

Facilities Services Weekly

July 30, 2018

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

ADMINISTRATION

Special Projects:

- Quote of the Week: “Accountability breeds response-ability.” - Stephen Covey

FACILITIES OPERATIONS

Lock & Key Services:

- Allan Jones Aquatic Center: Replace combination lock.
- Sigma Nu: Repair lock.
- Plant Biotech: Replace broken lock on desk.
- Andy Holt Tower: Replace lock on eighth floor.
- College of Nursing: Replace lock.
- HPER: Rekey locks.
- Delta Delta Delta: Rekey locks – custodial closets.
- University Housing: Many recores and repairs.

Rapid Response Team:

- Continue to move Walters Life Science into Mossman Building.
- Completing other moves on campus.
- Working events on campus.

Recycling:

Recycling Totals from July 16 through 22:

- Bottles/Cans: 7,160 pounds; 3.58 tons.
- Paper: 14,380 pounds; 7.19 tons.
- Cardboard: 13,940 pounds; 6.97 tons.
- Glass: 4,080 pounds; 2.04 tons.
- Manure: 22,500 pounds; 11.25 tons.
- Compost: 6,046.6 pounds; 3.0233 tons.
- Total Recycling: 68,106.6 pounds; 34.05 tons; 332 pallets.

Recycling Totals for 2018

- Bottles/Cans: 12,660 pounds; 6.33 tons.
- Paper: 45,240 pounds; 22.62 tons.
- Cardboard: 46,940 pounds; 23.47 tons.
- Glass: 9,860 pounds; 4.93 tons.
- Manure: 58,500 pounds; 29.25 tons.
- Total Recycling: 199,290 pounds; 99.65 tons; 721 pallets.

ZONE MAINTENANCE

Zone 1:

- We have been staying caught up on the work orders that have come in during conferences.
- We start our room to room this week getting ready for the fall semester to start.
- Some of our buildings will be occupied until just a few days before the semester starts.

Zone 2:

- Strong Hall: Cleaned all split unit filters; Adjusted water pressure in lab sinks; routine maintenance.
- Hodges Library: Changed belts on p-1 raf; Greased p-1, p-2, raf; Removed north ground floor door and ground off ¼ inch from bottom as it was dragging; Belts changed on p-3 raf; Changed light fixture on second floor over to LED at elevators; Installed new LED light at entrance to class room 213; Replaced broken restroom stall door handle in men’s first floor restroom; Removed door on south ground floor to replace two ¼ 20 bolts that were broken; Replaced broken toilet seat in women’s restroom on fourth floor; Installed new door closer on door at Melrose entry south side; Rebuilt sloan flush valve on second floor men’s restroom; Snaked out drain line on sink in women’s restroom on fourth floor; Tightened up all loose toilet seats; Tightened up all loose desk tops in our auditorium; Replaced hot and cold stems on sink in men’s restroom on third floor; Replaced faucet in custodial room on third floor; Installed new motor on heat wheel in the penthouse.
- SMC: Induction unit repair; Bolted two bookshelves together; General maintenance.
- Haslam Business: Adjusted handicap door on south side entrance; Working on classroom lighting and chairs; General maintenance.

Zone 3:

- We will work with the directors of the fraternities and sororities to ensure they are ready for the return of students.
- Our team will work at the Lake Avenue Early Learning Center and Daycare resolving some issues to keep the play area and interior in good condition.

ZONE 3 CONTINUED ON PAGE 2

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ZONE 3 CONTINUED:

- We are moving forward with our LED upgrades. Equity and Diversity is nearly done.
- Our team will perform routine maintenance and inspecting our equipment.

Zone 7:

- Dougherty Engineering Building: Working on water leaks; Dealing with humidity problems; Servicing air conditioning units.
- Min Kao: Worked with Air Conditioning Services to repair air conditioning units.
- SERF: Changed filters in some air handlers; Installing magnetic pressure gauges; Changed belts on hefs and replaced floor tile.
- Perkins Hall: Worked on window air conditioning units.
- Ferris Hall: Repairing lights and servicing air conditioning units.
- Tickle Engineering: Provided guidance for construction, and assisting with repairs and new insulation of new equipment for the newest engineering buildings.

