

Facilities Services Weekly

November 11, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

VETERANS DAY AT UTK

Thank you to all of our veterans for your service!

Tuesday, November 12 • Green Zone training for UTK Faculty and Staff with a Q&A panel of student veterans will be held in the Lindsay Young Auditorium in Hodges Library from 1p - 3:30p.

Wednesday, November 13 • Green Zone training for veteran employers and UTK Faculty and Staff with a panel of veteran employees will be held in the Lindsay Young Auditorium in Hodges Library from 3:30p - 5:30p.

Thursday, November 14 • Veterans appreciation dinner will be held in the Pilot Flying J Ballroom in the Student Union from 6:30p - 8:30p.

For more information, please contact Thomas Cruise at the Veterans Resource Center at tcruise@utk.edu or 865-974-8716.

Big ORANGE GIVE

THE UNIVERSITY OF TENNESSEE, KNOXVILLE | FOR THE NEXT 225

Wednesday, November 13 is the Big Orange Give - UT's day of giving. To commemorate the university's 225th anniversary, the goal this year is to raise \$2.25 million in just 24 hours for areas all across campus! For more information, visit the Communications and Public Relations section on page 3.

11th Annual Toy Drive

November 11 through December 8, we will be hosting the 11th Annual Toy Drive honoring the memory of Ryan McDonald. Toys collected benefit Helen Ross McNabb and Child & Family of Tennessee. For more information, please see the flyer at the end of this newsletter.

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FS WEEKLY CONTINUED:

ADMINISTRATION

Special Projects:

- The 2019 Facilities Services Holiday Celebration will be held at the Student Union Ballroom at 12p Friday, December 13. Third Shift Building Services & Zone Maintenance Holiday Celebration will be held Tuesday, December 17th at 10PM at the Facilities Services Complex.

FACILITIES OPERATIONS

Lock & Key Services:

- Student Aquatic Center : Change cores.
- Hesler Biology: Cylinder spinning/repair.
- Sigma Nu: Re-core door.
- Presidential Court: Change broken handle on safe.
- JIAM: Switch lock around.
- Tickle Engineering: Install combination lock.
- Thompson-Boling Arena: Installing new hardware on 14 doors.
- Student Union Phase II: Install cylinder/core.
- University Housing: Many re-cores and repairs.

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Performed termite treatment at Biology Field Station Dwelling in Gatlinburg.
- Completed on-demand Pest Control work requests.

UT Office of Sustainability/Recycling:

Recycling Totals for November 4 to November 10:

- Bottles and Cans: 0 lbs.
- Paper: 0 lbs.
- Cardboard: 9,340 lbs.
- Glass: 0 lbs.
- Manure: 0 lbs.
- Compost: 9,073.75 lbs.
- Weekly Totals: 18,414 lbs. / 9.21 tons

Recycling Totals for Fiscal Year 2019:

- Bottles and Cans: 140,500 lbs. / 70.25 tons
- Paper: 109,920 lbs. / 54.96 tons

- Cardboard: 221,720 lbs. / 110.86 tons
- Manure: 81,000 lbs. / 40.50 tons
- Compost: 112,380 lbs. / 332.76 tons
- Fiscal Year Totals: 665,520 lbs. / 609.33 tons

ZONE MAINTENANCE

Zone 1:

- We are staying caught up on work orders.
- The last few residence hall employees are completing their PSTCC training.
- We will start making our schedule for the holiday coverage this week.

Zone 2:

- We are answering calls and unlocking doors.
- We replaced bearings in an air handler at CBT.
- LED upgrade at A&A.
- We attended the uniform cleaning meeting.
- Attended supervisor awareness class.
- Cleaned the bull pond at Humanities.
- Cleaned the fountain at CBT.
- We are cleaning up roofs and gutters on all buildings.
- Draining and winterizing bull pond at Humanities.
- Draining and winterizing fountain at Clarence Brown Theatre.
- Replacing air filters at Ceramics three times a week.
- Stocking ice melt for snow.
- Rebuilding shower trees at HPER.

Zone 3:

- Hodges Library: We reset tripped breaker at One Stop, replaced broken restroom stall door handle in first floor main men's restroom, replaced four burnt-out bulbs in our steam tunnel, and calibrated thermostats in room 146.
- Melrose Hall: We turned on steam to E,F, and G sections, rebuilt Sloan flush valve in men's restroom on second floor and conducted general building maintenance.
- Haslam Business: We repaired a return fan on the third floor, worked Chancellor Plowman's investiture, and rebuilt a water filter.

