

THE FACILITATOR

THE UNIVERSITY OF TENNESSEE, KNOXVILLE • FACILITIES SERVICES DEPARTMENT



2019 Holiday Celebration

T FACILITIES SERVICES

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Website at **fs.utk.edu**

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THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

2019 Holiday Celebrations

On Friday, December 13 and Tuesday, December 17, Facilities Services employees had a chance to come together to share a meal, enjoy each other's company and enter a drawing to win prizes!



Attendees enjoyed a holiday feast catered by Aramark prior to hearing special remarks from Dave and a lively drawing emceed by Training Specialist Beth O'Neill. More than 40 local businesses and attractions donated prizes as a way of saying thank you to Facilities Services.



Thanks to all who helped with this event, and thanks to all of our employees who work so diligently to make UT great. You are the very best, and it's an honor to celebrate this season alongside you.



2020 Volunteer First Impressions contest is open!

Last year, Facilities Services received more than 100 submissions for its inaugural Volunteer First Impressions contest. Twelve public spaces were chosen for sprucing up across campus, and now that those projects are finished, the UT Facilities Services Department is accepting submissions for the second round of improvements.

To enter, you can do one of the following:

- Take two to five pictures of the area and submit a written statement on how fixing up this area will enhance campus life
- Send a quick video (limited to two minutes) taken on your smartphone to show Facilities Services the area involved and explain how this project will enhance campus life
- Submit a written statement to Sam Ledford at sjones80@utk.edu detailing the proposed project

The Volunteer First Impressions contest is for campus projects only. Projects typically include one or more of the following: carpet, paint, plants or landscaping, signage, or similar elements.

Entries will be judged on their overall impact to the campus community and estimated completion cost of \$10,000 or less. Ten winners will be chosen. Entries should be for public spaces only; private areas or offices will not be considered. Entries should demonstrate the area's impact on students, faculty, staff, or visitors when they first arrive on campus.

Submit your entries to Sam Jones Ledford at sjones80@utk.edu, the Facilities Services Twitter account (@utkfacserv), or the Facilities Services Instagram account (@utfacilities).

Entries are due no later than Friday, January 31, 2020. One winner will be announced each weekday March 2 through 13, 2020. For more information, visit tiny.utk.edu/vficontest.



Employee of the Month Awards

November 2019



Congratulations to Kevin Ammons, the November recipient of the Employee of the Month Award.

Kevin serves as an Assistant Foreman in Building Services, but he also has the unique responsibility and privilege of taking care of all 10 Smokey statutes across campus. His Foreman and Supervisor praise him as dependable, hard working and someone who embodies exactly what Facilities Services is all about. His Assistant Director and Director of Facilities Operations nominated him because of his positive attitude and genuine care he puts into all he does. We are so grateful for him and his service. Our department is better because of him, and we are thrilled to celebrate his hard work!

Congratulations to Ann Free, the December recipient of the Employee of the Month Award!

Ann is our One Call Line dispatcher and a wealth of knowledge. She assists our customers kindly and quickly with all things Archibus, including work requests. She receives the highest praise from many departments across campus because she's consistently courteous and helpful. She deserves this honor, and we are so glad to acknowledge her service!

December 2019



Nominate a Team Member Today!

