

Facilities Services Weekly

April 30, 2018

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

ADMINISTRATION

Special Projects:

- Our gray department polo shirts have been distributed and we ask that you do not wear your new shirt until the department group photo that will take place Friday, May 4.

Facilities Services Administration asks that you do not wear jeans during the day of the department photo.

The shuttle bus schedule is as follows:

9:10 a.m. – Facilities Services Complex

9:20 a.m. – Ag Campus

9:40 a.m. – Facilities Services Complex

Email Brooke at krempa@utk.edu with any questions.

FACILITIES OPERATIONS

Building Services:

- The Clorox Company was on site to review just how pro-active disinfecting is at the university.
- Exams are underway with most major areas open and serviced 24 hours a day.
- The Orange and White game proved a good venue for getting ready for the fall.

Landscape Services:

- Cherokee Farm: Bush hog fields.
- Grow Lab: Assist with grading and site preparation (continued).
- Seasonal Flower Beds: Begin removal of winter flowers and soil preparation for summer color.
- Campus Wide: Landscape bed prep and mulch application (continued).
- Blueberry Falls: Begin landscape repairs (continued).
- Campus Wide: Swap/installation of new outdoor trash/recycle units (continued).
- Continue performance reviews.
- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Turf:

- Irrigation system start-up, testing and repairs.

- Spot treatment of campus for broadleaf clover control.
- Fertilize and pre-emergent herbicide applications for summer weed control (continued).
- Mow campus and adjust schedule for Orange and White Game.

Arboriculture:

- Arbor Day and Tree Campus USA celebration.
- Powdery mildew treatment to trees as needed.
- Watering of newly planted trees.
- Campus wide: Update tree inventory data (continued).

Lock & Key Services:

- College of Nursing: Repair lock.
- Art & Architecture: Repair lock.
- 2110 Terrace: Rekey building.
- Mossman Building: Setting up cores/keying.
- Dabney Hall: Repair exit hardware.
- HPER: Install exit hardware and gym doors.
- Food Safety: Repair lock.
- Natalie Haslam Music Building: Repair lock.
- University Housing: Many recores and repairs.

ZONE MAINTENANCE

Zone 1:

- The air conditioning units will be sanitized at Reese Hall this week.
- All dorm maintenance will be on a quiet schedule for the next couple of weeks.
- Work orders are starting to pick up as the end of the school year gets closer.

Zone 2:

- Haslam Business: Door and lock repair on various floors; West wing large door light repair; Help setup team 434 for new occupancy; Center stair handrail repair; General maintenance.
- SMC: Stairwell lighting repair; Ground level lighting repair; Sixth floor induction repair; Met with Verizon contractors to coordinate work in building; Changed filters and greased bearings on roof; General building maintenance.

ZONE 2 CONTINUED ON PAGE 2

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ZONE 2 CONTINUED:

- Baker Center: Changed water filters on all six humidifiers; Cleaned filters on dehumidifiers, belts and greased A/H #1; Power flushed waterless urinals; General maintenance.

Zone 3:

- At 1610 University Avenue our Air Conditioning crew has been busy installing new heat and air units. We will work to assist and make adjustments in the building.
- We have made repairs at the Lake Avenue Daycare. We also have some floor tile issues to address in the building.
- At the Facilities Services Complex we will work on the overhead fans. They will be cleaned and inspected.
- We continue to work on Preventative Maintenance at Sorority Village. Greg Burress has done a lot of research and is implementing the program.
- I would like to thank the Zone 3 Team for their efforts in working together to complete all these tasks.

Zone 7:

- SERF: LED lighting project; Repaired urinals and toilets; Changed belts on air handler; Worked on stocking critical HVAC parts.
- Min Kao: Replaced shaft, bearings, belts and other miscellaneous parts on AHU 3; Made repairs in bathrooms as needed.
- Tickle Engineering Building: Checked and or replaced HVAC belts and equipment.
- Dougherty: Repaired toilet; Replaced lights; Organized machine rooms.
- Perkins Hall: Changed window unit; Cleaned several other window air conditioning units; Replaced belts on ex-fan for bathrooms; Changed over lights in attic machine room to LED.
- Ferris Hall: Adjusted door closers.

Zone 8:

- We will continue to clean condensing coils and cooling towers. Our team is getting ready for hot summer months.
- At JJARTU we will shut boilers down for inspection and repairs this week.
- We continue to install lighting at Morgan Hall and are

making lighting conversions in other buildings in our zone.

- We have a scheduled power outage to switch back to house power over the weekend.
- One Call will respond to calls and assist in lighting projects.
- I would like to thank the Zone 8 Team for their efforts in working together to complete these tasks.

Zone 9:

- Lighting upgrade projects continue in Art & Architecture, Clarence Brown Theatre, McClung Museum and College of Nursing.
- McClung Tower: Replacement of door closers and weekly cleaning of the Bull Fountain.
- Clarence Brown Theatre: Weekly cleaning of fountain and ongoing bathroom renovations.
- Student Aquatics Center: Retrofit from Metal Halide bulbs to LEDs in machine rooms and on the indoor pool deck.

