

Facilities Services Weekly

December 2, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

11th Annual Toy Drive

This is the last full week to bring in toys for the 11th Annual Toy Drive honoring the memory of Ryan McDonald. Toys collected benefit Helen Ross McNabb and Child & Family of Tennessee. For more information, please see the flyer at the end of this newsletter.

Holiday Celebration



The 2019 Facilities Services Holiday Celebration will be held at the Student Union Ballroom at 12p on Friday, December 13. For more information and details for the Third Shift Building Services & Zone Maintenance Holiday Celebration, see the flyer at the end of this newsletter.

Fleece Blanket Drive

Many students at West View Elementary School are in need of warm blankets this winter. Please consider donating a new fleece blanket or blankets to a child in need. Your donation will warm hearts and homes at the same time! Blankets can be dropped off with Veronica. Collection ends Wednesday, December 11. Questions? Contact Jay Price at jayprice@utk.edu.

ADMINISTRATION

Special Projects:

- "Nobody can defeat you when you all are working together." - Jason Pierre-Paul

FACILITIES OPERATIONS

Building Services:

- Although short staffed, the White Avenue crew continues to put their noses to the grindstone and consistently keep their customers happy. All buildings moved from second shift and are now on fourth shift. They are routinely making the staff happy.
- At Strong Hall, we received an inspection report of 4.21. We scrubbed the third floor bathrooms, ran the auto

scrubber on the first three floors, began scrubbing the third floor lab tables, and swept and mopped under trashcans.

- At Mossman, we ran the auto scrubber on the first three floors, cleaned the back hallways, swept and mopped the monumental stairway and cleaned Einstein's seating area.
- At Hoskins, the first floor was swept and mopped entirely by hand. We scrubbed, treated, sealed, and waxed Army ROTC's front supply room floor.
- At the Student Union, all flooring around all of the restaurants, inside the food court near Steak n Shake and Rising Roll, and in the restrooms on G2 was scrubbed. We cleaned carpet on the phase II side of the building and inside the event rooms. The Clorox 360 was used inside of the director's suite and in the auditorium on the first and second floor. The carpet on G3 and the

BUILDING SERVICES CONTINUED ON PAGE 2

Facilities Services Weekly

December 2, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

BUILDING SERVICES CONTINUED:

- carpet in the second floor hallway of SU Phase II was shampooed.
- At Hodges Library, both stairwells were swept and graffiti was removed from the tables and chairs on the sixth floor. On the third floor, we shampooed the office areas and main walkways. The Kaivac machine was used to scrub the back restrooms. On the second floor, the main restrooms were cleaned. The t360 was used in the Commons area and in the offices by the front desk. On the first floor, we finished the carpet in the graduate commons area. The t360 was used in the auditorium on the first floor and the office areas.
- At Tyson House, the first floor carpets and rugs were shampooed.
- At Stokely Management, the fifth floor bathrooms were scrubbed and detailed with the orbital. The G1 classrooms were shampooed.
- At Haslam Business, the west wing has been cleaned completely and cleaned with the t360. On the fourth floor, all floors were high speed cleaned. On the fifth floor, the bathrooms have been scrubbed and the classrooms were cleaned with the t360.
- At Henson Hall, the break room on first floor was scrubbed and orbited.
- At Greve Hall, the bathrooms and offices on the fifth floor were scrubbed and cleaned with the t360.
- At Thompson-Boling Arena, employees have been busy working basketball games, a concert, and the Vanderbilt football game on Saturday.
- At Bailey Education, we cleaned carpets, windows, and blinds, and scrubbed the bathroom floors with the orbiter on the first, third, and fifth floor.
- At Student Services, we spot cleaned the carpet in the HR area.
- At Alumni Memorial Building, we cleaned the carpet and hard floor surfaces.
- At the Law College and Library, we cleaned the carpet, vacuumed, dusted all horizontal surfaces and scrubbed the floors.
- At the College of Nursing, we scrubbed the classroom floors with the I-Mop.
- At Ellington Plant Science, we cleaned the hard floor surfaces.

Lock & Key Services:

- At Regal Soccer, we replaced locks.
- At Alumni Memorial, we repaired locks.
- At Thompson-Boling Arena, we installed hardware.
- At Hoskins Library, we replaced exit hardware.
- At Perkins Hall, we repaired locks.
- In the North Greenhouse, we repaired/replaced locks.
- Throughout University Housing, we made many re-cores and repairs.