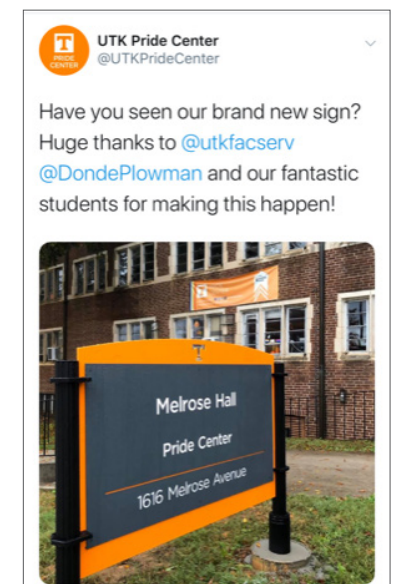
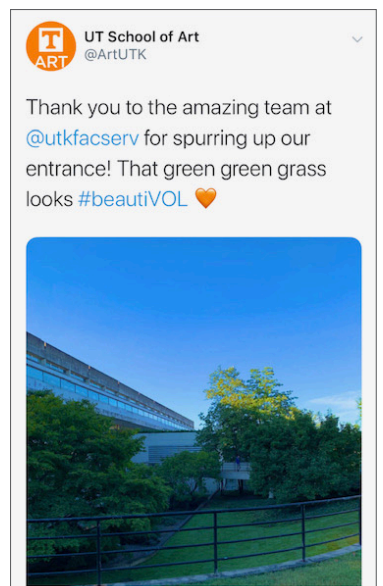
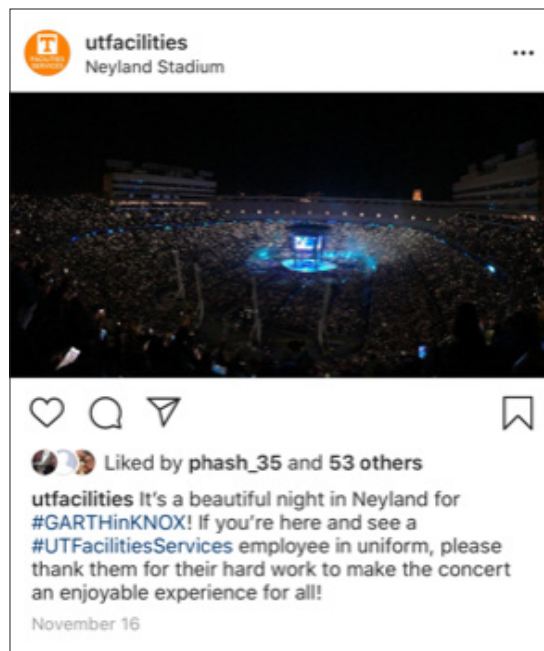
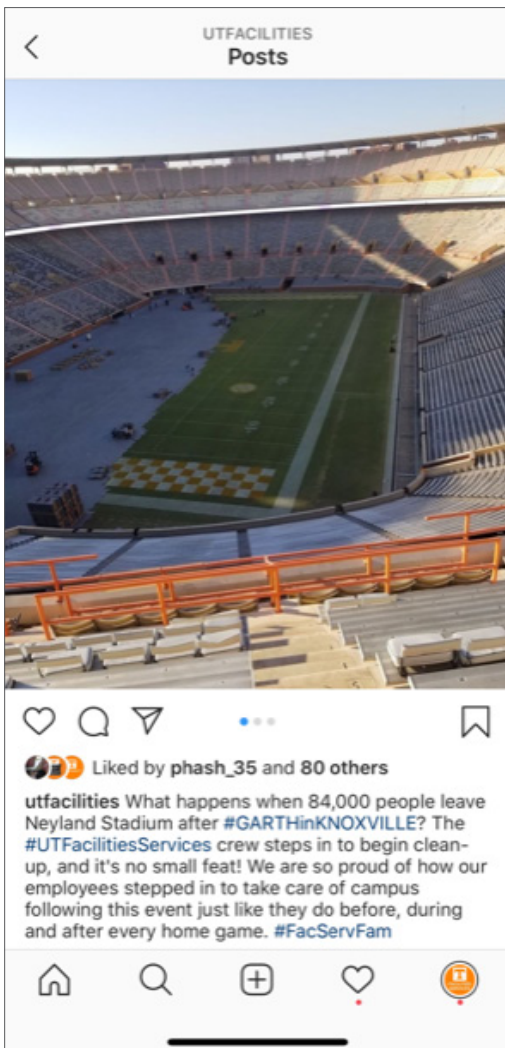
Help us nominate our next employee of the month by submitting a nomination for a hardworking and dedicated member of our team!

Nomination forms can be found online at tiny.utk.edu/fseom and hard copies can be found with Anna Best in the Facilities Services Complex.

If you have any questions about the Employee of the Month program, please contact Sam Ledford at sjones80@utk.edu or 974-9441.

tiny.utk.edu/fseom

SOCIAL MEDIA SPOTLIGHT ON FACILITIES



Exceptional Teams

Nov. Exceptional Team

Congratulations to our November Exceptional Team! This crew from our Construction unit, along with our Interior Environments team within the Design unit (not pictured), worked together to complete a record number of classroom renovations over the summer so that the students could collaborate in brighter, more efficient spaces. Thank you, team, for who you are and how well you serve our department and the University!



