

Facilities Services Weekly

July 11, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Congratulations to our June Employee of the Month Brooke Krempa!

You can nominate another member of our team at tiny.utk.edu/fseom

ADMINISTRATION

Special Projects:

Quote of the Week:

- “The harder the conflict, the more glorious the triumph.”
Thomas Paine

FACILITIES OPERATIONS

Building Services:

- More than 100,000 square feet of tile floors have been stripped and refinished this summer. Particularly impressive are the lab floors on The Hill which are getting a much needed rejuvenation.
- Wood floors at Ayres Hall have been refinished.
- The new Clorox Disinfectant machines are here and being used regularly across campus to disinfect public areas.

Landscape Services:

- SERF: Assist with steam distribution repair.
- Sorority Village: Assist with geothermal repairs.
- McClung Museum: Remove old brick walk and excavate for new design.
- Turf: Irrigation upgrades at Student Services/Communications, McClung Museum, and Pedestrian Mall (continued).
- Remove old building signs where new one have been installed (on-going).
- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Arboriculture:

- UTPD: Prune sugar maple for clearance of flag pole.
- Second Creek: Apply herbicide for control of evasive species.
- Circle Park: Crown raise elms over sidewalk/street parking (continued).
- Andy Holt Avenue: Crown raise elms over sidewalk/street.

- Fraternity Park: Crown raising and cleaning.
- Campus wide: Various dead/hazardous tree removals.

Lock & Key Services:

- Veterinary Hospital – install door hardware.
- Bailey Education Complex – repair door hardware.
- Dabney/Buehler Hall – replace lock.
- Phi Mu Sorority – repair locks.
- Baker Center – replace lock and rekey.
- JIAMS – repair lock.
- Law School – rekey display locks.
- University Housing – many recores and repairs.

UT Recycling:

- This Spring (2017), UT Recycling set out donation bins for food, hygiene products, clothing, and furniture. The bins were placed in every residence hall and select houses in Sorority Village.
- We collected 18,800 pounds (almost 10 tons) of furniture and clothing items that were donated to Goodwill.
- We collected nearly 2,000 pounds of non-perishable foods that were donated to Smokey’s Pantry, a non profit on campus.

Recycling Totals for July 2 through 8:

- Bottles and Cans: 2,440 pounds.
- Paper: 1,160 pounds.
- Cardboard: 7,120 pounds.
- Glass: 2,000 pounds.
- Manure: 29,500 pounds.
- Compost: 3,583 pounds.
- Weekly Totals: 45,803.18 pounds; 22.90 tons; 418 pallets.

Recycling Totals for Fiscal Year 2018:

- Bottles and Cans: 2,720 pounds; 1.36 tons.
- Paper: 5,320 pounds; 2.66 tons.
- Cardboard: 10,560 pounds; 5.28 tons.
- Glass: 2,000 pounds; 1 ton.

UT RECYCLING CONTINUED ON PAGE 2

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UT RECYCLING CONTINUED:

- Manure: 35,000 pounds; 17.5 tons.
- Compost: 3,585.8 pounds; 1,791.9 tons.
- Fiscal Year Totals: 59,183.8 tons; 29.59 tons; 418 pallets.

ZONE MAINTENANCE

Zone 1:

- We are going through the buildings checking exhaust fans and A/H for motors and belts.
- Staying on top of the work orders with the buildings that are occupied.
- We will be having some pipes abated in North and South Carrick Hall this week.
- Completing air conditioning maintenance in several buildings.

Zone 3:

- We continue to work on lighting and routine maintenance.
- We will make repairs at Fraternities and Sororities.
- At the Glazer Building we will install cabinets and counter tops.
- The rest of our time will be spent responding to calls and checking roof tops and guttering.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order requests.
- Alumni Memorial Building auditorium lighting.
- Earth & Planetary Science Building heat and air conditioning continued.
- Walters Life Sciences fume hood repair.
- Alumni Memorial Building 210 lighting repair.
- Waste recycle.
- Walters Life Sciences roof leak repair.