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

- SMC: We repaired an office table, repaired seventh floor ice maker, and rebuilt the seventh floor faucet.

Zone 4:

- Replacing freezer door in PCB.
- Checking all air handlers and preparing to go to heat in all dining halls.
- Repairing mobile equipment for ball games in all dining halls.
- Repairing freezer door in Subway in the Student Union Phase I.
- PM equipment during fall break in all dining halls.
- Replacing ceiling tile as needed in all dining halls.
- Repairing conveyor system in Anderson Training.
- Continuing drain maintenance in all dining halls.
- Cleaning roofs of PCB and UT Culinary.

Zone 5:

- At Regal Soccer Stadium, we checked the stadium and made repairs after the Arkansas game.
- At Sherri Parker Stadium, we checked the stadium and made repairs after the Western Kentucky game.
- At Neyland Stadium, we are continuing to change to LED lighting and made repairs after the UAB game.
- At the Football Complex, we checked and adjusted chemicals in the pools.
- At Allan Jones, we checked and adjusted chemicals in the pools.
- Throughout zone, we are conducting general building maintenance.

Zone 6:

- Maintaining environmental equipment.
- Addressing work order issues.
- Hesler Greenhouse 4 ridge vent repair.
- Generator logging.
- Compile information for weekly newsletter.
- Prepare for freeze watch.

Zone 7:

- Jessie Harris: We unstopped condensation, worked on steam heat, replaced belts and filters, worked on equipment data sheets, and chucked leaking window from outside.
- Fibers & Composites: We replaced a bad light switch

and we are working on equipment data sheets.

- SERF: We removed a water fountain, assisted at Dougherty, conducted walk throughs, and replaced floor tiles.
- AMB: We conducted general maintenance, lighting on the cloud, A/C controls issues, ordered parts for restrooms, roof repair, conducted a roof inspection, replaced a toilet seat, and addressed minor water leaks.
- Min Kao: We are working on some noisy lights, adjusting door closers, repairing plumbing, and washing some filters.
- Nuclear Engineering: We are conducting mold inspections, checking equipment, room to room inspections, and cleaning tools.
- Dougherty Engineering: We walked through the building, changed light bulbs, changed ceiling tiles and checked machinery.

Zone 8:

- We will be preparing for cold temperatures.
- We are checking dampers and heat trace along with building heat systems.
- Our team will be repairing lighting and replacing ceiling tiles.
- We will be repairing guttering and louver motors in our greenhouses.
- One Call will be responding to calls and assisting with exterior lighting.

Zone 9:

- Our team will be checking building heat systems and ensuring we are prepared for cold temperatures.
- We will be inspecting the daycares to ensure they are in compliance.
- At the Jewel building, our team will be working on LED lighting upgrades.
- We will continue to check and clean guttering and roof of debris.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Today is Veterans Day! We would like to thank all of our veterans for their service. Please see the information

COMM & INFO CONTINUED ON PAGE 4

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COMM & INFO CONTINUED:

at the beginning of this newsletter for more on events occurring this week to honor our veterans or contact Thomas Cruise at tcruise@utk.edu or 865-974-8716.

- Please mark your calendars for Wednesday, November 13 for Big Orange Give – UT's day of giving. To commemorate the university's 225th anniversary, the goal this year is to raise \$2.25 million in just 24 hours for areas all across campus! A 24-hour online challenge for alumni, friends, parents, students, faculty, staff, and fans to show their support of Rocky Top. Gifts made on this day will count as a contribution to the Big Orange Family campaign as well! There will be several challenges and matches throughout the day that can stretch your dollar. Your donation to the University matters, no matter the amount. Please consider donating during Big Orange Give to show your support for the University while giving Facilities Services a head start on the Big Orange Family campaign!
- November 11 through December 8, we will be hosting the 11th Annual Toy Drive honoring the memory of Ryan McDonald. Toys collected benefit Helen Ross McNabb and Child & Family of Tennessee. If you would like to make a donation, please bring unwrapped toys to the collection box that will be placed near the front entrance of the Facilities Services Complex, 2040 Sutherland Drive. Donations can also be given at all Knox area Ingles grocery stores. All toys must be donated by December 9. For more information, please contact Roger McDonald at 705-9994 or jmcdona3@utk.edu.
- You can find the recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

IT Support & Maintenance:

- Archibus upgrade from version 21.2 to 24.1 - The Facilities Services IT team is working with the Office of Information Technology to coordinate the upgrade of the Archibus software from version 21.2 to version 24.1. The new version of Archibus will bring new functionality and enhancements designed to improve user experience and to help further leverage the resources of the FS

department.

