

Facilities Services Weekly

January 22, 2018

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Congratulations to our latest Employee of the Month **Rob Frick!**

You can nominate our next employee of the month at tiny.utk.edu/fseom

ADMINISTRATION

Special Projects:

- The Flower Sale to benefit the Facilities Services Student Assistant Scholarship is now taking place. We are pre-selling flowers now through noon February 2. Please contact Veronica Huff at vhuff@utk.edu with any questions. Order forms have been emailed out to all employees and hard copies can be found with Brooke Krempa or Veronica.

More information can be found on the last page of this newsletter.

FACILITIES OPERATIONS

Lock & Key Services:

- Greve Hall – repair lock.
- Hodges Library – repair lock.
- Bailey Education Complex – repair lock.
- Thompson Boling Arena – install exit device.
- Law Complex – install lock & key (temporary flood offices).
- Burchfiel Geography Building – repair combination lock.
- Stokely Management Center – repair lock.
- University Housing – many recores and repairs.

Rapid Response Team:

- Moving furniture out of the Law Complex due a flood in the building.
- Moves at Greve Hall, Walters Life Science Building and Ellington Plant Science.
- Moving an old car out of Estabrook Hall that will be transported to the Gilmore Car Museum in Michigan.
- Events in Tickle Engineering Building and 1824 Fraternity Park.
- Addressing all other work requests that come in during the week.

UT Recycling:

Recycling Totals for January 14 through 20:

- Bottles/Cans: 0 pounds.
- Paper: 3,760 pounds.
- Cardboard: 5,540 pounds.
- Glass: 2,040 pounds.
- Manure: 18,000 pounds.
- Compost: 14,830.9 pounds.
- Weekly Totals: 44,170.9 pounds; 22.09 tons.

Recycling Totals for Fiscal Year 2018:

- Bottles/Cans: 243,470 pounds; 121.74 tons.
- Paper: 260,080 pounds; 130.04 tons.
- Cardboard: 431,170 pounds; 215.59 tons.
- Glass: 97,240 pounds; 48.62 tons.
- Manure: 420,200 pounds; 210.10 tons.
- Compost: 425,757 pounds; 212.88 tons.
- Fiscal Year Totals: 1,877,917 pounds; 938.96 tons; 3,217 pallets.

ZONE MAINTENANCE

STAR Team:

- Snow preparations and removal.
- Repaired UTPD front entrance door.
- Repaired door at TRECS.
- Prepped handicap operators for installation for Hodges Library.
- Made spacers for handicap operators.
- Measured for a new double operator at the law school.
- Repaired handicap operator at the law school.
- Renovation of SERF room 338.
- Renovation of SERF room 439.
- Renovation of SERF room 438.
- Electrical work in SERF room 201.
- Vol Hall parking garage light conversion to LED.
- Andy Holt Tower parking garage lights conversion to LED.

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Zone 1:

- We have had some hot water issues this past week that have been corrected.
- Thanks to the help of Plumbing & Heating Services the hot water issue was fixed.
- We have had a large surge of work orders due to the cold weather and we are catching up on them.
- We are still fighting a vandalism problem on the ceiling tiles at North Carrick Hall. We are replacing up to six cases a day.

Zone 3:

- Our Team will make repairs in our buildings.
- We will check all our equipment. We made adjustments to accommodate the frigid temperatures.
- At Middlebrook Pike we will replace lighting and work on heat in some critical areas.
- We have some projects at the Lake Avenue Day Care to complete.
- Johnny Waggoner would like to extend his thanks to the Zone 3 Team for their hard work and dedication during the cold weather coverage and snow removal last week.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Alumni Memorial Building lighting.
- Zone-wide LED lighting.
- Repairing frozen equipment.
- Freeze watch.
- Weather watch.
- Ayres Hall water heater repair.

Zone 7:

- Worked freeze watches all week.
- Worked on snow and ice removal.
- Repaired heaters, pipes, traps and other cold issues caused by the cold weather.

