

Facilities Services Weekly

September 16, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION



Facilities Services is hosting a food drive to benefit Smokey's Pantry. Canned goods and personal hygiene items are being collected through September 30th. Donations can be dropped off with Veronica in Special Projects. Please see the flyer at the end of this newsletter for more information.

Flu Shot Clinic

Wednesday, September 18

1:30p - 3:30p in FSC 114

Please see the flyer at the end of this newsletter for more information.

ADMINISTRATION

Special Projects:

- "Nothing great was ever achieved without enthusiasm."
- Ralph Waldo Emerson
- Chuck Thompson Nominations are now open. Check your email for more information. Online nomination forms can be found at <https://tiny.utk.edu/2019Chuck-Thompson>. The nomination deadline is October 4 and the ceremony will be held October 21. Please help us to name our exceptional employees of 2019!
- Pink Day will be held on Wednesday, October 2nd. We will hold a bake sale and breast cancer awareness item sale to raise money for the Susan G. Komen Foundation.
- A food drive to benefit Smokey's Pantry is going on through September 30th. Items can be dropped off with Veronica in Special Projects.

FACILITIES OPERATIONS

Lock & Key Services:

- Dabney – Make keys for cabinets.
- Dougherty Engineering – Replace hardware.
- Veterinary Medicine – Install new hardware.
- College of Nursing – Install lock.
- Bailey Education – Install combination locks.

- Philander P. Claxton – Install combination locks.
- Perkins Hall – Replace broken combination lock.
- Min Kao – Install locks on cubicles and key.
- Nuclear Engineering – rekey doors.
- Communications – repair lock.
- Stadium – Secure lock changes.
- University Housing – many recores and repairs.

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- We have rodent control ongoing at Thompson-Boling Arena and Neyland Stadium.
- Pest Control football gameday support at Neyland Stadium.
- Pest Control actions at Reese Hall.
- Completed on-demand Pest Control work requests.

UT Recycling:

Recycling Totals for Sept. 9 through Sept. 15:

- Bottles and Cans: 3,740 lbs.
- Paper: 9,900 lbs.
- Cardboard: 14,740 lbs.
- Glass: 0
- Manure: 0
- Compost: 12,638.95
- Weekly Totals:

UT RECYCLING CONTINUED ON PAGE 2

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UT RECYCLING CONTINUED:

Recycling Totals for Fiscal Year 2019:

- Bottles and Cans: 58,300 lbs./29.15 tons
- Paper: 72,280 lbs./36.14 tons
- Cardboard: 106,280 lbs./53.14 tons
- Glass: 0
- Manure: 45,000 lbs./22.50 tons
- Compost: 68,632 lbs.
- Fiscal Year Totals: 350,492 lbs./175.25 tons
- Pallets: 0

ZONE MAINTENANCE

Zone 1:

- Working to stay on top of work orders with the temperatures getting hotter everyday.
- We are replacing the air compressor in a unit in the Orange Hall Lobby.
- We are still having some issues with condensation in some of the residence halls.

Zone 2:

- Answering calls.
- Unlocking doors.
- Replaced 2 exhaust fans on Andy Holt Tower street machine room.
- Replaced motor for the humidity control unit at Temple.
- Cleaning drywells.
- Making sure exterior doors are shutting and latching.
- Everyone got fitted for new uniforms.
- Removed fans from rat lab at Jessie Harris.

Zone 4:

- Removing ice machines in Neyland Stadium.
- Repairing coffee makers in Neyland Stadium.
- Maintaining drains in the Dining Halls.
- Replacing existing lighting with LED in the Dining Halls.
- Checking and maintaining air handlers in the Dining Halls.
- Cleaning coils in walk in coolers and freezers in the

Dining Halls.

- Repairing mobile equipment for football games in the Dining Halls.
- Calibrating gas ovens in the Dining Halls.
- Checking all ice machines for proper operation in the Dining Halls.
- Replacing broken pavers in Presidential Court.

