

Facilities Services Weekly

May 6, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

FS 2.0 Revised Schedule:

May 17 Due Date for Internal Applications

May 17 - 31 Evaluation Committees Conduct Initial Interviews to Include All Internal Applicants

June 3 - 17 Second Round of Interviews with the Hiring Manager, Director

June 17 - 30 Directors Consider Position Recommendations, Make Selections

July 1 Selections Announced

Additional information about the open positions associated with the Facilities Services Reorganization 2.0 is now available on the Facilities Services website at <https://fs.utk.edu/admin/facilities-services-next-generation-reorganization-2-0/>.

Congratulations to

Hani Joseph

For His Recent Accomplishment
of Becoming an American Citizen!

FACILITIES OPERATIONS

ZONE MAINTENANCE

Lock and Key Services:

- 1610 University Ave. – install keyed lock on lactation room.
- Haslam Business – install combination lock.
- 1816 Frat. Park – rekey lock to kitchen.
- Jessie Harris – make keys for cabinets.
- TB Arena – change lock on cabinet.
- Mossman – need key for fume hood.
- Student Union Phase II – 362 Conference room repair lock.
- University Housing – many recores and repairs.

Zone 1:

- Work orders have started increasing with the end of semester here.
- Next week starts are turn over for some of the buildings .
- Dogwood & Magnolia Halls will be opening this summer.

Zone 3:

- We will be working in Sororities and Fraternities completing work requests.
- Our Team continues to clean condensing coils and work on A/C units.

ZONE MAINTENANCE CONTINUED ON PAGE 2

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ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

ZONE MAINTENANCE CONTINUED:

- We continue to install LED light fixtures in our buildings.
- At Facilities Services Complex, we will be working on condensation drains.
- With the end of the regular school year, we will begin work on our summer projects.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Pellissippi training.
- AMB Opening doors for classes.
- Order doors that need replacement.
- Install ordered doors.
- Order replacement louver motor for greenhouse cooling system.
- Hesler greenhouse ridge vent repeat motor failure.
- Transport to Archibus training.
- Transport to sensor faucet training.
- Generator logging.
- Austin Peay Scheduled terrazzo floor repairs on hold.
- Neilsen Physics schedule roof repairs.
- AMB Schedule roof repair.
- Hesler prepare for cooling season clean tower on hold.
- Hesler repair DI water leak.
- Schedule transport for team to complex for training.
- WLS LED upgrade.
- Austin Peay LED upgrade.
- Austin Peay Suite 310 schedule A/C balance.

Zone 7:

- At SERF, we have conducted General Maintenance, continued Pellissippi online training, worked on floor tiles, installed switches in hallway heaters, cleaned condensing coils, fixed toilet leaks, and replaced toilet seats.
- At Min Kao, we are cleaning outside drains, working on filters, working on doors, and working on bathroom sinks.
- At Dougherty, we cleaned condensing units, worked on floor tiles, changed belt on A/C 9, changed belts and filters on McQuay, cleaned condensing unit at Perkins,

adjusted pulley on A/C 9, and conducted general maintenance.

- At Ferris, Perkins, and Tickle, we have been coordinating with contractors on the window project at Ferris and coordinating with the contractors cleaning and restoring brick at Perkins. We have conducted walkthroughs, serviced air handler units, and cleaned condensing coils.

Zone 8:

- We will be working on lighting in Bio Systems Soil and Science Lab Building. We are changing fixtures in classrooms.
- Our Team continues to clean condensing coils and work on A/C Units.
- At JIAM, we are cleaning diffuser socks and changing processed chilled water filters.
- With the end of the regular school year, we will begin work on our summer projects
- We will continue to go through our classrooms and prepare for summer sessions.
- One Call will be assisting with LED lighting and responding to customer's needs.

Zone 11:

- At Sherri Parker Stadium, checked and made needed repairs ahead of Texas A&M.
- At Lindsey Nelson Stadium, checked and made needed ahead of Missouri.
- At Neyland Stadium, changing lighting to LED on 3rd floor north.
- At Football complex, checked and adjusted chemicals in pools and beginning to change filters.
- At Allan Jones, checked and adjusted chemicals in pools.
- At Goodfriend Tennis, checked made repairs ahead of SEC tournament.

