

Facilities Services Weekly

May 29, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

UT Martin APPA Toolkit - June 24 - 28

The APPA Supervisor's Toolkit at UT Martin will now only cost \$250 per person. This is an excellent opportunity for those who were unable to attend the Toolkit at UTK. Contact the Training Unit for more information.

TNAPPA Presentations - June 4

Presentations will take place from 8:30 a.m. - 11:00 p.m. in FSC 102. Each participant will present a 10-15 minute presentation on key takeaways from the TNAPPA conference sessions.

These presentations are to be completed by the participants who attended the conference May 13 and 14.

FACILITIES OPERATIONS

Building Services:

- Cleaned Lyndsey Nelson Baseball Stadium after the Ole Miss games as athletics was short, due to the NCAA Regionals being held here.
- New Student Orientation resumes May 29th, primarily centered at the Student Union.
- AMB service will be minimal on Tuesday, May 28th due to the rally taking place.

Landscape Services:

- 2111 Terrace Avenue: Assist with installation of Neyland/Briscoe historical marker.
- Austin Peay: Provide excavation for temporary fire line installation.
- Supplemental watering due to drought-like conditions.
- AMB: Provide road blocks and pedestrian crowd barricades for the event on May 28.
- Hoskins Library: Monitoring landscape improvements as the contractor completes punch list items (cont.)
- Steam Plant: Repair asphalt pavement and concrete curb due to sanitary sewer upgrades.

Turf:

- Adjust mowing schedule to accommodate campus events.

- Verticut, aerate, and top-dress event lawns (cont.)
- Isolate and protect irrigation systems throughout campus to accommodate various construction projects (cont.)

Arboriculture:

- Chainsaw safety training (cont.)
- Continue summer work plan.
- (Campus wide) Update tree inventory data (cont.)
- Interview candidates for vacant and seasonal positions (on-going).
- Landscape Academy: Conduct training sessions and continue development of upper level curriculum.

Lock and Key:

- Ellington Plant Science – repair lock.
- Alumni Memorial – repair lock.
- Student Services – install & key locks.
- ETREC Johnson Animal – replace core.
- Student Union – repair lock
- Communications – repair latches will not lock.
- Hodges Library – repair combination lock.
- Magnolia & Dogwood – installing cores & assisting where needed.
- University Housing – many recores and repairs.

FACILITIES OPERATIONS CONTINUED ON PAGE 2

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UT Recycling:

Recycling Totals for May 19 through May 25:

- Bottles and Cans: 6,300 lbs.
- Paper: 23,400 lbs.
- Cardboard: 4,620 lbs.
- Glass: 0 lbs.
- Manure: 0 lbs.
- Compost: 0 lbs.
- Weekly Totals: 34,320 lbs. / 17.16 Tons

Recycling Totals for Fiscal Year 2019:

- Bottles and Cans: 329,265 lbs. / 164.63 Tons
- Paper: 425,340 lbs. / 212.67 Tons
- Cardboard: 713,242 lbs. / 356.62 Tons
- Glass: 67,840 lbs. / 33.92 Tons
- Manure: 777,900 lbs. / 388.95 Tons
- Compost: 581,801 lbs. / 290.90 Tons
- Fiscal Year Totals: 2,895,388 lbs. / 1,447.69 Tons
- Pallets: 5,739

ZONE MAINTENANCE

Zone 1:

- Working this week on getting the buildings ready for conferences that will start next week.
- Will be looking at A/C units in Reese with Centos also this week.
- Everyone is still working on room to room in the resident halls.

Zone 6:

- Replacing motor at Ayers.
- Work Request Orders.
- Pellissippi Training.
- Hesler Greenhouse scaffold build.
- Generation 2.0 changes in full swing.
- Dabney coils replace and repair.
- Walters Life Science asbestos removal.
- Strong Hall occupation preparation.
- Student Union turnover and evacuation.
- Alumni LED project on schedule.

Zone 7:

- At Min Kao, working on ceiling tiles, changed motor A-H6, moved cabinets, and adjust doors.
- At SERF, we are conducting general maintenance continued PSCC online training, floor tiles, replaced receptacle covers OSHA online training Replace exhaust fan belts
- At Ferris and Perkins, we are conducting walkthroughs, servicing air handler units, and cleaning condensing coils.
- At Dougherty, changed belt, changed motor, fixed leak, conducted general maintenance, and changed condenser motor.

