

Facilities Services Weekly

October 9, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Congratulations to our September Exceptional Team:

Martin Pearson, Cody Smith, Shawn Snipes, Hani Joseph, David Gibbs, Todd Curnutt, Tony Aparijo, and Duane Atkins

You can nominate another team at tiny.utk.edu/exceptional

**Join us for the 2017 Chuck Thompson Awards Ceremony
Tuesday, October 24 at 1:30 p.m. - Facilities Services Complex**

ADMINISTRATION

Special Projects:

- Collaborating with Sustainability about the collection of equipment data for all campus Bottle Filling Stations.
- Creation and scheduling of PMs for equipment after equipment has been entered in Archibus.
- Creating and scheduling of PMs for routine duties performed at locations on campus.
- Verification of equipment already in Archibus to ensure accuracy before assigning PMs.
- Data entry of equipment provided by shops not already in Archibus.
- Working with Sanitation Safety on setting up their Clean Building Module to include completion of data entry of over 7,000 asbestos samples into Archibus.
- Archibus Support for Housing Services.
- Building Operations Console Project.
- Compiling data and creating reports.
- Assisting employees with training and questions concerning Archibus.
- Inventory Changes for Landscape Services.
- Attending meetings of the Facilities Services Student Assistant Scholarship Committee.

Quote of the Week:

- "There are only two options: make progress or make excuses." - Tony Robbins

FACILITIES OPERATIONS

Lock & Key Services:

- Conference Center Building – Supply & install exit hardware.
- Haslam Business Building – Supply and install locks.
- JIAMS – repair multiple locks.
- Hodges Library – remove and replace exit hardware.
- Student Health – replace cabinet lock.
- ETREC-Joe Johnson Animal Research – change lock.
- University Housing – many recores and repairs.

Landscape Services:

- Preparation/support for South Carolina football game.
- Design and order trees for screening the southeast corner of TBA.
- Henson: Begin landscape improvements in north green space between building and Cumberland Ave.
- Seasonal Flower Beds: Begin seasonal change-out. Planting winter pansies and tulip bulbs (continued).
- 1840 Fraternity Park: Excavate and assist sewer line repairs.
- Set planters and install flowers on Johnson/Ward Pedestrian Mall.
- Remove old building signs where new one have been installed (on-going).

LANDSCAPE SERVICES CONTINUED ON PAGE 2

Facilities Services Weekly

October 9, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

LANDSCAPE SERVICES CONTINUED:

- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Turf:

- Aerate, install topsoil, overseed areas for annual improvements (continued).
- Pesticide applications for broadleaf weed suppression (continued).

Arboriculture:

- Attending the Tennessee Urban Forestry Council Conference.
- Circle Park: Prep location and obtain tree for Chancellor Davenport's Investiture service project.
- (Campus wide) Update tree inventory data (continued).

Recycling:

Recycling Totals for October 1 through 6:

- Bottles/Cans: 13,420 pounds
- Paper: 0 pounds.
- Cardboard: 8,980 pounds.
- Glass: 2,380 pounds.
- Manure: 8,000 pounds.
- Compost: 19,763.5 pounds.
- Totals: 52,543.5 pounds; 26.27 pallets.

Recycling Totals for Fiscal Year 2018:

- Bottles/Cans: 94,340 pounds; 47.17 tons.
- Paper: 142,120 pounds; 71.06 tons.
- Cardboard: 208,760 pounds; 104.38 tons.
- Glass: 27,180 pounds; 13.59 tons.
- Manure: 204,700 pounds; 102.35 tons.
- Compost: 188,349 pounds; 94.17 tons.
- Totals: 865,449 pounds; 432.72 tons; 1,610 pallets.

ZONE MAINTENANCE

Zone 3:

- Our team worked in Sororities and Fraternities during the Fall break to make needed repairs.
- This week we will clean guttering and check rooftops for leaves.

- We will continue working on filters and belts to complete our quarterly inspections.
- With winter months near we will check our heating systems to make sure they have no issues.