Star Team:

- Replaced broken window at the Jewel Building.
- Repaired door at Goodfriend Tennis.
- Replaced window at 231 CD North Carrick.
- Replaced window hinges at 334CD North Carrick.
- Replaced broken window in bathroom at WUOT.
- Installed 2 new ADA operators at presidential court.
- Installing LED lights at BESS Lab Building.

ZONE MAINTENANCE CONTINUED ON PAGE 3

Facilities Services Weekly

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- Repaired operator at Thornton Athletics.
- Repaired ADA operator at BESS Lab Building.
- Repaired ADA operator at Dabney Buehler.

COMMUNICATIONS & INFO SERVICES

IT and Computer Maintenance:

- Conference Room Setups.
- Training.
- Software License Renewals for Autodesk, Adobe and Sketchup.
- Port inventory at Arena and move to different subnet.
- Help with Phishing emails.
- Device Network Classifications.
- UTFSAP listserv.
- ArcGIS server updates.
- Arena Timeclock Subnet move.
- Laptop Upgrades.

Communications & Public Relations:

- Anna is working to compile the 2019 Summer Project Report.
- Anna is taking over social media responsibilities.
- Work on the 2019 Golf tournament continues.
- Before photos for the 2019 Volunteer First Impressions Project sites have been taken.

Employee Training & Development:

- Be sure to sign up for Two-Factor Authentication as soon as possible! Visit the Training Unit today or go to <https://oit.utk.edu/accounts/2fa/> to find out how to sign up.
- TNAPPA is next week, May 13-14. The conference will be held in Memphis this year.
- The 2019 Facilities Services Student Assistant Scholarship Golf Tournament will be held Friday, May 17 at Three Ridges Golf Course in Knoxville, TN.

Training News:

- On Friday, May 10, we will celebrate the completion of PSCC Cohort 05 with a celebratory breakfast.
- We will kick-off PSCC Cohort 09 next week.

UTILITIES SERVICES

Air Conditioning Services:

- Conference center – Replaced fan motor on cooling tower.
- Plant Biotech – replaced fan motor on compressor.
- Stokely – repaired reach in cooler.
- Nursing – repaired issue with cooling in various rooms.
- Hess – repaired reach in freezer.
- Dabney – repaired heating coil in AHU.
- SERF – replaced vacuum pump in tunnel.
- Middlebrook – repaired unit for cooling.
- 1610 University – repaired cooling unit.
- Student Union – repaired ice machine for Chick-Fil-A.

Electrical Services:

- UTFS FA/BA – Fire Alarm System Testing various buildings on Campus.
- UTFS HV Electrical Maintenance – Cable Replacement – Campus Wide.
- UTFS – Andy Holt Chiller Replacement – electrical support.
- UTFS - Grounds Steam Plant hill- Landscape Trailer electrical support.
- UTFS HV Contractor Support - Main Substation Support.
- UTFS ES Mossman – Electrical Support.
- UTFS Baseball and Softball Stadiums – Field Lighting Poles.
- UTGS AG Ellington Plant Science – Utility support.
- UTFS Electrical – ESF HV Temporary Construction Power.
- UTFS HV Pat head Summit – Street Lighting.

Plumbing:

- Congratulations to Hani Joseph on his recent accomplishment of becoming an American Citizen!

Steam Plant:

- Opened up #3 boiler for inspection and repairs.
- Rebuilt vales for softeners.
- Started replacement of condensate piping.
- Continue to weld on condensate piping.

UTILITIES CONTINUED ON PAGE 4

Facilities Services Weekly

May 6, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

UTILITIES CONTINUED:

- Mowed and trimmed grass.
- Made welding repairs on upper gate.
- Worked on boiler 5 feed water valve.
- Ran new air lines for new DA valve.
- Replaced light at balance of plant control panel.
- Worked on exhaust fan at #5 boiler.
- Worked on dealkalizer.
- Worked on #5 steam flow transmitter.
- Worked with outside contractor on tuning
- Worked on monthly reports.

