

Facilities Services Weekly

August 7, 2018

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Congratulations to our July Employee of the Month - Preston Jacobsen!

Help us to name our next employee of the month at tiny.utk.edu/fseom

ADMINISTRATION

Special Projects

- Quote of the week: *"If everyone is moving forward together, then success takes care of itself."* -Henry Ford

FACILITIES OPERATIONS

Building Services:

- Major hard floor work continues across the campus during summer break: Ayres Hall, Student Union, Dabney Hall, SERF, TREC, Art & Architecture, Haslam Business Building, and Tickle Engineering Building are just a few areas that display the professional and hard work of our crews.
- We are readying Neyland Stadium for our Football Open Practice on Sunday, August 5, 2018.
- The July 2018 Transfer List is complete. This enables our employees to change shifts if they wish.

Landscape Services:

- Facilities Services Complex: Pruning and mulching for AVI visit.
- Campus wide: Remove and disposal of all cigarette urns due to implementation of Smoke-Free Campus policy.
- International House: Removal of railroad tie staircase west of the building.
- Tee Martin Drive: Sinkhole repair near stadium gate 4.
- Circle Drive: Pavement repairs due to water valve installation in roadway.
- Agricultural Campus: Pavement repairs due to flood damage.
- UT Drive: Assist Plumbing Services with excavation and repairs of collapsed sanitary sewer line.
- Volunteer Boulevard: Street sweeping clean-up of soil due to KUB water main repair near 2233 Volunteer Boulevard.
- Hoskins Library/Jessie Harris/Ferris Hall: Coordinate with contractor for tree and shrub pruning needs during brick tuck-pointing and window replacements.

- White Hall: Coordinate with contractor for tree and irrigation protection during demolition.
- Cherokee Farms: Monitoring sinkhole due to continued activity in roadway.
- Blueberry Falls: Collaborate with AT&T on manhole structure repairs. Begin landscape repairs.
- Middle Drive: Pavement repairs due to water main repair.
- Gate 21 Amphitheater: Assist Plumbing Services with steam condensate line excavation and repair (continued).
- Campus-wide: Landscape bed preparation and mulch application for student move-in and start of fall semester.
- Campus Wide: Swap/installation of new outdoor trash/recycle units (continued).
- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Turf:

- Irrigation repairs associated with construction and utility work throughout campus.
- Install five new irrigation controllers and connect to central control management system (continued).
- Mow campus and adjust schedule for new student orientations and conference events.

Arboriculture:

- Facilities Services Complex: General pruning to accommodate fences, parking areas, and visibility.
- International House: Crown raise hackberry over parking lot and security lighting. Removed hazardous limbs from hemlock.
- Walters Life Science: Crown reduction of magnolia.
- G-10 Garage: Remove dead flowering cherry.
- Melrose Hall: Clean up broken branches in Chinese Fringe tree.
- Clearance pruning around campus lighting and security camera line of sight (continued).
- Watering of newly planted trees (on-going).
- Campus-wide: Update tree inventory data (continued).

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Lock & Key Services:

- Bailey Education Complex: Install locks and key doors.
- Science & Engineering Building: Repair lock.
- Lake Avenue Early Learning Center: Repair cabinet locks.
- Ferris Hall: Install locks.
- Lake Avenue: Rekey houses.
- University Housing: Many recores and repairs.

Recycling:

Recycling Totals from July 30 through August 5:

- Bottles/Cans: 0 pounds; 0 tons.
- Paper: 14,400 pounds; 7.2 tons.
- Cardboard: 6,000 pounds; 3 tons.
- Glass: 0 pounds; 0 tons.
- Manure: 9,500 pounds; 4.75 tons.
- Compost: 2927.2 pounds; 1.4636 tons.
- Total Recycling: 32,827.2 pounds; 16.41 tons.

Recycling Totals for 2018:

- Bottles/Cans: 16,480 pounds; 8.24 tons.
- Paper: 59,640 pounds; 29.82 tons.
- Cardboard: 55,860 pounds; 27.93 tons.
- Glass: 13,340 pounds; 6.67 tons.
- Manure: 72,500 pounds; 36.25 tons.
- Compost: 30,468 pounds; 15.23 tons.
- Total Recycling: 248,288 pounds; 124.14 tons.

ZONE MAINTENANCE

Zone 1:

- Working room to room through all buildings.
- The filters are being changed.
- Making sure all big repairs that have been turned in are complete.
- Staying caught up on work orders as we have RAs and CAs moving into their buildings for the year.

Zone 2:

- Haslam Business Building: Cleaned all outside ceilings; Removing of spider webs; Re-calibrated electric window shades in room 423; Repaired all first floor

classroom Lutron lighting; Handicap door repair; General maintenance.