Sanitation Safety:

- We worked on monthly building interior PMs and bi-annual building exterior PMs.
- We provided support for the UT v. Vanderbilt football game on Saturday.
- Completed on-demand pest control work requests.

UT Office of Sustainability/Recycling:

Recycling Totals for November 25 to December 1:

- Bottles and Cans: 9,140 lbs.
- Paper: 6,440 lbs.
- Cardboard: 5,340 lbs.
- Glass: 0 lbs.
- Manure: 0 lbs.
- Compost: 0 lbs.
- Weekly Totals: 20,920 lbs./10.46 tons

Recycling Totals for Fiscal Year 2019:

- Bottles and Cans: 173,400 lbs./86.70 tons
- Paper: 127,860 lbs./63.93 tons
- Cardboard: 256,580 lbs./128.29 tons
- Manure: 81,000 lbs./40.50 tons
- Compost: 126,599 lbs./382.72 tons
- Fiscal Year Totals: 765,439 lbs./702.14 tons

ZONE MAINTENANCE

Zone 1:

- We got caught up on work orders this past week.
- The Reese chiller building is still getting a face lift.
- We are continuing to have vandalism on our exit signs at Clement Hall.

ZONE MAINTENANCE CONTINUED ON PAGE 3

Facilities Services Weekly

December 2, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

ZONE MAINTENANCE CONTINUED:

- Residence halls will be starting filter change this week.

Zone 2:

- We are continuing with lighting upgrades at A & A.
- The TV studio in Communications is getting a new LED lighting upgrade.
- New equipment upgrades are still on-going for the street machine room.
- A previously out of service generator is being refitted for use again at Communications.
- Suite 91 in Communications has gotten a new entrance door and frame that is ADA compliant.

Zone 4:

- We are removing ice machines and repairing coffee makers in the Stadium.
- We are maintaining drains, replacing existing lighting with LED, maintaining air handlers, cleaning walk in coolers in freezers, repairing mobile equipment, calibrating gas ovens, and checking all ice machines for proper operation in all dining halls.
- We are replacing broken pavers at Presidential Court.

Zone 5:

- At Parking Services, we are checking and changing lights as needed.
- At Auxiliary Services, we changed filters in AH 2 checked and changed lights, as needed.
- At Neyland Stadium, we are continuing to change to LED lighting and made repairs ahead of Vanderbilt.
- At the Football Complex, we checked and adjusted chemicals in pools.
- At Allan Jones, we checked and adjusted chemicals in pools.
- Throughout the zone, we are conducting general building maintenance.

Zone 6:

- We are maintaining environmental equipment and addressing work order issues.
- At Hesler, we have worked on the greenhouse 1 and 4 ridge vent repair.
- Worked on generator logging.
- Compiled information for weekly newsletter.

Zone 8:

- Our team will be working on filter changes and equipment inspections.
- We continue to clean leaves and debris from guttering and roofs.
- In Plant Biotech, we are working on LED lighting upgrades.
- In the Central Greenhouse, we will be repairing guttering and working on louver motors.
- One Call will be responding to customer calls and assisting with lighting projects.

Zone 9:

- We will focus on the White Avenue and Lake Avenue daycares this week.
- Our team will be completing work at Sorority Village and at the Fraternities.
- We continue to upgrade lighting at Middlebrook Pike and the Jewel Building.
- We will be changing filters in air handling units and performing routine maintenance in our buildings.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Fleece Blanket Drive - Many students at West View Elementary School are in need of warm blankets this winter. Please consider donating a new fleece blanket or blankets to a child in need. Your donation will warm hearts and homes at the same time! Blankets can be dropped off with Veronica. Collection ends Wednesday, December 11. Questions? Contact Jay Price at jayprice@utk.edu.
- The Uniform FAQ is now available on our website! If you have a question about our new uniforms, visit tiny.utk.edu/uniformfaq to find out more!
- The 2020 Volunteer First Impressions Contest is now open! Visit <https://tiny.utk.edu/VFI2020> for more information.
- This is the last full week to bring in toys for the 11th Annual Toy Drive honoring the memory of Ryan McDonald. Toys collected benefit Helen Ross McNabb and Child & Family of Tennessee. If you would like to make a donation, please bring unwrapped toys to the

COMM & INFO CONTINUED ON PAGE 4

Facilities Services Weekly

December 2, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

COMM & INFO CONTINUED:

collection box that will be placed near the front entrance of the Facilities Services Complex, 2040 Sutherland Avenue. Donations can also be given at all Knox area Ingles grocery stores. All toys must be donated by December 9. For more information, please contact Roger McDonald at 865-705-9994 or jmcdona3@utk.edu.

