

# Facilities Services Weekly

May 7, 2018

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## ADMINISTRATION

### Special Projects:

- A big thank you to all of our team members who came out to the Humanities Amphitheater for our departmental photo on Friday! Brooke will make the photos available to everyone in the next week.
- Work continues on the Student Assistant Scholarship Fund Golf Tournament and Silent Auction. If you have any questions about the upcoming tournament please contact Veronica Huff, Brooke Krempa, Matt Layne or Derek Bailey.

## FACILITIES OPERATIONS

### Building Services:

- Met with a reporter from the News Sentinel to discuss our use of the Clorox T360 approach to disinfecting. The story ran last week.

### Landscape Services:

- Humanities Lawn (southeast corner): Begin construction upgrades for new landscape irrigation and event lawn.
- Grow Lab: Install topsoil, gravel and sew native grass seed for slope stabilization.
- Seasonal Flower Beds: Finish installation of summer color beds.
- Campus Wide: Landscape bed prep and mulch application (continued).
- Blueberry Falls: Complete landscape repairs.
- Campus Wide: Swap/installation of new outdoor trash/recycle units (continued).
- Continue performance reviews.
- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

### Turf:

- Irrigation system start-up, testing, and repairs (continued).
- Spot treatment of campus for broadleaf clover control.
- Fertilize and pre-emergent herbicide applications for

summer weed control (continued).

- Mow campus and adjust schedule for exams and graduation ceremonies.

### Arboriculture:

- Training new student staff.
- Powdery mildew treatment to dogwoods and crape myrtle as needed (continued).
- Watering of newly planted trees (on-going).
- Campus wide: Update tree inventory data (continued).

### Lock & Key Services:

- Buildings 3 and 6 New Dormitories – keying preparations.
- Mossman Building – setting up cores/keying.
- College of Nursing – Repair lock.
- Pi Kappa Alpha – swap cores.
- Plant Biotech – make keys.
- Ceramics Building – change combination locks.
- Strong Hall – cylinder turned upside down.
- Kingston Pike Building – repair lock – lock is spinning.
- University Housing – many recores and repairs.

## ZONE MAINTENANCE

### Zone 1:

- We are starting the week out with a lot of work orders in each building.
- Two water leaks were fixed in North Carrick Hall and South Carrick Hall.
- Getting things ready for building turn arounds that starts this Saturday.

### Zone 2:

- Strong Hall: Warranty issue walk through with contractor; Cleaned all condensing units; General building maintenance.
- Haslam Business: Assisted Air Conditioning Services with cooling tower repair; Repaired and welded door hinge on back dock door; General building maintenance.
- SMC: Door stop installed in room 611; We are checking our belt and filter inventory, and chemical inventory; General building maintenance.

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## Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Alumni Memorial Building lighting.
- Zone wide LED lighting.
- Flushing coils at Alumni Memorial Building.
- Filters at Walters Life Science Building.
- Sconce repair at Burchfiel Geography Building.
- Greenhouse lights at Hesler Biology Building and Greenhouse.

## Zone 9:

- Keeping the bull pond clean.
- Keeping the fountain at Clarence Brown Theatre clean.
- Installing LED lights at Art & Architecture.
- Staying quiet during exam periods.
- Keeping pools clean.

## Zone 11:

- Lindsey Nelson Stadium: Checked and made repairs after the Kentucky game.
- Football Complex: Checked and adjusted chemicals in pools; Worked on switching lights over to LED.
- Allan Jones Aquatic Center: Checked and adjusted chemicals in pools; General building maintenance.
- Neyland Stadium: Checked and general maintenance on skyboxes and other areas for events.
- Sherri Parker Lee Stadium, Regal Soccer Stadium, Joan Cronan Volleyball Practice Facility Center: Building checks and general maintenance.
- General building maintenance throughout zone.