Zone 7:

- Replaced motor on hood ex fan 5 at SERF.
- Repaired fume hoods in several SERF rooms.
- Works on water leaks in SERF.
- Working on Min Kao labs and class labs.
- Changed ceiling tiles in Min Kao.

- Handled air conditioning issues in Tickle Engineering.
- Addressed water coming in at Tickle Engineering entrance doors.
- Changed ceiling tiles at Pasqua.
- Addressed air conditioning and domestic water issues at Dougherty Engineering Building.
- Changed Dougherty Engineering Building filters and air handlers.
- Worked on high humidity issues at Perkins Hall.
- Cleaned and serviced window air conditioning units at Perkins Hall.
- Repairs to ptech units at Ferris Hall.
- General building maintenance throughout zone.

Zone 8:

- We will make repairs to lighting at the Racheff Greenhouse.
- We continue to work on quarterly inspections and making needed repairs.
- Our team will change filters and belts as needed to keep our equipment in good repair.
- One Call will respond to calls and assist with garage lighting.

Zone 9:

- Changing light bulbs.
- Unstopping toilets.
- Resetting breakers.
- Cleaning off plaza at Andy Holt Tower daily.
- Replacing stained ceiling tiles.
- Unstopping sinks.
- Repair toilets.
- Putting together furniture.
- Unlocking doors.
- Hanging pictures.
- Hanging diplomas.
- Putting chlorine in the pools.

Zone 11:

- We have started to check and replace lights as needed at Neyland Stadium.
- Assisted Health & Safety with hanging a fire extinguisher.

ZONE 11 CONTINUED ON PAGE 3

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ZONE 11 CONTINUED:

- Adjusted chemicals in pools and assisted contractor with moving steam lines at the Football Complex.
- Checked and adjusted chemicals in the pools at Allan Jones Aquatic Center.
- Assisted the fire department at South Stadium about a call of smoke on the fourth floor.
- Fixed Auxiliary Services stopped up sink in men's room and toilet in women's room.
- General building maintenance throughout zone.

COMMUNICATIONS

Communications & Public Relations:

- Thank you to everyone who helped to make this year's picnic a success!
- Work has started on this year's Facilities Services Annual Report.
- We would like to welcome our new student assistant Kendall Whiteside.
- We are planning upcoming workshops.
- A report detailing the Employee Satisfaction Survey will be completed.
- We are updating the Building Representative list and the Emergency Contact list.
- Updates are being made to the TNAPPA website.
- We are assisting UT Chattanooga with their plans for next year's TNAPPA Conference held at the UTC campus. More details will be available soon.
- Ordering various prints for Facilities Services Department units.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- We are finalizing payments from the TNAPPA Conference.
- Organizing the June Exceptional team lunch for this week.
- Brooke will attend the Office of Emergency Management Summer Planning Workshop two days next week.
- Work has begun to create a possible scholarship opportunity for Facilities Services student assistants.
- Organizational charts will be updated this month.
- The Facilities Services promotional video is on You-

Tube. You can view the video [here](#).

- We have registered to attend CommuniCon this August.
- We are working on an annual usage report for the department.
- We are working on several releases for the department.
- Several projects will be submitted to the American School & University Architectural Portfolio magazine in July. Our applications were submitted two weeks ago.
- Thank you cards have gone out to all businesses that participated in the TNAPPA conference.
- We will begin to update the Facilities Services staff directory this month. Brooke will email everyone on the directory to confirm contact information and title.
- Cone Zone signs have been created for projects taking place this summer.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

- The Employee Training & Development Office is pleased to welcome Rebecca Alcorn as the new Training Coordinator.

