

Facilities Services Weekly

July 23, 2018

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Congratulations to our July Exceptional Team - SERF Outage Responders!

Please see the last page of this newsletter for team members & more information.

ADMINISTRATION

Special Projects:

- Quote of the Week: *“Success doesn’t come from what you do occasionally. It comes from what you do consistently.”*

FACILITIES OPERATIONS

Landscape Services:

- Hoskins/J. Harris/Ferris Halls: Coordinate with contractor for tree and shrub pruning needs during brick tuck-pointing and window replacements.
- White Hall: Coordinate with contractor for tree and irrigation protection during demolition.
- Sutherland Intramural Complex: Excavate, fill, and asphalt sinkhole in roadway adjacent to storm water structure.
- Cherokee Farms: Excavate, fill, and asphalt sinkhole in roadway.
- Blueberry Falls: Collaborate with AT&T on manhole structure repairs.
- Middle Drive: Assist Plumbing with water main repair and reroute to avoid steam vault.
- Gate 21 Amphitheater: Assist Plumbing with steam condensate line excavation and repair.
- Campus Wide: Landscape bed prep and mulch application (continued).
- Campus Wide: Swap/installation of new outdoor trash/recycle units (continued).
- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Turf:

- Irrigation repairs associated with construction and utility work throughout campus.
- Install five new irrigation controllers and connect to

central control management system.

- Mow campus and adjust schedule for new student orientations and conference events.

Arboriculture:

- Storm clean-up throughout campus associated with July storms.
- Clearance pruning around campus lighting and security camera line of sight.
- Maintenance pruning (on-going).
- Watering of newly planted trees (on-going).
- Campus wide: Update tree inventory data (continued).

Lock & Key Services:

- Haslam Business Building – repair lock.
- Allan Jones Intercollegiate Aquatic Center – repair combo lock.
- West Skybox Addition – install hardware.
- Mossman Building – installing cores as needed/cutting keys.
- Dabney/Buehler Hall – repair locks.
- University Housing Buildings 3 and 6 – setting up cores.
- University Housing – many recores and repairs.

Rapid Response Team:

- The Mossman building move is ongoing.
- Completing other events and moves on campus.

Recycling:

Recycling Totals from July 2 through 8:

- Bottles/Cans: 2,940 pounds.
- Paper: 11,240 pounds.
- Cardboard: 4,940 pounds.
- Glass: 1,100 pounds.
- Manure: 11,000 pounds.
- Compost: 4,224.3 pounds.
- Total Recycling: 35,444.3 pounds; 17.72 tons.

UT RECYCLING CONTINUED ON PAGE 2

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UT RECYCLING CONTINUED:

Recycling Totals from July 9 through 15:

- Bottles/Cans: 320 pounds.
- Paper: 11,780 pounds.
- Cardboard: 18,660 pounds.
- Glass: 1,100 pounds.
- Manure: 9,000 pounds.
- Compost: 11,385.3 pounds.
- Total Recycling: 52,245.3 pounds; 26.12 tons.

Recycling Totals for Fiscal Year 2019:

- Bottles/Cans: 8,840 pounds; 4.42 tons.
- Paper: 30,860 pounds; 15.43 tons.
- Cardboard: 33,000 pounds; 16.5 tons.
- Glass: 5,780 pounds; 2.89 tons.
- Manure: 36,000 pounds; 18 tons.
- Compost: 20,043 pounds; 10.02 tons.
- Total Recycling: 134,523 pounds; 67.26 tons; 389 pallets.

ZONE MAINTENANCE

Zone 2:

- Hodges Library: Changed belts on P-1 raf; Greased p-1, p-2 raf; Removed north ground floor door and ground off 1/4 inch from bottom to prevent dragging; Belts changed on p-3 raf; Changed light fixture on second floor at elevators to LED; Installed new LED light at entrance to classroom 213; Replaced broken stall door handle in men's first floor restroom; Removed door on south ground floor to replace two 1/4 20 bolts that were broken; Replaced toilet seat in women's restroom on fourth floor; Installed new door closer on door at Melrose entry south side; Rebuilt sloan flush valve on second floor men's restroom; Snaked out drain line on sink in women's restroom on fourth floor; Tightened all loose toilet seats; Tightened all loose desk tops in auditorium; Replaced hot and cold stems on sink in men's restroom on third floor; Replaced faucet in custodial room on third floor; Installed new motor on heat wheel in the penthouse.
- SMC: Changed filters and serviced all air handlers; Changed filters and serviced and leibert units; Greased all pumps and motors; Cleaned, serviced and repaired

20 induction units on fifth floor; General maintenance.