Zone 9:

- Answering calls.
- Unlocking doors
- Cleaned fountain at C.B.T
- Cleaned bull pond at McClung Tower.
- Cleaned cooling towers at Bailey/Claxton.
- Working on LED upgrade at HPER
- Keeping swimming pools clean.
- Spraying weed killer around Student Health's chillers.
- Spraying weed killer on sun deck at Communications.

Zone 11:

- At Regal Soccer Stadium, cleaned AC condensers, and checked belt and filters.
- At Sherri Parker Stadium, checked and made repairs after Regionals, cleaned AC condensers, and checked belts and filters
- At Lindsey Nelson Stadium, checked and made repairs after Old Miss.
- At Neyland Stadium, continuing to change lighting to LED.
- At Football Complex, checked and adjusted chemicals in pools.
- At Allen Jones, checked and adjusted chemicals in pools.
- Conducted general building maintenance throughout the zone.

Zone Maintenance Specialties:

- Repaired and installed 2 roton hinges at JARTU.
- Repaired ADA operator at Hodges Library.
- Repaired ADA operator at Ellington.

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ZONE MAINTENANCE CONTINUED:

- Repaired garage lights at G10 Parking Garage.
- Installed new wall packs at BESS Lab Building.
- Repaired ADA operator at SERF.
- Moving out of Biology Annex.
- Replace two broken door glasses at Conference Center.
- Replace broken window at McClung Tower.
- Replace broken door glass at Blount Hall.
- Replace broken mirror at Hess Hall.
- Inspect Law College.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- You can find the 2019 Summer Projects Report by visiting: <https://fs.utk.edu/wp-content/uploads/2019/05/Summer-Projects-2019.pdf>.
- Anna is working to compile The Facilitator, our bi-monthly newsletter, for June 2019. Please send any information/content you would like to include to Anna at ahamil24@utk.edu.

Employee Training & Development:

Upcoming Training:

- The next PSTCC cohort begins June 4. We still need 4 participants for this cohort. Please reach out to Rebecca to get signed up.
- UT Martin is hosting an APPA Supervisor's Toolkit session the week of June 24. We have several folks attending. Reach out to Rebecca to sign up for this great training.

Training News:

- Don't forget to sign up for 2 Factor Authentication (2FA). Sign up here: <https://oit.utk.edu/accounts/2fa/> or reach out to Beth or Rebecca with questions. We will be hosting sign up events with OIT over the course of the summer.
- TNAPPA participant presentations are scheduled for June 4 from 8:30 -11:00 in FSC 102. Please come listen to what our coworkers feel were the best things they learned while attending TNAPPA in Memphis.
- Campus-wide Title VI Training is due to be complete by 6/30. If you haven't completed your training yet, please make every effort to have this training complete by the scheduled deadline.

UTILITIES SERVICES

Air Conditioning Services:

- Morrill – removed heat exchanger.
- Dougherty – repairing Aaon units.
- Tickle – repaired chiller.
- TREC - removed freon chiller.
- Student Services - Repaired 2 fan coil units.
- Greve - Repaired various PTACS.
- Softball – repaired minisplit in skybox.
- Softball – replaced 2 minisplits in locker rooms.
- Plant Biotech – repaired compressor.
- Hess – replaced reach in cooler.
- Pres Court – replaced cooler.
- SERF – performed startup on vacuum pump.

Electrical Services:

Fire Alarm/Security:

- Monthly Fire Alarm Testing of buildings.
- Monthly Fire Pump Testing.
- Worked on outside doors at Hesler.

High Voltage:

- Ellington Plant Science- Utility Support.
- Surge Building – Project Support.
- Prep work of the new Rock Lighting and lights along Pat Head Summit.
- Outage for Ckt. 5; to put on Ckt. 10 for work on substation. (turning off ckt. 5 to work in substation).
- Switch Student Union Phase I and II to Ckt. 4 from Ckt. 3 ; to use Ckt. 3 for upcoming outage for substation.
- Grounds trailer power behind Steam Plant.