UTILITIES

Air Conditioning Services:

- Replaced broken fan assembly in #1 cooling tower for SMC chiller house.
- Replaced bearing in fan assembly in RTU #2 at the Kingston Pike Building.
- Replaced a compressor in a WSHP unit at the Middlebrook Building.
- Repair busted feed pipe inside cooling tower #1 for SMC chiller house.
- Performed repairs to control air compressor at the White Avenue Day Care.
- Completing repairs to vacuum pump at Food Safety Building.
- Rodding tubes in Trane chiller in preparation of an eddy current test to be performed before repairs are completed to chiller.

AIR CONDITIONING SERVICES CONTINUED ON PAGE 4

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AIR CONDITIONING SERVICES CONTINUED:

- Performed repairs to elevator equipment room air conditioning unit at Ayres Hall.
- Replacing drain pan in air handler unit serving the elevator equipment room at Hess Hall “K” section.
- Starting preparations to install new chiller at the Auxiliary Services building.

Steam Plant:

- Worked on lighting in steam plant.
- Cut and trimmed grass around steam plant.
- Clean up area above the steam plant left over from construction.
- Removed ash and water lines from ash silo and inside plant.
- Monthly and weekly reports.
- Continue training on engineering station and excel programs.
- Put fuel oil treatment in fuel oil tank and Emergency generator, circulate fuel in tank.

CONSTRUCTION SERVICES

Campus Projects:

- Andy Holt Tower: Paint third floor office suite; Eighth floor door controls; Paint room 505; Painting and signage on eighth floor.
- Art and Architecture: Demo Photo Lab; Installing overhead power in fourth floor studio; Install expansion joint covers; Hang three white boards in classroom; Paint blue air ducts.
- Austin Peay: Carpet in suite 215.
- Bailey Education Complex: Paint rooms 204, A304, and 420.
- Baker Center: New flooring for third floor patio.
- Biosystems Lab Building: Add two receptacles in room 173C; Add floor receptacles in room 276.
- Brenda Lawson: Painting several areas; Replace kalwall.
- Business Incubator: Renovation for Anderson Center rooms 112 and 114; Refinish door on room 104B.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; New roof on Circle Park Info Building.

- Ceramics Annex: Make repairs to kiln.
- Clarence Brown Theatre: Install tile floor in costume shop.
- Classrooms: Working on 23 classroom renovations.
- Clement Hall: New landscaping and site improvements.
- College of Nursing: Repair settling walls; Painting several rooms; Divide room 232 into two offices
- Communications Building: Flooring, paint, etc. in room 107Q; Paint rooms 98 through 104; Remove a door and build a wall in rooms 455/456; Paint room 476; Add chair rail in room 262.
- Conference Center: Paint, chair rail and/or blinds in room 432; Renovations to room 406; Painting and stone work in atrium; Install graphics and white boards in room 120.
- Dabney-Buehler Hall: Second floor settling repairs.
- Dougherty Engineering: Several room renovations on the second and third floors.
- Early Learning Center: Replace two air conditioning units (White Avenue).
- 11th Street Garage: Additional solar panels.
- Facilities Services: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices.
- Frieson Black Cultural Center: Install panic button in room 224.
- Glazer Building: Install door in corridor.
- Greve Hall: Change entrance in room 217.
- Haslam Business: Accordion Doors in room 220; Power for several areas (digital signage); Divide room 512 into two rooms.
- Hearing and Speech: Hang blinds.
- Hesler Biology: Concrete work and drains in greenhouses; Door controls on Greenhouse doors.
- Hodges Library: Renovate Miles Reading Room 135; Painting several rooms; Assist with office renovations and Graduate Commons renovation; Window film on rooms 209 and 641.
- HPER: Add emergency lighting.
- Humanities and Social Sciences: Upgrade fire alarm system to speaker devices.
- Jessie Harris: Sidewalk and step repairs.
- Kingston Pike: Install raceways and equipment for parallel UPS system.

