

# Facilities Services Weekly

December 9, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## Congratulations to our December Employee of the Month - Ann Free

Thank you for all of your hard work and dedication here at Facilities Services!

Thank You from Jim Tolbert, Jr.

*"I want to extend a very heart felt THANK YOU, to everyone in Facilities Services for their thoughts, prayers, condolences, words of encouragement and cards I received upon hearing of my father's passing. They all meant a lot to me." - Jim Tolbert, Jr.*

## Holiday Celebration

The 2019 Facilities Services Holiday Celebration will be held at the Student Union Ballroom at 12p this Friday, December 13. For more information and details, see the flyer at the end of this newsletter.

## Fleece Blanket Drive

This Wednesday, December 11, is the last day to bring in fleece blankets for children at West View Elementary School. Blankets can be dropped off with Veronica. Questions? Contact Jay Price at [jayprice@utk.edu](mailto:jayprice@utk.edu).

### FACILITIES OPERATIONS

#### Building Services:

- At the Student Union, we scrubbed and detailed the Men's and Women's restrooms on the second and third floor in Phase II, cleaned the glass on the monumental stairs and the second floor glass overlook, used the Clorox 360 in office spaces, removing leaves from around the entry ways and received inspection scores of greater than 4.3 in each phase of the building.
- We are now preparing for the finals rush. The Student Union will be open 24 hours a day December 8 through December 11.
- At Haslam Business, we cleaned the carpet in rooms

301, 304, 305, 306, 310, 324, 424 and 201. The second floor was burnished and scrubbed.

- At Henson Hall, we are scrubbing room 101 and the adjacent hallway. We are carpet spotting in rooms 302 and 303.
- At Greve Hall, carpet cleaning is continuing on floors two, three, six, and five. The Clorox 360 has been implemented to disinfect the rooms as well.
- At Dunford Hall, carpet cleaning is continuing on floors five and six. The bathrooms on the fourth floor were detailed and the Clorox 360 was used to disinfect.
- At Melrose Hall, we are continuing to clean up on the second floor where all the new construction is taking place. We have pulled all trash cans for cleaning. They will be placed back in their assigned spaces.

BUILDING SERVICES CONTINUED ON PAGE 2

# Facilities Services Weekly

December 9, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## **BUILDING SERVICES CONTINUED:**

- At Stokely Management Center, carpet cleaning has taken place done in the ground floor classrooms. This was followed by the Clorox 360 to disinfect.
- At Hodges Library, the sixth floor bathrooms have been scrubbed out and disinfected with the Clorox 360. The third floor south stairwell and floor platforms have been swept, mopped and burnished. The second floor rugs in the front entrances have been shampooed. The carpet in Starbucks was cleaned due to a leak by the fountain. The Clorox 360 was used in the first floor auditorium and reading room for disinfecting. The ground floor glass at One Stop was cleaned and the main entrance carpet was cleaned.
- At the I-House, we helped set up for events and scrubbed the Great Room.
- At Bailey Education, we cleaned the carpet in room 501 and scrubbed the hallway floors on the third and fifth floor.
- At Claxton, we cleaned the carpet in rooms 304, 305, and 335CC.
- At the Law College, we scrubbed the hallways and atrium floors and implemented the ultra high speed on the second floor.
- At Communications, we swept and mopped all staircases.
- At Alumni Memorial Building, we swept all staircases.
- At Austin-Peay, we cleaned the carpet in rooms 215D, 203, and 301.
- At Nielsen Physics room 108, we cleaned the carpet.
- At the Facilities Services Complex, we cleaned the carpet in room 101, 102, 108, 110, 111, 114, 114A, and 122.

## **Landscape Services:**

- Continued leaf removal.
- McCord Hall/River Drive: Installation of new sidewalk.
- 2007 Lake Avenue: Demolition of structures, grading and gravel for parking lot.
- Vandy Game: Gameday support and clean-up.
- Sorority Village: Excavate sediment from storm water retention pond, wash and replace rock (cont.).
- White Hall: Meet to discuss landscape, irrigation, and site repairs needed following exterior brick installation.
- Cumberland Avenue: Meet with the City of Knoxville/contractor to review timeline and tree preservation

during project (cont.).