- You can find the recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

IT Support & Maintenance:

- Archibus upgrade from version 21.2 to 24.1: The Facilities Services IT team is working with the Office of Information Technology to coordinate the upgrade of the Archibus software from version 21.2 to version 24.1. The new version of Archibus will bring new functionality and enhancements designed to improve user experience and to help further leverage the resources of the FS department.
- Archibus Energy Management module: The IT group is working with KUB to find an automated method of importing energy utilization data into the Archibus system with the goals of streamlining the processing of utility bills, tracking utility data to identify trends, and aiding in the development of energy saving strategies.
- Upgrades to Windows 10: Microsoft is scheduled to discontinue support for Windows 7 in January 2020 (software end of life). The IT group is working to update all Windows 7 installations to Windows 10 before that date to maintain the security of FS computers. Only a small number of Windows 7 installations are left.
- Project Estimating in Archibus: The IT group is working to develop the cost estimating functionality in the Archibus system so that it can be brought online this Winter.
- The IT group fixed the wireless network connection at the Lock and Key shop, solved an Outlook login problem on desktop in FSC, resolved a date/time error, and added a computer back to UT's Microsoft Network.

Employee Training & Development:

Upcoming Training:

- The final session of SPCC and RCRA training will take place tomorrow, December 3 at 8:30a in FSC 102.

Training News:

- We will celebrate the completion of PSCC Cohort 09 this Friday, December 6.

UTILITIES SERVICES

Air Conditioning Services:

- We continued work on Dectron at Allan Jones.
- At Hodges Library, we made chiller repairs.
- We conducted gameday prep at Neyland Stadium.
- We changed the motor on the heater at the Boathouse.
- Repairs were continued on a boiler at White Hall.
- We installed a new compressed air system at Andy Holt.
- Various water source units at Chi Omega were repaired.

Electrical Services:

Security/Fire Alarm:

- The security group installed new card readers at HPER, Student Aquatic Center, Alumni Memorial Building, and TREC.
- The security group responded to trouble calls.
- The fire alarm group disabled fire alarms at the Vet Hospital for contractors.
- The fire alarm group performed sprinkler testing at Sorority Village.
- The fire alarm group performed monthly pump tests and yearly sprinkler tests at the Conference Center.
- The fire alarm group repaired fire panel at Food Safety.
- The fire alarm group performed fire watch at TBA and normal fire alarm calls on campus.
- Both groups worked fire watch for TBA and football game at Neyland Stadium.

High Voltage:

- We checked and made repairs to field lights at Neyland Stadium for game prep.
- We reconnected a temporary generator and cam lock cables for west sidelines for heating benches for game.
- Our team checked and replaced several GFIC breakers

UTILITIES SERVICES CONTINUED ON PAGE 5

Facilities Services Weekly

December 2, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

UTILITIES CONTINUED:

- and outlets on the field level.
- We continued checking and repairing field lights at Neyland Stadium.
- We worked with contractors to get new capacitor bank online at the Main Substation.
- We responded to an emergency 1800 at Neyland Stadium. There was a water line break on Phillip Fulmer Way.
- We set up power for tailgating at Humanities and Circle Park.
- We pumped electrical vaults from the water line break at Neyland.
- Lights are continuing to be changed to LED at Fraternity Park.
- We hooked up and manned TV trucks at Neyland on Friday for the game on Saturday.
- We worked the game on Saturday.
- Our team picked up temporary power for tailgating after the game on Saturday.
- The night shift answered fire alarm calls and worked on lights.

Secondary Electrical:

- We installed basin heaters at Andy Hold Tower chiller building.
- Secondary electrical installed heat tape at Brenda Lawson.
- We provided Lutron support at Brenda Lawson.
- Provided electrical support for heating unit at Alpha Tau Omega.
- We provided emergency power support at Sherri Parker Lee Stadium.
- We made UPS repairs at Min Kao and Haslam.
- Main circuit break trip unit replacement at Neyland Stadium.
- We conducted emergency system testing for elevators at the Conference Center.
- Demolition of old overhead structure at the Main Substation.

