

Facilities Services Weekly

November 6, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Department-Wide Meeting: Wednesday, November 8 at 3:30 p.m.

Check page 6 of this newsletter for more details.

ADMINISTRATION

Special Projects:

- Collaborating with Sustainability about the collection of equipment data for all campus Bottle Filling Stations.
- Creation and scheduling of PMs for equipment after equipment has been entered in Archibus.
- Creating and scheduling of PMs for routine duties performed at locations on campus.
- Verification of equipment already in Archibus to ensure accuracy before assigning PMs.
- Data entry of equipment provided by shops not already in Archibus.
- Working with Sanitation Safety on setting up their Clean Building Module to include completion of data entry of over 7,000 asbestos samples into Archibus.
- Archibus Support for Housing Services.
- Building Operations Console Project.
- Compiling data and creating reports.
- Assisting employees with training and questions concerning Archibus.
- Inventory Changes for Landscape Services.
- Attending meetings of the Facilities Services Student Assistant Scholarship Committee.

Quote of the Week:

- “There are only two options: make progress or make excuses.” - Tony Robbins

FACILITIES OPERATIONS

Building Finishes:

Sign Shop:

- Installed film on glass at Student Aquatic Center.
- Installed signage at Communications Building.
- Removed and replaced a plaque at Communications Building.
- Installed signage at University Ave. Building.
- Made acrylic sign for Tickle Building Engineering Building.
- Installed signage at Student Health Center.

Paint Shop:

- Working on repairs at Hess Hall.
- Working on three projects at Morgan Hall.
- Painting at Engineering and Science Building.

Building Finishes:

- Installed new door at Hess Hall
- Installed whiteboards at Communications Building.
- Repaired blocks at HPER.
- Installed new wood railing at Communications Building.
- Installed items on walls at Greve Hall.
- Installed new sidewalks at McCord Hall.

Building Services:

Arena:

- Monday, November 6th: Thompson Boling Arena - High School Jamboree at 5:30 p.m.
- Tuesday, November 7th: Thompson Boling Arena - Lady Vols Exhibition Basketball vs. Game Carson Newman at 7 p.m.
- Tuesday, November 7th: Lauricella Haslam Lunch from 9 a.m. to 2 p.m.
- Wednesday, November 8th: Thompson Boling Arena - High School Jamboree at 5:30 p.m.
- Wednesday, November 8th: Baseball MVP, Athletes In Action Dinner at 4 p.m.
- Thursday, November 9th: East Club - TN Department of Public Works from 4 p.m. to 8 p.m.
- Friday, November 10th: Thompson Boling Arena - Men's Basketball Game vs. Presbyterian at 7 p.m.
- Friday, November 10th: Allan Jones Aquatic Center - Swim Meet from 4 p.m. to 10 p.m.
- Friday, November 10th: East 7th Floor - Nursing Reception at 6 p.m.
- Saturday, November 11th: Allan Jones Aquatic Center - Swim Meet from 7 a.m. to 4 p.m.
- Sunday, November 12th: Thompson Boling Arena - Lady Vols Basketball Game vs. East Tennessee State at 2 p.m.

ARENA CONTINUED ON PAGE 2

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ARENA CONTINUED:

- Sunday, November 12th: Lauricella, Wolf Kaplan & Football Locker Room - Jr. Vol Event.
- Sunday, November 12th: Allan Jones Aquatic Center - Swim Meet from 7 a.m. to 4 p.m.

Lock & Key Services:

- 2111 Stephenson Drive – rekey padlock.
- Strong Hall – install keypad.
- Steam Plant – repair lock.
- Stokely Family Residence Hall – repair safe lock.
- Hodges Library – move lock.
- Ayres Hall – lock cylinder needs replaced.
- Music Building – repair lock.
- University Housing – many recores and repairs.

