Facilities Services Weekly

June 10, 2019

Congratulations to Allen Flowers
The June Employee of the Month!

UT Martin APPA Toolkit - June 24 - 28

The APPA Supervisor’s Toolkit at UT Martin will now only cost $250 per person. This is an excellent opportunity for those who were unable to attend the Toolkit at UTK. Contact the Training Unit for more information.

FACILITIES OPERATIONS

UT Recycling:

Recycling Totals for June 2 through June 8:
- Bottles and Cans: 2,820 lbs.
- Paper: 0 lbs.
- Cardboard: 12,040 lbs.
- Glass: 0 lbs.
- Manure: 34,000
- Compost: 0.00 lbs.
- Weekly Totals: 48,860 lbs. / 24.43 Tons

Recycling Totals for Fiscal Year 2019:
- Bottles and Cans: 334,505 lbs. / 167.25 Tons
- Paper: 432,680 lbs. / 216.34 Tons
- Cardboard: 740,002 lbs./167.25 Tons
- Glass: 67,840 lbs. / 33.92 Tons
- Manure: 944,490 lbs. / 472.25 Tons
- Compost: 581,801 lbs. / 290.90 Tons
- Fiscal Year Totals: 3,101,318 lbs. / 1,550.66 Tons
- Pallets: 5,739

ZONE MAINTENANCE

Zone 1:
- Summer conference guests have been here this week.
- Changing out vent covers for all fresh air in rooms in North and South Carrick and Reese Hall.
- Grates on all room A/C units in North and South Carrick and Reese Hall will be changed out over the summer break.

Zone 2:
- At Haslam Business, we replaced bulbs and ballasts in all atrium lighting.
- At SMC, conduction unit repair 3rd, 4th, and 6th floors.
- Replaced flush valve in Fibers and Composites
- At Mossman, repaired lighting in auditorium, worked on floor drain in laboratory, and replaced light sensor in 1st floor family room.
- At the Baker Center, we cleaned the chiller.
- At the International House, we cleaned the chiller.
- At the Tyson House, we cleaned the chiller.
- At Greve Hall, we changed belts and filters, and greased roof top units.
- At Dunford, we are replacing all ptac units.

Zone 3:
- We will be working on Summer Projects this week.
- Our team will continue converting lighting at the Middlebrook Pike Building and the Black Cultural Center.
- We continue to work on our preventative maintenance program, preparing our buildings for the new school
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FACILITIES OPERATIONS CONTINUED:

year.
• We will be replacing pedestal lights in Sorority Village and working on exterior lighting.

Zone 4:
• Rebuild large mixer in Bakery.
• Replacing door on freezer in Bakery.
• Called in roof leaks at Cumberland Building.
• Did moveable equipment inventory for Aramark.
• Visitor Center roof repair.
• Upgraded some lights on PCB 3rd floor to LED.
• Replaced carriage in dish machine at ATC.
• Cut up, and took out coolers at PCB.
• Upgrade all lights at Mables Café.
• Built table and shelves for maintenance shop at Student Union.
• Put new ovens in Bakery at PCB.
• Checking all equipment in closed units.

Zone 6:
• Maintaining environmental equipment.
• Addressing work order issues.
• Pellisippi training.
• Hesler Greenhouse ridge vent repair.
• Austin Peay scheduled terrazzo floor repairs on hold.
• Neilsen Physics schedule roof repairs.
• AMB schedule roof repair.

Zone 7:
• At Min Kao, we are working on lights, working on sinks, changed motor A-H 6, and we are working on toilets.
• At Dougherty we are working on leaks, repairing A/C units, and repairing lights.
• At Ferris and Perkins, we are conducting walkthroughs, servicing air handler units, and pulling a motor from Perkins 180 AHU.
• At SERF, we are conducting general maintenance, changing eye wash caps, changing exhaust fan belts, changing exhaust fan motor and pulley, replacing DI water piping, and continuing Pellissippi online training.