## COMMUNICATIONS & INFO SERVICES

### Employee Training & Development:

- FS Training is partnering with UTPD to offer Rape Aggression Defense (RAD) Training. Classes are Tuesday, May 22; Tuesday, May 29; and Tuesday, June 5 from 1 p.m. to 5 p.m. at the Facilities Services Complex.
- A needs assessment was completed for Construction Services. The report will be compiled in the coming weeks and distributed to unit leadership.
- Rebecca is developing Facilities Services Supervisor Training.

- Ian and Ashley are developing Archibus training video tutorials.
- Rebecca has been working with Zone Maintenance leadership to make modifications and improvements to the PSTCC Training Program.
- Training for the employee picnic will be presented by UT Public Safety and UTPD.

### Communications & Public Relations:

- Thank you to everyone who participated in our department group photo last Friday. Copies of the images will be made available on FS Share within the next week.
- A summer projects report will be compiled and completed in the next week. If you would like your unit's projects included, please send the information to Brooke.
- The April Exceptional Team lunch will be held tomorrow.
- We are compiling the data from our Employee Satisfaction Survey. A report will be completed this summer.
- Work continues on the Facilities Services Student Assistant Scholarship Fund Golf Tournament. We are just a few sponsors short of filling all of our spots. If you would like to golf in the tournament on May 25 please contact Matt Layne at [mlayne1@utk.edu](mailto:mlayne1@utk.edu) or Derek Bailey at [dbailey4@utk.edu](mailto:dbailey4@utk.edu).
- We are updating the Building Representative List.
- Brooke will attend the TNAPPA Conference in Chattanooga next week.
- If you have any items you would like included in the Facilitator, including thank you notes, please email Brooke at [krempe@utk.edu](mailto:krempe@utk.edu).
- We are working on updated social media content.
- We are working on Illustrator training courses through Lynda.com.
- Work on the emergency response plan continues.
- We have started the plans for this year's Facilities Services Fourth of July Picnic. This year's event will be held Thursday, June 28.
- We are assisting where needed with the upcoming TNAPPA Conference at UTC May 14 and 15.
- Updates are being made to the Facilities Services website.
- We will attend the campus emergency exercise on May 16 to observe.
- We are working on several releases for the department.

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COMMUNICATIONS & CONTINUED ON PAGE 3

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## COMMUNICATIONS & PR CONTINUED:

- Work continues on the department organizational charts and directory updates.
- Cone Zone updates are ongoing.
- A Facilities Services ad was created for the Daily Beacon's summer magazine.
- We coordinated media availabilities for Building Services.
- We participated in a Big Orange Family Campaign executive committee debrief session last week.
- We assisted with logistics for the Lunch & Learn vendor fair that will be held here at the Facilities Services Complex on Wednesday.
- We are currently updated staff photos for our website. If you would like your photo updated, please contact Brooke at [krempa@utk.edu](mailto:krempa@utk.edu).
- Help us to nominate our next Facilities Services Employee of the Month at [tiny.utk.edu/fseom](http://tiny.utk.edu/fseom).
- Help us to nominate our next Facilities Services Exceptional Team at [tiny.utk.edu/exceptional](http://tiny.utk.edu/exceptional).

## UTILITIES SERVICES

### Air Conditioning Services:

- G16 Parking Garage: Installed new thermostat in Parking Services storage area.
- Fiber and Composites: Replaced Liebert heater relay.
- Reese Hall: Repaired Trane package unit servicing lobby area.
- Vet Hospital: Repaired ice machine.
- Haslam College of Business: Replaced fan motor gear box on cooling tower.
- UTPD: Repaired leak and adjusted settings on chiller.
- SMC: Replaced seal on #1 chiller.
- Student Health Building: Replaced condenser coil on air cooled chiller.
- Old Aquatic Center: Repaired chiller.
- Repaired WSHP at the Middlebrook Building.
- Investigating fume hood problem in 317 Strong Hall.
- Re-installed outside air damper actuator motors in AHUs at North Carrick Hall
- Completing control wiring to new condensing unit at Massey Hall.