Dec. Exceptional Team

Congratulations to our December Exceptional Team members who were honored for working hard on the steam plant drain project. This team from Heavy Equipment and Plumbing Services worked together to ensure a job well done, and it's no surprise that they were awarded such an honor. Thank you all for serving UT well!

Anyone can nominate an Exceptional Team!

Description:

The Exceptional Team Award will be presented to a Facilities Services team whose performance has extended beyond expectations and has demonstrated an exceptional commitment to help achieve the university's mission.

A team can be designated as a particular subunit or unit, portion of a subunit/unit, or a combination of employees from a number of subunits/units. Nominated teams must be no greater than 10 people. One Exceptional Team will be recognized each month.

Nominations:

Each team recognized for the award will be chosen by Facilities Services senior staff based on nominations submitted by university personnel, including within the Facilities Services Department.

Nomination forms can be found at: tiny.utk.edu/exceptional and on the department awards page at fs.utk.edu.

Contact Sam Ledford at sjones80@utk.edu for more information.

Sustainability

The Office of Sustainability's numbers are in for food recovery during football season! At November home games, 2,850 lbs of food were recovered, and an additional 347 lbs of food were recovered at the Garth concert bringing the month's total to 3,197 lbs of food! For the entire season, this team recovered a staggering 12,159.5 lbs of food that was donated to people in need. Great job on your efforts, Sustainability team!



In addition, the Grow Lab, Free Store & Food Recovery logged 194 hours of service through 47 volunteers throughout the Fall semester.



VOLUNTEER SPOTLIGHT



VOLUNTEER SPOTLIGHT

Facilities Fundamentals Workshop - Light Fixture Fun!



On Thursday, November 7, Billy Floyd of Zone Maintenance was the guest speaker for the fall semester's Facilities Fundamentals workshop. Billy spoke on all things light fixtures including ongoing LED upgrades, work requests for light fixture repairs and how to replace a ballast in your own home. Twelve attendees from Facilities Services and other campus departments were in attendance.

Billy did an excellent job explaining this process for DIY beginners and experts alike. Great job, Billy!

Dan Smith Receives Scholarship to APPA Institute of Facilities Management

Congratulations are in order for Design's Dan Smith as he was selected for a scholarship to attend APPA's Institute of Facilities Management.

This training takes place in San Diego, California in February. There, Dan will choose one core area which will be the focus of his classes for that week. Congratulations, Dan! Enjoy it!



VOLUNTEER SPOTLIGHT

Garth Brooks in Neyland Stadium



In November, Facilities Services was all-hands on deck in preparation for the Garth Brooks concert in Neyland Stadium. This concert brought in 87,000 guests, and it was far from your typical game day. New challenges presented themselves, but our team handled each issue with finesse to ensure a good time was had by all.

Our team assisted with everything from fixing pipes that burst due to freezing temperatures to stadium clean up after the last guest left, and our efforts did not go unnoticed.

With so many people involved in making this concert a success, it's impossible to thank each by name, but that didn't stop Garth Brooks from buying tickets for all of Facilities Services! Garth understands the hard work and dedication to detail that each Facilities Services employee brings to the table, and as a thank you, he chose to purchase an allotment of tickets specifically for use by our department. Thanks again, Garth!

Richard Hutsell Retirement

On the last Friday before Winter Break, we bid farewell to Richard Hutsell over a celebratory breakfast as he retired after 34 years of service at the university.

Richard is already missed, but we know he's enjoying the opportunity to spend time with family.

Congratulations on a retirement well deserved!



VOLUNTEER SPOTLIGHT

Custodial Certification Program Graduation

On December 18, Building Services honored the latest graduates of the Custodial Certification Program with a luncheon to celebrate their accomplishment. All participants successfully passed the 15 week program and will be recognized as Certified Custodial Technicians by ISSA and the Cleaning Management Institute. The CCP is an established certification program for custodial employees that has successfully certified over 100 employees since the first program in 2013. Participants learned to use a variety of new floor machines in the Advanced Hard Floor class including low, high, and ultra-high speed rotary machines, a ride-on autoscrubber, an all-purpose pressure-based system, and a power sweeper. Great job, team!



