

Facilities Services Weekly

October 14, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Chuck Thompson Awards - Monday, October 29 @ 1:30p

- Bake Sale Information on Page 9 of Newsletter •



END DOMESTIC VIOLENCE

October is Domestic Violence Awareness Month

**Wear purple on Thursday, October 24,
to show your support to end domestic
violence.**

ADMINISTRATION

Special Projects:

- "Sometimes we are limited more by attitude than opportunities."
- The Chuck Thompson Awards will take place on Monday, October 21 at 1:30pm at the Facilities Services Complex. Shuttle schedule to be announced soon.
- Thank you to everyone who submitted a nomination for this year's Chuck Thompson Outstanding Employee Awards. This year we received 65 total nominations.
- A bake sale will be held beginning at 12PM the day of the Chuck Thompson Awards to benefit the Chuck Thompson Endowment.
- Thank you to everyone who supported the sixth annual Facilities Services Pink Day. This year the department raised \$243.75 for Susan G. Komen East Tennessee.
- The 2019 Facilities Services Holiday Celebration will be held at the Student Union Ballroom at 12 p.m. Friday, December 13. Third shift and Steam Plant party dates will be announced soon.

FACILITIES OPERATIONS

Lock & Key Services:

- Bailey Education – Repair lock.

- Student Aquatic Center – Repair locks/frozen.
- Veterinary Hospital – Swap cores around.
- Early Learning Center – Install cabinet locks.
- Student Union Phase II – Repair door handle.
- Walters Life Science – Rekey locks.
- JIAM – Rekey/swap locks.
- University Housing – Many repairs and recores.

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Game week support and prep for football game day.
- Several animals have been caught and relocated.
- Completed on-demand Pest Control work requests.

ZONE MAINTENANCE

Zone 1:

- Staying caught up on the orders in the residence halls.
- We had multiple requests for heat with this weekend's cold spell.

Zone 2:

- Answering calls.
- Unlocking doors.

ZONE MAINTENANCE CONTINUED ON PAGE 2

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ZONE MAINTENANCE CONTINUED:

- Working on exhaust fans for AHT parking garage.
- Working on outside lights at Jessie Harris.
- Replaced bearings in the air handler for Clarence Brown Theatre.

Zone 3:

- Hodges Library: We replaced 1/2" chilled water copper pipe on air-handler number four in the south machine room, we replaced broken terrace temperature gauge on air-handler number three in west machine room, installed new belts on the bathroom exhaust in the penthouse, adjusted door closer on ground floor, removed leaves from the roof at North and South Commons, and changed belts on exhaust fan number seven on penthouse roof.
- Melrose Hall : Rebuilt zurn flush valve in first floor men's restroom in g-section. General building maintenance.
- Haslam Business: All air handlers and return fans have had filters changed, belts inspected or replaced, and greased. All elevator tracks have been cleared of debris. We conducted general maintenance.
- SMC: The elevator tracks have been cleared of debris. We rebuilt valve on the M floor air handler and conducted general maintenance.

Zone 4:

- Removing ice machines at the stadium.
- Repairing coffee makers at the stadium.
- Maintaining drains in the dining halls.
- Replacing existing lighting with LED in the dining halls.
- Checking and maintaining air handlers in the dining halls.
- Cleaning coils in the walk in coolers and freezers in the dining halls.
- Repairing mobile equipment for football games in the dining halls.
- Calibrating gas ovens in the dining halls.
- Checking all ice machines for proper operation in dining halls.
- Replacing broken pavers at PCB.

Zone 6:

- At Regal Soccer Stadium, we checked and made needed repairs ahead of the Georgia game.
- At Sherri Parker Stadium, we checked and made repairs after MTSU and Duke University.
- At Neyland Stadium, we are continuing to change lighting to LED. We made repairs after the Georgia game and ahead of the Mississippi State game.
- At the Football Complex, we checked and adjusted chemicals in pools.
- At Allan Jones, we checked and adjusted chemicals in pools.
- Throughout the zone, we conducted general building maintenance.