### Steam Plant:

- Continue to install new LED lighting.
- Removed and installed new feed water pump.
- Installed new governor on feed water pump.
- Mowed and trimmed grass.
- Replaced bearings on #1 feed water pump.
- Took down remainder of wall in basement for the installation of Polisher.
- Cleaned the air filters on air compressors.

## CONSTRUCTION SERVICES

### Campus Projects:

- 1817 Melrose: Install clotheslines.
- 1840 Melrose: Paint windows; Paint conference room.
- Admin Parking Garage: Repair support beam.
- Alumni Memorial Building: Add tunnel ventilation; Add door control hardware in room 210 and Auditorium.
- Anderson Training Center: Additional card readers; Assist with renovations of Coach Pruitt's office.
- Andy Holt Tower: Signage on floors P2, seven, and eight; Provide power to cubicle on sixth floor.
- Art and Architecture: Clean windows.
- Austin Peay: NE wall waterproofing.
- Auxiliary Services: New dock leveler.
- Ayres Hall: Receptacles for DAS System.
- Bailey Education Building: Make three offices in room 502; Electric for projector in room 325.
- Baker Center: Paint room 118 and Honors spaces.
- Blount Hall: ADA signage on ground, first and fourth floors.
- Burchfiel Geography: Receptacles for monitors on first and third floors.
- Brehm Animal Sciences: Voice Messaging in Fire Alarm Panel.
- Campus: Evaluate parking garages; Parking Garage lighting improvements; Sidewalk and ADA work; Outside lighting improvements; Window replacements Hoskins, Jessie Harris, Ferris Hall, and Perkins Hall; Eyewash replacements in several labs; Replace steam line sections and valves; Repair Blue phones; Install hand dryers in several buildings; Grow Lab on Terrace

CONSTRUCTION CONTINUED ON PAGE 4

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- Avenue.
- Classrooms: Summer classroom renovations (18), Update Technology (7), Carpet replacements (3), Cloud Ceilings (2).
- College of Nursing: Paint rooms 244, 301A, 309, and 367; Shelving in room 207.
- Communications Building: Move display case and paint; Receptacles for DAS System; Renovate restrooms; Paint external stairway treads; Paint, carpet and minor renovations in room 43; Carpet in room 430; Blinds in room 476.
- Concord Campus: Move from Fleming Warehouse; Demolition and construction.
- Conference Center Building: Build-back to basement.
- Dougherty Engineering Building: Capstone repairs and caulking.
- Early Learning Center: Add mag lock to back door, main lobby.
- 11th Street Garage: Remove two UPS and add emergency lighting.
- Facilities Services Complex: Install glass break detectors; Install wind turbine; Install new lights; Install fire alarm devices; Install bollards; New locks on room 122 and 122A; Convert room 139 into an office.
- Fleet Management: Drill hole for data line.
- Glazer Building: Electric for two ceiling projectors and screens; Carpet several rooms.
- Goodfriend Tennis: HVAC for first and second floors.
- Golf Facility Building: Move storage building; Pad for fuel tanks.
- Greve Hall: Build wall in room 633; Electric work in rooms 632 and 633; Monitor in sixth floor corridor; New signage on sixth floor; Door holders on sixth floor.
- Haslam Business Building: Add Store front framing and doors in three areas on fifth floor; Wall repairs in room 430; Divide room 632 into two workspaces and extend a wall in room 601; Three glass rooms on sixth floor; Divide room 624 into two offices; Voice Messaging in Fire Alarm Panel.
- Henson Hall: Card readers in two rooms.
- Hesler Biology: Receptacles for DAS System.
- Hess Hall: Add card access to 2K laundry room doors; Paint Dippers.
- Hodges Library: Assist with office renovations and Graduate Commons renovation; Wall reinforcing and painting for digital sign in room 552; Repair smoke evacuation system.
- HPER: New flooring in weight room.
- Humanities and Social Sciences: Add door controls in classrooms; Renovate room 209.
- International House: Replace counter top and sink.
- Jewel Building (COAD FAB Lab): Electric, lighting, and painting in basement.
- JIAM: Helium recovery piping system.
- Joan Cronan Volleyball: Exterior lighting replacement.
- Kingston Pike Building: Replace expansion joint in wall.
- Lake Avenue Garage: Clean and stain upper concrete walls.
- Laurel Apartments: Receptacles for DAS System.
- McCord Hall: Raceways for data.
- Melrose Hall: Renovate G102.
- Middlebrook Building: Paint and lights on second floor.
- Min Kao: Antennas on roof for radios.
- Morgan Hall: Renovations per POCA Phase 2 in room 226; Tuck pointing north, east and west; install ground and bus bar for telecommunications; Renovate room 218; Paint rooms 121, 122, 309 and 309A.
- Nielson Physics: Add window in room 217A.
- North Carrick, South Carrick and Reese Halls: Inspect exterior walls and remove loose concrete.
- Perkins Hall: Remove screen, mount monitor and paint in room 219; Paint and carpet in room 201.
- Plant Biotech: Electric in room 401.
- SERF: Lower receptacles in room 414; Receptacle in island in room 702.
- SMC: Paint and/or carpet in rooms 309, 330, 341, 611, 630, 635 and several fifth floor offices; Voice Messaging in Fire Alarm Panel; Receptacles for DAS System.
- Stadium Drive G10: Repair broken cable.
- Stokely Family Residence Hall: Power to compactors; Install fence in receiving area.
- Strong Hall: Conduit for compactor; Electric work in room 720; Electric, exhaust and moving casework in room 719.
- Student Services: Paint and carpet fourth floor office suite (and Communications); Relocate outlet for Zoom