Zone 7:

- Worked on hot water issues at SERF.
- Replaced Min Kao ceiling tiles and lights.
- Cleaned the roof at Min Kao.
- Replaced Dougherty Engineering ceiling tiles and lights.
- Replaced ceiling tiles and lights at Perkins Hall.
- Replaced Ferris Hall ceiling tiles and lights.

Zone 8:

- Our Team finished a successful power outage at the Kingston Pike Building. Many thanks to those who participated.
- We will check guttering and rooftops for leaves and proper drainage.
- We will work on lighting and HVAC units over the next week.
- Our team will complete our quarterly inspections.
- Changing filters and making needed repairs.
- One Call will assist with lighting projects and answering calls.

Zone 9:

- Changed all urinal strainers at Humanities and Social Sciences so they all match now.
- Answering calls.
- Changing air filters.
- Rebuilding toilets.
- Unstopping drains.
- Fixing HVAC.
- Resetting breakers.
- Blowing leaves around buildings.
- Tearing down hallway posters.
- Dusting vents.

Facilities Services Weekly

October 9, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

COMMUNICATIONS

Communications & Public Relations:

- The Chuck Thompson Award Ceremony will be held at 1:30 p.m. October 24 at the Facilities Services Complex. We invite all Facilities Services employees to join us when we name this year's winners.
- ***Congratulations to our September Exceptional Team - Martin Pearson, Cody Smith, Shawn Snipes, Hani Joseph, David Gibbs, Todd Cur-nutt, Tony Aparijo, and Duane Atkins!***
- Thank you to everyone who submitted nominations for the Chuck Thompson Awards this year! We collected a total of 86 nominations for 22 individuals.
- Brooke will attend the Homeland Security National Seminar & Tabletop Exercise in Salt Lake City, Utah this week.
- We completed a document that details the Facilities Services projects that took place during the summer months.
- We are creating a supplemental summer projects report that details materials and contract labor.
- The Chuck Thompson Award committee will meet October 13.
- This year's annual report is complete. Thank you to everyone who submitted information for their units and subunits. We would also like to thank everyone who assisted us in getting pictures of each department. The report can be found on our website fs.utk.edu on the main page slider.
- We are working with committee members to create an additional scholarship opportunity through Facilities Services. The guidelines the committee created were sent to the scholarship office last week.
- Thank you to everyone who participated in this year's Facilities Services Pink Day.
- The updated Building Representative list is now on the department website.
- Updates are being made to the TNAPPA website.
- The Facilities Services bus will be rebranded. The design has been approved and has went to the printer.
- We are assisting UT Chattanooga with their plans for next year's TNAPPA Conference held at the UTC campus. More details will be available soon.
- We are working to update the Facilities Services Emergency Response Plan.
- We are working on several releases for the department.
- Updates are being made to the Cone Zone website.
- Updates are being made to the Facilities Services Department website.
- Several projects were submitted to the American School & University Architectural Portfolio magazine in July. These include Volunteer Boulevard, the Facilities Services Complex, Stokely Hall, Mossman Building, and the G16 garage.
- We will hire a new student assistant for the subunit in the coming weeks.
- All of the projects we submitted to the Educational Interiors magazine were chosen for print. The magazine will be distributed in the coming weeks.
- Brooke attended the Endeavor Summit last Friday. She will compile the notes of those from the department who attended.
- The Facilitator will be distributed at the end of the month. If you have any information you would like included in the bi-monthly newsletter please contact Brooke at krempa@utk.edu.
- Various fliers are being created/edited.
- We will begin to update the Facilities Services staff directory this month. Brooke will email everyone on the directory to confirm contact information and title.
- We will work with Training to plan a week long APPA Toolkit in March. The dates have been set and we will begin the planning process in the coming weeks. Look for more information soon.
- Holiday Party planning has begun. This year's party will be held December 11.
- We are working to launch new social media content. Thank you to everyone who has helped us with photos so far.
- We will frame awards our Facilities Services Complex building received.
- We are working on training requirements.
- Our customer satisfaction report has been completed and sent to administration.
- We are assisting with our portion of a Sightlines social media presentation.
- We are working on new social media profiles.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Facilities Services Weekly

October 9, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Employee Training & Development:

- The training team want to thank all Zone Maintenance foremen and senior maintenance specialists who attended our PAPR respiratory protective equipment training sessions held on Thursday, October 5.
- We are continuing to conduct Archibus training for Building Services supervisors and assistant foremen throughout the week of October 9 through 13. Please see Ashley for scheduled appointment.