Zone 8:
• Our team will be working in the greenhouses and working on cooling pads in Racheff.
• We are nearly complete with lighting upgrades in Bio Systems Soil and Science Lab Building.
• Our team is working on lighting upgrades in Plant Biotech.
• We will continue to work on summer projects and performing preventative maintenance work.
• One Call will be responding to calls and assisting with lighting conversions.

Zone 9:
• Answering calls.
• Unlocking doors.
• Cleaning paint traps at A & A.
• LED upgrade at A & A.
• Ordering air filters for the zone.
• Changing air filters at Ceramics.

Zone 11:
• At Neyland Stadium, we are continuing to switch over old T12 fixtures to two 4 foot LED. We are also going through and checking skyboxes for upcoming events in the coming weeks.
• At Anderson Training, Brenda Lawson, and Neyland Thompson, we are doing general maintenance throughout the building, and preparing the building for upcoming football camps.
• At Allan Jones, we are conducting general maintenance, and we are in preparation for upcoming swim meets.
• At Regal Soccer, Lee Softball, and Volleyball, we are conducting general maintenance for all camps going on at all three buildings.
• Conducting general maintenance throughout the zone.

Zone Maintenance Specialties:
• Working on Concord Building 4.
• Repair window at A&A.
• Repair ADA operator at Laurel Hall.
• Repair door at Vet School.
• Replaced glass at Silverstein Bldg.

COMM. & INFORMATION ON PAGE 3
COMMUNICATIONS & INFO SERVICES

IT and Computer Maintenance:
- Four ways to check a link before you click it, visit: http://tiny.utk.edu/safelink
- Laptop Upgrades.
- Training.
- Hiring Committees.
- File Storage Management.
- Zone Maintenance Office Moves.
- Printer/Copier Maintenance.
- VMware installation.
- NetReg Maintenance
- VPN Setup.
- Web Site Maintenance.

Communications & Public Relations:
- You can find the 2019 Summer Projects Report by visiting: https://tiny.utk.edu/safelink
- Anna is working to compile The Facilitator, our bi-monthly newsletter, for June 2019. Please send any information/content you would like to include to Anna at ahamil24@utk.edu.
- Megan is working with Special Projects for the 4th of July Picnic.
- Megan is working on Organizational Charts for the Facilities Services 2.0 positions.

Employee Training & Development:

Upcoming Training:
- UT Martin is hosting an APPA Supervisor’s Toolkit session the week of June 24. We have several folks attending. Reach out to Rebecca to sign up for this great training.

Training News:
- Don’t forget to sign up for 2 Factor Authentication (2Fa). Sign up here: https://oit.utk.edu/accounts/2fa/ or reach out to Beth or Rebecca with questions. We will be hosting sign up events with OIT over the course of the summer.
- Campus-wide Title VI Training is due to be complete by 6/30. If you haven’t completed your training yet, please make every effort to have this training complete by the scheduled deadline.

UTILITIES SERVICES

Air Conditioning Services:
- Softball – Completed change out of cooling units in locker rooms.
- Twisted Taco – Repaired cooler.
- Dabney – Continued repairs on coils.
- SERF – Maintenance on building air compressor.
- Orange Hall – WSHP repairs.
- Massey – Repaired cooling unit for gym area.
- Anderson – Repaired cooler #7.
- Hoskins Library – Restarted chiller plant.
- Fiber and composites – Install four Trane roof top package units.
- Communications – Rebuilt No. 1 condenser water pump.
- Reese Hall – Repair leak on No. 2 chiller.
- Andy Holt – Corrected water flow issues on chilled water system serving room 105.

Electrical Services:

Fire Alarm/ Security
- Security- put G-17 Garage on-line, now reporting to UTPD.
- General work orders.
- General Fire Alarms calls.
- Assist Morristown Sprinkler on monthly testing.
- Assist Vet School contractors with Fire Alarm.
- Fire Alarm @ Vet School- Pnl. Issue

High Voltage
- Assisting contractor in the SubStation and with KUB.
- Making new terminations in electrical vaults @ the SubStation yard , to CKT’s 5/6 to tie into the new switch house.
- Continued prep for new lighting along Pat Head Summit.
- Surge Building – Project Support.
- Continued supporting Campus.
- Planning stages for new high voltage switch @ SERF.
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UTILITIES CONTINUED:

Electrical
- Plant Bio Tech./ Student Services/ College of Nursing – new power to water fountains.
- Min Kao – power to A/C units in IT Rooms.
- JIAM- new surge protection.
- Kingston Pike Building – power to new A/C roof top units.
- Electrical support- service calls.