Zone 7:

- At Dougherty, we are fixing leaks, conducting general building maintenance, changing lights, and unclogging drains.
- At Jessie Harris, we installed a fan motor in an A/C unit, replaced a door closure, hung pitchers, hung wall board, repaired outside lights, repaired ceiling in dish room.
- At Fiber & Composites, we cleaned out floor drains in bay area.
- At Senter Hall, we repaired grow lights in the greenhouse.
- At Ferris Hall, we are conducting walkthroughs, servicing fan coil units, and servicing air handler units.
- At Perkins, we are conducting walkthroughs, cleaning window A/C unit filters; we repaired toilet in P304 and urinal in P202.
- At Alumni Memorial, we are conducting walkthroughs and conducting general building maintenance.
- At Min Kao, we are working on Pellissippi training, working on noisy lights, fixing several plumbing issues, and doing general maintenance.
- At Nuclear Engineering, we worked on equipment inventory, cleaned A/C units, and conducted general maintenance.
- At SERF, we replaced HEF belts, greased bearings, changed generator bulbs, worked on inventory list,

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

- worked on OSHA training, replaced return air fan belts, replaced motor in wall heaters/re-wired wall heaters, and conducted general building maintenance.
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Zone 8:

- We will be cleaning guttering and inspecting roof tops for leaves and debris.
- Our team will be working on monthly inspection of air handlers and changing filters and belts as needed.
- We continue to prepare for cooler temperatures inspecting and repairing outside dampers and inspecting heat coils.
- At JARTU, we will be doing a complete filter change and starting our 300 horse power boiler to ensure it is ready

for the winter months.

- One Call will be responding to customer calls and assisting with maintenance issues in buildings.

Zone 9:

- With Fall Break this week, our team will be inspecting all roofs in Sorority Village.
- We will take advantage of this time to make repairs while our customers are on break.
- We are currently upgrading lighting at Fleet Management and Lake Avenue Daycare.
- Our team will be cleaning guttering and inspecting roofs throughout our zone to keep them clean and free of debris.
- With winter approaching, we will be inspecting air handlers and heat related equipment to make sure they are in good repair.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- October is Domestic Violence Awareness Month, and an average of 20 people experience intimate partner physical violence every minute. This equates to more than 10 million abuse victims annually. Between 21-60% of victims of intimate partner violence lose their jobs due to reasons stemming from the abuse. You can help change the statistics and take a stand against domestic violence. Facilities Services employees are encouraged to **wear purple on Thursday, October 24**, to show your support to end domestic violence. (Big Orange Friday uniform guidelines apply.)
- The Campus Chest campaign is officially underway, and we'd like to encourage you to donate! This effort focuses attention on the health and social service needs of our region and unites efforts in providing assistance to those less fortunate than ourselves. If you choose to make a pledge, you can choose where your donation goes and how it's paid. Let's show the community what the Volunteer spirit really means. Visit <https://campuschest.utk.edu/> for more information.
- It only takes 10 seconds to make a lasting impact on our team, customers and the community around us.

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COMM & INFO CONTINUED:

That's why we're bringing 10 Second Messages to an inbox near you! Ten Second Messages will come to you weekly with photos of before and after projects, FS staff at work and/or fun departmental events, etc. Each will have a 2-3 sentence explanation of the picture. Just a quick message to recognize the hard work that goes into every day for our department. Photos can be submitted for consideration to Sam at sjones80@utk.edu. We're looking forward to seeing the photos you send and sharing the Facilities Services story with others!

- You can find the recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

Upcoming Training:

- OSHA training is required for a lot of the work we do here in Facilities Services. Due to changes to our SkillSoft agreement, all applicable employees need to complete their OSHA training prior to **October 31, 2019**.
- Title IX training and IT Security Awareness training are available now in K@TE. Please visit www.fs.utk.edu/training to complete these courses.
- Tomorrow, we will host the next session of our FS Leadership Academy.

Training News:

- We have five new employees in New Employee Orientation this week. If you see one of our new employees around, say hello and make them feel welcome!
- We are working to compile the Annual Report.
- Compiling and sending out semi-weekly OSHA training reports to ensure completion.

IT Support & Maintenance:

- Windows 10 updates and upgrades.
- New computer installations on campus.
- Printer maintenance and troubleshooting.
- Time clock replacement.
- Network port activations.
- New network circuits.

- Began working on updating the Building List webpage on the FS website.
- Worked on requested enhancements to Archibus views (completed 8 so far).
- Helped coordinate OIT's work on upgrading Archibus modules from version 21.2 to version 24.1 (now working on module 6 of 16 – Space Management; completed modules are: Key Management, Service Desk, Business management, Labor Management, Personnel Management, and Equipment).

UTILITIES SERVICES

Air Conditioning Services:

- Campus – Lubricated motors on all the York Centrifugal chillers.
- Boathouse – Repaired A/C system serving the locker room.
- Andy Holt – Repairing No.2 primary chilled water pump.
- Taylor Law – Brought temporary chiller online.
- Hoskins Library – Started chiller and pumps to supply chilled water to Senter Hall.
- Allan Jones – Repairing Dectron A/C units.
- Min Kao – Repair Leibert dry coolers.