CONSTRUCTION CONTINUED ON PAGE 5

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- System in room 109E.
- Student Union: Panic alarms G2 and G3; Remove trash cans and add slat wall in Volshop.
- Sutherland Avenue Rec Sports: Washer and Dryer in main building.
- Taylor Law: Change cabinet doors in rooms 225 and 262; Receptacles for DAS System; Painting several areas.
- Temple Hall: Window sealing and repair.
- Tickle Engineering Building: Power to new equipment in room 204A.
- Tom Black Track: Sinks and electric in concessions.
- TREC: Paint gym and room 228.
- UT Drive Services Building C: Renovate for College of Nursing.
- UT Gardens: Install boardwalk.
- UT Police: Office in room 114.
- VolShops: Wireless entry alarms in three VolShops.
- White Avenue Garage: Repair roof leaks.
- Veterinary Medical Center: Door controls on 12 doors in Vet Teaching Hospital; Painting in Pendergrass Library.
- Zeta Tau Sorority: Remove outlets, add data.

## FACILITIES SERVICES VACANCIES

**Maintenance Specialist I** - Requisition ID - 18000000DS

**Electrician I** - Requisition ID - 18000000KU

**Project Manager** - Facilities Services - Requisition ID - 18000000KO

**Air Conditioning Spec I (3 Positions)** - Requisition ID - 18000000D9

**2nd & 3rd Shift Custodian (Building Services Aide I)** - Requisition ID - 170000011S

**Sr Maintenance Specialist (One Call)** - 2 Positions - Requisition ID - 17000001LY

**Carpenter I - FS Construction (2 Positions)** - Requisition ID - 1800000083

**Exterminator I** - Requisition ID - 180000007P

**Painter I** - Requisition ID - 17000001LD

**Landscape Aide I (Two Positions)** - Requisition ID - 17000001QK

**Welder I** - Requisition ID - 17000001IR

**Sr Steam Plant Operator** - Requisition ID - 170000010Y

**Plumbing & Heating Spec I (2nd shift)** - Requisition ID - 17000000G4

**Sr Line Installer I** - Requisition ID - 17000000AO

**Line Installer I** - Requisition ID - 16000000M2

**Landscaping Aide I Seasonal temporary work** - Requisition ID - 15000000B5

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