Zone 8:

- We continue to work in classrooms and common areas to get ready for the return of our customers.
- We will be busy performing our routine maintenance throughout zone.
- Our team continues to convert existing lighting to LED bulbs.
- One Call will assist with lighting conversions and respond to calls.

Zone 9:

- A lighting upgrade continues at the College of Nursing and Art & Architecture.
- The museum's auditorium is getting a face lift.
- Upgrading the bathrooms at Clarence Brown Theatre.
- Our daily routine continues with answering calls, and keeping the pools clean and operating.
- The Bull pond and the Fountain at the Clarence Brown Theater.
- Finishing up the LED retrofit at the Student Aquatics Center.

Zone 11:

- Football Complex: Checked and adjusted chemicals in pools.
- Allan Jones Aquatic Center: Checked and adjusted chemicals in pools and prepared for swim meet.
- Lindsey Nelson Stadium: Replaced toilet.
- Regal Soccer Stadium: Changed ceiling tile.
- Neyland Stadium: Began getting the stadium ready for season; Changing lighting to LED.
- Auxiliary Services: Worked garage door.
- General building maintenance throughout zone.

COMMUNICATIONS & INFO SERVICES

Training:

- Upcoming Training: SafetyFest Registration is open. <https://safetyfesttn.org/> The free annual event is being held in Oak Ridge from September 10-14. Please review the course offerings and get signed up quickly. Some classes are already full.

Communications & Public Relations:

- A detailed report will be released this week updating everyone on the progress of the various task forces.
- The communications committee has met with all focus groups. We would like to thank all of the committee members for holding these focus groups, as well as all those who have participated and given their feedback.
- A report was created that detailed communications trends throughout the department.
- Employee comment boxes will be installed in the coming weeks. Stay tuned for the locations and the online form to be released later this month.
- Organizing various media availabilities and releases.
- Work has begun on our department summer projects report.
- Brooke is assisting with the planning of the upcoming Associated Valley Industries meeting that will take place here at FSC August 2 and August 3.
- Work has begun on the Fiscal Year 2018 Facilities Services Annual Report. This report will be completed before classes resume in the fall.

COMMUNICATIONS & PR CONTINUED ON PAGE 3

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COMMUNICATIONS & PR CONTINUED:

- Various videos are being edited for distribution. Look for new content to be uploaded near the end of summer.
- We are updating department and unit photos for both the website and for our annual report.
- TNAPPA website updates are taking place.
- We are working to update the awards plaques in the Facilities Services Complex break room.
- We are working on updated messaging for various department programs.
- We are updating the Building Representative List. The updated list will be loaded to the Facilities Services website this week.
- If you have any items you would like included in The Facilitator, including thank you notes, please email Brooke at krempe@utk.edu.
- Work continues on the department organizational charts.
- We are assisting with a summer campus construction story for TN Today.
- Website updates are being completed on almost a daily basis.
- Work continues on the department Emergency Response Plan. We plan to have the document completed by the end of July.
- We are working on the Employee Satisfaction Survey report. It will be sent to administration this week for review and will then be distributed.
- We are completing training on Lynda.com.
- Cone Zone updates are ongoing.
- Planning has begun for our fall semester Facilities Services DIY series. The first 2018-2019 event will be held September 26 and will feature disinfecting tips for the home. Joe Suits from Building Services and Ashley Savage Gilliam will present.
- We are working on July's Facilities Services award events.
- We are working on August's Facilities Services award events.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

UTILITIES SERVICES

Air Conditioning Services:

- Dabney-Buehler Complex: Completed installation of new AHU in room 332.
- Facilities Services Complex: Replaced compressor in fresh air make up unit
- Plant Biotech Building: Rebuilt condenser water pump number 2.
- Humanities and Social Sciences Building: Rebuilt secondary chilled water pump.
- SERF: Fabricating new cooling tower motor baseplates.
- 1610 University: Checked performance of Aeon fresh air make up unit.
- Tyson House: Completed installation of new heating water heat exchanger.
- Art & Architecture Building: Remove chilled water lines in studio area.
- Campus: Assisted electrical services with multiple electrical outages.
- West Skybox: Prepping skybox for upcoming football season.
- Physics: Replaced air conditioning system in elevator equipment room.
- Food Safety and Processing Building: Repaired blast freezer.
- Dunford Hall: Repaired multiple PTAC units.