Electrical Services:

Fire Alarm/ Security:

- Security changed out card readers at SMC and Haslam Business building.
- Security responded to normal trouble calls.
- Security read electrical meters.
- Fire Alarm worked on monthly fire pump test.
- Fire Alarm installed new door holder at Neyland Stadium.
- Fire Alarm tested fire alarm at Allan Jones Aquatic Center.
- Fire Alarm worked with Simplex at Orange Hall.
- Both groups worked scheduled power outage on Wed. (10-9-19) for CKTS. LA-1 and 2.
- Both groups worked football game on Saturday.

High Voltage:

- Replaced bad ballast at Middlebrook (tripped the ckt).

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- Out)
- Continued working on two lights at Humanities Plaza (no power).
- Continued working at Fraternity Park on the pole lights (repaired the elect. short) Several ground up lights knocked over. We are making repairs.
- Scheduled outage Wednesday, October 9, on CKTS LA-1 and CKT. 2 to make repairs on high voltage PMH switch at Panhellenic. It would not operate correctly.
- Turned off repaired switch, which turns off power to transformer for Panhellenic, so TA electrical could finish running temp power to temp chiller for the Law College.
- Hooked up TV truck on Friday and manned them. Then, unhooked the truck after the game.
- Checked and made repairs to Neyland Stadium Field Lights.
- Set up power Friday night for tailgating on Saturday. We then unhooked the power after the game at Humanities and Circle Park.
- We worked the football game on Saturday.
- Clement Hall: Drains stopped up.
- Conference Center: Repaired roof drain in fourth floor.
- Conference Center: Removed two toilets and capped off lines in wall.
- Central Greenhouse: Replaced taco circulating pump.
- Law College: Placed new waterlines for chiller.
- McClung Museum: Installed new sink.
- Carrick Hall: Repaired leak between floors.
- Clement Hall: Leak on shower valve.
- Melrose Hall: New bottlefiller.
- HPER: New bottlefiller.
- Sorority Village: Geothermal leak.
- HPER: Floor drain stopped up.
- Dabney Buehler: Repaired.
- Pi Kappa Alpha: Main drain stopped up.
- Andy Holt Tower: 7th floor sink drain stopped up.
- Burchfiel Geography: replaced hot water heater.
- Clement Hall: Drain stopped up.
- Delta Tau Delta: New bottlefiller.

Secondary Electrical:

- Blount Hall – Replaced occupancy sensor.
- Brehm Animal Science – Power for Career Fair.
- Student Union Phase I – Power for Student Engagement.
- Fiji Island – Power for event.
- A&A – Hooded up dimmer on LED lights (217A/221).
- Student Union Phase I – Checked, repaired, and replaced GFI outlet at Blueberry Falls (lower one).
- Conference Center – Remove power from UPS.
- Andy Holt Tower – Repair two fans.
- Anderson Training – Worked on Lutron Lights (A234).
- HPER – 110 power to control pool heat (B018).
- Vet School – Replaced MCC Bucket.
- Anderson Training – Install heat trace for new chiller.
- Andy Holt Tower – Heat tape for new chiller.
- Hesler Biology – Replace two ATS.
- Thompson Boling Arena – Repair emergency lights for test report.
- Facilities Complex – Power for HVAC testing station – 277v outlet.

Plumbing Shop:

- Carrick Hall: Repaired shower arm.

Steam Plant:

- Troubleshooting issues with #5 boiler BMS.
- Conductivity probe on #3 boiler changed out with shorter probe.
- Continue to work on lighting.
- Continue to paint inside plant.
- Painted garage doors on high voltage building.
- Took #3 boiler off line to investigate leak.
- Test ran 2 MW generator.

CONSTRUCTION SERVICES

- Andy Holt Tower: Replace tile floor in P2 elevator lobby.
- Architecture Research Annex: Clean windows.
- Art & Architecture: Modify office 229.
- Austin Peay: Paint 307D.
- Bailey Education: Power for monitor; Push button locks for 4 rooms; Tile floor 228; Patch and paint 201 and 240; New blinds 325.
- Biosystems Lab Building: Renovate classrooms 199A and 199B; Power for welder 163.
- Campus: Window replacements Hoskins, Jessie Harris,