Recycling:

Recycling Totals for October 29 through November 4:

- Bottles/Cans: 9,780 pounds.
- Paper: 7,480 pounds.
- Cardboard: 18,940 pounds.
- Glass: 2,620 pounds.
- Manure: 12,000 pounds.
- Compost: 19,961.1 pounds.
- Totals: 70,781.1 pounds; 35.39 tons; 483 pallets.

Recycling Totals for Fiscal Year 2018:

- Bottles/Cans: 162,770 pounds; 81.39 tons.
- Paper: 170,800 pounds; 85.40 tons.
- Cardboard: 283,460 pounds; 141.73 tons.
- Glass: 36,300 pounds; 18.15 tons.
- Manure: 262,700 pounds; 131.35 tons.
- Compost: 268,458 pounds; 134.23 tons.
- Totals: 1,184,488 pounds; 592.24 tons; 2,497 pallets.

ZONE MAINTENANCE

Zone 1:

- All heat and air conditioning is off in the residence halls.
- Work orders are being kept cleared in buildings and trying to stay caught up getting in to are holiday months.
- And it's time to start rebuilding Leslie again.

- The rear exit door at Hess Hall has now been replaced.
- All the roof lights at Clement Hall and Massey Hall have now been changed over to LEDs.

Zone 3:

- Our Team will work on a wide variety of projects this week.
- We will address issues at the Bass Anthropology Building.
- At Sorority Village we will work with occupants to make needed repairs.
- We continue to clean gutters and roof tops so we prevent any water damage.

Zone 8:

- I would like to thank the Zone 8 Team for their hard work preparing for the Board of Trustees meetings last week.
- We will work to winterize our zone during the next couple of weeks.
- Our focus throughout the zone will be on any steam related issues.
- We continue to clean leaves from guttering and roof tops.
- One Call will assist with a lighting project in BESS Lab Building when time permits.

Zone 9:

- Answer calls.
- Going to meeting Wednesday.
- Checking equipment.
- Picking tape off doors after the Southern Miss football game.
- Doing various lighting upgrades.
- Checking outside drains.
- Blowing off plaza at Andy Holt.
- Getting equipment information.
- Changing air conditioning to heat back to air conditioning daily as temperatures change.
- Hanging pictures.
- Unlocking doors.
- Greasing equipment.
- Running generators.
- Checking roof drains for stop ups.

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Zone 11:

- At Neyland Stadium checked and made needed repairs in preparation for Southern Miss football game.
- At Football Complex checked and adjusted chemicals as needed in pools.
- At Allan Jones Aquatic Center checked and adjusted chemicals as needed in pools and changed 1000watt light bulbs over pools.
- At South Stadium checked and replaced lights as needed, turned steam on and checked for steam leaks on heaters.
- At Regal Stadium checked and replaced air conditioning oil and filters.
- Throughout zone general building maintenance.

COMMUNICATIONS

Communications & Public Relations:

- A department wide meeting will be held at 3:30 p.m. Wednesday, November 8. Check page 6 of this newsletter for more details.
- Our subunit annual report was submitted last week.
- We will participate in the SGA Safety Walk tonight. Once the report is complete we will post to the Facilities Services site.
- Work continues on the Facilities Services student scholarship. We are in the final development stages and hope to award a scholarship as early as the fall semester of 2018.
- The Healthy Lifestyle Series hosted by the Center for Health Education & Wellness continues this week.
- We are updating the Building Representative list.
- Updates are being made to the TNAPPA website.
- The Facilities Services bus will be rebranded. The design has been approved and has went to the printer.
- We are assisting UT Chattanooga with their plans for next year's TNAPPA Conference held at the UTC campus. More details will be available soon. Brooke attended the annual fall board meeting last week at UTC.
- We are working to update the Facilities Services Emergency Response Plan.
- Planning has begun for this month's exceptional team award.
- We are working on several releases for the department.
- The Facilitator was distributed last week. You can find the September-October issue of the newsletter in your email or on fs.utk.edu under the News tab.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- Work has begun on the 2017 APPA FPI survey.
- Cone Zone signs are being created and updated.
- We will hire a new student assistant for the subunit in the coming weeks.
- Various fliers are being created/edited.
- We will begin to update the Facilities Services staff directory this month. Brooke will email everyone on the directory to confirm contact information and title.
- We will work with Training to plan a week long APPA Toolkit in March. The dates have been set and we will begin the planning process in the coming weeks. Look for more information soon.
- Holiday Party planning has begun. This year's party will be held December 11 starting at noon.
- Updating organizational charts for all department units and subunits.
- We are working to launch new social media content. Thank you to everyone who has helped us with photos so far.
- We will frame awards our Facilities Services Complex building received.
- We are working on new social media profiles.
- Stay tuned for ways to donate clothes and meals to those in need this holiday season.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