Plumbing Shop:

- Installed new bottle filler at SERF on the 5th floor.
- Installed new bottle filler at baseball stadium.
- Installing three compartment sink with sand trap at

McClung Museum.

- Repaired leak on hot water line in ceiling at Orange Hall.
- Support for football game at Neyland Stadium.
- Repaired water heater at Arts and Architecture.
- Installed new bottle filler at Vet School.
- Repaired heating water leak in ceiling at Allan Jones Aquatic Center.
- Repaired heating water leak in ceiling at Bailey Building.
- Installed water line for new water heater at Thompson-Boling Arena.
- Replaced manhole on River Drive.

Steam Plant:

- Rebuilt #4 condensate pump.
- Continued painting around plant.
- Cleaned shop area.
- Check on boiler #1 tube leak.
- Test ran 2 MW generator.
- Worked in the DCS on boiler blowdown controls.
- Worked on condensate conduit.
- Lighting.

CONSTRUCTION SERVICES

- Andy Holt Tower: Replace tile floor in P2 elevator lobby; Paint 4th floor lobby; Paint 609 and 611.
- Art & Architecture: Modify office 229; Install receptacle in Gallery; Venting for laser cutter; Replace center lights with LED.
- Austin Peay: Carpet 125.
- Bailey Education: Signage for 5th floor.
- Baker Center: Carpet 2nd floor rotunda and corridors.
- Biosystems Lab Building: Renovate classrooms 199A and 199B.
- Birchfiel Geography: Remove sink and cabinets, patch surfaces 305.
- Campus: Window replacements- Perkins Hall; Eyewash replacements in several labs; Security locking for classrooms; Install curb ramp on Circle Drive; Install license plate cameras; Sidewalk grinding at various locations; Classroom projects during Winter Break.
- Clarence Brown Theatre: Replace drinking fountain with

UTILITIES CONTINUED ON PAGE 6

Facilities Services Weekly

December 2, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

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- drinking fountain with bottle filler; Provide emergency locking for assembly spaces.
- Claxton Education: Paint 341; Light outside of 452 and 453.
- Communications: ADA opener on door near Dean's office; Connect old generator to UPS on 1st floor; Replace dimmer control in studio 46; Paint 107J and 107S; Signage for 91 and 107; Add receptacles to 53; Projectors and screens in 310 and 321; Install bird deterrent system on Circle Park side of roof.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Renovation of basement for RMC; Replace designs in carpet on 4th floor.
- Cumberland Avenue Food Court: Add key switch to fire door.
- Dabney Buehler: Repair acid drains; Renovate lab 674 (casework, utilities and floor).
- Dougherty Engineering: Paint 210; Carpet and paint 208; Renovate 420 for breakroom.
- Dunford Hall: LVT in 2nd floor common spaces; Replace door 2423; New shades on 2nd floor; Panic button for 2423 and 1st floor; Paint and carpet cleaning 2330 and 2331; Paint and carpet 4th floor corridor; Paint and carpet 2429.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass store front; Install ceiling fan in studio area; Install exterior lighting and camera inside; Repair exhaust fan.
- Ferris Hall: Renovate 207.
- Fred Brown Residence Hall: Move thermostat for 144.
- Fibers and Composites: Upgrade 480 volt electric panel.
- Greve Hall: Paint 240, 241, 242; Move power for copier in 302.
- Haslam Business: Change door and lock in 436; Divide 329 and 330 into 3 offices; Paint main corridor on 6th floor; Replace counter top in Einstein's.
- Henson Hall: Receptacle for monitor 404.
- Hodges Library: Patch and paint 309.
- Hoskins Library: Access controls 200; Paint and carpet for 110C.
- HPER: Install kayak hanging system 019; Paint 376.
- Jessie Harris: Extend 209 & 242 into storage rooms; Paint, carpet and lighting in several rooms; Paint and blinds 332.
- JIAM: Electrical engineering for 135 and 150.
- McClung Museum: Remove wall and renovate 64B; Additional cabinets in 64; Replace doors 6, 7, stairwell.
- McClung Tower: Carpet 917 and 920.
- McCord Hall: Remove casework and utilities in 111, 112A and 113.
- Melrose Hall: Renovations to rooms on 1st floor E and F; Plaster repair and paint G-411.
- Middlebrook Building: First floor- new wall board, paint and carpet.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B; Renovate suite 103.
- Mossman Building: Electronic door lock override switches; Replace door to 131A; New sign for 199B1 and 202.
- Nielsen Physics: Tuck point parapet wall; Replace spline ceilings on 6th floor.
- Nursing Building: Remove wall 240A; Paint 237 and 329.
- Perkins Hall: Renovate 122 and 124; Add hanging and wall receptacles for new benches B058.
- Presidential Court: Paint 3rd floor kitchen.
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device.
- SMC: Carpet and paint 607, 617, 618; Paint and electric 436; Paint 301 and 330; Paint and carpet 209, 211, 217; Power and data raceway for monitor 237 and 249; Paint 329.
- SERF: Snorkel 320; Receptacle and cooling water for growth chamber 335; New receptacle 503; Renovate 510 and 512A.
- Strong Hall: Replace door lock switches.
- Student Services; Signage for 209.
- Student Union: Signs for various areas; Lights and painting in Vol Shop; Emergency locking; Painting in food service areas.
- Thompson-Boling Arena: Corrections to fire doors; Remove yellow lines near locker rooms; New vanity in head coach's bathroom.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Refinish wood floors; Install projector and screen 010; Replace door 008A; Remove aluminum from ceiling 001.
- UT Drive Building A: Remove temporary walls and add receptacles room 100.
- UT Drive Building (Old FS Bldg.): Renovate for Engineering.