Plumbing Services:
- Clean drain at Vol Hall.
- Repair drain piping in kitchen at Presidential Court.
- Repair leak on dishwasher in kitchen at Conference Center.
- Cut asphalt for main sewer work at Steam Plant.
- Repair water leak at Carrick.
- Repair campus main water line at SERF.
- Install valves on water line in Annex.
- Unstop drain on sewer line at Brehm Arena.
- Install bottle filler at Temple Hall.
- Replace valve during outage at Dabney Beuhler.
- Repair broken gas pipe at Stokely Resident Hall Kitchen.
- Repair drinking fountain at Student Union.
- Repair storm drain at Garage.
- Unstop drain at Mabel’s.
- Inspect leak at Hess Hall.
- Install bottle filler in Student Services.
- Repair faucet at Taylor Law.
- Rough in bathroom at sport complex.
- Clean roots from storm drain on Philip Fulmer.
- Install new pipe section in main sewer from Steam Plant.
- Repair leak at Stadium.
- Replace expansion joint in vault at Law Library.
- Repaired steam leak at Mossman.

Steam Plant:
- Finished washing out #3 boiler and filled with rust inhibitor.
- Changed out sump pump in condensate pump area.
- Conducted a test run of 2 MW generator.
- Re-piped drain line coming from #4 boiler economizer pop off.
- Cleaned up shop area.
- Cleaned up stock room.
- Work on lighting in basement.

CONSTRUCTION SERVICES

- Admin Parking Garage: Repair support beam.
- Anderson Training: Add drain for fryer 002A.
- Andy Holt Tower: New signage on 6th floor; Paint 511 and 611; Panic buttons in 403C and 403D.
- Art & Architecture: Carpet room 204; Access controls in 121; Painting and misc. work in Wood Shop; Remove display boards 103A.
- Bailey Education: Power for monitor.
- Baker Center: Paint railings around rooftop garden.
- Biosystems Lab Building: Renovate classrooms 199A and 199B.
- Birchfiel Geography: Paint and LVT 303 and 304.
- Black Cultural Center: Painting and window cleaning.
- Campus: Window replacements Hoskins, Jessie Harris, Ferris, and Perkins; Eyewash replacements in several labs; Replace steam line sections and valves; Install hand dryers in several buildings; Security locking for classrooms; Seal penetrations in several buildings.
- Carrick Halls (North and South): Clean exterior and apply brick sealer.
- Ceramics Annex: Demolition and new green space.
- Claxton: Paint 438, 439, 452, 453; carpet 233; Signage for 203; Power for monitor.
- Communications: ADA opener on door near Dean’s office; Paint and carpet 338; Access controls and door 43; ADA door operators for Suite 91; Carpet 473, 474, 469, 462; Strip and stain doors 401 and 476; Paint 469 and 473; Whiteboard paint walls 75; New counter top in 262; Paint 61A; Carpet 66, 91, 101, 107; paint 432A; Demo cabinets, install counter and furniture 91; Marker boards and carpet in 321 and 402; Paint 306 and 306A.
- Conference Center Building: Replace carpet in 308 and 309.
- Dabney Buehler: Repair acid drains; Electric, sink and gas piping 606 and 613.