- Haslam Business Building: Changed filters and serviced all air handlers; Changed filters and serviced and leibert units; Greased all pumps and motors; Changed all lights in west wing to LED; Repaired eight six-foot metal ceiling tiles; General maintenance.

Zone 3:

- Our team will work in Sorority Village and Fraternity Park getting them ready for the return of students for fall semester.
- We continue to complete summer work and perform routine maintenance.
- We will clean the sidewalks and playground at the Lake Avenue Daycare.
- We plan to finish the LED light conversion at Equity and Diversity in the next couple of weeks.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Alumni Memorial Building lighting.
- Zone wide LED lighting.
- Securing lighting.

Zone 7:

- SERF: Changing air filters in AHU; Installing pressure gauges; Working on nitrogen generator leak; Working on getting classrooms and labs ready for the return of students; General building maintenance.
- Biology Annex: General building maintenance.
- Dougherty Engineering Building: Cleaning coils in condensing units; Working on getting classrooms ready for the return of students; Fixing doors that are in need of repair; General building maintenance.
- Perkins and Ferris Halls: Cleaning coils in condensing units; Changing and cleaning air conditioning filters in window air conditioning units; Getting ready for the return of students; General building maintenance.
- Min Kao: Working with STAR Team on Fluke testing for air handlers in penthouse; Fixing roof leaks; Getting classrooms ready for the return of students; General building maintenance.

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Zone 8:

- We will work in classrooms and common areas making any needed repairs.
- We continue to install new LED fixtures in Morgan Hall and convert the fixtures in McCord to LED.
- Our team continues to perform routine maintenance and inspections as we work toward the return of our customers.
- One Call has been assisting with LED lighting projects and responding to calls.

Zone 9:

- Working on changing lights over to LED in Art & Architecture Building.
- Answering calls.
- Working on lights in street machine room at Andy Holt Tower.
- Replacing stained ceiling tiles at Student Health Center Building.
- Making accommodations for Chic Conference throughout the zone.

COMMUNICATIONS & INFO SERVICES

Information Services:

- Assist with installation and setup of new plotter for Design.
- Installation of digital signage computers.
- New computer installations.
- Software purchases.
- Help with security cameras.
- Laptop repair.
- Facilities Services website updates.

Communications & Public Relations:

- Congratulations to the July Exceptional Team - SERF Power Outage. Please see the last page of this newsletter for more detailed information.
- Please check you email for a memorandum sent today detailing the new campus smoke-free policy and updated procedures to be followed within the Facilities Services Department.
- A detailed report will be released this week updating everyone on the progress of the various task forces.

- The Communications Committee as one more focus group to complete this week. We would like to thank all of the committee members for holding these focus groups, as well as all those who have participated and given their feedback.
- The Communications Committee will meet this week to look at trends that appeared during the focus groups.
- Employee comment boxes will be installed in the coming weeks. Stay tuned for the locations and the online form to be released later this month.
- Organizing various media availabilities and releases.
- Work has begun on our department summer projects report.
- Brooke is assisting with the planning of the upcoming Associated Valley Industries meeting that will take place here at FSC August 2 and August 3.
- Work has begun on the Fiscal Year 2018 Facilities Services Annual Report. This report will be completed before classes resume in the fall.
- Various videos are being edited for distribution. Look for new content to be uploaded near the end of summer.
- We are updating department and unit photos for both the website and for our annual report.
- TNAPPA website updates are taking place.
- We are working to update the awards plaques in the Facilities Services Complex break room.
- We are updating the Building Representative List. The updated list will be loaded to the Facilities Services website this week.
- If you have any items you would like included in The Facilitator, including thank you notes, please email Brooke at krempa@utk.edu.
- Work continues on the department organizational charts.
- Website updates are being completed on almost a daily basis.
- Work continues on the department Emergency Response Plan. We plan to have the document completed by the end of July.
- Three projects will be submitted to the 2018 Architectural Portfolios magazine.
- We are working on the Employee Satisfaction Survey report. It will be sent to administration this week for review and will then be distributed.