THE COMMENT BOX ON PAGE 7

Facilities Services Weekly

December 2, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

- Vol Hall: Replace brick at patio.
- Vol Shop Cumberland: Install door between Vol Shop and Restaurants.
- 1610 University Ave.: Make office in 211.

THE • COMMENT • BOX Responses on Page 8

T FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.

Join Facilities Services on Social Media



@utkfacserv



@utfacilities



@UTFacilitiesServices

Facilities Services Weekly

December 2, 2019

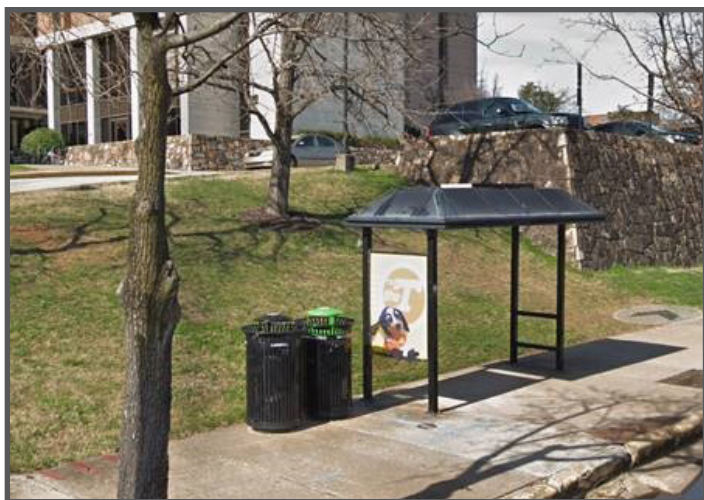
ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

THE • COMMENT • BOX

The following comments/questions were submitted to the FS comment boxes. Below each comment/question is the response from Associate Vice Chancellor Dave Irvin.

If you have a question about one of Dave's responses, please email him at irvin@utk.edu

An update to a request in a previous week for shelter for bike racks at the Facilities Services Complex: *The Landscaping Project to extend the Campus Mall west begins in January. When it does, an existing bus shelter that is currently located in front of Morrill Hall will need to be relocated. Parking has agreed that Facilities Services can have this shelter (see the picture below). While this shelter will not cover all of our bike racks, it can provide partial protection for 2 hoops (parking for 4 bicycles). We plan to relocate this shelter by Spring 2020.*



Comment: Could we get some wall mounted coat hangers in the shower dressing rooms at the Facilities Services Building? Now that we have changed uniform contractors, more of us will be changing at work. The hangers would definitely come in handy when changing, or even for hanging a towel when/if you shower.

Response: *A good suggestion. We will get these added.*

Comment: What are the chances that we could have a Facilities sponsored/organized extracurricular sports team, such as softball, soccer, flag football, etc.? Surely we could fill a team from our ranks? Or maybe we could do a field day or something similar. The Facilities Services Olympics!