CONSTRUCTION SERVICES

- Admin Parking Garage: Repair support beam.
- Anderson Training: Add drain for fryer 002A.
- Andy Holt Tower: Painting several areas on 7th floor; New signage on 6th floor; Paint 511 and 611; Panic buttons in 403C and 403D.
- Art & Architecture: Accessible restroom on 1st floor; Carpet room 204; Access controls in 121; Painting and misc. work in Wood Shop.
- Austin Peay: Change door swing 409B.
- Baker Center: Paint railings around rooftop garden.
- Basler Boathouse: Access control.
- Birchfiel Geography: Paint and LVT 303 and 304.
- Blount Hall: Electric work 106; Cubicle power 414.
- Brehm Animal Science Building: Remodel suite 149.
- Campus: Window replacements Hoskins, Jessie Harris, Ferris, and Perkins; Eyewash replacements in several labs; Replace steam line sections and valves; Repair Blue phones; Install hand dryers in several buildings; Security locking for classrooms; Seal penetrations in several buildings.
- Carrick Halls (North and South): Clean exterior and apply brick sealer.
- Ceramics Annex: Demolition and new green space.
- Claxton: Paint 438, 439, 452, 453; carpet 233; Signage for 203.
- Communications: Carpet in 430; Convert 432 into an office; ADA opener on door near Dean's office; Paint and carpet 338; Access controls and door 43; ADA door operators for Suite 91; Carpet 473, 474, 469, 462; Strip and stain doors 401 and 476; Paint 469 and 473;

- Whiteboard paint walls 75; New counter top in 262; Paint 61A; Carpet 66, 91, 101, 107; paint 432A; Demo cabinets, install counter and furniture 91.
- Conference Center Building: Repair carpet near 406; Paint 312E and 312J; Monitor mounting and power to conference table.
- Dabney Buehler: Repair acid drains; Provide locking for doors in 300 and 555; Rekey and 208-volt power in 413; Painting 491B.
- Dunford Hall: Remove wall between 114 & 115; Remove closets 134.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass store front; Electrical connections for CNC router.
- First Impressions Contest: 10 Projects for contest winners.
- Fleet Management: Blinds for front door.
- Food Safety: Repair drain and seal floor 21B.
- Food Science: Replace door 305; Lab cabinet additions 306.
- Greve Hall: Paint, carpet, etc. G02 and G06; Paint 3rd floor corridor.
- Haslam Business Building: Paint 608 and 609; Add receptacle in 608; Patch and paint 6th floor corridor.
- Hess Hall: Renovate OIT rooms in K and H areas.
- Hodges Library: Build a wall in 130; Lactation room 255B; Paint 650 and 617; ADA door opener for Special Collections; Projector for room 605; Track light in 125A; Patch and paint 131, 605, 652, 654, and 642; Receptacles in 652 and 653; Access control 642 and 652; Renovate classroom 253; Accent painting in rooms 145 and 306.
- HPER: Paint 368 and 377.
- Jessie Harris: Extend 209 & 242 into storage rooms; Carpet 240; Window blinds in several classrooms; Install monitor 428; Window cleaning and blind replacement on 4th floor; Paint 239 and 240; Carpet 427.
- JIAM: Closers on lab doors; Electric and plumbing in 113 and 256.
- Laurel Hall: Paint interior.
- Lee Softball Stadium: Access control.
- McClung Museum: Remove wall and renovate 64B.
- McClung Tower: Reconfigure 801; Paint and carpet 713.

CONSTRUCTION CONTINUED ON PAGE 5

Facilities Services Weekly

May 6, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

CONSTRUCTION CONTINUED:

- McCord Hall: Remove lab casework in 111.
- Min Kao: White boards in 401D.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B.
- Mossman Building: Electronic door lock override switches; Wire and conduit for compactor; Voice messaging over fire alarm system.
- Neyland Thompson: renovate restroom.
- Nielsen Physics: Tuck point parapet wall; Paint and flooring in 512; Convert room 201 into collaborative space; Replace spline ceilings on 6th floor; New flooring in 210 and 207.
- Nuclear Engineering: Projector screen and painting.
- Nursing: Convert 342 to an office; Water bottle filler.
- Off Campus: Carpet for UT Flight Operations.
- Parking Lots GF2, GF3 and GF4: Repave.
- Perkins Hall: Power for copier 115; Power for monitors in 4 locations.
- Plant Biotech: Electric work in 249.
- Plant Propagation Building: Fencing, power and deck for growth container.
- SERF: Replace nitrogen generator; Painting and casework removal 115; Electric work in 108; Power for 633; Change locks 309.
- SMC: Power in 201 and 241; Removable handrail at loading dock.
- Senter Hall: Access control exterior doors.
- Stadium Drive G10: Repair broken cable.
- Student Services: Renovation for Enrollment Services; Renovation for Vol Card on 4th floor; Blinds in 333, 334, 335, 336, 337; Painting 111A.
- Student Union: Wire and conduit for compactor; Signs for various areas; Panic buttons in 383; Glass wall, door, access control, electric work, and cabinet in Post Office.
- Taylor Law: Paint 347, 349, 153, 278 and stairways; Build a wall in 227; Remove shelves, patch carpet 102 and 401; Carpet ground floor of library.
- Temple Hall: Bottle filler.
- Tickle Building: Electric circuit for 204A.
- Tom Black Track: New gutter on back of building; Repair track surface.
- TREC: Bike rack.

- Tyson Alumni House: Renovate 1st floor restroom.
- Vet Research and Ed Center: Wiring for temperature alarms; Concrete work for water filler.
- Vol Hall: Replace brick at patio.
- Walter Life Sciences: Carpet F213.
- 1610 University Avenue: Paint and misc. 102 and 118; Light switch for 2nd floor cubicles.
- 1817 Melrose Avenue: Doorbell on front door.

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Responses to comment box submissions

The following comments/questions were submitted to the FS comment boxes. Below each comment/question is the response from Associate Vice Chancellor Dave Irvin.

If you have a question about one of Dave's responses, please email him at irvin@utk.edu.

"I welcome any and all comments and questions anyone wishes to submit to our various Comment Boxes across campus, or via our online sites. I think they are all welcome additional potential ways for us to communicate and discuss issues and ideas. I will try to answer all of them in a timely manner. Having said that, recently several of the comments have been about a specific individual. I will not address those publicly. I am sure no one would want me to address a comment or question about them in this public forum.

If I think the comment is appropriate, I will get with the individual who the comment is about, or his/her manager, and address the matter privately. If the overall topic is relevant to all of our team, I reserve the right to reword the comment so it no longer refers to a specific person and then address the underlying comment and topic."

- Associate Vice Chancellor Dave Irvin

Comment: We would like to see a new vending machine put in the Steam Plant because the one we have either hangs up or takes your money. The vendor fills it too full and doesn't

let the candy or snack come out. Plus, the machine is an older one, sometimes you have to pay for the item a second time to get the first one where it gets hung up. Thank you and we hope this will fix the issue.

Response: All Vending Machines on Campus are maintained and overseen by Operation Services headed by Bill Strickland, reporting to Jeff Maples. Jeff has now have informed Bill to have the company either service or replace the machine in question.

Comment: I am using this opportunity to express questions and my comment about Archibus. I am learning by trial and error when in reality, there should be regular training sessions available. Is there any kind of manual, workbook, etc. that we can depend on? I'm raising these questions to you because as a Archibus user, I attended a training class on Wednesday, April 17, 2019 conducted by Amy M. It was very informative and explained in a way we could all relate to. I was able to ask questions myself and left with more helpful information. From my understanding, this is not her job but she went out of her way to help. She helped because she DOES work with Archibus as her daily job and knows it inside and out. That was very clear in just the 2 ½ hour training session. I know several people who have expressed they would go to Amy and her team with questions. They want to speak with someone on our same level who knows what we are going through.

Comments Section Continued on Next Page

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May 6, 2019

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COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Response: I revised your question, somewhat, as we provided a lot of Archibus Training information in my comments last week. As you noted, Amy Miller, Amanda Clark, and Wally Beets conducted Archibus training related to understanding Work Orders and Work Requests for FS Departmental personnel on April 17 for over 70 employees. Many like you raved about what they provided - they did a great job! Because it was so successful, they will be presenting again and we will look at follow up training opportunities.

T FACILITIES SERVICES **Employee Comment Box Locations:**

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