Zone 11:

- Lindsey Nelson Stadium: Checked and made repairs ahead of the Tennessee Tech game.
- Football Complex: Checked and adjusted chemicals in pools, and changed light on practice field.
- Allan Jones Aquatic Center: Checked and adjusted chemicals in pools.
- Neyland Stadium: Checked and made repairs after Orange & White game.
- Sherri Parker Stadium: Checked and made repairs for the Kentucky game.
- General building maintenance is taking place throughout Zone 11.

COMMUNICATIONS & INFO SERVICES

Training:

- FS Training is partnering with UTPD to offer Rape Aggression Defense (RAD) Training. Classes will begin the week of 5/21. Tuesday, May 22 from 1-5 in FS 101, Tuesday, May 29 from 1-5 in FS 101, and Tuesday, June 5 from 1-5 in FS 102.
- April 30 marks the beginning of the third cohort participating in the PSTCC Training Program.

TRAINING CONTINUED ON PAGE 3

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TRAINING CONTINUED:

- A needs assessment was completed for Zone Maintenance. The report was distributed to leadership and training courses will be developed based on the feedback from respondents.
- A needs assessment was completed for Construction Services. The report will be compiled in the coming weeks and distributed to unit leadership.
- Training for the employee picnic will be presented by UT Public Safety and UTPD.

Communications & Public Relations:

- Thank you to the 186 people who participated in our 2018 Employee Satisfaction Survey!
- Our gray department polo shirts have been distributed and we ask that you do not wear your new shirt until the department group photo that will take place Friday, May 4.

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- Work continues on the Facilities Services Student Assistant Scholarship Fund Golf Tournament. We are just a few sponsors short of filling all of our spots. If you would like to golf in the tournament on May 25 please contact Matt Layne at mlayne1@utk.edu or Derek Bailey at d Bailey@utk.edu.
- We are updating the Building Representative List.
- The list of campus Family Restrooms and Wellness Rooms has been updated on our website.
- If you have any items you would like included in the Facilitator, including thank you notes, please email Brooke at krempe@utk.edu.
- Thank you to everyone who came out for last Friday's Arbor Day event.
- We are working on updated social media content.
- We are working on Illustrator training courses through Lynda.com.
- Work on the emergency response plan continues.
- We have started the plans for this year's Facilities Services Fourth of July Picnic. This year's event will be held

Thursday, June 28.

- We are assisting where needed with the upcoming TNAPPA Conference at UTC May 14 and 15.
- Updates are being made to the Facilities Services website.
- We are working on several releases for the department.
- Work continues on the department org chart and directory updates.
- Cone Zone updates are ongoing.
- We are currently updated staff photos for our website. If you would like your photo updated, please contact Brooke at krempe@utk.edu.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

UTILITIES SERVICES

Air Conditioning Services:

- Repaired chilled water coil in AHU #14 at Dabney-Buehler Hall.
- Installed new isolation valves in fan coil unit at Student Services Building.
- Installing WSHP water lines in the Facilities Services Complex to facilitate residence hall air conditioning units.
- Replaced fan motor in WSHP #1 at the Facilities Services Complex.
- Salad Creations: Repaired prep table.
- JIAMS: Repaired minisplit for elevator room.
- Student Health Center: Replaced condenser fan motor on chiller.
- SERF: Repaired leak in walk in cooler #710.
- Fred Brown Residence Hall: Repaired beverage ice machine at Twisted Taco.
- Food Safety: Repaired freezer#2.
- Presidential Court: Repaired cooler#13 and freezer#3.
- Hesler: Replaced hot gas valve for B005A.
- Vet Med Center: Repaired ice machine.
- 1610 University: Installed new rooftop units and brought on line.

AIR CONDITIONING CONTINUED ON PAGE 4

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AIR CONDITIONING CONTINUED:

- Claxton: Rebuilt chilled water pump.
- Tennis Center: Rebuilt hot water pumps.
- Tyson House: Rebuilt hot water pump.

Electrical Services:

- UTFS FA/BA: Fire Alarm System Testing various buildings on Campus.
- UTFS HV Electrical Maintenance: Campus Wide.
- UTFS Support: NEW GIS 15KV Swg, UT Main Substation.
- UTFS HV: WCR Building 3 & 6 Construction Support.
- UTFS FA: Fire Alarm Thompson Boling Arena (TBA) – Fire Watch Athletics support TBA events.
- UTFS FA/BA: Haslam Football Practice Facility.
- UTFS: Neyland Stadium Renovation – Utilities support.
- UTFS: New Dining Facility Project – Utilities Support.
- UTFS: Steam Plant Gates.
- 1610 University Ave: Electrical Support.
- KUB Kingston Pike Building: OH Service Expansion.