VOLUNTEER SPOTLIGHT

FS Staff Says...

Starting in this issue, we'll be featuring a quote from a Facilities Services staff member to help you get to know our team a little better. We'll call it "Facilities Services Staff Says." or FS Staff Says for short. Today's quote comes from Bryan Lord, Assistant Director in Construction.

Bryan says, "I am blessed to work in Construction department and to be apart of Facilities Services. I have always said that Facilities Services has enough expertise, experience, and knowledge to do anything. We could be the best design, building, and maintenance firm in Tennessee. I like the fact that I can count on other departments in Facilities & together we get it done. Working for the University is a very challenging job, unexpected things happen and some difficult requests are made, but together we always seem to get it taken care of and it all. We could not do our jobs without each other."

Campus Tree Inventory

Thanks to Sam Adams of Landscaping Services, Facilities Services now has a campus tree inventory on our website! You can become an expert on where trees are currently located and where they'll be placed in the future. This interactive tool adds a level of transparency to the department and allows the campus community to feel informed. You can view the tree inventory at tiny.utk.edu/UTtrees.



VOLUNTEER SPOTLIGHT

Terry Ledford Award



On December 13, Terry Ledford, Director of Energy Management, was honored as UTPD's Partner of the Year. Terry has been a collaborative partner with UTPD for many years through his role in UT Facilities Services. He works to solve any problems brought forward. "He always strives to find solutions that work for every department involved," one nominator wrote. "Terry is proactive in finding ways that Facilities employees and services can benefit our campus community." Congratulations, Terry!

Uniform Help Tag Hints

Several of our employees have had questions about uniforms - mostly dealing with how and when to use the repair tags. The good news is that they're easy to use and readily available! The tag includes spaces for replacements, changes to length and waste size and common repairs, but you can also use the tag to indicate a need to change your locker location if you are to change jobs and/or location assignment.

Simply bag all of your dirty uniforms for the week together and attach a yellow help tag. Write your name on it and in the empty space at the bottom, let them know your new supervisor and/or building assignment going forward. No need to fill out the ID number or company name. If you have other issues beyond fit or location, these yellow help tags are a great communication tool between you and Unifirst.



VOLUNTEER SPOTLIGHT

Pellissippi State Community College Training Program

Congratulations to the following 107 employees for their diligence in completing the multi-unit PSCC Training Program! The program consisted of ten, five month cohorts. Employees completed courses detailing processes involved with basic electricity, electrical troubleshooting, basic mechanics, plumbing systems, refrigeration, air handling systems and reading blueprints.

Admin & Support Services:

Tom Anderson
Frank Tallman

Air Conditioning Services:

Jason Baggett
Wally Beets
Tim Brooks
Marcus Couch
Kyle DeLong
Austin Franklin
Austin Hackworth
Robert Patty
David Ridings
Richard Shackelford
Jason Staley
Eric Stewart
Scott Sutton
Brad Williamson
Daniel Windecker

Comm & Info Services:

Jim McCarter

Construction Services:

Dusten Gibson
Michael Hastie
Dale Hurst
Tim Thompson

Electrical Services:

Dennis Owens

Plumbing Services:

Mike Billington
Josh Bodenheimer
Todd Curnutt
David Gibbs
Hani Joseph
Brent Nanney
Ed Oliveri
Kenny Reynolds
Shawn Snipes
Wayne Stalans

Steam Plant:

Cory Beets
Charlie Burton
Steve Long
Louie Patterson

Zone Maintenance:

Toni Adams
Forrest Anderson
Steven Andrews
Tony Arms
Terry Ash
Matt Barlow
Steve Bradford
Dennis Brock
Greg Burress
Mike Cain
Patrick Childress
Ronnie Cody
Jeff Cole
Ted Coward
Scott Cross
Robert Dykes
Stan Elder
Steven Evans
Billy Floyd
Rob Frick
Denny Gann
Ronald Gibson
Ashley Savage-Gilliam
Melvin Godfrey
Luke Hanley
Mark Hatfield
Paul Hinshaw
Paul Hons
Jason Hughett
Bill Hutchins
Jonathan Hutsell
Billy King
Rocky King
Billy Lee
Wayne Limbaugh
Ray Loveday