Zone 8:

- We will make repairs in our buildings.
- Our team will be check all our equipment. We made adjustments to accommodate the frigid temperatures.

- We will continue our preventive maintenance program and repair issues as we come to them.
- One Call will work on lighting and inspect campus exterior lighting on all buildings.
- Johnny Waggoner would like to extend his thanks to the Zone 8 Team for their hard work and dedication during the cold weather coverage and snow removal last week.

Zone 9:

- Freeze watch.
- Snow removal.
- Changing bathroom lights to LED in Andy Holt Tower.
- Replacing missing floor tiles in Communications bathroom.
- Salting sidewalks and parking lots.
- Cleaning swimming pool filters.
- Answering calls.
- Letting contractors in at Clarence Brown Theatre.
- Unlocking doors at Nursing for contractors.
- Replacing toilet seats at Communications women's restrooms.

Zone 11:

- We are working a swim meet at Allan Jones Aquatic Center.
- We made needed repairs at Neyland Stadium for football recruits.
- Cold weather coverage continues throughout the zone.
- General building maintenance is taking place throughout the zone.

COMMUNICATIONS

Communications & Public Relations:

- Congratulations to our latest Employee of the Month Rob Frick! You can nominate our next employee of the month at tiny.utk.edu/fseom.
- The Flower Sale to benefit the Facilities Services Student Assistant Scholarship is now taking place. We are pre-selling flowers now through February 2. Please contact Veronica Huff at vhuff@utk.edu with any questions. More information can be found on the last page of this newsletter.

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- The Facilities Services Student Assistant Scholarship has been created. Work continues on the web pages and promotional materials for these scholarships.
- **Reminder - The nomination forms for the John C. Parker and Bob Evans memorial scholarships are due to Brooke Krempa by January 31, 2018. Please check your email for more information or contact Brooke at krempa.utk.edu.**
- Brooke is serving on the executive committee for the Big Orange Family Campaign again this year. We have all of our team leads in place. The training lunch for all team leaders will be held next week. If you have any questions about the upcoming campaign, please contact Brooke at krempa.utk.edu.
- We are updating the Building Representative list.
- Updates are being made to the TNAPPA website. The registration pages should be up and running this week for the conference to be held at UTC in May.
- We are working on the upcoming Employee Satisfaction Survey that will be distributed in March.
- The Facilities Services bus has been rebranded.
- Our department will participate in Torchbearer Tuesday in the upcoming weeks. Look for more information soon.
- We will participate in construction walkthroughs this week and next week. Look for updated pictures on our social media pages.
- An update to the Winter Projects Catalog will be completed.
- Safety Walk web pages will be created.
- We are assisting UT Chattanooga with their plans for next year's TNAPPA Conference held at the UTC campus. More details will be available soon.
- We are working to update the Facilities Services Emergency Response Plan.
- We are working on several releases for the department.
- If you have any items, including department thank you notes, that you would like included in the next Facilitator please contact Brooke at krempa@utk.edu.
- The Facilitator will be distributed this month.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- Old Cone Zone signs are being removed.
- Cone Zone signs are being created and updated.
- We will hire a new student assistant for the subunit in the coming weeks.
- We will begin to update the Facilities Services staff directory this month. Brooke will email everyone on the directory to confirm contact information and title.
- We will work with Training to plan a week long APPA Toolkit in March. The dates have been set and we will begin the planning process in the coming weeks. Look for more information soon.
- Updating organizational charts for all department units and subunits.
- We are working to launch new social media content. Thank you to everyone who has helped us with photos so far.
- We will frame awards our Facilities Services Complex building received.
- A new employee suggestion box will be installed in the Facilities Services Complex. More details coming soon.
- We will submit several projects to the 2018 Educational Interiors Magazine.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

UTILITIES SERVICES

Air Conditioning Services:

- This week we repaired several coils including Walters Life Science, Min Kao, and Dabney-Buehler Hall.
- Installed new oil pump at SMC.
- Repaired air compressors at Jessie Harris and Ellington Plant and Sciences.
- Repaired walk-in cooler at Visitor Center and open face cooler at Hodges Library.
- Repaired ice link that was not delivering ice at Student Union.
- Worked on several no heat calls throughout the campus.