CONSTRUCTION SERVICES

Campus Projects:

- 1817 Melrose: Install clothes-lines
- 1840 Melrose: Paint windows
- Admin Parking Garage: Repair support beam
- Alumni Memorial: Add tunnel ventilation; Add door control hardware in Room 210 and Auditorium
- Anderson Training: Additional card readers; Assist with renovations of Coach Pruitt's office
- Andy Holt Tower: Signage on P2, 7, and 8; Provide power to cubicle on 6
- Art and Architecture: Clean windows
- Austin Peay: NE wall waterproofing
- Auxiliary Services: New dock leveler
- Ayres Hall: Receptacles for DAS System
- Bailey Education: Make 3 offices in room 502; Electric for projector room 325
- Blount Hall: ADA signage on ground, 1st and 4th
- Burchfiel Geography: Receptacles for monitors on floor 1 and 3

- Brehm Animal Sciences: Voice Messaging in Fire Alarm Panel
- Campus: Evaluate parking garages; Parking Garage lighting improvements; Sidewalk and ADA work; Outside lighting improvements; Window replacements Hoskins, Jessie Harris, Ferris, and Perkins; Eyewash replacements in several labs; Replace steam line sections and valves; Repair Blue phones; Install hand dryers in several buildings; Grow Lab on Terrace Ave.
- Classrooms: Summer classroom renovations (18), Update Technology (7), Carpet replacements (3), Cloud Ceilings (2)
- College of Nursing: Paint rooms 244, 301A, 309, 367; Shelving in room 207
- Communications: Move display case and paint; Receptacles for DAS System; Renovate restrooms; Paint external stairway treads; Paint, carpet and minor renovations room 43; Carpet in room 430
- Concord Campus: Move from Fleming warehouse; Demo and construction
- Conference Center: Build-back to basement
- Dougherty Engineering: Capstone repairs and caulking
- Early Learning Center: Add mag lock to back door, main lobby
- 11th Street Garage: Remove 2 UPS and add emergency lighting
- Facilities Services: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices; Install bollards; New locks on rooms 122 and 122A; Convert room 139 into an office
- Fleet Management: Drill hole for data line
- Glazer Building: Electric for 2 ceiling projectors and screens; Carpet several rooms
- Goodfriend Tennis: HVAC for 1st and 2nd floors
- Golf Facility Building: Move storage building; Pad for fuel tanks
- Greve Hall: Build wall room 633; Electric work in rooms 632 and 633; Monitor in 6th floor corridor; New signage on 6th floor; Door holders on 6th floor
- Haslam Business: Add Store front framing and doors in 3 areas on 5th floor; Wall repairs in room 430; Divide room 632 into two workspaces and extend a wall in room 601; 3 glass rooms on 6th floor; Divide rooms 624 into 2 offices; Voice Messaging in Fire Alarm Panel

CONSTRUCTION CONTINUED ON PAGE 5

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- Henson Hall: Card readers in 2 rooms
- Hesler Biology: Receptacles for DAS System
- Hess Hall: Add card access to 2K laundry room doors; Paint Dippers
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Wall reinforcing and painting for digital sign room 552; Repair smoke evacuation system
- HPER: New flooring in weight room
- Humanities and Social Sciences: Add door controls in classrooms; Renovate room 209
- International House: Replace counter top and sink
- Jewel Building (COAD FAB Lab): Electric, lighting, and painting in basement
- JIAM: Helium recovery piping system
- Joan Cronan Volleyball: Exterior lighting replacement
- Lake Avenue Garage: Clean and stain upper concrete walls
- Laurel Apartments: Receptacles for DAS System
- McCord Hall: Raceways for data
- Melrose Hall: Renovate G102
- Middlebrook Building: Paint and lights on 2nd floor
- Min Kao: Antennas on roof for radios
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Tuck pointing north, east and west; install ground and bus bar for telecommunications; Renovate room 218; Paint rooms 121, 122, 309 and 309A
- Nielson Physics: Add window room 217A
- North Carrick, South Carrick and Reese Halls: Inspect exterior walls and remove loose concrete
- Perkins Hall: Remove screen, mount monitor and paint room 219; Paint and carpet room 201
- Plant Biotech: Electric in room 401
- SERF: Lower receptacles in room 414; Receptacle in island 702
- SMC: Paint and/or carpet rooms 309, 330, 341, 611, 630 and several 5th floor offices; Voice Messaging in Fire Alarm Panel; Receptacles for DAS System
- Stadium Drive G10: Repair broken cable
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area
- Strong Hall: Conduit for compactor; Electric work in room 720; Electric, exhaust and moving casework in room 719
- Student Services: Paint and carpet 4th floor office suite (and Communications); Relocate outlet for Zoom System 109E
- Student Union: Panic alarms G2 and G3; Remove trash cans and add slat wall in Volshop
- Taylor Law: Change cabinet doors in rooms 225 & 262; Receptacles for DAS System; Painting several areas
- Temple Hall: Window sealing and repair
- Tickle Engineering: Power to new equipment in room 204A
- Tom Black Track: Sinks and electric in concessions
- TREC: Paint gym and room 228
- UT Drive Services Building C: Renovate for College of Nursing
- UT Gardens: Install boardwalk
- UT Police: Office in room 114
- Zeta Tau Sorority: Remove outlets, add data
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital; Painting in Pendergrass Library

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