UTILITIES

Air Conditioning Services:

- Performing prep work for swap-out of 50 ton condensing unit at Massey Hall.
- Replaced 3" butterfly valve in the heating water loop at Middlebrook Building.
- Installed VFDs for SMC cooling tower fan motors in penthouse of the Haslam Building.
- Replaced isolation valve in heating water loop at Dabney-Buehler Hall.
- Performed repairs to chiller #2 at the Humanities chiller house.
- Performed repairs to RTU on roof of Orange Hall.
- Repaired electronic water level control in cooling tower for Orange Hall.
- Moving XD unit in IT room at Kingston Pike Building to assist installation of new server rack.
- Performed repairs to AAON RTU serving the lobby of the West Skybox.
- Performing repairs to air conditioning unit in Goodfriend Tennis Center.
- Replacing evaporator coil in cooler at Plant Biotech Building.
- Replacing compressor in AAON RTU in the Equine Animal Lab on Cherokee Farm.
- Repaired process chiller in the CRC lab Building.

Steam Plant:

- Did maintenance on pumps and equipment.
- Removed old platform and fill chute for old brine maker and covered with plate.
- Power washed old platform to get ready for painting.
- Test ran 2 MW generator and performed monthly maintenance.

- Cleaned up around plant.
- Made repairs to #4 boiler blowdown valve.
- Prepared monthly logs.
- Worked on UPS changing out batteries.

CONSTRUCTION SERVICES

Campus Projects:

- Alumni Memorial Building: Paint room 115; Add tunnel ventilation.
- Anderson Training Center: Add electric for LED lights in upper atrium.
- Andy Holt Tower: Eighth floor door controls; Paint room 505; Paint eighth floor conference room; Polish concrete floor in room P226; Remove power pole and replace carpet in room P211; New shades in rooms 829 through 831.
- Art and Architecture: Install expansion joint covers; Paint blue air ducts; Motion detector switch for kitchen lights.
- Austin Peay: Carpet in suite 215; Paint and carpet in rooms 303B and 303G; Remove part of wall in room 219.
- Bailey Education Complex: Paint rooms 204, 414, 314, 315, 420, and A512.
- Baker Center: New flooring for third floor patio; Carpet repairs in various areas; Hang canvas prints
- Biosystems Engineering Labs: New lighting in foyer and room 166.
- Brenda Lawson: Painting several areas.
- Business Incubator: Renovation for Anderson Center rooms 112 and 114; Refinish door on room 104B.
- Claxton Education: Power for monitor in room 354.
- College of Nursing: Repair settling walls.
- Communications: Paint rooms 98 through 104; Remove a door and build a wall in room 455/456; Add chair rail in room 262; Carpet in room 256; Bottle filling station; Repair door and paint bookcases in room 293; Signage for JEM suite: Paint ceilings in rooms 309 and 310; Paint rooms 420, 420A, and 421.
- Conference Center Building: Paint, chair rail and/or blinds in room 432; Renovations to room 406; Painting and stone work in atrium; Install graphics and white boards in room 120; Change doors in Clinic; Build-back to basement.

CONSTRUCTION SERVICES CONTINUED ON PAGE 5

Facilities Services Weekly

October 9, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

CONSTRUCTION SERVICES CONTINUED:

- Campus: Evaluate parking garages; Parking Garage lighting improvements; Raze three houses; Power washing.
- Dabney-Buehler Hall: Second floor settling repairs; Paint room 485; Electric and exhaust in room 562; Renovate rooms 341 through 343; Tuck-pointing outside rooms 472 through 483A; Install white board in room 319.
- Dougherty Engineering Building: Paint room 206A; Electric in room 102.
- Early Learning Center: Replace two air conditioning units (White Avenue).
- Ellington Plant Sciences: Paint room 281.
- Engineering Sciences Building: Renovate for Nuclear Engineering.
- 11th Street Garage: Additional solar panels; Remove two UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices; Changes to rooms 107, 110 and 111 for new occupants; Install two lockable bollards.
- Food Safety: New flooring in room 200.
- Food Science: Add door between rooms 113 and 114.
- Fred Brown Residence Hall: Add power and fire suppression for range hood.
- Glazer Building: Install door in corridor.
- Golf Facility Building: Automatic gate for entrance.
- Goodfriend Tennis: Add receptacles.
- Greve Hall: Change entrance in room 217.
- Haslam Business: Power for several areas (digital signage); Divide rooms 511, 512, and 632 into two rooms; Add Store front framing and doors in three areas on the fifth floor.
- Natalie Haslam Music: Add chair rail in ground floor rooms; Add corner protectors.
- Hesler Biology: Door controls on Greenhouse doors; Carpet room 442.
- Hess Hall: Electric work in laundry; Replace basement door.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Window film on rooms 209 and 641; Paint orange walls and vinyl glass lettering in rooms G016 and G020; Refinish woodwork in room 121.
- Hoskins Library: Build classroom in room 190.
- HPER: Add emergency lighting; Paint rooms 370, 389, and 390; Add graphics in room 390.
- Humanities and Social Sciences: Upgrade fire alarm system to speaker devices; Paint and ceiling tiles in room B009C; Add sensors in new vault.
- International House: Install monitor mounts in rooms 112 and 206; Paint room 203.
- Jessie Harris: Sidewalk and step repairs; Carpet room 412.
- Jewel Building (COAD FAB Lab): Electric, lighting, and painting in basement.
- JIAM: Electric for rooms 122 and 160.
- Kingston Pike: Install raceways and equipment for parallel UPS system; Paint restroom.
- McClung Museum: Install access panel in room G099C; Carpet room 103A.
- McClung Tower: Paint and carpet in room 217; Paint in rooms 912B and 1018.
- McCord Hall: Paint and flooring in rooms B012, 102, 103, 104 and 105; Paint rooms 114 and 114A.
- Melrose Hall: Carpet in Pride Center.
- Middlebrook Building: Replace walls and ceilings in rooms 120/120A.
- Min Kao: Add access controls to rooms 338, 538, and 540.
- Morgan Hall: Paint, flooring and furniture rooms 126 and 201; Renovate rooms 119 and 218; Painting in room 118; Add quad outlet and data raceway in room 212D2.
- Nielson Physics: Add window in room 217A.
- Perkins Hall: Installation of control gate on Middle Drive.
- Pratt Pavilion: Door controls for parking area entry door; Wiring for treadmill.
- Roofs: Baker Center Dome, SERF, Austin Peay, Hesler, Volunteer Hall.
- SERF: Improvements to chilled water system; Renovate room 309; Safety shower in room 207B; Paint room 311; Lab renovation in room 439; Renovate rooms 109, 210, 202, and 205 for Nuclear Engineering.

CONSTRUCTION SERVICES CONTINUED ON PAGE 6

Facilities Services Weekly

October 9, 2017

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

CONSTRUCTION SERVICES CONTINUED:

- SMC: Paint and/or carpet rooms 329, 328, 339, and fourth floor offices; Paint and carpet in rooms 601 and 630; Paint two walls in room 623; Power for and hanging displays in rooms 608 and 609; Paint rooms 605 and 619; Window tint in room 425.
- Sports Bubble: Demo work.
- Steam Plant: Demo ash silo.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor.
- Student Health: Panic button in room 201Q.
- Student Services: Paint rooms 111K, 111Q, 201 and 320.
- Student Union: Add capacity for voice transmitting through fire alarm system; Add slat wall in Volshop; Remove graphics and repaint columns in Vol Bookstore; Build shelving and fabricate cord for trailer.
- Taylor Law: Put camera wiring in wall and add switch 88 and 89; Water bottle filler on third floor; New receptacle in room 277; Wiring in rooms 88 and 89.
- Thompson Boling Arena: Add toilets and shower doors in coaches offices; Enhance vertical steel for fall protection.
- Thornton Athletics: Remove lights in lower atrium.
- TRECs: Refinish courts.
- Tyson Alumni House: New interior signage.
- UT Gardens: Install boardwalk.
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital.
- Vol Hall: Add fire alarm devices to make two apartments for hearing impaired.
- Vol Shops: Add card readers at Commons, Cumberland, and Art & Architecture locations.
- 1525 University Avenue: Add glass break protection to lower windows.
- 1610 University Avenue: Paint room 229.