Electrical Services:

- UTFS FA/BA – Fire Alarm System Testing various buildings on Campus.
- UTFS HV Electrical Maintenance – Campus Wide.
- UTFS Support - NEW GIS 15KV Swg, UT Main Substation.

ELECTRICAL SERVICES CONTINUED ON PAGE 4

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ELECTRICAL SERVICES CONTINUED:

- UTFS HV - WCR Building 3 & 6 Construction Support.
- UTFS FA – Fire Alarm Thompson Boling Arena (TBA) – Fire Watch Athletics support TBA events.
- UTFS FA/BA – Haslam Football Practice Facility.
- UTFS – Building Access – Steam Plant Gate Repairs.
- UTFS – Ag Campus Lighting.
- UTFS – HV Electrical – Mossman Arc Resistant Switch-gear Modifications.

Steam Plant:

- Worked on #4 boiler drum level transmitter.
- Spread salt over sidewalks.
- Cold weather coverage.
- Greased pumps and fan motors.
- Test ran 2 MW generator.
- Worked on monthly logging reports.
- Worked on #4 conductivity meter.
- Continue to work on removing water lines from MMCB.

CONSTRUCTION SERVICES

Campus Projects:

- Admin Parking Garage: replace expansion joint.
- Alumni Memorial: Add tunnel ventilation; Add door control switch in room 210 and Auditorium.
- Anderson Training Center: Additional card readers.
- Andy Holt Tower: Polish concrete floors on P2 level.
- Ayres Hall: Sound reducing work in room 227.
- Bailey Education Complex: Paint and carpet rooms A304 and A305.
- Baker Center: New flooring for third floor patio.
- Biosystems Engineering Labs: 480 volt power to equipment in room 163.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; Sidewalk and ADA work; Outside lighting improvements; Window replacements at Hoskins, Jessie Harris, Ferris Hall, and Perkins Hall.
- Classrooms: Summer classroom renovations (13), Update Technology (five), Carpet replacements (three).
- College of Nursing: Paint rooms 244, 301A, 309, and 367; Shelving in room 207.
- Communications: Paint room 440.
- Concord Campus: Move from Fleming warehouse;

Demo and construction.

- Conference Center: Build-back to basement; Paint room 212 and 239.
- Dougherty Engineering: Electric in room 102.
- Early Learning Center: Add mag lock to back door, main lobby.
- Engineering Sciences Building: Renovate for Nuclear Engineering.
- 11th Street Garage: Remove 2 UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices; Changes to rooms 107, 110 and 111 for new occupants; Install bollards; Repair curb.
- Food Safety: New flooring in room 200.
- Food Science: Add door between rooms 113 and 114.
- Golf Facility Building: Automatic gate for entrance; Move storage building.
- Haslam Business Building: Add Store front framing and doors in three areas on fifth floor; Add family restroom on fourth floor; Wall repairs in room 430; Repair mirror film in room 216; Divide room 632 into two workspaces and extend a wall in room 601.
- Haslam Music Building: Add corner protectors.
- Hess Hall: Add card access to 2K laundry room doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Install ADA operators on restroom doors; Clean all windows; Replace transition strips in front of elevators on second, third, and fourth floors.
- Humanities and Social Sciences: Upgrade fire alarm system to speaker devices; Add sensors in new vault.
- Jewel Building (COAD FAB Lab): Electric, lighting, and painting in basement.
- JIAM: Helium recovery piping system.
- Kingston Pike: Install raceways and equipment for parallel UPS system.
- McClung Museum: Carpet in room 103A.
- Min Kao: Add access controls to rooms 338, 538, and 540; Antennas on roof for radios.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Replace wood floors and paint rooms 121C and 123; Tuck pointing north, east and west; install ground and bus bar for telecommunications.