Donnie Lowery
Harley Mathews
Johnny Mayor
Chris McDaniel
Channing McDonald
David McGill
Tim McNish
Ian Miller
Chris Mireles
Ed Mitchell
Todd Molter
Chris Morris
Michael Mulryan
Joe Murray
Jason Ogle
Patrick Pardee
Jim Pelfrey
Gary Phillips
Larry Pickel
James Rowland
James Saunders
Vernon Smith
Mike Steeves
Austin Sutton
Bobby Tharp
Terry Tolliver
Don Turney
Ed Vargo
Johnny Waggoner
Mark Wagner
Carl Weaver
Mike Welch
Cecil Woody
Jimmy Wyrick

VOLUNTEER SPOTLIGHT

HR Suite Ribbon Cutting

Exciting things are happening here at the Facilities Services Complex! On Thursday, December 12, we had the honor of hosting a ribbon cutting ceremony and open house for our newly renovated HR Suite.

Friends from UT HR were in attendance as well as many from our staff who worked to renovate the space. Teams involved include Construction, Paint and Sign Shop, Rapid Response Team, Landscaping, Design, Comm & Info, Utilities and Zone Maintenance.



The suite was designed so that prospective employees and current staff could have private interviews and/or sensitive conversations in a more discreet setting.

The suite is home to the offices of Arlene Williams, Nikki Woolsey and our new HR Manager, David Webb. Stop in to see the new space and to say hi!

VOLUNTEER SPOTLIGHT

Farewell, Preston!

We'd like to congratulate Preston Jacobsen on his appointment as the new Finance and Operations Manager for the non-profit Southern Appalachian Wilderness Stewards in Asheville, NC.

Preston has been a part of the Facilities Services family for 6 years, and while we hate to see him go, we're extremely proud of him and the legacy he leaves behind in Energy Management. Best of luck, Preston!



Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Hodges Library outside room 171a (new)
- Steam Plant (near time clock)
- Steam Plant Hill Breakroom (new)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at **tiny.utk.edu/fscommentbox**.



MEMORANDUM

To: All Facilities Services Employees
From: Dave Irvin
Date: Thursday, October 24, 2019
Subject: Bob Evans Memorial Scholarship Fund

The Bob Evans Memorial Scholarship Fund will award a scholarship for the 2020-2021 academic year which begins in August 2020.

This scholarship application is open to candidates who are children, grandchildren, step-children or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

Students must be currently enrolled or be able to be admitted for the Fall Semester 2020 to be considered in receiving this award.

Nominations for this award must be submitted with Sam Ledford in the Facilities Services Complex no later than Friday, January 31, 2020.

Forms for nominating a student may be obtained from Sam - contact 771-1531 or sjones80@utk.edu.

Final recipient selection will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

Please contact Sam Ledford with any questions about this scholarship application.

PLEASE POST

Facilities Services Department
2233 Volunteer Boulevard, Knoxville, TN 37996-3000
865-974-2178 865-974-7786 fax fs.utk.edu

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THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

APPLICATION: Bob Evans Memorial Scholarship Fund

Student's Name: _____

Student's SSN: _____

Student's Cumulative Grade Point Average: _____

High School or College (circle one)

Nominated By: _____

Nominator's Personnel #: _____

Signature

Relationship to Student: _____

(Parent, Grandparent, Step-Parent, Step-Grandparent)

Date of Application: _____

(January 31, 2020 Deadline)



MEMORANDUM

To: All Facilities Services Employees
From: Dave Irvin
Date: Wednesday, October 23, 2019
Subject: John C. Parker, Sr. Memorial Scholarship Endowment

As all of you are aware, Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. This scholarship endowment will award a scholarship for the 2020-2021 academic year which begins August 2020.

It will be given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

The student must be currently enrolled or be admitted to the Fall Semester 2020 to be eligible. The student awarded this scholarship must have demonstrated successful academic performance in order to be considered for future awards. Financial need may also be a factor in the award.

Nominations for this award must be submitted to Sam Ledford in the Facilities Services Complex no later than Friday, January 31, 2020.

Forms for nominating a student may be obtained from Sam - contact sjones80@utk.edu or 771-1531.