CONSTRUCTION CONTINUED ON PAGE 5
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• Delta Tau Delta: Replace louvers in doors.
• Dunford Hall: Remove wall between 114 & 115; Remove closets 134; Paint 2430 and 2431; Install lockers in lobby of Disability Services; Paint 2629; Renovate 2nd floor; Install lockers; Blinds and glass in doors 2428, 2429, 2430, 2431; Paint 2629.
• Early Learning Center: Remove tire mulch from playground (Lake Ave.).
• Fab Lab (Jewel Building): Replace glass store front; Electrical connections for CNC router.
• Ferris Hall: Renovate 207.
• First Impressions Contest: 10 Projects for contest winners.
• Food Science: Replace door 305; Lab cabinet additions 306.
• Greve Hall: Paint, carpet, etc. G02 and G06; Paint 3rd floor corridor; Paint 629.
• Haslam Business Building: Patch and paint 6th floor corridor; Add light switch 624.
• Hearing and Speech: Wall repair 203 and 205.
• Henson Hall: Remove sink in 403.
• Hess Hall: Renovate OIT rooms in K and H areas.
• Hodges Library: Paint 650 and 617; Track light in 125A; Patch and paint 131, 605, 652, 654, and 642; Receptacles in 652 and 653; Renovate classroom 253; Accent painting in rooms 145 and 306; Make private offices G016.
• HPER: Power for monitor.
• Jessie Harris: Extend 209 & 242 into storage rooms; Carpet 240; Window blinds in several classrooms; Install monitor 428; Window cleaning and blind replacement on 4th floor; Paint 239 and 240; Carpet 427; Power for monitor.
• JIAM: Electric and plumbing in 113 and 256; Electric and exhaust connection in 242.
• Lambda Chi Alpha: Floor drains in basement.
• Laurel Hall: Paint interior.
• McClung Museum: Remove wall and renovate 64B.
• McClung Tower: Reconfigure 801; Paint and LVT in 604 and 708.
• Middlebrook Building: paint several areas.
• Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B.
• Mossman Building: Electronic door lock override switches; Voice messaging over fire alarm system.
• Neyland Thompson: renovate restroom; Install ceiling fans in practice field area.
• Nielsen Physics: Tuck point parapet wall; Paint and flooring in 512; Convert room 201 into collaborative space; Replace spline ceilings on 6th floor; New flooring in 210 and 207.
• Nuclear Engineering: Projector screen and painting.
• Nursing: Convert 342 to an office; Water bottle filler.
• Off Campus: Carpet for UT Flight Operations.
• Parking Lots GF2, GF3 and GF4: Repave.
• Perkins Hall: Marker boards in 65.
• Plant Propagation Building: Fencing, power and deck for growth container.
• SERF: Replace nitrogen generator; Painting and casework removal 115; Electric work in 108; Power for 633; Change locks 309; Power pole in 515B.
• SMC: Power in 201 and 241; Removable handrail at loading dock; Paint 4th floor; Paint 231, 625, 627.
• Senter Hall: Access control exterior doors.
• Strong Hall: Connect shaker table in Boo8.
• Student Services: Renovation for Enrollment Services; Blinds in 333, 334, 335, 336, 337; Painting 111A; Add glass to doors 301; Electric in 320; Clean windows; Paint stairwells.
• Student Union: Signs for various areas; Panic buttons in 383; Glass wall, door, access control, electric work, and cabinet in Post Office; Lights and painting in Vol Shop; Emergency locking.
• Taylor Law: Paint 347, 349, 153, 278 and stairways; Remove shelves, patch carpet 102 and 401; Carpet ground floor of library.
• Temple Hall: Bottle filler.
• Tom Black Track: Repair track surface.
• TREC: Bike rack; Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Refinish wood floors.
• Tyson Alumni: paint 303.
• Vet Research and Ed Center: Wiring for temperature alarms; Concrete work for water filler.

CONSTRUCTION CONTINUED ON PAGE 6
• Vol Hall: Replace brick at patio.
• Walter Life Sciences: Carpet F213; Renovations for new occupants.
• 1525 University Avenue: Paint 223.
• 1610 University Avenue: Paint and misc. 102 and 118; Reconfigure cubicles.

FACILITIES SERVICES
Employee Comment Box Locations:
• Facilities Services Complex Break Room
• Facilities Services Shop Area
• Hodges Library outside room 171a (new)
• Steam Plant (near time clock)
• Steam Plant Hill Breakroom (new)
• Neyland Biology Annex near room 128
• Ellington Plant Science room 4
• SERF outside of room 426
• Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
• The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Comment Box questions and suggestions will be responded to in next week’s edition.