COMMUNICATIONS & PR CONTINUED ON PAGE 4

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COMMUNICATIONS & PR CONTINUED:

- We are completing training on Lynda.com.
- Cone Zone updates are ongoing.
- Planning has begun for our fall semester Facilities Services DIY series. The first 2018-2019 event will be held September 26 and will feature disinfecting tips for the home. Joe Suits from Building Services and Ashley Savage Gilliam will present.
- We are working on July's Facilities Services award events.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training:

Training News:

- Rebecca is working on putting together the Training and Development annual report information for the department annual report.
- The training team is working on developing Archibus training tutorials to be viewed online.
- Ashley, Ian, and Rebecca all have active roles on several committees for FS: 2.0.
- Rebecca is meeting with James Cantu of EHS to discuss the department's online training needs associated with the EOD RFP for an online content provider.

Upcoming Training:

- Pellissippi Training continues for the groups that have started. The first cohort will finish at the end of this month. A small celebration is planned.
- Forklift training is ongoing.

UTILITIES SERVICES

Air Conditioning Services:

- Tyson House – Replace heating water heat exchanger.
- Burchfiel – Rebuild heating water pump.
- Reese Hall – Replace 10 hp in basement machine room.
- 1610 – Replace compressor in make up fresh air unit.
- Lyndsey Nelson – Repair split system.
- Anderson – replace VFD in AHU 3.
- Brenda Lawson – Repair split system for IT room.

- Student Services – repair fan coil unit in room 405L.
- Stokely Hall – Repair air conditioning system for POD store.
- 1510 – Replace control transformer it roof top unit.

Steam Plant:

- Working on issues with #1 boiler.
- Boiler #1 steam transmitters and level transmitter.
- Feed water pump #3 pressure valve.
- Changed out lighting in women's and men's bathrooms.
- Treated for the weed growth on hill behind plant.
- Cut and trimmed grass.
- Fabricated bracket for chemical pumps.

CONSTRUCTION SERVICES

Campus Projects:

- 1840 Melrose: Paint windows; Paint conference room; Remove track lighting in Conference Room.
- Admin Parking Garage: Repair support beam.
- Anderson Training Center: Additional card readers.
- Andy Holt Tower: Signage on P2, 7, and 8; Make office in room P207; Paint rooms P225G and P271.
- Art & Architecture: Relocate power track on third floor; Demo and build new walls; Add power for glass room outside Wood Shop.
- Austin Peay: Northeast wall waterproofing; Paint room 303A.
- Auxiliary Services: New dock leveler.
- Ayres Hall: Receptacles for DAS System.
- Bailey Education: Make three offices in room 502; Install Monitor in room 305; Paint rooms 222, 317 and 325.
- Baker Center: Paint in rooms 113, 118 and Honors spaces.
- Black Cultural Center: Paint room 115 and outside columns; Hanging system for table cloths; Wash brick and windows.
- Blount Hall: ADA signage on ground, first and fourth floors.
- Brehm Animal Sciences: Voice Messaging in Fire Alarm Panel.
- Campus: Evaluate parking garages; Sidewalk and ADA

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work; Outside lighting improvements; Window replacements Hoskins, Jessie Harris, Ferris, and Perkins; Eye-wash replacements in several labs; Replace steam line sections and valves; Repair Blue phones; Install hand dryers in several buildings; Grow Lab on Terrace Ave.; Power Wash several buildings; Parking lot on Lake Avenue.