- Upgrade computers at the Facilities Services Complex computer lab (Room 122) - New computers are being purchased to upgrade the technology at the computer lab. These computers are used to provide training to our personnel, so this will facilitate the ongoing professional development of our workforce.
- Archibus Energy management module - The IT group is working with KUB to find an automated method of importing energy utilization data into the Archibus system with the goals of streamlining the processing of utility bills, tracking utility data to identify trends, and aiding in the development of energy saving strategies.
- Visit to the UT Fabrication Lab - The Facilities Services IT group plans to tour the UT Fabrication Lab, which has several 3D printers, a CNC router, a water-jet cutter, and other interesting equipment (including some robotics) to explore how that equipment might be useful in assisting the Facilities Services mission.
- Upgrades to Windows 10 - Microsoft is scheduled to discontinue support for Windows 7 in January 2020 (software end of life). The IT group is working to update all Windows 7 installations to Windows 10 to maintain the security of FS computers.
- FS Website updates - The IT and Communication groups are working to update the FS department website. Watch for new content as we move towards our FS 2.0 website.
- The IT team has conducted printer maintenance, helped employees with passwords, helped set up ZOOM meetings, aided recycling, conducted Autodesk license server maintenance, attended the employee representative meeting, completed virtual machine setup for HVAC, and completed HR 114 RUSH orders.
- The team helped with laptop purchases in Utilities, wireless access point planning.
- Conducted maintenance on the time clock, completed workstation setup for new employees, computer classifications, took part in Legacy system discussions, assisted with digital signage, and aided in conference room setup and training.

Employee Training & Development:

Upcoming Training:

- Title IX training and IT Security Awareness training are available through November 30 in K@TE. Please visit

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www.fs.utk.edu/training to complete these courses.

- The final sessions of FS Leadership Academy will be held on November 20 at 9:00a and 1:00p in FSC 102.
- We will provide Email Etiquette Training this Thursday, November 14 at 9 a.m. in FSC 102. This is a one-hour class on professional email etiquette. Contact Beth O'Neill at eoNeill5@utk.edu for more information.
- We will host RCRA and SPCC Training on November 19, 21, and 22 for those who are required to attend.

Training News:

- We have six new employees in New Employee Orientation this week. If you see one of our new employees around, say hello and welcome them to Facilities Services.

UTILITIES SERVICES

Air Conditioning Services:

- Wiring the controls for the new RTUs at Glazer.
- Continuing work at Mossman to correct issues.
- Working on getting new chillers at Plant Biotech tied into the Building Automation System (BAS).
- Installing controls for new fan coil units at Student Services.
- Installing controls for the new variable volume boxes at the Conference Center.
- Repairing VFDs at EREC (Johnson Animal Research).

Electrical Services:

Security/Fire Alarm:

- Security group installed new readers at Perkins Hall, Ferris Hall, Dabney, Dougherty, Tickle Engineering, and the Kingston Pike Building.
- Fire alarm group performed monthly tests and reset clocks at Fraternity houses.
- Fire alarm group disabled fire alarm for contractors at Frieson Black Cultural Center and Vet Teaching Hospital.
- Fire alarm group assisted Masco at Vol Hall on repairs.
- Trouble shot fire alarm problems at Perkins Hall and Bailey Complex.
- Searched for an earth ground at Dougherty Engineering.
- Both groups responded to daily trouble calls.

High Voltage:

- Continued work and traced out wires on the field at Humanities Plaza lights.
- Picked up cam-locks power cable from east side- Neyland Stadium.
- Removed part of west side cam-lock. Prep for concert- Neyland Stadium.
- Ran power cam-locks from gate 21 plaza disconnects to the north end 20-yard line- Neyland Stadium.
- Put out 2 spider boxes for golf carts charging- Neyland Stadium.
- Saturday and Sunday electrical support in prep for concert- Neyland Stadium.
- Turned lights on Sunday to the field and hooked up catering trucks- Neyland Stadium.
- Pumped water from high voltage vaults.
- Night shift working on lights and fire alarm calls on campus.
- Worked scheduled power outage with electrical contractor on the Ag Campus.
- Turned off power along the creek and electrical contractor replaced power pole for new Surge building.
- Unhooked power for TV truck working tennis event at Goodfriend Tennis Center on Sunday.