Upcoming Training:

- Confined Space Training scheduled for November 8 has been rescheduled for Thursday, November 9. It will be held from 3 to 4 p.m. in room 101 at the FS Complex.
- Arc Flash Training is scheduled for Thursday, November 16 from 8:30 to 10 a.m. in room 102 at the FS Complex.

TRAINING CONTINUED ON PAGE 4

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TRAINING CONTINUED:

Training News

- The first session of Unit Level Orientation was conducted with the new Building Services employees hired on October 30.
- Contact Rebecca to get registered for the APPA Drive-In Workshop at MTSU on Wednesday, November 29.

UTILITIES

Air Conditioning Services:

- Preparing to perform start-up on new chiller at the Music Building Chiller Plant.
- Repairing leaks on #2 chiller at Taylor Law College.
- Replacing furnace motor on waste oil heater at Fleet Management.
- Performed repairs to humidifier at the Temple Building.
- Installing load controls in chiller compressors at the Baker Building.
- Replaced gas ignition module in RTU at 1525 University Ave. Building.
- Repaired AAON RTU at the Bass Building.
- Completed installation of new heat exchanger serving the perimeter heat loop at SMC Building.
- Replaced thermostat on unit at Parking Services Building.
- Repairing electric heater in the fourth floor entrance of SERF.
- Replaced ice machine in Southern kitchens.
- Repaired ice machine in POD store at Hess Hall.
- Performed repairs on multiple growth chambers at Hessler Biology Building.
- Serviced building air compressors at plant Biotech and the JIAM Building.

Steam Plant:

- Finished installing handrails on new stairs.
- Took #4 boiler off due to tube leak.
- Cut hole on side of boiler to repair leak, after repairs welded piece back on boiler.
- Test ran high pressure gas compressors, #2 compressor needed pressure transmitter and logic work, repaired.
- Cleaned up inside plant.
- Ran new airline on #2 boiler to fix burner problem.

- New parts installed #4 duct burner.
- Test ran #3 boiler for boiler tuning.
- Monthly maintenance on at MW generator.

CONSTRUCTION SERVICES

Campus Projects:

- Alumni Memorial Building: Add tunnel ventilation.
- Anderson Training Center: Add electric for LED lights in upper atrium.
- Andy Holt Tower: Replace carpet in room P211; New shades in rooms 829 through 831; Paint rooms P209 and P267.
- Art and Architecture: Motion detector switch for kitchen lights.
- Austin Peay: Remove part of wall in room 219.
- Ayres Hall: Sound reducing work in room 227.
- Bailey Education: Paint rooms 204, 414, 314, 315, 420, and A512.
- Baker Center: New flooring for third floor patio; Carpet repairs in various areas.
- Biosystems Engineering Labs: New lighting in foyer and room 166.
- Brenda Lawson: Painting several areas.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; Raze three houses; Power washing; Sidewalk and ADA work.
- Claxton Education: Power for monitor in room 354.
- Communications: Paint rooms 98 through 104; Add chair rail in room 262; Bottle filling station; Signage for JEM suite: Paint ceilings in rooms 309 and 310; Paint rooms 420, 420A, and 421.
- Conference Center Building: Paint, chair rail and/or blinds room 432; Install graphics and white boards in room 120; Change doors in Clinic; Build-back to basement; Add receptacle in room 149.
- Dabney-Buehler Hall: Renovate rooms 341 through 343; Tuck-pointing outside rooms 472 through 483A; Install white board in room 319.
- Dougherty Engineering Building: Paint rooms 206A and 508; Electric in room 102.
- Ellington Plant Sciences: Paint room 281.
- Engineering Sciences Building: Renovate for Nuclear Engineering.