Zone 5:

- At Regal Soccer, we performed load test on generator.
- At Parking Services, we checked and replaced lights and bearings, as needed, and changed filters, as needed, in air handlers.
- At Neyland Stadium, we checked and made repairs, as needed, after the BYU game and prepared for UTC.
- At the Football Complex, we checked and adjusted chemicals in pools and changed filters, as needed.
- At Allan Jones Aquatic Center, we checked and adjusted chemicals in pools.
- At Goodfriend Tennis, we checked and replaced lights, as needed.
- Throughout the zone, we conducted general building maintenance.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Hesler Greenhouse 4 ridge vent repair.
- Generator logging.
- Compile information for biweekly newsletter.
- Austin Peay scheduled terrazzo floor repairs on hold.

Zone 7:

- At Dougherty, we changed filters, replaced a bearing in a ceiling unit, conducted daily maintenance, adjusted door closers, cleaned wall units, fixed leak, replaced ceiling tiles, fixed a lock, and cleaned coils.
- At SERF, we conducted general building maintenance, replaced ceiling tiles, change VAV filters, grease bearings, cleaned and replace generator bulb, repaired sink leak, replaced exhaust fan belt, and vacuumed up water.

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

- At Ferris, we are conducting walkthroughs, servicing fan coil units, rebuilding fan coil F207, and replacing lavatory faucet F321.
- At Perkins, we are conducting walkthroughs, cleaning window A/C unit filters, and fixing A/C suite P301.
- At Nuclear Engineering, we replaced an exhaust fan, cleared out stopped up drains, repaired two leaky sinks, and cleaned up machine rooms.
- You can find the recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Zone 8:

- Our team will be checking roof tops and guttering for debris. Leaves are falling and this should prevent drainage issues.
- We will be working in Brehm Animal Science getting it ready for Ag Day.
- We continue to clean our mechanical rooms and work on our preventative maintenance work.
- At JIAM, we will be working with AAF to recalibrate the filter monitoring system.
- One Call will be responding to customer calls and assisting with exterior lighting.

Zone 9:

- Our team will be doing safety inspections at the Daycare buildings.
- We continue to work at Sororities and Fraternities to meet our customer's needs.
- At Middlebrook Pike, we are upgrading lighting.
- We continue to clean our mechanical areas and work on preventative maintenance issues.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- REMINDER: A Flu Shot Clinic is scheduled for Wednesday, September 18 at the Facilities Services Complex from 1:30-3:30pm. A flyer is attached at the end of this newsletter with details on cost and what to bring.
- Volunteer First Impressions ribbon cutting ceremonies will be taking place in the coming weeks! Photos will be posted on social media and included in the October edition of The Facilitator.

Employee Training & Development:

Training News:

- We will host an HR Roadshow on September 18 at 11 a.m. Benefits chats with HR will also take place at this time. Benefits Chats will be offered at 10 p.m. on September 18 for 2nd/3rd shift employees.
- The first session for our FS Leadership Academy will take place on Tuesday, September 24, from 9 a.m. to 11 a.m. and 2:30 a.m. to 4:30 p.m.
- We have 2 new employees for New Employee Orientation this week.
- On September 27, we will celebrate the completion of PSCC Cohort o8.

UTILITIES SERVICES

Air Conditioning Services:

- SMC – Repair No. 1 chiller.
- Strong Hall – Clean evaporator tubes and strainers for No. 2 York chiller.
- West Skybox – Repair Trane condensing unit.
- Neilsen Physics – Repair A/C unit for elevator equipment room.
- Steam Plant – Repair A/C unit.
- Reese Chiller Building – Drained chilled water lines serving Morrill Hall.
- Lake Avenue Garage – Repair A/C unit for elevator equipment room.
- Orange Hall – Replace coupling on tower pump.
- Mossman – Repair air compressors.
- Massey Hall – repair A/C unit serving lobby area.
- Andy Holt chiller bldg. – Continuing installation of new chiller.
- Orange Hall – repair condensate line on heat pump unit.