- SMC: Cleaned spider cobwebs from plaza ceiling at elevators; Repaired G2 handicap door; Emergency lighting on fifth floor repair; Repaired floor outlet in room 501; General maintenance.
- International House: Greased all air handlers; Replaced belts on # 2 air handler.
- Baker Center: General maintenance.

Zone 7:

- Min Kao: Working on A-H-3-4 with fluke; Working on lights; Working on roof leaks; Getting ready for school to start.
- SERF: Changed filters in several AHU units and installed static pressure gauges.
- Dougherty Engineering Building: Started LED lighting project; Repaired steam leak, Worked on air conditioning units.
- Perkins Hall: Assisted construction on renovation projects; Repairs on gutters and worked on air conditioning units.
- Ferris Hall: Worked on air conditioning units and plumbing.
- Tickle Engineering Building: Worked on air conditioning issues; Assisted roofers with roof repairs; Checking classrooms.

Zone 9:

- Answering calls.
- LED lighting upgrade at Art & Architecture.
- Getting window blinds replaced in Humanities class rooms.
- Going through class rooms replacing lights and stained ceiling tile.
- Cleaned bull pond.
- Cleaned fountain at Clarence Brown Theatre.

Zone 11:

- Football Complex: Checked and adjusted chemicals in pools; Assisted Air Conditioning Services on air temp in Anderson Training Center team room.
- Allen Jones Aquatic Center: Drained pool in preparation to refinish the bottom of pool.

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ZONE 11 CONTINUED:

- Parking Services: Replaced air conditioning window unit in IT room.
- Regal Soccer Stadium: Assisted Air Conditioning Services on air handle for team room.
- Neyland Stadium: Continue getting stadium for season; Working on changing lighting to LED.
- Auxiliary Services: Replaced AV value on toilet
- General building maintenance throughout zone.

COMMUNICATIONS & INFO SERVICES

Training:

- Upcoming Training: SafetyFest Registration is open. <https://safetyfesttn.org/> The free annual event is being held in Oak Ridge from September 10 through 14. Please review the course offerings and get signed up quickly. Some classes are already full.

Communications & Public Relations:

- Congratulations to our July Employee of the Month - Preston Jacobsen. You can help us name our next employee of the month at tiny.utk.edu/fseom.
- A detailed report will be released this week updating everyone on the progress of the various task forces. Look for the memorandum in your email tomorrow.
- Department Merit Raise Guidelines will be released this week. Look for the announcement in your email tomorrow afternoon or Thursday morning.
- We held two July Exceptional Team celebrations last week. Congratulations again to our more than 80 team members.
- A report was created that detailed communications trends throughout the department.
- Employee comment boxes were installed last week. Box locations include:
 - Facilities Services Complex Break Room
 - Facilities Services Shop Area
 - Steam Plant (near time clock)
 - Neyland Biology Annex near room 128
 - Ellington Plant Science room 4
 - SERF outside of room 426
 - Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location

- Organizing various media availabilities and releases.
- Work has begun on our department summer projects report.
- Brooke is assisted with the planning of last week's AVI Conference at the Facilities Services Complex.
- Work has begun on the Fiscal Year 2018 Facilities Services Annual Report. This report will be completed before classes resume in the fall.
- Various videos are being edited for distribution. Look for new content to be uploaded near the end of summer.
- We are updating department and unit photos for both the website and for our annual report.
- TNAPPA website updates are taking place.
- We are working to update the awards plaques in the Facilities Services Complex break room.
- We are working on updated messaging for various department programs.
- We are updating the Building Representative List. The updated list will be loaded to the Facilities Services website this week.
- If you have any items you would like included in The Facilitator, including thank you notes, please email Brooke at krempa@utk.edu.
- Work continues on the department organizational charts.
- We are assisting with a summer campus construction story for TN Today.
- Website updates are being completed on almost a daily basis.
- Work continues on the department Emergency Response Plan. We plan to have the document completed by the end of August.
- We are working on the Employee Satisfaction Survey report. It will be sent to administration this week for review and will then be distributed.
- We are completing training on Lynda.com.
- Cone Zone updates are ongoing.
- Planning has begun for our fall semester Facilities Services DIY series. The first 2018-2019 event will be held September 27 and will feature disinfecting tips for the home. Joe Suits from Building Services and Ashley Savage Gilliam will present.
- We are working on August's Facilities Services award events.