Response: *Having Facilities Services recreation teams is a great idea to boost our teamwork, spirit and network. Perhaps you can discuss with our ERC representatives to see if they would like to lead an effort to recruit a team(s).*

Comment: Please allow us to maintain cold weather gear and jackets. Thank you.

Are jackets still part of uniform or PPE for FR personnel? Questions and concerns

Response: *Everyone understands the need for cold weather gear for our team - particularly, for those such as Landscape Services who must work all or most of their shifts outdoors.*

Facilities Services Weekly

December 2, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

THE • COMMENT • BOX

Now that we have transitioned to the new uniform company, we can examine how best to meet this need going forward. While we assess best options ASAP, we will continue with the current jackets and gear.

Comment: My idea is for surplus pop ups. I know that empty offices are used for surplus storage until the items can be transported to warehousing. Couldn't we take pictures of the items and have monthly/quarterly pop ups advertised to residents of the building that the items are stored in (or the campus)? We could advertise by flyers or email and have staff available to move furniture and a member of Sustainability there to hand out or give info on the benefit of reuse of items - even greener, it could be in the email. I think this would reduce waste because if it's right there, people are going to be more likely to purchase it and if it's not moved by a vehicle, you can reduce carbon.

Response: *I love the idea. Unfortunately, State Law requires that any items, even those surplus, cannot be given or just sold to any individual or organization, even if they are in need, a charity or well deserving. We only have 2 options. We can transfer the item(s) to another UT department (our department has received a lot of equipment, vehicles and furniture in this manner). Or we can auction them off at public auction. UT could have a Pop Up Surplus Event and advertise to departments what is available. We'll suggest*

to UT Surplus Property that this might be a method to make sure all of UTK is using property before we list as surplus for the general public.



11th Annual



Toy Drive

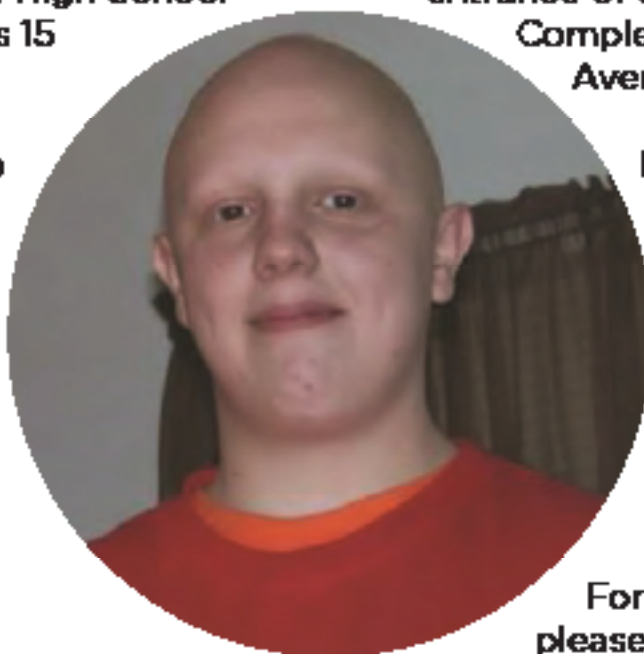
The 11th annual toy drive honoring the memory of Ryan McDonald will be held November 11 to December 8. Ryan was killed tragically during a shooting at Central High School in 2008 when he was 15 years old.

If you would like to make a donation, please bring unwrapped new toys to the collection box that will be placed near the front entrance of the Facilities Services Complex, 2040 Sutherland Avenue.

The toy drive aims to inspire hope for area children dealing with difficult times during the holiday season.

To honor Ryan's memory, as well as his aspirations to become a children's counselor, toys are collected by Roger McDonald every year in his nephew's name.

The toy drive benefits Helen Ross McNabb and Child & Family of Tennessee.



Donations can also be given at all Knox area Ingles grocery stores including locations in Powell, Karns, Halls, Farragut, and Merchants Drive. All toys must be donated by December 9.

For more information, please contact Roger McDonald at 705-9994 or jmcdona3@utk.edu.



Eat, Drink



-and be-

Merry



PLEASE JOIN US FOR
A HOLIDAY CELEBRATION

FRIDAY,
DEC 13
12:00 NOON

STUDENT
UNION
BALLROOM 272

Lunch, door prizes, and zero waste!
Shuttle Schedule TBA

For more information please contact
Veronica at 974-2391 or vhuff@utk.edu