FACILITIES SERVICES VACANCIES

Building Services Aide I, FS Building Services - Requisition ID - 17000001EQ

Training Admin Spec I - Facilities Services - Requisition ID - 17000001DJ

Senior Electrician I - Requisition ID - 17000001BC

Building Services Foreman - Requisition ID - 17000001AW

Electrician I - FS Construction - Requisition ID - 170000015L

2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 170000011S

Asst Bldg Srvs Foreman (5 Positions) - Requisition ID - 160000018S

Sr Steam Plant Operator - Requisition ID - 170000010Y

Landscape Serv Foreman - Requisition ID - 17000000JP

Sr A/C Specialist I - Requisition ID - 17000000W1

Electrician I - Requisition ID - 17000000QD

Maintenance Specialist I (8 Positions) - Requisition ID - 16000001MH

Plumbing & Heating Spec I (2nd shift) - Requisition ID - 17000000G4

Sr Line Installer I - Requisition ID - Requisition ID - 17000000AO

Landscape Aide I (4 Positions) - Requisition ID - 170000003S

Senior A/C Specialist II - Requisition ID - 16000001NO

Air Conditioning Spec I (5 Positions) - Requisition ID - 16000000F8

Line Installer I - Requisition ID - 16000000M2

Part-time Temporary Custodian (Building Services Aide I) - Requisition ID - 16000000DU

Landscaping Aide I Seasonal temporary work - Requisition ID - 15000000B5

CHECK OUT OUR
facebook.
facebook.com
/UTFacilitiesServices



Facilities Services Weekly

October 9, 2017

Calling All Bakers

Student Assistant Scholarship Bake Sale October 24

Facilities Services will hold a bake sale in support of its new Student Assistant Scholarship Tuesday, October 24 during the Chuck Thompson Awards ceremony.

If you love to bake, then we would love to have you donate items for the bake sale. All proceeds from the sale will go toward the startup of our new Student Assistant Scholarship opportunity slated to launch next year.

The sale will take place in the lower level of the Facilities Services Complex and will begin at 12 p.m.

If you would like to participate, please just bake whatever you would like, break it down into single serving sizes (package, wrap, cover, baggie), price it and bring it in to Veronica Huff on Monday, October 23 or Tuesday, October 24 by 10 a.m.

We ask all those interested in baking to sign up by Friday, October 13. Bakers can sign up with Tiffanie Casteel, Veronica Huff, or online at tiny.utk.edu/FSBakeSale

Facilities Services Weekly

October 9, 2017

2017 Employee of the Month Award Recipients



August: John Lewis



July: Bill Mills



June: Brooke Krempa



May: Jerry Lethco



April: Bill Wilson



March: Joe Suits



February: Maria Martinez



January: Mike Musselman

Congratulations to our Employee of the Month recipients!

Please help us to nominate our next Facilities Services Employee of the Month.

We owe the success of this program to everyone who takes the time to submit a nomination for one of our many hard working employees.

Help us to honor members of our team in the months to come and cast your nomination for a future employee of the month.

Nomination forms can be found on the Facilities Services website, fs.utk.edu, or by following this link: tiny.utk.edu/FSEOM.

Hard copies can be found with unit clerks and with Brooke Krempa.

All Facilities Services Employees are eligible for the Employee of the Month Award after one month of service with the department. We invite everyone to nominate an individual of their choice for the award.

For more information about the award program, please contact Brooke Krempa at 214-7662 or bsteve14@utk.edu.

Nominate someone today at tiny.utk.edu/FSEOM