Steam Plant:

- Replaced number 3 feed water pump feed water control valve.
- Worked on turbine battery charging station.
- Continued to work on basement lighting.
- Worked on boiler number 3 float switch, trouble shoot problems with alarms.
- Put new bearings on number 1 feed water pump.
- Replaced water line going to auxiliary softeners.
- Cut and trimmed grass at steam plant.
- Repaired blowdown valve on number 1 boiler.
- Worked with interns on boiler and plant logs and monitoring.

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CONSTRUCTION SERVICES

Campus Projects:

- 1840 Melrose: Paint windows; Paint conference room; Remove track lighting in Conference Room.
- Admin Parking Garage: Repair support beam.
- Anderson Training Center: Additional card readers.
- Andy Holt Tower: Signage on levels P2, seven, and eight; Make office in P207; Paint rooms P115, P225G and P271.
- Art & Architecture Building: Relocate power track on third floor, Demo and build new walls; Add power for glass room outside wood shop.
- Austin Peay: Northeast wall waterproofing; Paint room 303A.
- Auxiliary Services: New dock leveler.
- Ayres Hall: Receptacles for DAS System.
- Bailey Education Complex: Make three offices in room 502; Install Monitor in room 305; Paint rooms 222, 317 and 325.
- Baker Center: Paint rooms 113, 118, 316, 327 and Honors spaces.
- Birchfiel Geography: Paint room 107.
- Black Cultural Center: Paint room 115 and outside columns; Hanging system for table cloths; Wash brick and windows.
- Blount Hall: ADA signage on ground, first and fourth floors; Paint room 107.
- Brehm Animal Sciences: Voice messaging in Fire Alarm Panel.
- Campus: Evaluate parking garages; Sidewalk and ADA work; Outside lighting improvements; Window replacements in Hoskins Library, Jessie Harris, Ferris Hall, and Perkins Hall; Eyewash replacements in several labs; Replace steam line sections and valves; Repair Blue phones; Install hand dryers in several buildings; Grow Lab on Terrace Avenue; Power Wash several buildings; Parking lot on Lake Avenue.; Repair Pedestrian Bridges.
- Clarence Brown Theatre: Outside sign and display cases; New exterior sign; Clean front of building.
- Classrooms: Summer classroom renovations (18), Update Technology (7), Carpet replacements (3), Cloud Ceilings (2).
- College of Nursing: Paint rooms 244, 301A, 309, and 367; Shelving in room 207; Remove door between rooms 249 D and E.
- Communications Building: Receptacles for DAS System; Renovate restrooms; Paint external stairway treads; Paint, carpet and minor renovations in room 43; Carpet in room 430; Blinds in room 476; Convert room 432 into an office; ADA opener on door near Dean's office; Painting in rooms 276A, 451, 451L and 476; Paint rooms 107W and 107Z; Remove cabinets in room 422; Paint and carpet in room 461A.
- Concord Campus: Demo and construction.
- Conference Center Building: Build-back to basement; Paint rooms 108, 149, 312D.
- Dabney Buehler Complex: Repair acid drains; Paint room 420; New tile floor in rooms 332B and 332C.
- Delta Tau Delta: Demo kitchen ducts.
- Dougherty Engineering Building: Capstone repairs and caulking; Electric in room 223; Paint, ceiling and lighting room M015; Electric in room 608.
- Dunford Hall: Painting in offices, Office renovation in room 103B; Add window in door in room 103 Signage for Student Disability Services; Paint and carpet room 143; Cabinets for break room 2444; Paint room 115.
- Early Learning Center: White Avenue - replace a door.
- 11th Street Garage: Remove 2 UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine.
- Ferris Hall: Paint and carpet room 205 and suite 206.
- Fleet Management: Drill hole for data line.
- Goodfriend Tennis: HVAC for first and second floors.
- Greve Hall: New signage on sixth floor; Electric for desks in rooms 616 and 618.
- Haslam Business Building: Voice Messaging in Fire Alarm Panel; Outlets for rooms 319, 320, 321, and 322; Paint 30 team rooms; Electric in rooms 242 and 499A; Paint rooms 509 and 606; Mount monitor in room 407.
- Hesler Biology: Receptacles for DAS System.
- Hess Hall: Add card access to 2K laundry room doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Repair smoke evacuation system; Painting in rooms 251 and 235B; Refinish wood doors; Paint offices.
- Hoskins Library: Electric and carpet in room 190.
- HPER: Seal wood in room 354.

