

Facilities Services Weekly

January 23, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

ADMIN & SUPPORT SERVICES

Administrative & Support Services:

UT Knoxville Lunch & Learn Vendor Fair

- **February 15, 2017**

Provided by Fastenal in cooperation with Facilities Services Central Supply.

Location: Facilities Services Complex (2040 Sutherland Ave.) in the large hallway by Central Supply

Time: 10 a.m. to 2 p.m.

Lunch provided from 11 a.m. to 1:30 p.m. or as long as supplies last.

- We'll have 10 manufacturers displaying and demonstrating new products of all kinds relating to all the various aspects of our work.

Brands will include Loctite, Dewalt, Bosch, Proto, Georgia-Pacific, and Kimberly-Clark among many others.

- All members of the Facilities Services family are welcome and encouraged to join us!
- For more information about the fair contact Sheree Spoons at 974-8160 or sspoons@utk.edu.

ADMINISTRATION

Special Projects:

- Working with unit PM Coordinators regarding equipment inventory, PM creation and entry of these into Archibus.
- Entering equipment into Archibus.
- Verifying building equipment previously uploaded into Archibus.
- Entering and scheduling PMs.
- TNAPPA 2017 preparations.

REMINDERS:

- Please clear cache every morning. OIT is pushing out updates and when you use the clear cache icon, it updates Archibus with the most recent updates.
- If you do not have a clear cache icon for Chrome, please contact Jim McCarter at jym@utk.edu or Veronica Huff at vhuff@utk.edu.
- Please regularly check email for any notifications from Archibus (leave request approvals/rejections, work requests issued, etc.) or the Archibus Team (outage notices).

FACILITIES OPERATIONS

Building Finishes:

Sign Shop:

- Applied letter for recycling.
- Installed signage on wall at Claxton Education.
- Updated sign at Tickle Engineering Building.
- Replaced stop sign.
- Worked on Wayfinding Building Signs.

Paint Shop:

- Finished painting at Haslam Business and SMC.
- Worked on Hesler Biology.
- Worked on ceiling at SERF.

Building Finishes:

- Did some masonry repair at Lake Ave. Early Learning.
- Installed signage at Claxton Education.
- Installed metal lettering on wall at Haslam Business.
- Installed new door at Steam Plant.
- Worked on block wall at Carrick Hall.
- Assembled new desk, bookcase, and file cabinet at SMC.
- Installed a brass bell at Andy Holt Tower.
- Worked on fire exit door at Greve Hall.
- Installed tile at Haslam Music.

Lock & Key Services:

- Science Lab Building – keying and core setup.
- Steam Plant – install lock.
- Student Health Clinic – repair or replace cabinet lock.
- Veterinary Hospital – install lock and key.
- Walters Life Science – repair exit door handles.
- University Housing – many recores and repairs.

UT Recycling:

Totals for the week of January 15 through 21:

- Bottles/Cans: 6,760 pounds
- Paper: 7,280 pounds
- Cardboard: 10,080 pounds
- Manure: 3,600 pounds
- Compost: 15,239.3 pounds
- Weekly Totals: 42,959.3 pounds; 21.48 tons.

UT RECYCLING CONTINUED ON PAGE 2

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UT RECYCLING CONTINUED:

Running Fiscal Year 2017 Totals:

- Bottles/Cans: 262,950 pounds; 131.48 tons.
- Paper: 322,380 pounds; 161.19 tons.
- Cardboard: 429,289 pounds; 214.64 tons.
- Manure: 324,800 pounds; 162.40 tons.
- Compost: 329,921 pounds; 164.96 tons.
- Fiscal Year Totals: 1,669,340 pounds; 834.67 tons.

ZONE MAINTENANCE

Zone 1:

- Carrick has had several plumbing issues that are being resolved.
- Heat has been turned off with the warm weather we have been having.
- We have been working in the new Stokley Athletic Center for a month. The new senior in the building is Bryan Elder.
- We are working to keep work orders caught up as new semester begins.

Zone 2:

Hodges Library:

- Installed new LED light at circulation desk.
- Replacing wet ceiling tiles throughout building as we have ceiling leaks from hard rains.
- Changed belts on south one return and belts on south four return.
- Removed urinal and replaced worn out gasket in men's restroom on ground floor.
- Replaced broken belt on air-handler #3.
- Replaced broken toilet on main men's restroom on second floor.
- Replaced hot and cold stems on sink in women's restroom on second floor.