- Student Union Phase II: Resolving issues with irrigation system following walk-through with contractor (cont.).

## **Turf:**

- Prep areas throughout campus for sod replacement (cont.).
- Prep winter snow removal equipment.
- Submit bid package for irrigation and landscape improvements.

## **Arboriculture:**

- Tree removal prior to structure demolition at 2007 Lake Avenue.
- Develop tree replacement plan for winter planting (cont.).
- SWOT analysis of campus tree inventory (cont.).
- (Campus wide) Update tree inventory data (cont.).
- Interview candidates for vacant and seasonal positions (on-going).
- Revise/Develop career path for Landscape Services team (cont.).
- Develop MOU for new campus business model.

## **Lock & Key Services:**

- At Science & Engineering, we re-keyed locks in 510/512.
- At Mossman, we repaired hardware in a classroom.
- At Walters Academic, we are setting up and installing cores.
- In South Stadium Hall, we repaired a lock.
- At the Conference Center, we are keying a new space.
- Throughout University Housing, we are making many re-cores and repairs.

## **Sanitation Safety:**

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand pest control work requests.

## **UT Office of Sustainability/Recycling:**

### Recycling Totals for December 2 to December 8:

- Bottles and Cans: 7,680 lbs.
- Paper: 0 lbs.
- Cardboard: 8,520 lbs.
- Glass: 0 lbs.

ZONE MAINTENANCE CONTINUED ON PAGE 3

# Facilities Services Weekly

December 9, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## ZONE MAINTENANCE CONTINUED:

- Manure: 0 lbs.
- Compost: 0 lbs.
- Weekly Totals: 16,200 lbs./8.10 tons

### Recycling Totals for Fiscal Year 2019:

- Bottles and Cans: 181,080 lbs./90.54 tons
- Paper: 127,860 lbs./63.93 tons
- Cardboard: 269,840 lbs./134.92 tons
- Manure: 81,000 lbs./40.50 tons
- Compost: 126,599 lbs./393.19 tons
- Fiscal Year Totals: 786,379 lbs./723.08 tons

## **ZONE MAINTENANCE**

### Zone 1:

- Remaining caught up on work orders.
- Working on getting all orders in for the work during Christmas break.
- We will be installing new counter tops, sinks and faucets in about 12 rooms at South Carrick during Christmas break.
- Eric Crass is now the maintenance specialist in Orange Hall Joe Murray is now the maintenance specialist in White Hall.

### Zone 5:

- At Parking Services, we repaired a flush bearing in a toilet on the first floor.
- At Auxiliary Services, we checked and changed lights as needed.
- At Neyland Stadium, we are continuing to change to LED lighting. We are making any needed repairs after the Vanderbilt game.
- At the Football Complex, we checked and adjusted chemicals in the pools.
- At Allan Jones, we checked and adjusted chemicals in the pools.
- Throughout the zone, we are conducting general maintenance.

### Zone 6:

- We are maintaining environmental equipment and addressing work order issues.
- At Hesler, we are working on ridge vent repairs in

greenhouse 1 and 4.

- We are logging generators, compiling information for the weekly newsletter, and counting equipment.
- In the auditoriums, laboratories and classrooms, we are inspecting, evaluating and making repairs.
- We are also conducting Leslie and PVI cleaning.

### Zone 7:

- At Senter Hall, we installed a paper towel dispenser, repaired grow lights, cleaned leaves out of the gutters, and checked for mold.
- At Jessie Harris, we rebuilt a toilet flush valve in the women's restroom, changed filters in the air handlers, and checked for mold.
- At Fibers & Composites, we checked for mold.
- At Min Kao, we are cleaning the drains, cleaning leaves up, greasing pumps, and conducting general maintenance.
- At Ferris Hall, we are conducting daily and weekly walk throughs, servicing AHUs, and checking for mold.
- At Perkins Hall, we are conducting daily and weekly walk throughs, servicing AHUs, replacing non-grounded plugs, and checking for mold.
- At SERF, we cleaned out drains, worked on inventory lists, replaced ceiling tiles, door handle replacement, unclogged a sink, and conducted general maintenance.
- At Dougherty Engineering, we are assisting contractors and working nights on HVAC projects.
- At Alumni Memorial, we are assisting with shows and conducting general maintenance.