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- Humanities and Social Sciences: Add door controls in classrooms; Renovate room 209.
- International House: Replace counter top and sink; Painting in Great Room and room 112.
- Jessie Harris: Extend rooms 209 and 242 into storage rooms.
- Jewel Building (COAD FAB Lab): Replace glass in lower level window.
- JIAM: Repair vinyl tile in stairs.
- Kingston Pike Building: Replace expansion joint in wall; Add mag locks to two doors.
- Lake Avenue Garage: Clean and stain upper concrete walls; Wash precast.
- Laurel Apartments: Receptacles for DAS System.
- McClung Museum: Wall and floor renovations in Gallery 104A.
- McClung Tower: Paint rooms T104A; Paint and carpet in rooms 410, 603 and 605.
- Melrose Hall: Renovate room G102.
- Middlebrook Building: Paint and lights on second floor.
- Min Kao: Antennas on roof for radios; Door controls on room 102.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Tuck pointing north, east and west; Renovate room 218; Paint in rooms 121, 122, 309 and 309A.
- Music Building: Paint rooms 308, 314, and 315.
- Nielson Physics: Add window in room 217A.
- North Carrick, South Carrick and Reese Halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Paint and carpet in room 201; Add partition walls in room 223D; New cubicle in room 317; Renovate rooms 106, 115, 116, and 223D; Install outside electric pedestals in two locations.
- Plant Biotech: Electric in room 401; Electric for podium and painting in rooms 156, 157 and 158.
- SERF: Blinds in room 413; Repair door in room 503; Water purification system in room 502.
- SMC: Paint and/or carpet rooms 309, 325, 327, 330, 341, 601, 611, 622, 630, 635, 636, 639 and several fifth floor offices; Voice Messaging in Fire Alarm Panel; Receptacles for DAS System; Receptacle and data raceway in room 319.
- Sports Bubble: Asphalt and fencing.
- Stadium Drive G10: Repair broken cable.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor; Electric, exhaust and moving casework in room 719.
- Student Services Building: Paint and carpet fourth floor office suite (and Communications); Relocate outlet for Zoom System in room 109E; Renovation for Enrollment Services.
- Student Union: Panic alarms G2 and G3; Remove trash cans and add slat wall in Volshop; Add dock lift.
- Sutherland Ave. Rec. Sports: Washer and Dryer in main building.
- Taylor Law Complex: Change cabinet doors in rooms 225 and 262; Receptacles for DAS System; Painting several areas.
- Temple Hall: Window sealing and repair; Power in first floor rooms.
- TREC: Paint gym and room 228.
- Tyson Alumni House: Raceways for audio system; Paint rooms 112B and 202.
- UT Drive Services Building C: Renovate for College of Nursing.
- UT Police: Office in room 114.
- VolShops: Wireless entry alarms in three VolShops.
- White Avenue Garage: Repair roof leaks.
- Veterinary Medical Center: Painting in Pendergrass Library; Widen road on Old Cherokee Road.

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