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- Ferris, and Perkins; Eyewash replacements in several labs; Security locking for classrooms; Pressure washing; Repair bridge over Second Creek; Install curb ramp on Circle Drive; Install license plate cameras; Repair boat dock from fire.
- Ceramics Annex: Add receptacle outside of restroom.
- Clarence Brown Theatre: Tint windows in ticket area; Replace drinking fountain with drinking fountain with bottle filler; Provide emergency locking for assembly spaces.
- Claxton Education: Push button locks for 4 rooms; Paint 224 and 339.
- Communications: ADA opener on door near Dean's office; Paint carpet, etc., 48, 52A, 52B, 61, 62; Connect old generator to UPS on 1st floor; Water bottle fillers on 1st and 4th floors; Replace dimmer control in studio 46; Paint 107J and 107S; Signage for 91 and 107; Add receptacles to 53.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Renovation of basement for RMC.
- Dabney Buehler: Repair acid drains.
- Delta Tau Delta: Replace louvers in doors.
- Dougherty Engineering: Paint 210; Plumbing for M016; Carpet 502; New door 316A and 307; Carpet 227, 319, 321 and 322.
- Dunford Hall: Paint 2629; Signage on 1st floor; Divide room 149 into 2 rooms; Renovate 2423; LVT in 2nd floor common spaces; Electric work in 2416, 2417 & 2438.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass store front; Electrical connections for CNC router; Electric connections for jointer; Install fan in studio area.
- Ferris Hall: Renovate 207.
- First Impressions Contest: 10 Projects for contest winners.
- Haslam Business: Make an office in 515; Change door and lock in 436; Divide 329 and 330 into 3 offices; Paint 606, 620, 621 and corridor.
- Hodges Library: Renovate classroom 253; Make private offices G016; All Restrooms-wall protectors at hand dryers, cover towel receptacle; Patch and paint 309; Paint and carpet 517.
- HPER: Divide room 136C; Install kayak hanging system 019; Paint 376.
- Jessie Harris: Extend 209 & 242 into storage rooms; Paint, carpet and lighting in several rooms; Paint and blinds 332.
- JIAM: Hook up gas line 127.
- Laurel Hall: Paint interior.
- Lindsey Nelson Stadium: Add curbs around bull pen; New staircase on right field line.
- McClung Museum: Remove wall and renovate 64B; Additional cabinets in 64.
- McClung Tower: Replace blinds 1106 and 1107.
- McCord Hall: Remove casework and utilities in 111, 112A and 113.
- Melrose Hall: Renovations to rooms on 1st floor E and F; Plaster repair and paint G-411.
- Middlebrook Building: paint several areas; First floor-new wall board, paint and carpet.
- Min Kao: Electric work in 339.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B.
- Mossman Building: Electronic door lock override switches; Replace door to 131A.
- Neyland Stadium: Repair concrete.
- Nielsen Physics: Tuck point parapet wall; Replace spline ceilings on 6th floor; New flooring in 210 and 207.
- Nuclear Engineering: Projector screen and painting.
- Nursing Building: Remove wall 240A; Paint 237 and 329.
- Pratt Pavilion: Convert men's restroom to women's.
- Presidential Court: Repairs on ground floor and dining area.
- SMC: Removable handrail at loading dock; Carpet and paint 304, 314, 607, 617, 618; Paint and electric 436; Paint 301 and 330.
- SERF: Repair dumpster enclosure.
- Strong Hall: Replace door lock switches.
- Student Aquatic Center: Seal cracks over equipment room.
- Student Health: Renovate space 214.
- Student Union: Signs for various areas; Lights and painting in Vol Shop; Emergency locking; Shelving in 107 K and J.

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- Taylor Law: Change copier outlet to standard outlet; Remove built-in shelf on 4th floor.
- Thompson-Boling Arena: Corrections to fire doors; Add receptacles to 108 and 212.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Refinish wood floors; Replace damaged floor tile in corridors.
- UT Culinary Institute: Concrete pad for weather station; 3 phase electric circuit for steamer.
- Vol Hall: Replace brick at patio.
- Vol Shop Cumberland: Install door between Vol Shop and Restaurants.
- 1610 University Avenue: Reconfigure cubicles.

Join Facilities Services on Social Media



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T FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



To suggest an additional box location, or for more information, please contact Brooke Krempa at krempa@utk.edu.

Bake Sale information on Page 9.

Bake Sale!

in support of the
**Chuck Thompson
Endowment**

OCTOBER 21

8 a.m. - Coffee & Doughnuts

12 p.m. - Homemade Baked Goods

Facilities Services will hold a bake sale in support of the Chuck Thompson Endowment on Monday, October 21, the same day as the Chuck Thompson Awards ceremony.

The morning sale will take place in Facilities Services Complex room 130 starting at 8 a.m. The afternoon sale will take place in the lower level of the Facilities Services Complex and will begin at 12 p.m.

Baked goods and beverages will be available for purchase at both sales.

All proceeds from the bake sale will go toward the Chuck Thompson Endowment.