UTILITIES SERVICES CONTINUED ON PAGE 4

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September 16, 2019

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UTILITIES SERVICES CONTINUED:

Plumbing Services:

- Clement Hall: Leak in ceiling and stopped up drain.
- Strong Hall: PVI repaired.
- HPER: New bottlefiller and sink.
- West Skybox: Cleaned strainers.
- JIAM: Leak in hallway.
- Massey Hall: Leak in wall on shock stop.
- Dougherty Engineering: Replace drain line.
- Reese Hall: Leak in ceiling on valve.
- Orange Hall: Repaired irrigation water line.
- Make up water for testing at Steam Plant
- Repair number 1 condensate pump at Haslam.
- Replaced steam regulator at Vet School.
- Repaired condensate pump at SERF.
- Stadium Westside: Leak in women's 1st floor restroom.
- Morgan Hall: Installed 3 - 6" water valves and new firehydrant.
- Fabricate new man covers for recycling.
- Repipe and rebuild mixing valves in training room.
- Cleaned storm drains at BESS.
- Firehydrant testing.
- Clement Hall: Broken shower valve.
- Repaired Leslies at Stadium.
- Repaired broken valve in ceiling at Reese Hall.
- South Carrick Hall: Water leak in ceiling on main line.
- Water main break at Flecher Luck repaired.
- Floor drains backed up in kitchen at Thompson-Boling Arena.
- Strong Hall: Repaired PVI leaks.
- A&A Courtyard: New back flow installed.
- Georgia State Football: Game Support.
- Installed new drains at Dougherty.
- Andy Holt Tower: Repaired leak in drains.
- Clement Hall: Leak on 1st floor in ceiling repaired.
- A&A: Backflow installed.
- Install chemical feed line at Andy Holt.
- Pratt Pavilion: Install bathroom.
- Volunteer Hall: Waterheater repair.
- Thompson-Boling Arena: Kitchen drains backed up.
- Dougherty Engineering: Install new water regulator.

- Installed float switches at Auxiliary Services.
- Installed two condensate motors at Melrose Hall.
- Dunford Hall: Repaired condensate pumps.

Steam Plant:

- Replaced batteries on lift.
- Removed the top of #2 condensate pump to check for wear.
- Made water hose hanger and installed.
- Ordered new spill containment pallets and put into use.
- Reorganized the stock room.
- Cleaned up around inside the Steam Plant.
- Lite off #5 boiler took #3 offline.
- Worked on changing out lighting.

CONSTRUCTION SERVICES

- Art & Architecture: Modify office 229.
- Bailey Education: Power for monitor; Push button locks for 4 rooms.
- Baker Center: Carpet 123, 202, 204, 205, 207-208 and corridors.
- Biosystems Lab Building: Renovate classrooms 199A and 199B.
- Brehm Animal Science: Convert 2 receptacles to 208 Volt; Electric circuits connected to emergency power 160 and 435.
- Campus: Window replacements Hoskins, Jessie Harris, Ferris, and Perkins; Eyewash replacements in several labs; Security locking for classrooms; Pressure washing; Repair bridge over Second Creek.
- Claxton Education: Push button locks for 4 rooms.
- Communications: ADA opener on door near Dean's office; Paint carpet, etc., 48, 52A, 52B, 61, 62; Connect old generator to UPS on 1st floor; Water bottle fillers on 1st and 4th floors; Replace dimmer control in studio 46; Paint 107J and 107S; Signage for 91 and 107.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Renovation of basement for RMC.
- Dabney Buehler: Repair acid drains.
- Delta Tau Delta: Replace louvers in doors.
- Dougherty Engineering: Paint 210; Plumbing for M016;