### Zone 8:

- Our team will be changing filters and inspecting air handling units to make any needed repairs.
- At Plant Biotech, our 3rd cooling tower installation is complete. We will be testing it and assisting the contractor to make sure it is working properly.
- At JARTU, we will be sealing the windows at the front entrance.
- We will be focusing on cleaning mechanical areas and shops.
- One Call will be responding to customers' needs and assisting with lighting.

---

ZONE MAINTENANCE CONTINUED ON PAGE 4

# Facilities Services Weekly

December 9, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## ZONE MAINTENANCE CONTINUED:

### Zone 9:

- We will be working with Belfor to remediate one of our Fraternities.
- Our focus this week will be completing some work requests for our daycares.
- We will be inspecting air handling units and changing filters.
- We continue to clean guttering and roof tops of leaves and debris.
- At Middlebrook Pike, our team will be working on lighting upgrades.

## COMMUNICATIONS & INFO SERVICES

### Communications & Public Relations:

- Don't forget! Fleece blankets will be collected through this Wednesday, December 11, for children at West View Elementary School. Blankets can be dropped off with Veronica. Questions? Contact Jay Price at [jayprice@utk.edu](mailto:jayprice@utk.edu).
- We would like to say thank you to everyone who donated for the Annual Toy Drive!
- The Uniform FAQ is now available on our website! If you have a question about our new uniforms, visit [tiny.utk.edu/uniformfaq](http://tiny.utk.edu/uniformfaq) to find out more!
- The 2020 Volunteer First Impressions Contest is now open! We will be accepting submissions throughout the end of January 2020. Be sure to get your submissions in for those first impression spaces around Campus you would like to see revamped! Visit <https://tiny.utk.edu/VFI2020> for more information.
- You can find the most recent issue of The Facilitator by visiting: <https://fs.utk.edu/facilitator>.
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](http://tiny.utk.edu/fscommentbox).
- Help us nominate our next Facilities Services Employee of the Month at [tiny.utk.edu/fseom](http://tiny.utk.edu/fseom).
- Help us to nominate our next Facilities Services Exceptional Team at [tiny.utk.edu/exceptional](http://tiny.utk.edu/exceptional).

### IT Support & Maintenance:

- Archibus upgrade from version 21.2 to 24.1 - The Facilities Services IT team is working with the Office of Information Technology to coordinate the upgrade of

the Archibus software from version 21.2 to version 24.1. The new version of Archibus will bring new functionality and enhancements designed to improve user experience and to help further leverage the resources of the FS department.

- Archibus Energy Management module - The IT group is working with KUB to find an automated method of importing energy utilization data into the Archibus system with the goals of streamlining the processing of utility bills, tracking utility data to identify trends, and aiding in the development of energy saving strategies.
- Upgrades to Windows 10 - Microsoft is scheduled to discontinue support for Windows 7 in January 2020 (software end of life). The IT group is working to update all Windows 7 installations to Windows 10 before that date to maintain the security of FS computers. Only a small number of Windows 7 installations are left.
- Project Estimating in Archibus - The IT group is working to develop the cost estimating functionality in the Archibus system so that it can be brought online this Winter.
- The IT group has also worked on printer installations, computer lab setup for Landscape Services, wireless hot spots, purchasing and new employee set up.

### Employee Training & Development:

#### Upcoming Training:

- Tomorrow, NFPA 70E training will take place at 8am at Pellissippi State Community College in Hardin Valley. On Thursday, we will host NFPA 70E training at Facilities Services at 8am.

#### Training News:

- We have 3 new employees in Orientation this week! If you see one of them around, say hello and make them feel like a welcome member of the Facilities Services family!

## UTILITIES SERVICES

### Air Conditioning Services:

- Repaired warm in room 437 at Mossman.
- Repaired unit in room 255 at Orange Hall.
- Ongoing work in cooler in room 132 at Food Safety.
- Repaired boiler at Culinary.