- Clarence Brown Theatre: Outside sign and display cases.
- Classrooms: Summer classroom renovations (18), Update Technology (7), Carpet replacements (3), Cloud Ceilings (2).
- College of Nursing: Paint rooms 244, 301A, 309 and 367; Shelving in room 207; Remove door between rooms 249 D & E.
- Communications: Receptacles for DAS System; Renovate restrooms; Paint external stairway treads; Paint, carpet and minor renovations in room 43; Carpet in room 430; Blinds in room 476; Convert in room 432 into an office; ADA opener on door near Dean's office; Painting in rooms 451 and 451L; Paint in rooms 107W and 107Z; Remove cabinets in room 422.
- Concord Campus: Demo and construction.
- Conference Center: Build-back to basement; Paint rooms 108, 149 and 312D.
- Dabney Buehler: Repair acid drains; Paint room 420; New tile floor in rooms 332B and 332C.
- Delta Tau Delta: Demo kitchen ducts.
- Dougherty Engineering Building: Capstone repairs and caulking; Electric in room 223; Paint, ceiling and lighting in room M015; Electric in room 608.
- Dunford Hall: Painting in offices; Office renovation in room 103B; Add window in door for room 103; Signage for Student Disability Services; Paint and carpet room 143.
- 11th Street Garage: Remove 2 UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine.
- Ferris Hall: Paint and carpet room 205 and suite 206.
- Fleet Management: Drill hole for data line.
- Goodfriend Tennis: HVAC for first and second floors.
- Greve Hall: New signage on the sixth floor.
- Haslam Business Building: Voice Messaging in Fire Alarm Panel; Outlets for rooms 319, 320, 321 and 322; Paint 30 team rooms.
- Hesler Biology: Receptacles for DAS System.
- Hess Hall: Add card access to 2K laundry room doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Repair smoke evacuation system; Painting in rooms 251 and 235B; Refinish wood doors; Paint offices.
- Hoskins Library: Electric and carpet in room 190.
- HPER: Seal wood in room 354.
- Humanities and Social Sciences: Add door controls in classrooms; Renovate room 209.
- International House: Replace counter top and sink; Painting in Great Room and room 112.
- Jessie Harris: Extend rooms 209 and 242 into storage rooms.
- Jewel Building (COAD FAB Lab): Replace glass in lower level window.
- Kingston Pike Building: Replace expansion joint in wall; Add mag locks to two doors.
- Lake Avenue Garage: Clean and stain upper concrete walls; Wash precast.
- Laurel Apartments: Receptacles for DAS System.
- McClung Museum: Wall and floor renovations in Gallery 104A.
- McClung Tower: Paint room T104A; Paint and carpet in rooms 410, 603 and 605.
- Melrose Hall: Renovate room G102.
- Middlebrook Building: Paint and lights on second floor.
- Min Kao: Antennas on roof for radios; Door controls on room 102.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Tuck pointing north, east and west; Renovate room 218; Paint in rooms 121, 122, 309 and 309A.
- Music Building: Paint rooms 308, 314 and 315.
- Nielson Physics: Add window in room 217A.
- North Carrick, South Carrick and Reese Halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Paint and carpet in room 201; Add partition walls in room 223D; New cubicle in room 317; Renovate in rooms 106, 115, 116, 223D.
- Plant Biotech: Electric in room 401.
- SERF: Blinds in room 413; repair door in room 503; Water purification system in room 502.
- SMC: Paint and/or carpet in rooms 309, 325, 327, 330,

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341, 601, 611, 622, 630, 635, 636, 639 and several fifth floor offices; Voice Messaging in Fire Alarm Panel; Receptacles for DAS System; Receptacle and data raceway in room 319.

- Sports Bubble: Asphalt and fencing.
- Stadium Drive G10: Repair broken cable.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor; Electric, exhaust and moving casework in room 719.
- Student Services: Paint and carpet fourth floor office suite (and Communications); Relocate outlet for Zoom System in room 109E; Renovation for Enrollment Services.
- Student Union: Panic alarms on levels G2 and G3; Remove trash cans and add slat wall in Volshop; Add dock lift.
- Sutherland Ave. Rec. Sports: Washer and Dryer in main building.
- Taylor Law Complex: Change cabinet doors in rooms 225 and 262; Receptacles for DAS System; Painting several areas.
- Temple Hall: Window sealing and repair; Power in first floor rooms.
- TREC: Paint gym and in room 228.
- Tyson Alumni House: Raceways for audio system; Paint rooms 112B and 202.
- UT Drive Services Building C: Renovate for College of Nursing.
- UT Police: Office in room 114.
- VolShops: Wireless entry alarms in three VolShops.
- White Ave Garage: Repair roof leaks.
- Veterinary Medical Center: Painting in Pendergrass Library; Widen road on Old Cherokee Road.