Melrose Hall:

- Turned steam on to building.
- Rebuilt flush valve in men's restroom on fourth floor G-section.
- Installed air conditioning window unit in room 101a.

Tyson House:

- Replaced coupling on hot water pump.

Haslam Business:

- Getting building ready for our accreditation visit.
- Checking and repairing all inside and outside lighting.
- Checking and repairing all faucets, toilets, urinals, bottle fill stations and water fountains.
- Facilities Services painters have been painting the inside of building.

SMC:

- Building inspection has been going on all week.
- All lights in building has been checked or repaired.
- All door closures have been checked or adjusted or replaced.
- Installed bearings on air handlers on seventh floor and on second floor.
- All ceiling tiles have been checked or replaced.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Alumni Memorial Building auditorium lighting.
- Hanging emergency procedures.
- Nielsen Physics lighting project.
- Alumni Memorial Building cooling.
- In Dabney Buehler we checked muffler bearing.

Zone 7:

- Replacing floor tiles at SERF. Assisted with steam coil replacement.
- Changed belts at Perkins Hall, replaced lights, worked on steam blow by.
- Working on LED lighting project at Ferris Hall, assisted roofing contractors as needed.
- Replacing lights that are out in Pasqua.
- Replaced belts at Dougherty, and changed some lights. Fixed water fountain on fifth floor, replaced a DI water faucet in a lab.
- General building maintenance throughout zone.

Zone 8:

- We will work on the guttering on Plant Science Annex B. Our folks will rehang the existing guttering to make if work properly.
- In Central Greenhouse we will replace gutter cups. The heat in the greenhouse has caused the existing ones to deteriorate.

ZONE 8 CONTINUED ON PAGE 3

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ZONE 8 CONTINUED:

- JIAMS phase 2 is nearing completion. Our folks are working in the mechanical areas to neaten them and assist the tenants with their transition into the building.
- One Call will answer calls. They continue to work on exterior lighting and work in restrooms that are hard to gain access during normal hours.

Zone 9:

- Answering calls.

Zone 11:

- At Neyland Stadium replaced ceiling tiles in locker room, checked and replaced lights as needed, and prepared for football recruits.
- At Football Complex checked and replaced lights as needed, preparing for football recruits, and replaced supply line on pool.
- At Allan Jones Aquatic preparing for swim meets.
- At South Stadium repaired p tack unit.
- At Tennis checked and replaced lights as needed, and unstopped toilet.
- General building maintenance throughout zone.

COMMUNICATIONS

Communications & Public Relations:

- TNAPPA Business Partner registration forms have been distributed through email and mail. More notices will be distributed this week.
- We are working on updating the nationalized classroom list for campus.
- Participant registration forms have gone out to TNAPPA principles across the state. Registration announcements will be sent out to schools throughout the state this week.
- We are working on updating our department best practices and expanded/additional services documents for the incoming Chancellor.
- The Vol Vision Benchmarks and transition document have been completed and submitted for approval.
- Working on various releases.
- The Building Representative List and Emergency Contact List are being updated.

- We are meeting with caterers for the TNAPPA Banquet at the Knoxville Museum of Art.
- A TNAPPA Business Partner meeting took place today and the team lead meeting will be held this Fri-day.
- This semesters Facilities Fundamentals Workshop will feature spring cleaning and will be presented by Gordon Nelson. The workshop is slated to take place March 9. Keep an eye out for more information about the event nears.
- Help us to nominate our next employee of the month at: fs.utk.edu/announcements/DeptAwards.html.
- We are working on several fs.utk.edu web page updates for different subunits.
- Our Customer Satisfaction Survey has closed. A report will be generated in the next two weeks.
- Communications & PR is working with UT Video & Photography to create a five minute video showcasing the achievements of our department.
- We are working on creating and updating Cone Zone signs on campus.
- The Big Orange Family campaign is coming up. We have finalized team leads and would like to thank everyone who volunteered. A team lead meeting is slated in the upcoming month and all those who volunteered should receive an invitation.
- Updates are being made to the department website.
- Updates have been made to the TNAPPA website and conference web pages on our Facilities Services site.
- We submitted five campus projects for the upcoming American School & University Educational Interiors Magazine.
- We are working to rebrand the department bus.
- An announcement about updates to the financial approver portion of the new key approval module will go out this week.
- We are working on a customer satisfaction form for the website.