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- 11th Street Garage: Remove two UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices; Changes to rooms 107, 110 and 111 for new occupants; Install two lockable bollards.
- Food Safety: New flooring in room 200.
- Food Science: Add door between rooms 113 and 114.
- Fred Brown Residence Hall: Add power and fire suppression for range hood.
- Glazer Building: Install door in corridor.
- Golf Facility Building: Automatic gate for entrance.
- Greve Hall: Change entrance in room 217.
- Haslam Business Building: Divide rooms 511, 512, and 632 into two rooms; Add store front framing and doors in three areas on fifth floor; Add family restroom on fourth floor.
- Natalie Haslam Music Building: Add corner protectors.
- Hesler Biology: Door controls on Greenhouse doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Window film on rooms 209 and 641; Paint orange walls and vinyl glass lettering for rooms G016 and G020; Refinish woodwork in room 121.
- Hoskins Library: Build classroom 190; Renovations to rooms 104, 105 and 191.
- HPER: Add emergency lighting.
- Humanities and Social Sciences: Upgrade fire alarm system to speaker devices; Paint and ceiling tiles in room B009C; Add sensors in new vault; Add override switch for door controls to classrooms.
- International House: Install monitor mounts in rooms 112 and 206; Paint room 203.
- Jessie Harris: Sidewalk and step repairs.
- Jewel Building (COAD FAB Lab): Electric, lighting, and painting in basement.
- JIAM: Electric for rooms 122 and 160.
- Kingston Pike: Install raceways and equipment for parallel UPS system.
- McClung Museum: Install access panel in room G099C; Carpet in room 103A.
- McCord Hall: Paint and flooring in rooms B012, 102, 103, 104 and 105; Paint in rooms 114 and 114A.
- Melrose Hall: Paint room F102.
- Middlebrook Building: Replace walls and ceilings in rooms 120/120A.
- Min Kao: Add access controls to rooms 338, 538, and 540; Antennas on roof for radios.
- Morgan Hall: Paint, flooring and furniture in rooms 126 and 201; Renovate rooms 119 and 218; Painting in rooms 118, 308A and 308G; Add quad outlet and data raceway in room 212D2.
- Nielson Physics: Add window in room 217A.
- Perkins Hall: Installation of control gate on Middle Drive.
- Pratt Pavilion: Door controls for parking area entry door.
- Roofs: Baker Center Dome, SERF, Austin Peay, Hesler, and Volunteer Hall.
- SERF: Improvements to chilled water system; Renovate room 309; Safety shower in room 207B; Lab renovation in room 439; Renovate rooms 109, 210, 202, and 205 for Nuclear Engineering; Electric for equipment in room 316.
- SMC: Paint and/or carpet rooms 309, 329, 328, 332, and 339; Power for and hanging displays in rooms 608 and 609; Paint rooms 605 and 619; Window tint in room 425.
- Sports Bubble: Demo work.
- Steam Plant: Demo ash silo.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor.
- Student Union: Add capacity for voice transmitting through fire alarm system; Remove graphics and repaint columns in Vol Bookstore; Build shelving and fabricate cord for trailer.
- Taylor Law: Put camera wiring in wall and add switch in rooms 88 and 89; Water bottle filler on third floor; New receptacle in room 277; Wiring in rooms 88 and 89.
- TBA: Add toilets and shower doors in coaches offices; Enhance vertical steel for fall protection.
- Thornton Athletics: Remove lights in lower atrium.
- TRECS: Refinish courts.
- Tyson Alumni House: New interior signage.
- UT Gardens: Install boardwalk.