FACILITIES SERVICES VACANCIES

Archibus Coordinator - Zone Maintenance - Requisition ID - 18000000ZM

Landscape Aide I - Requisition ID - 18000000ZI

2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 18000000SC

Line Installer I - Requisition ID - 16000000M2

Sr Steam Plant Operator - Requisition ID - 170000010Y

Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4

Sr Line Installer I - Requisition ID - 17000000AO

Sr Heavy Equip Operator - Requisition ID - 18000000U6

Sr Electrician I - FS Construction - Requisition ID - 18000000TR

Electrician I - FS Construction - Requisition ID - 18000000QI

Maintenance Specialist I - Requisition ID - 18000000DS

Air Conditioning Spec I - Requisition ID - 18000000D9

Sr Maintenance Specialist (One Call) - Requisition ID - 2 Positions - 17000001LY

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Congratulations to our July Exceptional Team - SERF Outage Respond-

We would like to extend a well-deserved thank you to the more than 80 members of our team, who worked tirelessly during the power outage June 29 that impacted SERF.

These employees worked around the clock, even sleeping on campus, before going back to work during the 60 hours it took to restore power.

The efforts to restore power to this critical research building was a team effort within Facilities Services, and everyone swung into action immediately.

It is our team members' extensive knowledge of our campus buildings and expertise that helped to save the research of more than 170 faculty members in SERF.

Our staff knows the buildings on campus better than anyone. As they worked to get power back up, they were able to anticipate setbacks and attempt different solutions in a way no outside company could.

Other than restoring power, many team members provided other essential services during the outage.

Locks were changed to ensure building safety and staff members then escorted faculty into the building, miles of cable were run to temporary power equipment, emergency provisions were distributed to our team, and UT Alert was used to continually communicate with all those impacted by the emergency.

Our team members knew how to respond when not only the main service, but also the building's emergency systems were inoperable, and they knew where critical equipment is located as well as the fact that much was not hooked into emergency systems.

We had key parts on hand so we did not have to wait for emergency equipment deliveries in order to begin repairs, and engineering and emergency contracts were in place so outside consultants could immediately provide any assistance needed.

Due to these efforts, all team members who worked to restore power and assist during the outage have

been named the July Exceptional Team.

Thank you again to the following individuals who helped during the outage and congratulations on being named a member of the July Facilities Services Exceptional Team.

Air Conditioning Services

Beau Baker, Wally Beets, Frank Bunner, Steve Costner, Austin Hackworth, Chris Hinshaw, John Lewis, Chris Merical, Tyler Nicley, Greg Parton, Robert Patty and Gary Robertson.

Building Services

Terry Capps, Amber Frayer, Jack Hammock, Mary Parker, Rebecca Saylor and Patrick Smith.

Construction

David Bryant, Rick Gometz, Kenny Lane, Randy Mathes, Roger McDonald and Kyle Moffett.

Electrical Services

Rick Cannon, David Blaylock, Steve Bodenheimer, Wayne Cowden, Cory Cox, Olen Cox, Ethan Harvey, Edward Jeter, Cesar Penalba, Radovan Psar, Travis Reno, Michael Ritter, Joshua Chad Smith, Justin Treece, William Wainwright and Chris Webb.

Lock & Key Services

Jordan Doane and Ed McDaniel.

Zone Maintenance

Toni Adams, Derek Bailey, Matt Barlow, Kevin Beeler, Dennis Brock, Jerry Carr, Pat Childress, Scott Cross, Brian Elder, James Faulkner, Steven Evans, Billy Floyd, Ann Free, Rob Frick, Mark Gammon, Denny Gann, Melvin Godfrey, Jason Hughett, Bill Hutchins, Corey Jones, Herbert Jones, Clayton Kelly, Rocky King, Michael Leeper, Jerry Lethco, Perry Longmire, Joe Murray, Jason Ogle, Britt Patterson, Jim Pelfrey, Rich Perrone, Mike Raper, James Rowland, James Saunders, Vernon Smith, Tim Thompson, Don Turney, Ed Vargo, Mark Wagner, Carl Weaver, Cecil Woody and Jimmy Wyrick.

*Award event details to be released to members and supervisors tomorrow, July 24.