Electrical Services:

- Lutron training with new employees in shop.
- Hook up water heaters in Hodges Library and Art and Architecture.
- Install new wire mold in Strong Hall (fire damage job).
- Temple Hall 2nd floor, power for new water fountain.
- Assist Belfor at Conference Center.
- Assist the A/C shop at Sherri Lee Softball and Publications and Services with power on split units.
- Serf Emergency ATS installation in penthouse.

UTILITIES CONTINUED ON PAGE 4

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UTILITIES CONTINUED:

Plumbing Services:

- Install water connection for track irrigation.
- Cleared out drain at Fraternity.
- Cleared out drain line at Presidential Kitchen.
- Cut concrete at Circle Drive for water line project.
- Install new line for nitrogen generator in SERF.
- Repair DI water leak in Hesler.
- Install drinking fountain at Temple Hall.
- Install new water line at Greenhouse.
- Install adapter on chilled water line for flushing system at Orange Hall.
- Install water line on Circle drive and dock access road.
- Installing chilled water lines at Andy Holt Tower/ Communications machine room.
- Install chilled water control valve in McClung Museum.
- Layout and fabricate campus handrails.
- Install new steam regulator.
- Investigate hard water in steam system.

Steam Plant:

- Checked and tightened new condensate lines.
- Finished new polisher suction line.
- Cleaned up in shop area.
- Greased motor bearings.
- Boiler #4 level transmitter.
- Isolated #2 DA tank for valve replacement.
- Manufacture hanger for new lighting.
- Made patch and welded in #3 boiler for cleaning.
- Paint control room walls and trim.
- Stripped and waxed control room floor.
- Replaced steam pressure transmitter to heaters inside plant.

CONSTRUCTION SERVICES

- Admin Parking Garage: Repair support beam.
- Anderson Training: Add drain for fryer 002A.
- Andy Holt Tower: New signage on 6th floor; Paint 511 and 611; Panic buttons in 403C and 403D.
- Art & Architecture: Carpet room 204; Access controls in 121; Painting and misc. work in Wood Shop.
- Bailey Education: Power for monitor.

- Baker Center: Paint railings around rooftop garden.
- Biosystems Lab Building: Renovate classrooms 199A and 199B.
- Biosystems Office Building: Carpet in 302.
- Birchfiel Geography: Paint and LVT 303 and 304.
- Campus: Window replacements Hoskins, Jessie Harris, Ferris, and Perkins; Eyewash replacements in several labs; Replace steam line sections and valves; Install hand dryers in several buildings; Security locking for classrooms; Seal penetrations in several buildings.
- Carrick Halls (North and South): Clean exterior and apply brick sealer.
- Ceramics Annex: Demolition and new green space.
- Claxton: Paint 438, 439, 452, 453; carpet 233; Signage for 203; Power for monitor.
- Communications: ADA opener on door near Dean's office; Paint and carpet 338; Access controls and door 43; ADA door operators for Suite 91; Carpet 473, 474, 469, 462; Strip and stain doors 401 and 476; Paint 469 and 473; Whiteboard paint walls 75; New counter top in 262; Paint 61A; Carpet 66, 91, 101, 107; paint 432A; Demo cabinets, install counter and furniture 91; Marker boards and carpet in 321 and 402.
- Conference Center Building: Replace carpet in 308 and 309.
- Dabney Buehler: Repair acid drains; Electric, sink and gas piping 606 and 613.
- Dunford Hall: Remove wall between 114 & 115; Remove closets 134; Paint 2430 and 2431; Install lockers in lobby of Disability Services; Paint 2629.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass store front; Electrical connections for CNC router.
- Ferris Hall: Renovate 207.
- First Impressions Contest: 10 Projects for contest winners.
- Food Science: Replace door 305; Lab cabinet additions 306.
- Garages: Conduits for antennas and camera in Vol Hall Garage and McClung Garage.
- Greve Hall: Paint, carpet, etc. G02 and G06; Paint 3rd floor corridor; Paint 629.