The selection of the student to receive this award will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

PLEASE POST

Facilities Services Department
2040 Sutherland Avenue, Knoxville, TN 37996-3000
865-974-2178 865-974-7786 fax fs.utk.edu

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THE UNIVERSITY OF
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KNOXVILLE

FACILITIES SERVICES

APPLICATION: John Parker Memorial Scholarship Fund

Student's Name: _____

Student's SSN: _____

Student's Cumulative Grade Point Average: _____

High School or College (circle one)

Nominated By: _____

Nominator's Personnel #: _____

Signature

Relationship to Student: _____

(Parent, Grandparent, Step-Parent, Step-Grandparent)

Date of Application: _____

(January 31, 2020 Deadline)



JANUARY

Hawra Al Abboodi 1-1
 Mahmoud Dalal 1-1
 Ntirandekura Maria 1-1
 Nzohabonimana Joseph 1-1
 Philomene Musabyeyezu 1-1
 Saba Abdel Kadir 1-1
 Hani Joseph 1-2
 Vanessa Hill 1-2
 Bill Pace 1-3
 Ray Graziano 1-4
 Veronica Huff 1-4
 Evghenia Sevastianova 1-7
 Randy Gentry 1-8
 Robert Baggett 1-8
 Leo Pedigo 1-12
 Roy Britt 1-12
 Peter Scanlan 1-13
 Robert Clark 1-14
 Kyle Delong 1-16
 Patrick Pardee 1-18
 Shere Spoons 1-18
 Kadijah Walker 1-21
 Laquisha Dowell 1-21
 Glen Cox 1-22
 Jeromey White 1-22
 Billy King 1-24
 Luz Flores 1-24
 Judy Jones 1-25
 Timothy Thompson 1-26
 Crystal Raines 1-27
 Jeffrey Clark 1-27
 Timothy Solomon 1-27
 Larisa Lesan 1-28
 Mark Gammon 1-28
 Tyler Ervin 1-28
 Charles Burch 1-29
 Jeremiah Barker 1-29
 Robert Wells 1-29
 Terry Ash 1-29
 Jesse Standifer 1-30
 Robert Bryant 1-30
 Tony Arms 1-30
 Destin Cash 1-31

FEBRUARY

Jeff Barnes 2-1
 David Byrne 2-1
 Timothy Faulkner 2-1
 Robert Moyer 2-1
 George Burress 2-2
 Henry Bennett Meeks 2-2
 Herbert Jones 2-2
 Maria Martinez 2-2
 Jimmy Brewer 2-3
 Sara Torres 2-3
 Stacey Kitts 2-4
 David Mcgill 2-5
 Todd Molter 2-5
 Harold Stewart 2-6
 Mitz Prowell 2-6
 David Collins 2-7
 Douglas Jones 2-7
 Megan Walden 2-7
 Randy Love 2-8
 Jason Carringer 2-9
 Charles Hill 2-10
 Perry Longmire 2-10
 Michael Atkinson 2-11
 Edward Mitchell 2-12
 Sylvena Mattress 2-12
 Jeff Talley 2-14
 Daniel Giles 2-15
 Robert Frick 2-15
 Beth Atkins 2-16
 Bob Caudill 2-16
 Dennis Frank 2-16
 Jona Johnson 2-16
 Timothy Mcnish 2-16
 Angel Hopkins 2-17
 Nikki Woolsey 2-17
 Brandon Hastings 2-18
 Gerald Gibbs 2-18
 Rhonda Smith 2-19
 Sheena Rhea 2-19
 David Ridings 2-20

Leah Fontaine 2-20
 Ted Murphy 2-20
 Michael Welch 2-21
 Joel Rummage 2-22
 Harold Bivens 2-23
 Michael Cook 2-23
 Roger Norris 2-23
 Wendy Williams 2-23
 Dennis Owens 2-24
 Amanda Clark 2-25
 Taylor Headrick 2-25
 Gary Haggard 2-26
 Randall Thornhill 2-26
 Jacob Capps 2-27
 Maria Zambrano Anchico 2-27
 Ron Couch 2-27
 Ghenadi Popescul 2-28
 Grant Jackson 2-28
 Rich Johnson 2-28