Plumbing Shop:

- Three bay sink stopped up at Fred Brown.
- Water leaking through ceiling at Mossman.
- Capping water lines below floor at McCord Hall.
- Replace broken drain in road at Hesler.
- Repaired 2 leaks at 2630 Sorority Village.
- Leak at ceiling in room 20 at Carrick Hall.
- Sewer backing up on 1st floor of Law College.
- Roof drain stopped up at Temple Hall.
- Leak on 5th floor at Dabney Hall
- Installed new bottle filler at Vet School.
- Installed sinks for paint shop.
- Repaired Leslie at Communications.
- Installed two ice makers at Conference Center.
- Installed new sink for Kelly Jolly at Thompson-Boling Arena.
- Repaired chilled water leak at SERF.

UTILITIES CONTINUED ON PAGE 6

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UTILITIES CONTINUED:

- Repaired water line break at North Green House.
- Buried water line at Greenhouse 16.
- Installed new plaster trap at FSC Paint.
- Test fire hydrant.
- Investigated storm drain at Steam Plant.
- Water and sewer at Landscape trailer.
- Clarence Brown Theatre: Tint windows in ticket area; Replace drinking fountain with drinking fountain with bottle filler; Provide emergency locking for assembly spaces.
- Claxton Education: Push button locks for 4 rooms; Paint 224 and 339; Light outside of 452 and 453.

Steam Plant:

- Continue to paint inside the Steam Plant.
- Finished piping for boiler water recirc. line and installed 2 isolation valves.
- Installed sensing lines on condensate header.
- Closed up #3 boiler fire box. Removed blanks from pop off.
- Light off #3 boiler.
- Cleaned and swept plant.
- Changed air inlet filters on solar turbine.
- Working on logic for new pump.
- Pulled control wire for new condensate pump.
- Troubleshooting nuisance alarms on fuel oil tanks.
- Communications: ADA opener on door near Dean's office; Paint carpet, etc., 48, 52A, 52B, 61, 62; Connect old generator to UPS on 1st floor; Water bottle fillers on 1st and 4th floors; Replace dimmer control in studio 46; Paint 107J and 107S; Signage for 91 and 107; Add receptacles to 53; Projectors and screens in 310 and 321; Install bird deterrent system on Circle Park side.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Renovation of basement for RMC.
- Cumberland Avenue Food Court: Add key switch to fire door.
- Dabney Buehler: Repair acid drains.
- Delta Tau Delta: Replace louvers in doors.
- Dougherty Engineering: Paint 210; Plumbing for M016; Carpet 502; New door 418 and 436; Carpet 227, 319, 321 and 322.

CONSTRUCTION SERVICES

- Andy Holt Tower: Replace tile floor in P2 elevator lobby; Paint 4th floor lobby.
- Architecture Research Annex: Clean windows.
- Art & Architecture: Modify office 229; Install receptacle in Gallery; Venting for laser cutter.
- Austin Peay: Paint 307D; Carpet 125.
- Bailey Education: Power for monitor; Push button locks for 4 rooms; Tile floor 228; Patch and paint 201 and 240; New blinds 325; Room darkening shades 502 C & D; Signage for 5th floor.
- Baker Center: Paint railings; Level pavers on upper patio.
- Biosystems Lab Building: Renovate classrooms 199A and 199B; Power for welder 163.
- Campus: Window replacements Hoskins, Jessie Harris, Ferris, and Perkins; Eyewash replacements in several labs; Security locking for classrooms; Pressure washing; Repair bridge over Second Creek; Install curb ramp on Circle Drive; Install license plate cameras; Repair boat dock from fire.
- Ceramics Annex: Add receptacle outside of restroom.
- Dunford Hall: Paint 2629; Signage on 1st floor; Divide room 149 into 2 rooms; Renovate 2423; LVT in 2nd floor common spaces; Electric work in 2416, 2417 & 2438; Replace door 2423; New shades on 2nd floor; Panic button for 2423.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass store front; Electrical connections for CNC router; Electric connections for jointer; Install fan in studio area.
- Ferris Hall: Renovate 207; Repair door lock 205.
- First Impressions Contest: 10 Projects for contest winners.
- Food Science: Receptacle for equipment 102.
- Greve Hall: Paint 240, 241, 242.
- Haslam Business: Make an office in 515; Change door and lock in 436; Divide 329 and 330 into 3 offices; Paint 606, 620, 621 and corridor; Replace counter top in Einstein's; Add receptacle 605.
- Hodges Library: Renovate classroom 253; Make private offices G016; All Restrooms-wall protectors at hand dryers, cover towel receptacle; Patch and paint 309;