Training & Development:

- CCP applications are now available. Please see Gordon Nelson or Ashley Savage Gilliam if interested. We are considering new instructors for CCP classes. If you are certified and have the desire to teach, let us know. Instructor training is planned for early February.

TRAINING CONTINUED ON PAGE 4

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TRAINING CONTINUED:

- We are now conducting Performance Review training. A session for new Building Services supervisors will be held on Tuesday, January 24 at 5 p.m. Please see Ashley if interested in refresher training for your units.

UTILITIES

Air Conditioning Services:

- Completed installation of new chiller at Thompson-Boling Arena.
- Completed repairs to heating water pump at Morrill Hall.
- Responded to power flicker on Sunday morning that shut-down most of the campus chiller houses.
- Completing installation of new condensing unknit at Dunford Hall.
- Performed repairs to cold room 729 at SERF.
- Repaired ice machine at Presidential Court.
- Repaired growth chamber B006D at Hesler Biology Building.
- Repaired VFD for return fan #2 at Art & Architecture Building.

Plumbing Services:

- Vet school drains stopped up in basement.
- North and South Carrick Hall have water leaks on both sides.
- Morrill Hall leak over ceiling.
- Welcome Center hose bib leaking.
- Cherokee Farm installing new gas lines for heaters.
- Replaced hose bib at Jessie Harris.
- Drain leaking in wall at South Carrick.
- Installing new gas line and exhaust pipe for new emer gen at Plant Science.
- Installing new hot water loop line for the fourth floor kitchen at the conference center.
- Pumped out steam manholes campus wide.
- Vet School repaired condensate pumps.
- Hess Hall repaired condensate pumps.
- East Stadium repaired steam leaks.
- Plant Science welded exhaust on new generator.

Steam Plant:

- Removed old coal scale.
- Cleaned up coal dust from the removal.
- Changed air filters on air compressor and dryers.
- Daily logs.
- Test ran 2 MW generator.

CONSTRUCTION SERVICES

Campus Projects:

- Allan Jones Aquatic Center: Repair damage from leak in lobby.
- Andy Holt Tower: Paint and carpet room P226.
- Art and Architecture: Electric work for kitchen renovation.
- Ayres Hall: Landscape furniture addition at 327.
- Baker Center: Remove cabinets, new paint and carpet in room 209.
- Business Incubator: Renovation for Anderson Center rooms 112 and 114.
- Campus: Annual maintenance on the Torchbearer and Europa/Bull; Strong Bridge restoration; Evaluate parking garages; Replace fencing C-20 Parking Lot;
- Ceramics Annex: HVAC for building.
- Cherokee Goat Farm: Run power to Goat Barn.
- Classrooms: More classroom renovations scheduled for spring break; Working on classroom renovations for summer.
- Claxton: Paint room 335.
- Clement Hall: New landscaping and site improvements.
- Communications: Install sign at room 460.
- Conference Center: Repair stairway walls; Restroom renovation on fourth floor; Paint, chair rail and/or blinds in room 323, suites 112 and rooms 115, 313, 432; Renovations to room 406.
- Crop Genetics: Drill piers for building support.
- Delta Tau Delta: Repair damaged gypsum board ceiling.
- Dougherty Engineering: Several room renovations on the second and third floors.
- Dunford Hall: New entrance corridor at east end.
- Early Learning Center: Replace two air conditioning units (White Ave).

CONSTRUCTION CONTINUED ON PAGE 5

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CONSTRUCTION CONTINUED:

- 11th Street Garage: Additional solar panels.
- Facilities Services: Install glass break detectors; Add windows to two doors in Central Supply.
- Fibers and Composite Facility: Electric work for equipment.
- Glazer Building: Electric and brackets for projector.
- Greve Hall: Door access controls on fifth floor.
- Haslam Business: Install door for room 406; Renovate room 406 into a studio; Paint room 408; Engineering for Classroom Scheduling System; rework entrance to kitchen 501; Divide room 522 into two spaces; Accordion Doors for room 220; Panic alarms in four offices.
- Hearing and Speech: Hang blinds.
- Hesler Biology: Concrete work and drains in greenhouses; Door controls on Greenhouse doors.
- Hodges Library: Replace cabinet in POD Market; Renovate Miles Reading Room 135.
- HPER: Add emergency lighting.
- Humanities and Social Sciences: Replace exterior doors.
- Intramural Fields: Install concrete in three grass circle areas.
- Jessie Harris: Painting and cleaning several rooms; Sidewalk and step repairs.
- JIAMS: Additional electrical service for several labs; Disconnect and reconnect equipment associated with moving.
- Kingston Pike: Install raceways and equipment for parallel UPS system.
- Law Complex: Renovations for faculty offices on third floor.
- Lindsey Nelson Stadium: Door controls on weight room.
- McCord Hall: Electric for several rooms; VCT flooring in suite 201.
- Melrose Hall: Carpet room G101; ADA door operator F Section.
- Middlebrook: Conference room demo.
- Min Kao: Door holders on corridor doors 699H.
- Morgan Hall: Complete Fire Alarm System; Paint, flooring and furniture in rooms 126 and 201; Renovate rooms 119 and 218.
- Nielsen Physics: Replace windows in machine shop.
- Perkins Hall: Add a doorway to hallway.
- Presidential Court: Replace cabinets in cafeteria.
- Roofs: Baker Center Dome, SERF, Law College, Ferris, Nielson Physics, Dabney-Buehler, Claxton, Austin Peay, Tyson House, Burchfiel, Hesler, Earth and Planetary Sciences.
- Senter Hall: Concrete and drains in greenhouse; Renovations to room 12 for new equipment.
- SERF: New swipe card access for room 522.
- Sherri Lee Stadium: Two more outfield lights.
- SMC: Paint and/or carpet rooms 252 and 424, fifth floor offices, and rooms 624, 634, 642; Electric for monitor in room 406.
- Student Health: Install ladder from second floor roof to the first floor roof.
- Student Services: New ceiling in room 105; Paint in room 320.
- Student Union: Repair carpet and trim in G3 area.
- Delta Tau Delta: Repair basement ceiling.
- Temple Hall: Convert rooms 108 and 115 to research space.
- TREC: Painting and flooring replacement.
- Tyson House: Add receptacles and wall sconces in room 106.
- UT Police Department: Renovate communications area.
- Volunteer Hall: Controls on security gates P5; Repair EFIS.

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Facilities Services Lunch & Learn Vendor Fair

Presented by

Central Supply in partnership with Fastenal

When: 10 a.m. - 2 p.m. February 15, 2017

Lunch provided from 11 a.m. to 1:30 p.m. or as long as food lasts.

Where: Facilities Services Complex in the large hallway of Central Supply Warehouse

Several vendors will display and demonstrate products of all types relating to all the various aspects of our work.

Brands will include Loctite, Dewalt, Bosch, Proto, Georgia-Pacific, and Kimberly-Clark among many others.

All members of the Facilities Services family are welcome and encouraged to join us!

For more information about the fair contact Sheree Spoons at 974-8160 or sspoons@utk.edu.



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2016 Employee of the Month Award Recipients



Congratulations to our November Employee of the Month Charlotte Clabough! Please help us to nominate our next Facilities Services Employee of the Month. We owe the success of this program to everyone who takes the time to submit a nomination for one of our many hard working employees.

Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month.

Nomination forms can be found on the Facilities Services Web site, fs.utk.edu, or by following this link:

<https://tiny.utk.edu/FSEOM>.

Hard copies can be found with unit clerks and with Brooke Krempa.

All Facilities Services Employees are eligible for the Employee of the Month Award after one month of service with the department. We invite everyone to nominate an individual of their choice for the award.

For more information about the award program, please contact Brooke Krempa at 214-7662 or bsteve14@utk.edu.

November: **Charlotte Clabough**

Nominate someone today at <https://tiny.utk.edu/FSEOM>



October: Ashley Savage Gilliam



September: Arthur Tezak



August: Veronica Huff



July: Emma Jean Allred



June: Donnie Carden



May: Jacob Capps



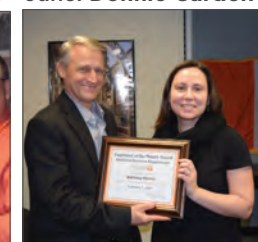
April: Ron Gibson



March: Mike Tackett



February: Dean Wessels



January: Bethany Morris

2015
and
2014