---

UTILITIES SERVICES CONTINUED ON PAGE 5

# Facilities Services Weekly

December 9, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## UTILITIES SERVICES CONTINUED:

- Repaired multiple growth chambers at Hesler.
- Worked on units controlling data room at Transmitter site.
- Repaired VRF units controlling multiple rooms at Stokely.
- Repaired controlling communication room at Student Union.
- Continued repairs on Dectron units at Jones Aquatic.
- Repaired unit for temperature control at Alpha Omicron Pi.
- Repaired north chiller in West Skybox at Neyland.
- Unblocked steam line feeding reheat coil at Hoskins.
- Adjusted heating water system at Auxiliary Services.
- Repaired heating water leak at Baker.
- Repaired leak on preheat coil in AHU 6 at Dabney Hall.
- Repaired Mitsubishi VRF unit serving IT rooms.
- Continued working at Mossman to correct issues.
- Repaired fume hood operations at SERF.
- Repaired AHU 3 controls at Brehm Animal Science.
- Repaired building heating controls for Jones Aquatic Center.
- Replaced faulty damper actuator controllers at HPER.
- Relocated thermostat in room 144 at Fred Brown.
- Continuing work on VAV project at Conference Center.
- Assisted Plumbing shop with building steam controls at Nuclear Engineering.
- Repaired lab controls in room 368 at Plant Biotech.
- Reviewing probable issues with AHU3 at Middlebrook Building.
- Security group installed new readers at UTPD, Blount Hall, and Jessie Harris building.
- Security group responded to trouble calls and security system issues on campus.

### High Voltage:

- Worked at the Main Substation with contractors. Made sure all old overhead structure has been de-energized.
- Main Substation - Checked all electrical vaults to make sure the old H.V. cables are de-energized and unhooked and then cut close to the pipe.
- Night shift answered fire alarm calls and worked on lights.
- Night shift answered and worked the fire at 1828 Fraternity Park.
- Repaired wiring problems, added fuses in poles and changed out lights to new LED at Fraternity Row.
- Changed out a trip unit on an electrical switch board in the north end of Neyland Stadium while working outage with contractors.
- Checked and marked daily TN One Call tickets.

### Secondary Electrical:

- We installed basin heaters at Andy Hold Tower chiller building.
- Secondary electrical installed heat tape at Brenda Lawson.
- We provided Lutron support at Brenda Lawson.
- Provided electrical support for heating unit at Alpha Tau Omega.
- We provided emergency power support at Sherri Parker Lee Stadium.
- We made UPS repairs at Min Kao and Haslam.
- Main circuit break trip unit replacement at Neyland Stadium.
- We conducted emergency system testing for elevators at the Conference Center.
- Demolition of old overhead structure at the Main Substation.

### Plumbing & Heating Services:

- Repaired leak in room 1121 at Carrick Hall.
- Repaired leak in machine room pump at HPER.
- Installed new bottle filler on 5th floor at SERF.
- Installed new bottle filler at Lindsey Nelson Stadium.

## Electrical Services:

### Security/Fire Alarm:

- Fire alarm group disabled alarms at the Vet Hospital and Frieson Black Cultural Center for contractors.
- Fire alarm group worked on the smoke screens at Hess Hall.
- Fire alarm group performed a Masco sprinkler test at Lindsey Nelson Stadium.
- Fire alarm group assisted with the fire alarm call at 1828 Fraternity Park.
- Fire alarm group repaired door holder at Greve Hall.
- Fire alarm group responded to fire alarm calls on campus.

UTILITIES SERVICES CONTINUED ON PAGE 6

# Facilities Services Weekly

December 9, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## UTILITIES SERVICES CONTINUED:

- Installing three compartment sink at McClung Museum.
- Repaired leak on hot water line in ceiling at Orange Hall.
- Repaired leak on hot water line at HPER.
- Repaired water heater at Art and Architecture.
- Installed new bottle filler at Vet School.
- Repaired heating water leak in ceiling at Allan Jones Aquatic Center.
- Repaired heating water leak in ceiling at Bailey Building.
- Installed water line for new water heater at Thompson-Boling Arena.
- Replace manhole on River Drive.
- Repaired PVI at Fred Brown.
- Repaired leak on urinal at McClung Museum.
- Repaired stopped up sink at 1610 University Ave.
- Installed two fountains and one bottle filler at Vol Shop.
- Worked on storm drain at steam plant.
- Repaired valve at Neyland Stadium.
- Isolated fire hydrant on Rain Tree.
- Repaired leak in wash room at Anderson Training Center.
- Repaired stopped up drain at 1844 Fraternity Park.
- Checked on drop out at Fraternity Park.
- Repaired shower drain leak at Clement Hall.
- Worked on hot water at Fred Brown.
- Paint 4th floor lobby; Paint 609 and 611.
- Art & Architecture: Modify office 229; Install receptacle in Gallery; Venting for laser cutter; Replace center lights with LED.
- Austin Peay: Carpet 125.
- Bailey Education: Signage for 5th floor.
- Baker Center: Carpet 2nd floor rotunda and corridors.
- Biosystems Lab Building: Renovate classrooms 199A and 199B.
- Birchfiel Geography: Remove sink and cabinets, patch surfaces 305.
- Campus: Window replacements - Perkins Hall; Eyewash replacements in several labs; Security locking for classrooms; Install curb ramp on Circle Drive; Install license plate cameras; Sidewalk grinding at various locations; Classroom projects during Winter Break.
- Clarence Brown Theatre: Replace drinking fountain with drinking fountain with bottle filler; Provide emergency locking for assembly spaces.
- Claxton Education: Paint 341; Light outside of 452 and 453.
- Communications: ADA opener on door near Dean's office; Connect old generator to UPS on 1st floor; Replace dimmer control in studio 46; Paint 107J and 107S; Signage for 91 and 107; Add receptacles to 53; Projectors and screens in 310 and 321; Install bird deterrent system on Circle Park side of roof.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Renovation of basement for RMC; Replace designs in carpet on 4th floor.
- Cumberland Avenue Food Court: Add key switch to fire door.
- Dabney Buehler: Repair acid drains; Renovate lab 674 (casework, utilities and floor).
- Dougherty Engineering: Paint 210; Carpet and paint 208; Renovate 420 for breakroom.
- Dunford Hall: LVT in 2nd floor common spaces; Replace door 2423; New shades on 2nd floor; Panic button for 2423 and 1st floor; Paint and carpet cleaning 2330 and 2331; Paint and carpet 4th floor corridor; Paint and carpet 2429.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.).
- Fab Lab (Jewel Building): Replace glass store front; Install ceiling fan in studio area; Install exterior lighting and camera inside.

## Steam Plant:

- Continued to paint inside the steam plant.
- Took internals out of #1 boiler to allow for tube leak repair.
- Started to fabricate stainless steel line to replace old line.
- Took both polisher pumps apart for inspection.
- Replaced belt on exhaust fan on roof.
- Worked on monthly reports.
- Worked on Sullair compressor breaker.
- Worked on eye-hye probes.
- Organized conduit.
- Replaced air filter on Eaton back-up power supply.
- Worked on lighting.

## **CONSTRUCTION SERVICES**

- Andy Holt Tower: Replace tile floor in P2 elevator lobby;

CONST. SERVICES CONTINUED ON PAGE 7

# Facilities Services Weekly

December 9, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## CONSTRUCTION SERVICES CONTINUED:

- Ferris Hall: Renovate 207.
- Fred Brown Residence Hall: Move thermostat for 144.
- Fibers and Composites: Upgrade 480 volt electric panel.
- Greve Hall: Paint 240, 241, 242; Move power for copier in 302.
- Haslam Business: Change door and lock in 436; Divide 329 and 330 into 3 offices; Paint main corridor on 6th floor; Replace counter top in Einstein's.
- Henson Hall: Receptacle for monitor 404.
- Hodges Library: Patch and paint 299C, 299E, 309.
- Hoskins Library: Access controls 200; Paint and carpet for 110C.
- HPER: Install kayak hanging system 019; Paint 376.
- International House: ADA operators on exterior doors.
- Jessie Harris: Extend 209 & 242 into storage rooms; Paint, carpet and lighting in several rooms; Paint and blinds 332.
- JIAM: Electrical engineering for 135 and 150.
- McClung Museum: Remove wall and renovate 64B; Additional cabinets in 64; Replace doors 6, 7, stairwell.
- McClung Tower: Carpet 917 and 920.
- McCord Hall: Remove casework and utilities in 111, 112A and 113.
- Melrose Hall: Renovations to rooms on 1st floor E and F; Plaster repair and paint G-411.
- Middlebrook Building: First floor- new wall board, paint and carpet.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B; Renovate suite 103.
- Mossman Building: Electronic door lock override switches; Replace door to 131A; New sign for 199B1 and 202.
- Nielsen Physics: Tuck point parapet wall; Replace spline ceilings on 6th floor.
- Nursing Building: Remove wall 240A; Paint 237 and 329.
- Perkins Hall: Renovate 122 and 124; Add hanging and wall receptacles for new benches B058.
- Plant Biotech: Paint 111.
- Presidential Court: Paint 3rd floor kitchen.
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device.
- SMC: Carpet and paint 607, 617, 618; Paint and electric 436; Paint 301 and 330; Paint and carpet 209, 211, 217; Power and data raceway for monitor 237 and 249; Paint 329.
- SERF: Snorkel 320; Receptacle and cooling water for growth chamber 335; New receptacle 503; Renovate 510 and 512A.
- Strong Hall: Replace door lock switches.
- Student Services: Signage for 209.
- Student Union: Signs for various areas; Lights and painting in Vol Shop; Emergency locking; Painting in food service areas.
- Thompson-Boling Arena: Corrections to fire doors; Remove yellow lines near locker rooms; New vanity in head coach's bathroom.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Refinish wood floors; Install projector and screen 010; Replace door 008A; Remove aluminum from ceiling 001.
- UT Drive Building A: Remove temporary walls and add receptacles room 100.
- UT Drive Building (Old FS Bldg.): Renovate for Engineering.
- Vol Hall: Replace brick at patio.
- Vol Shop Cumberland: Install door between Vol Shop and Restaurants.
- 1610 University Avenue: Make office in 211.

## THE • COMMENT • BOX

Responses on Page 8

Join Facilities Services  
on Social Media



@utkfacserv



@utfacilities



@UTFacilitiesServices

# Facilities Services Weekly

December 9, 2019

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT  
COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

## THE • COMMENT • BOX

The following comments/questions were submitted to the FS comment boxes. Below each comment/question is the response from Associate Vice Chancellor Dave Irvin.

If you have a question about one of Dave's responses, please email him at [irvin@utk.edu](mailto:irvin@utk.edu).

**Comment:** I think that for us to be employees and have to pay monthly for parking is just mind blowing especially when our designated area to park is 5 miles away from our actual building that we work in....Can we not at least get a permit for employees only to park in any lot that is closer to our building???? I work 2nd shift and for me to park far away from my building and have to walk out of my building at 1:30-2am and walk to my car which is nowhere close and be by myself as a female is dangerous...Can we fix this somehow??

**Response:** *Parking is a source of controversy on every campus, so we are not alone. The vast majority of campuses charge everyone to park on campus. Most charge more, have more restrictive policies and locate staff parking in much more remote locations than UT. As an example, I have never been at a campus that sets what you pay for parking based on what an employee makes. As you know, UT charges much less for those employees who make less- a policy I completely support. That policy greatly benefits our Facilities Team more than any other department and means other portions of campus pay a greater share*

*of our Parking expenses.*

*Allowing employees to park in the closest lot is not workable since many of those are student lots or dedicated to other uses. While you may be leaving late at night, you would start parking in those lots when they are needed for students and faculty. For this reason, and many others, the policies of where employees park will not change. Regarding your final point about not feeling safe walking to your car late at night- UTPD will provide escort at any time. Also, the Live Safe app provides features that can help your security.*

**Comment:** This really isn't a comment or suggestion, I just had another thought on 'Surplus Pop Ups'. If we found a way to do this, and could include photos of items, info on sustainability/recycling all on a RSVP invitation (email), then we would know how many people to staff for moving items, thus cutting labor costs on the day of the pop up event. Thanks! - Geneva Andrew

**Response:** *An additional great suggestion. We'll pass it on to Surplus Property for their consideration.*



*Eat, Drink*



*-and be-*

*Merry*



PLEASE JOIN US FOR  
A HOLIDAY CELEBRATION

FRIDAY,  
DEC 13  
12:00 NOON

STUDENT  
UNION  
BALLROOM 272

Lunch, door prizes, and zero waste!  
Shuttle Schedule TBA

For more information please contact  
Veronica at 974-2391 or [vhuff@utk.edu](mailto:vhuff@utk.edu)