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CONSTRUCTION SERVICES CONTINUED:

- Paint and carpet 517.
- Hoskins Library: Access controls 200.
- HPER: Divide room 136C; Install kayak hanging system 019; Paint 376.
- Jessie Harris: Extend 209 & 242 into storage rooms; Paint, carpet and lighting in several rooms; Paint and blinds 332.
- JIAM: Hook up gas line 127; Rekey door locks 153.
- Laurel Hall: Paint interior
- Lindsey Nelson Stadium: Add curbs around bull pen; New staircase on right field line.
- Magnolia Hall: BO47 power and data for time clock.
- McClung Museum: Remove wall and renovate 64B; Additional cabinets in 64; Replace doors 6, 7, stairwell; Paint floor 68.
- McClung Tower: Replace blinds 1106 and 1107.
- McCord Hall: Remove casework and utilities in 111, 112A and 113.
- Melrose Hall: Renovations to rooms on 1st floor E and F; Plaster repair and paint G-411.
- Middlebrook Building: paint several areas; First floor-new wall board, paint and carpet.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B.
- Mossman Building: Electronic door lock override switches; Replace door to 131A.
- Neyland Stadium: Repair concrete.
- Nielsen Physics: Tuck point parapet wall; Replace spline ceilings on 6th floor; New flooring in 210 and 207.
- Nuclear Engineering: Projector screen and painting.
- Nursing Building: Remove wall 240A; Paint 237 and 329.
- Perkins Hall: Renovate 122 and 124.
- Pratt Pavilion: Convert men's restroom to women's.
- Presidential Court: Repairs on ground floor and dining area.
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device.
- SMC: Carpet and paint 304, 314, 607, 617, 618; Paint and electric 436; Paint 301 and 330; Paint and carpet 209, 211, 217.
- SERF: Repair dumpster enclosure; Snorkel 320; Receptacle and cooling water for growth chamber 335
- Strong Hall: Replace door lock switches.
- Student Aquatic Center: Seal cracks over equipment room.
- Student Health: Renovate space 214.
- Student Services; Signage for 209.
- Student Union: Signs for various areas; Lights and painting in Vol Shop; Emergency locking; Shelving in 107 K and J.
- Thompson-Boling Arena: Corrections to fire doors; Add receptacles to 108 and 212; Remove yellow lines near locker rooms; New vanity in head coach's bathroom.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Refinish wood floors; Replace damaged floor tile in corridors; Install projector and screen 010.
- Tyson Alumni House: Replace window frame.
- UT Culinary Institute: 3 phase electric circuit for steamer.
- UT Drive Building A: Remove temporary walls and add receptacles in old cabinet shop.
- Vol Hall: Replace brick at patio.
- Vol Shop Cumberland: Install door between Vol Shop and Restaurants.

THE • COMMENT • BOX

Responses on Page 8

Join Facilities Services
on Social Media



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@utfacilities



@UTFacilitiesServices

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The following comments/questions were submitted to the FS comment boxes. Below each comment/question is the response from Associate Vice Chancellor Dave Irvin.

If you have a question about one of Dave's responses, please email him at irvin@utk.edu.

"One of the comments received this week is from the same individual who several weeks ago sent in comments and questions about Football Game Day conditions, food we provided to our team and other issues. Many of the comments he/she sent in this week are similar, only angrier. I responded to his/her comments/questions at that time.

He/She was very clearly not satisfied with my response.