CONSTRUCTION CONTINUED ON PAGE 5

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CONSTRUCTION CONTINUED:

- McClung Tower: Paint room 209; Paint and carpet in rooms 415, 602, 606, and 714.
- McClung Museum: Replace brick walkway with concrete.
- Middlebrook Building: Replace walls and ceilings in rooms 120/120A.
- Morgan Hall: Paint, flooring and furniture in rooms 126 and 201; Renovate rooms 119 and 218; Painting in rooms 118.
- Neyland Stadium: Repair concrete.
- Nielson Physics: Paint and carpet room 307; Paint rooms 406A, 407A and 407B.
- Outdoor Tennis Building: Drill holes in concrete for new gates.
- Pratt Pavilion: Repair exterior siding panels.
- Presidential Court: Renovations to room 112.
- REC Sports Turf Fields: Leveling and patching.
- Roofs: Baker Center Dome, SERF, Austin Peay, Hesler, Volunteer Hall.
- Senter Hall: Concrete and drains in greenhouse.
- SERF: Improvements to chilled water system; Renovate room 309; Safety shower in room 207B.
- SMC: Paint and/or carpet fourth floor offices; Paint and carpet in rooms 601 and 630; Paint two walls in room 623.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Wiring for refrigerator.
- Student Services: Paint rooms 111Q, 201 and 320.
- Student Union: Add capacity for voice transmitting through fire alarm system.
- Taylor Law: Paint and LVT in room 255.
- Thompson-Boling Arena: Dining area demo.
- TRECS: Replace entry vestibule doors; Replace turnstiles.
- Tyson Alumni House: Outlets for monitors on first floor; New interior signage.
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
- Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
- 1610 University Avenue: Paint room 229.

FACILITIES SERVICES VACANCIES

Accounting Coordinator I - Facilities Services - Requisition ID - 17000000YK

Transfer & Hauling Service Assistant II - Requisition ID - 17000000WF

Sr A/C Specialist I - Requisition ID - 17000000W1

Carpenter I - FS Construction - Requisition ID - 17000000UO

Senior Electrician I - FS Construction - Requisition ID - 17000000UN

Air Conditioning Foreman I - Requisition ID - 17000000TD

Electrician I - Requisition ID - 17000000QD

Maintenance Specialist I (8 Positions) - Requisition ID - 16000001MH

Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4

Heavy Equipment Operator (2 Positions) - Requisition ID - 17000000BJ

Sr Line Installer I - Requisition ID - 17000000AO

2nd and 3rd Shift Custodians (Building Service Aide I) - Requisition ID - 160000018P

Landscape Aide I (6 Positions) - Requisition ID - 170000003S

Senior A/C Specialist II - Requisition ID - 16000001NO

Air Conditioning Spec I (4 Positions) - Requisition ID - 16000000F8

Line Installer I - Requisition ID - 16000000M2

Asst Bldg Srvs Foreman (5 Positions) - Requisition ID - 1500000139

Painter I (Two Positions) - Requisition ID - 16000000ZY

Part-time Temporary Custodian (Building Services Aide I) - Requisition ID - 16000000DU

Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5

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2017 Employee of the Month Award Recipients



May: Jerry Lethco



April: Bill Wilson



March: Joe Suits



February: Maria Martinez



January: Mike Musselman

Congratulations to our Employee of the Month recipients!

Please help us to nominate our next Facilities Services Employee of the Month.

We owe the success of this program to everyone who takes the time to submit a nomination for one of our many hard working employees.

Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month.

Nomination forms can be found on the Facilities Services website, fs.utk.edu, or by following this link: tiny.utk.edu/FSEOM.

Hard copies can be found with unit clerks and with Brooke Krempa.

All Facilities Services Employees are eligible for the Employee of the Month Award after one month of service with the department. We invite everyone to nominate an individual of their choice for the award.

For more information about the award program, please contact Brooke Krempa at 214-7662 or bsteve14@utk.edu.

Nominate someone today at tiny.utk.edu/FSEOM