CONSTRUCTION CONTINUED ON PAGE 5

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- Carpet 502; New door 316A.
- Dunford Hall: Paint 2629; Signage on 1st floor; Divide room 149 into 2 rooms; Renovate 2423; Paint 2347, 2348, 2309; LVT in 2nd floor common spaces; Electric work in 2416, 2417 & 2438.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass store front; Electrical connections for CNC router; Electric connections for jointer.
- Ferris Hall: Renovate 207.
- First Impressions Contest: 10 Projects for contest winners.
- Haslam Business: Make an office in 515; Change door and lock in 436; Divide 329 and 330 into 3 offices; Paint 606, 620 and 621.
- Hodges Library: Renovate classroom 253; Make private offices G016; All Restrooms-wall protectors at hand dryers, cover towel receptacle; Patch and paint 309.
- HPER: Divide room 136C; Install kayak hanging system.
- Jessie Harris: Extend 209 & 242 into storage rooms; Paint, carpet and lighting in several rooms; Paint and blinds 332.
- Laurel Hall: Paint interior.
- Lindsey Nelson Stadium: Add curbs around bull pen; New staircase on right field line.
- McClung Museum: Remove wall and renovate 64B; Additional cabinets in 64.
- Middlebrook Building: paint several areas; First floor-new wall board, paint and carpet.
- Min Kao: Electric work in 339.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B.
- Mossman Building: Electronic door lock override switches; Replace door to 131A.
- Neyland Stadium: Repair concrete.
- Nielsen Physics: Tuck point parapet wall; Replace spline ceilings on 6th floor; New flooring in 210 and 207.
- Nuclear Engineering: Projector screen and painting.
- Nursing Building: Remove wall 240A.
- Pratt Pavilion: Convert men's restroom to women's.
- Presidential Court: Repairs on ground floor and dining area.
- SMC: Removable handrail at loading dock; Carpet and paint 304, 314, 607, 617, 618; Paint and electric 436.
- Senter Hall: Access control exterior doors.
- Strong Hall: Replace door lock switches; Install donor plaques.
- Student Health: Renovate space.
- Student Services Building: Install side lights on main entry door to 209; Hang canvas pictures on 1st, 2nd and 3rd floors; Convert cubicle whips to receptacles 301.
- Student Union: Signs for various areas; Lights and painting in Vol Shop; Emergency locking; Shelving in 107 K and J.
- Taylor Law: Carpet ground floor of library; Door operators 137, 138.
- Thompson-Boling Arena: Corrections to fire doors.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Refinish wood floors; Replace damaged floor tile in corridors.
- Tyson Alumni House: Carpet the stairs.
- UT Culinary Institute: Concrete pad for weather station.
- Vol Hall: Replace brick at patio.
- Vol Shop Cumberland: Install door between Vol Shop and Restaurants.
- 1610 University Avenue: Reconfigure cubicles.

**Join Facilities Services
on Social Media**



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@UTFacilitiesServices



Flu Shot Clinic

Wednesday, 9/18
1:30p-3:30p



The Student Health Center will be offering Flu Shots on

Wednesday, September 18

from

1:30 p.m. to 3:30 p.m.

at the

Facilities Services Complex (Room 114)

All Facilities Services employees are eligible to receive this vaccination during the clinic. Flu shots will be free to employees who are enrolled in the State's health insurance plans AND bring a copy of their CVS/Caremark card with them. Otherwise flu shots will cost \$25 payable in cash or check.

Employees need to bring a copy of their **CVS/Caremark card** and complete the **Shot-Waiver Form** and **Vaccine Administration Record** if they intend to receive their flu shot at the Facilities Services Complex. These forms have been emailed out to all employees. Hard copies can be found with Sam Ledford.

For questions about the vaccine, please contact Student Health Services. If you have any questions about the on-site flu shot clinic, please contact Sam Ledford at (865)771-1531.

Facilities Services Food Drive benefiting

**September
3 - 30**



**Drop Off
Items with
Veronica**

Smokey's Pantry opened with a focus on serving those in need; whether students, faculty, or staff. They are located in the Tyson House (824 Melrose Place) and hold distributions each Tuesday from 4 to 6 p.m.

Non-Perishable Items

- Peanut Butter • Jelly • Oatmeal • Pasta • Macaroni & Cheese (Cups)
- Rice (Packaged) • Ramen Noodles • Instant Potatoes • Nuts
- Breakfast Bars • Microwave Popcorn • Tea • Granola Bars
- Pasta Sauce (Non-Glass) • Cereal • Pop Tarts • Crackers • Cookies
- Trail Mix • Coffee • Juices • Sugar • Mayonnaise/Miracle Whip
- Mustard • Tofu • Ketchup • Salt & Pepper • Seasonings

Canned Items

- Tuna • Chicken • Fruit (or cups) • Beans • Chili • Vegetables • Soup

Personal Care Items

- Toothbrushes • Toothpaste • Dental Floss • Soap/Body Wash
- Shampoo/Conditioner • Brushes/Combs • Deodorant • Razors
- Shaving Cream • Feminine Hygiene Products • Hand Sanitizer
- School Supplies • Binders • Pencils • Paper

Miscellaneous Items

- Toilet Paper • Paper Towels • Kleenex • Laundry Detergent • Dish Soap
- Sponges • Ziploc Bags • Cleaning Supplies • Vitamins • Reusable Bags
- Can Openers

Questions? Contact Veronica at vhuff@utk.edu or Sam at sjones80@utk.edu