I decided not to publish his/her comments this week as I don't think it would be productive nor would it serve any purpose. The individual is very frustrated and angry, feeling they are not being heard and their issues are not being addressed at all. They may have many good reasons - it's hard to know exactly without me knowing more about their situation. We could continue to trade comments back and forth, but that doesn't help. I'd rather have a productive discussion than trade angry e-mails. If the individual who wrote the comments would like to have that dialogue to see how we might improve our department I stand ready to do so - any time, any place. We can meet off hours and off campus if that would make them feel more comfortable. I promise you will not, to use your words, be "pencil whipped".

- Dave Irvin, Associate Vice Chancellor

Comment: Is there any plan in the works for better quality care on fleet vehicles/work trucks? Too often do we report a problem, only for it to be taken in to the shop for them to say they can't fix it. Even when they "fix" it, it's broken again two weeks after because they put a Band-Aid fix not designed to last. Is it going to take an employee or a student to get hurt before the issue is addressed, because one or the other isn't far off. Properly working vehicles are cheaper than worker's comp or a lawsuit from angry parents.

Response: *It is hard to answer your question without knowing more specifics and which vehicle you are referencing. Fleet Management has just recently started doing a more in depth analysis of each vehicle as the vehicles are being taken in for routine service. That should help with the problems you note. I suggest you take vehicle issues with specific vehicles to your supervisor or Director. In that way, if we are aware of specific, recurring issues, we can report these to Fleet Management when the vehicle goes in for the next scheduled service.*

Comment: I really like having this avenue of letting our thoughts and concerns get out to the higher ups, and the person in the highest position in the department answers them - thank you. I want to share a thought. I want to give a big THANK YOU to our Admin and Warehouse group, they work really hard behind the scenes. These are the jobs that people don't think about, but if they were not

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there, it would really hinder everyone else's job. I know there are others that are in the same position, so to ALL of those who work hard for Facilities but really do not get much recognition, THANK YOU FOR YOUR HARD WORK. We appreciate you and could not do it without YOU.

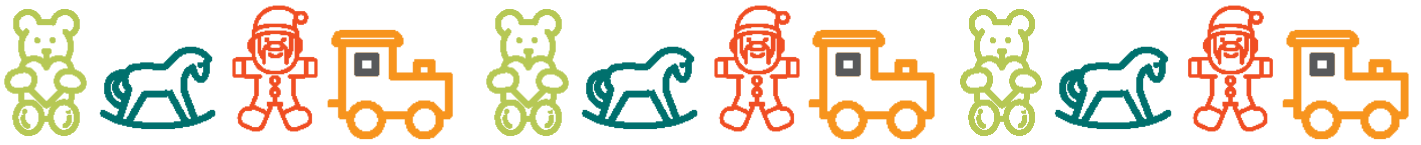
Response: I agree completely with you about the critical role and great work by Administration Services and Central Supply. They do AMAZING work with an overwhelming amount for projects and demands! No portion of our department could function without their critical efforts and we owe them a tremendous debt.

T FACILITIES SERVICES **Employee Comment Box Locations:**

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.



11th Annual 

Toy Drive

The 11th annual toy drive honoring the memory of Ryan McDonald will be held November 11 to December 8. Ryan was killed tragically during a shooting at Central High School in 2008 when he was 15 years old.

If you would like to make a donation, please bring unwrapped new toys to the collection box that will be placed near the front entrance of the Facilities Services Complex, 2040 Sutherland Avenue.

The toy drive aims to inspire hope for area children dealing with difficult times during the holiday season.

To honor Ryan's memory, as well as his aspirations to become a children's counselor, toys are collected by Roger McDonald every year in his nephew's name.



Donations can also be given at all Knox area Ingles grocery stores including locations in Powell, Karns, Halls, Farragut, and Merchants Drive. All toys must be donated by December 9.

For more information, please contact Roger McDonald at 705-9994 or jmcdona3@utk.edu.

The toy drive benefits Helen Ross McNabb and Child & Family of Tennessee.



Eat, Drink

and be

Merry

**PLEASE JOIN US FOR
A HOLIDAY CELEBRATION**

**FRIDAY
DECEMBER 13
12:00 NOON**

**STUDENT
UNION
BALLROOM 272**

Lunch, door prizes, and zero waste!

**For more information please contact
Veronica at 974-2391 or vhuff@utk.edu**

Third Shift Building Services & Zone Maintenance Holiday Celebration will be held Tuesday, December 17th at 10PM at the Facilities Services Complex (Rooms 101 & 102). Flyer coming soon.