paint rooms 204, 414, 314, 315, 420, and A512; Paint and carpet rooms A304 and A305.
- Baker Center: New flooring for third floor patio; Carpet repairs in various areas.
- Biosystems Engineering Labs: New lighting in foyer and room 166; 480 volt power to equipment in room 163.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; Sidewalk and ADA work; Outside lighting improvements; Window replacements Hoskins, Jessie Harris, Ferris, and Perkins.
- Classrooms: (During winter break) Dougherty rooms 429, 501, and 517 and AMB room 158.

CONSTRUCTION CONTINUED ON PAGE 4

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- Claxton Education: Power for monitor in room 354.
- College of Nursing: Paint rooms 244, 301A, 309, and 367.
- Communications: New signs for room 293; New blinds and door for room 447; Paint room 440; Family restroom and tile renovations on third floor; Lettering for room 260.
- Concord Campus: Move from Fleming warehouse; Demo and construction.
- Conference Center Building: Paint, chair rail and/or blinds in room 432; Install graphics and white boards in room 120; Change doors in Clinic; Build-back to basement; Add receptacle in room 149; Paint rooms 212 and 239.
- Dabney-Buehler Hall: Tuck-pointing outside rooms 472 through 483A; Install white board in room 319.
- Dougherty Engineering: Paint rooms 206A and 508; Electric in room 102.
- Early Learning Center: Add mag lock to back door, main lobby.
- Ellington Plant Sciences: Paint room 281.
- Engineering Sciences Building: Renovate for Nuclear Engineering.
- 11th Street Garage: Remove 2 UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices; Changes to rooms 107, 110 and 111 for new occupants; Install bollards; Repair curb.
- Food Safety: New flooring in room 200.
- Food Science: Add door between rooms 113 and 114; Repair railing.
- Golf Facility Building: Automatic gate for entrance; Move storage building.
- Haslam Business Building: Add Store front framing and doors in three areas on fifth floor; Add family restroom on fourth floor; Wall repairs in room 430; Repair mirror film in room 216; Install sink and faucet in room 501; Divide room 632 into two workspaces and extend a wall in room 601.
- Haslam Music: Add corner protectors.
- Hess Hall: Add card access to 2K laundry room doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Install ADA operators on restroom doors; Clean all windows; Replace transition strips in front of elevators on two, three, and four.
- Hoskins Library: Renovations to rooms 104, 105 and 191.
- HPER: Add emergency lighting.
- Humanities and Social Sciences: Upgrade fire alarm system to speaker devices; Paint and ceiling tiles in room B009C; Add sensors in new vault.
- Jewel Building (COAD FAB Lab): Electric, lighting, and painting in basement.
- JIAM: Electric for room 160; Helium recovery piping system.
- Kingston Pike: Install raceways and equipment for parallel UPS system.
- McClung Museum: Carpet in room 103A.
- Middlebrook Building: Replace walls and ceilings in rooms 120/120A.
- Min Kao: Add access controls to rooms 338, 538, and 540; Antennas on roof for radios.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Replace wood floors and paint in rooms 121C and 123; Tuck pointing north, east and west.
- Nielson Physics: Add window in room 217A.
- North Carrick, South Carrick and Reese Halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Installation of control gate on Middle Drive; Paint room 73E.
- Plant Biotech: Paint room 371.
- Polk Avenue Building: Painting, carpet, and baseboards.
- Pratt Pavilion: Door controls for parking area entry door.
- SERF: Renovate room 309; Lab renovation in room 439; Renovate rooms 109, 210, 202, and 205 for Nuclear Engineering; Paint and flooring in room 414.
- SMC: Paint and/or carpet in rooms 309, 329, 328, 330, 332, and 339; Power for and hanging displays in rooms 608 and 609; Paint rooms 605 and 619; Window tint in room 425.
- Steam Plant: Demo ash silo.
- Stokely Family Residence Hall: Power to compactors;

CONSTRUCTION CONTINUED ON PAGE 5

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- Install fence in receiving area.
- Strong Hall: Conduit for compactor.
- Student Services: Move panic buttons in rooms 409 and 412; Paint room 413D.
- Student Union: Add capacity for voice transmitting through fire alarm system; Panic alarms G2 and G3; Re-stretch carpet on G3.
- Thompson Boling Arena: Paint corridor behind dining kitchen; Door repairs; Add panic hardware to stairway door.
- Tom Black Track: Repair damaged ceiling above restrooms.
- TRECs: Refinish courts.
- Tyson Alumni House: New interior signage.
- UT Drive Building A: Renovations for Radiation Safety.
- UT Gardens: Install boardwalk.
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
- Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
- Vol Shops: Add card readers at Commons, Cumberland, and A&A locations.
- 1817 Melrose Ave.: Add storm door to front entry.

FACILITIES SERVICES VACANCIES

- Landscape Aide I - Requisition ID - 17000001QK
- Electrician I - Requisition ID - 17000001PN
- Building Technician - Requisition ID - 17000001LK
- Painter I - Requisition ID - 17000001LD
- Air Conditioning Spec I (5 Positions) - Requisition ID - 1700000185
- Welder I - Requisition ID - 170000011R
- Irrigation Technician II - Requisition ID - 17000001GC
- Senior Electrician I - Requisition ID - 17000001BC
- 2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 170000011S
- Asst Bldg Srvs Foreman (3 Positions) - Requisition ID - 160000018S
- Sr Steam Plant Operator - Requisition ID - 170000010Y
- Landscape Serv Foreman - Requisition ID - 17000000JP
- Maintenance Specialist I (8 Positions) - Requisition ID - 16000001MH
- Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4
- Sr Line Installer I - Requisition ID - 17000000AO
- Senior A/C Specialist II - Requisition ID - 16000001NO
- Line Installer I - Requisition ID - 16000000M2
- Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5

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Valentine's Day Flower Sale

Benefiting

The Facilities Services Student Scholarship Fund

Roses

**Red, Lavender, Yellow,
Orange or Assorted**

1 Rose - \$3

3 Roses - \$7

6 Roses - \$12

12 Roses - \$20

Carnations

Red, Pink & White

3 Carnations - \$3

6 Carnations - \$5

12 Carnations - \$10

We are pre-selling flowers now through February 2. All orders will be available to pick up on February 14. Proceeds from the sale will go directly to the newly formed Facilities Services Student Scholarship Fund.

Order forms must be filled out to pre-order flowers for Valentine's Day. These forms have been emailed to all employees and are also available with Veronica Huff. All forms and payments must be submitted to Veronica by 12 p.m. Friday, February 2.

About the scholarship fund - The Facilities Services Student Assistant Scholarship was created to provide a scholarship opportunity for student assistants within the department who are receiving real world experience in their chosen field of study.

Contact Veronica at 974-2391 or vhuff@utk.edu for more information.