CONSTRUCTION CONTINUED ON PAGE 5

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CONSTRUCTION CONTINUED:

- Haslam Business Building: Patch and paint 6th floor corridor.
- Henson Hall: Remove sink in 403.
- Hess Hall: Renovate OIT rooms in K and H areas.
- Hodges Library: Paint 650 and 617; Track light in 125A; Patch and paint 131, 605, 652, 654, and 642; Receptacles in 652 and 653; Renovate classroom 253; Accent painting in rooms 145 and 306; Make private offices G016.
- HPER: Power for monitor.
- Jessie Harris: Extend 209 & 242 into storage rooms; Carpet 240; Window blinds in several classrooms; Install monitor 428; Window cleaning and blind replacement on 4th floor; Paint 239 and 240; Carpet 427; Power for monitor.
- JIAM: Electric and plumbing in 113 and 256; Electric and exhaust connection in 242.
- Laurel Hall: Paint interior.
- McClung Museum: Remove wall and renovate 64B.
- McClung Tower: Reconfigure 801; Paint and LVT in 604 and 708.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B.
- Mossman Building: Electronic door lock override switches; Voice messaging over fire alarm system.
- Neyland Thompson: renovate restroom; Install ceiling fans in practice field area.
- Nielsen Physics: Tuck point parapet wall; Paint and flooring in 512; Convert room 201 into collaborative space; Replace spline ceilings on 6th floor; New flooring in 210 and 207.
- Nuclear Engineering: Projector screen and painting.
- Nursing: Convert 342 to an office; Water bottle filler.
- Off Campus: Carpet for UT Flight Operations.
- Parking Lots GF2, GF3 and GF4: Repave.
- Perkins Hall: Marker boards in 65.
- Plant Propagation Building: Fencing, power and deck for growth container.
- SERF: Replace nitrogen generator; Painting and casework removal 115; Electric work in 108; Power for 633; Change locks 309; Power pole in 515B.
- SMC: Power in 201 and 241; Removable handrail at loading dock; Paint 4th floor; Paint 231.
- Senter Hall: Access control exterior doors.
- Strong Hall: Connect shaker table in Boo8.
- Student Services: Renovation for Enrollment Services; Blinds in 333, 334, 335, 336, 337; Painting 111A.
- Student Union: Signs for various areas; Panic buttons in 383; Glass wall, door, access control, electric work, and cabinet in Post Office; Lights and painting in Vol Shop.
- Taylor Law: Paint 347, 349, 153, 278 and stairways; Remove shelves, patch carpet 102 and 401; Carpet ground floor of library.
- Temple Hall: Bottle filler.
- Tom Black Track: Repair track surface.
- TREC: Bike rack; Renovate studio 8/10; Add door to 204.
- Vet Research and Ed Center: Wiring for temperature alarms; Concrete work for water filler.
- Vol Hall: Replace brick at patio.
- Walter Life Sciences: Carpet F213; Renovations for new occupants.
- 1525 University Avenue: Paint 223.
- 1610 University Avenue: Paint and misc. 102 and 118; Reconfigure cubicles.

FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Hodges Library outside room 171a (new)
- Steam Plant (near time clock)
- Steam Plant Hill Breakroom (new)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at tiny.utk.edu/fcommentbox.

EMPLOYEE COMMENT SECTION ON PAGE 6

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Responses to comment box submissions

The following comments/questions were submitted to the FS comment boxes. Below each comment/question is the response from Associate Vice Chancellor Dave Irvin.

If you have a question about one of Dave's responses, please email him at irvin@utk.edu.

Comment: I just wanted to follow up on a comment about creating a standard seating/table arrangement for FSC 101 and 102. Suggestions were made to keep 101 as long rows of tables (seating for 24 - 30 people) and 102 as a U-shape (for 16 - 20 people). These seating diagrams for each room would be posted in the room/closet with a note stating that if you reserve the room and change the configuration, you will have to move the furniture back to the standard configuration. This will get everyone to share in ownership of rooms as courtesy to others.

Response: *Your suggestion is certainly worth considering. While it is great to have a flexible space, I know we spend a lot of time revising the rooms. Let us look at how the rooms are typically used to see if your suggestion is workable.*

Comment: Can the power outlets above the counter in the FS break room have circuits added which would allow them to service more than one appliance per duplex outlet? It seems like if you have an outlet with 2 plugs that both plugs should be operational.

Response: *We'll try to improve the outlets in the Break Room.*

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