CONSTRUCTION CONTINUED ON PAGE 5

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CONSTRUCTION CONTINUED:

- Nielson Physics: Add window room 217A.
- North Carrick, South Carrick and Reese Halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Installation of control gate on Middle Drive; Paint room 73E.
- Plant Biotech: Paint room 371.
- Polk Avenue Building: Painting, carpet, and baseboards.
- Pratt Pavilion: Door controls for parking area entry door.
- SERF: Renovate room 309; Renovate rooms 109, 210, 202, and 205 for Nuclear Engineering; Paint and flooring in room 414.
- SMC: Paint and/or carpet rooms 309 and 330.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor; receptacle in second floor corridor; New location for projector screen in room 212.
- Student Services: Move panic buttons in rooms 409 and 412; Paint room 413D.
- Student Union: Add capacity for voice transmitting through fire alarm system; Panic alarms in G2 and G3.
- Taylor Law: Paint third floor Faculty Hallways and third floor Conference Room.
- Thompson Boling Arena: Paint corridor behind dining kitchen; Door repairs; Add panic hardware to stairway door; Paint and graphics in dining.
- Tom Black Track: Repair damaged ceiling above restrooms.
- TRECS: Refinish courts.
- Tyson Alumni House: New interior signage.
- UT Drive Building A: Renovations for Radiation Safety.
- UT Gardens: Install boardwalk.
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
- Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
- Vol Shops: Add card readers at Commons, Cumberland, and Art & Architecture locations.
- 1610 University Ave.: Paint room 210.
- 1817 Melrose Ave.: Add storm door to front entry.

FACILITIES SERVICES VACANCIES

- Landscape Aide I - Requisition ID - 17000001QK
- Electrician I - Requisition ID - 17000001PN
- Building Technician - Requisition ID - 17000001LK
- Painter I - Requisition ID - 17000001LD
- Air Conditioning Spec I (5 Positions) - Requisition ID - 1700000185
- Welder I - Requisition ID - 17000001IR
- Irrigation Technician II - Requisition ID - 17000001GC
- Senior Electrician I - Requisition ID - 17000001BC
- 2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 170000011S
- Asst Bldg Srvs Foreman (3 Positions) - Requisition ID - 160000018S
- Sr Steam Plant Operator - Requisition ID - 170000010Y
- Landscape Serv Foreman - Requisition ID - 17000000JP
- Maintenance Specialist I (8 Positions) - Requisition ID - 16000001MH
- Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4
- Sr Line Installer I - Requisition ID - 17000000AO
- Senior A/C Specialist II - Requisition ID - 16000001NO
- Line Installer I - Requisition ID - 16000000M2
- Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5

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Valentine's Day Flower Sale

Benefiting

The Facilities Services Student Scholarship Fund

Roses

**Red, Lavender, Yellow,
Orange or Assorted**

1 Rose - \$3

3 Roses - \$7

6 Roses - \$12

12 Roses - \$20

Carnations

Red, Pink & White

3 Carnations - \$3

6 Carnations - \$5

12 Carnations - \$10

We are pre-selling flowers now through February 2. All orders will be available to pick up on February 14. Proceeds from the sale will go directly to the newly formed Facilities Services Student Scholarship Fund.

Order forms must be filled out to pre-order flowers for Valentine's Day. These forms have been emailed to all employees and are also available with Veronica Huff. All forms and payments must be submitted to Veronica by 12 p.m. Friday, February 2.

About the scholarship fund - The Facilities Services Student Assistant Scholarship was created to provide a scholarship opportunity for student assistants within the department who are receiving real world experience in their chosen field of study.

Contact Veronica at 974-2391 or vhuff@utk.edu for more information.