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- UTPD: Modify cabinets in room 145 to allow for new desk.
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
- Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
- Vol Shops: Add card readers at Commons, Cumberland, and A&A locations.
- 1525 University Avenue: Add glass break protection to lower windows.
- 1610 University Avenue: Paint room 229.

Department Wide Meeting

A department-wide meeting to discuss the Chancellor's recent decision to opt out of the proposed plan to outsource facilities management, our next steps, and Facilities Services: The Next Generation will be held next week.

The meeting will be held from 3:30 to 5 p.m. Wednesday, November 8th in Cox Auditorium.

The department bus will be available for those who need a ride to Cox Auditorium. The schedule is below.

2:50 p.m.

Facilities Services Complex loading dock area

3:00 p.m.

Conference Center on Locust St.

3:08 p.m.

Southwest corner of James Agee and White Ave.

3:15 p.m.

Steam Plant on curb of Lake Loudon Blvd.

3:20 p.m.

Ag Campus, on Joe Johnson in front of Vet School

The bus schedule is on a very tight time line so we ask that all those planning to ride the Facilities Services bus are at the above stops a few minutes before pickup times.

Return service from Cox Auditorium will run after the meeting.

FACILITIES SERVICES VACANCIES

Air Conditioning Spec I (3 Positions) - Requisition ID - 1700000185

Transfer & Hauling Service Assistant II - Requisition ID - 17000001KF

Welder I - Requisition ID - 17000001IR

Plumbing & Heating Sp I - Requisition ID - 17000001GB

Irrigation Technician II - Requisition ID - 17000001GC

Sr Maintenance Specialist (One Call) - Two Positions - Requisition ID - 17000001G5

Senior Electrician I - Requisition ID - 17000001BC

Building Services Foreman - Requisition ID - 17000001AW

Electrician I - FS Construction - Requisition ID - 170000015L

2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 170000011S

Asst Bldg Srvs Foreman (5 Positions) - Requisition ID - 160000018S

Sr Steam Plant Operator - Requisition ID - 170000010Y

Landscape Serv Foreman - 17000000JP

Electrician I - Requisition ID - 17000000QD

Maintenance Specialist I (8 Positions) - Requisition ID - 16000001MH

Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4

Sr Line Installer I - Requisition ID - 17000000AO

Landscape Aide I - Requisition ID - 170000003S

Senior A/C Specialist II - Requisition ID - 16000001NO

Line Installer I - Requisition ID - 16000000M2

Part-time Temporary Custodian (Building Services Aide I) - Requisition ID - 16000000DU

Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5

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2017 Employee of the Month Award Recipients



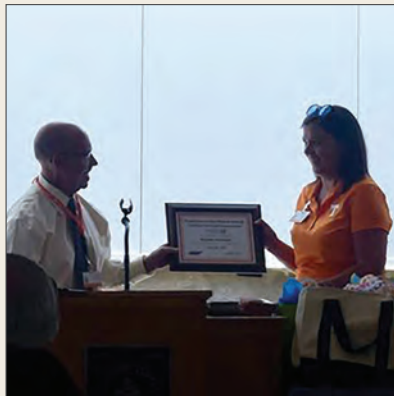
September: **Peter Scanlan**



August: **John Lewis**



July: **Bill Mills**



June: **Brooke Krempa**



May: **Jerry Lethco**



April: **Bill Wilson**



March: **Joe Suits**



February: **Maria Martinez**



January: **Mike Musselman**

Congratulations to our Employee of the Month recipients!

Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month.

Nomination forms can be found on the Facilities Services Award website, fs.utk.edu, or by following this link: tiny.utk.edu/FSEOM.