COMMUNICATIONS & PR CONTINUED ON PAGE 4

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COMMUNICATIONS & PR CONTINUED:

- We are working on September's Facilities Services award events.
- Help us to nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

UTILITIES SERVICES

Air Conditioning Services:

- Goodfriend Tennis Center: Replacing two Condensing units and evaporator coils in AHU 1 and 2.
- JIAMS: Replaced chilled water and heating water control valves on AHU 5.
- Stokely Hall: Repaired refrigerant leak on fresh air make up unit.
- West Sky Box: Repaired leaks on heating water system.
- Anderson Training Center: Repaired chiller units for cold tubs.
- Bass Anthropology: Repairing AAON unit.
- Hesler Biology Building: Repairing elevator equipment room unit.
- Dabney-Buehler Hall: Checked ice machine on sixth floor.
- Hesler Biology Building: Repairing Environmental growth chambers.
- Plant Biotech: Starting new air compressor.

Steam Plant:

- Took #1 boiler main steam stop and angle globe valve apart for inspection.
- Put new bearings on #1 boiler feed water pump.
- Changed air filter in MCCB.
- Continue to change out lighting in basement.
- Working on #1 boiler drum level transmitter.

CONSTRUCTION SERVICES

Campus Projects:

- 1840 Melrose: Paint windows; Paint conference room.
- Admin Parking Garage: Repair support beam.
- Anderson Training Center: Additional card readers.

- Andy Holt Tower: Signage on P2, seventh, and eighth floors; Make office in room P207; Paint rooms P115, P225G, P271 and 533; Renovate room P228.
- Art & Architecture: Relocate power track on third floor; Demo and build new walls; Add power for glass room outside Wood Shop.
- Austin Peay: Northeast wall waterproofing; Paint room 303A.
- Auxiliary Services: New dock leveler.
- Ayres Hall: Receptacles for DAS System.
- Bailey Education: Make three offices in room 502; Install Monitor in room 305; Paint rooms 222, 317 and 325.
- Baker Center: Paint rooms 113, 118, 316, 327 and Honors spaces; Blinds for room 327.
- Birchfiel Geography: Paint room 107.
- Black Cultural Center: Paint room 115 and outside columns; Hanging system for table cloths; Wash brick and windows.
- Blount Hall: ADA signage on ground, first and fourth floors; Paint room 107.
- Brehm Animal Sciences: Voice Messaging in Fire Alarm Panel.
- Buehler Hall: Provide locking for classrooms 300 and 555.
- Campus: Evaluate parking garages; Sidewalk and ADA work; Outside lighting improvements; Window replacements Hoskins Library, Jessie Harris, Ferris, and Perkins halls; Eyewash replacements in several labs; Replace steam line sections and valves; Repair Blue phones; Install hand dryers in several buildings; Grow Lab on Terrace Avenue; Power Wash several buildings; Parking lot on Lake Avenue; Repair Pedestrian Bridges.
- Clarence Brown Theatre: Outside sign; New exterior sign; Clean front of building.
- Classrooms: Summer classroom renovations (18), Update Technology (7), Carpet replacements (3), Cloud Ceilings (2).
- College of Nursing: Paint rooms 244, 301A, 309, and 367; Shelving in room 207; Remove door between rooms 249 D & E.
- Communications Building: Receptacles for DAS System; Renovate restrooms; Paint external stairway treads; Paint, carpet and minor renovations in room 43; Carpet

CONSTRUCTION CONTINUED ON PAGE 5

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CONSTRUCTION CONTINUED:

- in room 430; Blinds in room 476; Convert room 432 into an office; ADA opener on door near Dean's office; Painting in rooms 276A, 451, 451L and 476; Paint rooms 107W and 107Z; Remove cabinets in room 422; Paint and carpet in room 461A.
- Concord Campus: Demo and construction.
- Conference Center Building: Build-back to basement; Paint rooms 108, 149, 227, and 312D; Openers for fourth floor restroom doors.
- Dabney Buehler Hall: Repair acid drains; Paint room 420; New tile floor in rooms 332B and 332C.
- Delta Tau Delta: Demo kitchen ducts; Repair restroom ceilings.
- Dougherty Engineering Building: Capstone repairs and caulking; Electric in room 223; Paint, electric in room 608.
- Dunford Hall: Painting in offices, Office renovation in 103B; Add window in door 103; Signage for Student Disability Services; Paint and carpet in room 143; Cabinets for break room 2444; Paint room 115; Replace doors in rooms 105, 106, and 115.
- Early Learning Center: White Avenue - replace a door; Painting on Lake Avenue.
- 11th Street Garage: Remove 2 UPS and add emergency lighting.
- Facilities Services Complex: Install wind turbine.
- Ferris Hall: Paint and carpet room 205 and suite 206.
- Fleet Management: Drill hole for data line.
- Goodfriend Tennis Center: HVAC for first and second floors.
- Greve Hall: New signage on sixth floor; Electric for desks in rooms 616 and 618.
- Haslam Business Building: Voice Messaging in Fire Alarm Panel; Outlets for rooms 319, 320, 321, and 322; Paint 30 team rooms; Electric in rooms 242 and 499A; Paint rooms 509 and 606; Mount monitor in room 407.
- Hesler Biology: Receptacles for DAS System.
- Hess Hall: Add card access to 2K laundry room doors.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Repair smoke evacuation system; Painting in rooms 251 and 235B; Refinish wood doors; Paint offices.
- Hoskins Library: Electric and carpet in room 190.
- HPER: Seal wood in room 354.
- Humanities and Social Sciences: Add door controls in classrooms; Renovate room 209.
- International House: Replace counter top and sink; Painting in Great Room and room 112.
- Jessie Harris: Extend rooms 209 and 242 into storage rooms; Carpet in room 240.
- Jewel Building (COAD FAB Lab): Replace glass in lower level window.
- JIAM: Repair vinyl tile in stairs; New electric panel on first floor, new receptacles in rooms 156 and 158B; Cooling water in room 158B.
- Kingston Pike Building: Replace expansion joint in wall; Add mag locks to two doors.
- Lake Avenue Garage: Clean and stain upper concrete walls; Wash precast.
- Laurel Apartments: Receptacles for DAS System.
- McClung Museum: Wall and floor renovations in Gallery 104A.
- McClung Tower: Paint room T104A; Paint and carpet in rooms 410, 603 and 605.
- Melrose Hall: Renovate G102.
- Middlebrook Building: Paint and lights on second floor.
- Min Kao: Antennas on roof for radios; Door controls on room 102.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Tuck pointing north, east and west; Renovate room 218; Paint rooms 121, 122, 309 and 309A.
- Music Building: Paint rooms 308, 314, and 315.
- Nielson Physics: Add window in room 217A.
- North Carrick, South Carrick, Morrill and Reese halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Paint and carpet in rooms 201; Add partition walls in room 223D; New cubicle in room 317; Renovate rooms 106, 115, 116, and 223D; Install outside electric pedestals in two locations.
- Plant Biotech: Electric in room 401; Electric for podium and painting in rooms 156, 157 and 158.
- SERF: Blinds in room 413; repair door in room 503; Water purification system in room 502.
- SMC: Paint and/or carpet rooms 309, 325, 327, 330, 341, 601, 611, 622, 630, 635, 636, 639 and several fifth floor offices; Voice Messaging in Fire Alarm Panel;

CONSTRUCTION CONTINUED ON PAGE 6

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CONSTRUCTION CONTINUED:

- Receptacles for DAS System; Receptacle and data raceway in room 319.
- Sports Bubble: Asphalt and fencing.
- Stadium Drive G10: Repair broken cable.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor; Electric, exhaust and moving casework in room 719.
- Student Services Building: Paint and carpet fourth floor office suite (and Communications); Relocate outlet for Zoom System in room 109E; Renovation for Enrollment Services; Painting in room 211.
- Student Union: Panic alarms G2 and G3; Remove trash cans and add slat wall in Volshop; Add dock lift.
- Sutherland Avenue Rec. Sports: Washer and Dryer in main building.
- Taylor Law Complex: Change cabinet doors in rooms 225 and 262; Receptacles for DAS System; Painting several areas.
- Temple Hall: Window sealing and repair; Power in 1st floor rooms.
- TREC: Paint gym and room 228.
- Tyson Alumni House: Raceways for audio system; Paint rooms 112B and 202.
- UT Drive Services Building C: Renovate for College of Nursing.
- UT Police: Office in room 114.
- VolShops: Wireless entry alarms in three VolShops.
- White Avenue Garage: Repair roof leaks.
- Veterinary Medical Center: Painting in Pendergrass Library; Widen road on Old Cherokee Road.

FACILITIES SERVICES VACANCIES

Maintenance Specialist I, Zone Maintenance Sector A, (5 Positions) - Requisition ID - 180000015D

Sr A/C Specialist II (2 Positions) - Requisition ID - 180000013P

Plumbing Foreman I - Requisition ID - 180000013O

Plumbing & Heating Sp I - Requisition ID - 180000013N

Building Technician, FS Zone Maintenance - Sector B - Requisition ID - 180000013Z

Landscape Aide I - Requisition ID - 1800000136

Temporary Landscaping Aide I (Seasonal) - Requisition ID - 15000000B5

Landscape Aide I - Requisition ID - 18000000ZI

2nd & 3rd Shift Custodian (Building Services Aide I) - Requisition ID - 18000000SC

Line Installer I - Requisition ID - 16000000M2

Sr Steam Plant Operator - Requisition ID - 170000010Y

Sr Line Installer I - Requisition ID - 17000000AO

Sr Heavy Equip Operator - Requisition ID - 18000000U6

Electrician I - FS Construction - Requisition ID - 18000000QI

Sr Maintenance Specialist (One Call) - Requisition ID - 17000001LY

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