January 27, 2020

ADMINISTRATION • FACILITIES OPERATIONS • ZONE MAINTENANCE • ADMIN. & SUPPORT COMMUNICATION & INFO SERVICES • UTILITIES • DESIGN • CONSTRUCTION

Volunteer First Impressions Contest -

The 2020 Volunteer First Impressions Contest closes on Friday! If you would like to submit a project, please visit https://tiny.utk.edu/VFI2020.

Scholarship Application Deadlines -

The deadline for the Bob Evans Memorial Scholarship and John Parker Scholarship is this Friday, January 31st. For more information, please contact Sam Ledford at sjones80@utk.edu.

Helpful Hint for Uniforms -

If you get transferred, don't forget to tag your uniforms before they go into the bin. No need to write your name on the tag (that info is embedded in the barcode). Just write at the bottom of the tag where the uniforms need to start going. For example: "Transfer to Bldg. Serv. in Hodges" It is important to state the shop AND building because some buildings have multiple shops.

The turn-around for this to be completed may take a couple of weeks because the tags are not simple Iron-Ons. It takes a special machine to make the tape and another special machine to apply them to the garment. This means somebody may have to check the old location a few times until all uniforms have been re-labeled.

FS Comment Box -

Do you have a comment, question or suggestion that you would like to share with our Associate

Vice Chancellor, Dave Irvin? If so, find a comment box in one of the following locations to drop off your comment (Facilities Services Complex Break Room, Facilities Services Shop Area, Steam Plant (near time clock), Neyland Biology Annex near room 128, Ellington Plant Science room 4, SERF outside of room 426 and former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd.) or visit www.tiny.utk.edu/fscommentbox today! Answers to these comments can be found weekly in the Comment Box section of this newsletter.



Open Doors: A Campus & Community Connection -

Come take part in this opportunity to connect with the University of Tennessee Knoxville through casual conversations with the organizations that represent diversity and inclusion throughout campus and the Knoxville community. For more information, please see the flyer at the end of this newsletter.

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FACILITIES OPERATIONS

Building Services:

- Scrubbed walls at 2010 Lake Avenue Early Learning.
- Scrubbed bathrooms at 2010 Lake Avenue Early Learning.
- Deep cleaned 909 Mountcastle.
- Trained new employees on scrubbing and waxing floors.
- Deep cleaned bathrooms and hallway door knobs at Jessie Harris.
- Washed and disinfected classroom tables and chairs at Jessie Harris.
- Began waxing floors on back hallway on 3rd floor of Mossman.
- At Hodges Library, we scrubbed and cleaned the closet sinks on floors two through six. The carpet in room 329 cleaned. The break room on sixth floor was carpet cleaned. The restrooms on the fifth floor were scrubbed and cleaned with the multipurpose machine. All carols on the 4th floor have been cleaned of graffiti.
- At Greve Hall, we are conducting carpet cleaning on the 4th floor. We used the Clorox 360 machine in every office space on floors four through six. The bathrooms on the fourth and fifth floors were scrubbed with the orbital machine and cleaned with the multipurpose machine.
- At SMC, all rugs were carpet cleaned. We also started treating the fourth and fifth floors with the Clorox 360 machine.
- At Dunford Hall, the baseboards on the second and third floor were completed. The carpet in break room on the first floor was cleaned.
- At Haslam Business, we used the Clorox 360 machine in every room in the building. The fourth floor was buffed on the tile floor.
- At Melrose Hall, the carpets have been cleaned in rooms E101A E108, E109, E 201, E206, E211, F101, and F103. The bathroom in F building room 109D has been scrubbed and cleaned.
- At Tyson House, we treated each room with the Clorox 360 machine. We extracted from rooms 304 and 300 following a roof leak.
- At Brehm Animal Science, we cleaned the hallways on the first floor.
- At JIAM, we detailed restrooms and cleaned rooms 145

and 200.

- At Facilities Services, we treated the entire building with the Clorox 360 machine.
- At Ellington Plant Science, we cleaned tile throughout the building.
- At Morgan Hall, we cleaned the hardwood flooring in room 212D.
- At CCB-Tunnel we conducted construction clean up.
- At Austin-Peay, we cleaned the carpet in multiple rooms.
- At Nielson Physics, we cleaned the carpet in room 108 and 203.
- At Hesler, we stripped and waxed the floors in room 106.
- At Dabney-Buehler, we have scrubbed and waxed the floors in 501-504.

Landscape Services:

- Detailing landscape beds of remaining leaf litter.
- Pruning back perennial plantings and hydrangeas.
- Mulch application for spring season (cont.).
- Volunteer Blvd: Plant removal and replacement project to correct line-of-sight safety issues (cont.).
- McCord Hall/River Drive: Installation of topsoil adjacent to new sidewalk (on hold for dry weather).
- Concord Property: Water line installation.
- Concord Property: Calculating estimates for clearing vegetation and fence repairs.
- JARTU: Installation of drainage swale near front parking lot (on hold for dry weather).
- Sorority Village: Excavate sediment from storm water detention pond, wash and replace rock (on hold for dry weather).
- Cumberland Avenue: Meet with the City of Knoxville/ contractor to review timeline and tree preservation during project (cont.).
- Student Union II: Resolving issues with irrigation system following walk-through with contractor (cont.).

Turf:

- Assisting with bio-swale clean-up.
- Detail remaining leaf removal.
- Review bids for irrigation and landscape improvements at Hoskins Library and Melrose Avenue.

Arboriculture:

- Tree Campus USA renewal package submittal.
- Arbor Day event planning.

FS OPERATIONS CONTINUED ON PAGE 3

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FS OPERATIONS CONTINUED:

- · Third Creek bank clean-up.
- Order tree replacement plan for winter planting.
- SWOT analysis of campus tree inventory (cont.).
- (Campus wide) Update tree inventory data (cont.).
- Interview candidates for vacant and seasonal positions (on-going).
- Finalize career path for Landscape Services team (cont.).

Lock & Key Services:

- Equity & Diversity Repair front door lock.
- Hodges Library Change function of locks.
- Delta Tau Delta Repair door locks.
- UT Drive Bldg. A Rekey locks.
- Ayres Hall Install exit hardware.
- JIAMS Rekey lock.
- Stokley Management Center Rekey locks.
- University Housing Many recores & repairs.

Sanitation Safety:

- Attended the Smoky Mountain Pest Control Conference for the purposes of continuing education.
- Performed a bed bug heat treatment.
- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

UT Office of Sustainability/Recycling:

Recycling Totals for January 20 to January 26:

- Bottles/Cans: o lbs.
- Paper: 6,480 lbs.
- Cardboard: 14,060 lbs.
- Manure: 12,000 lbs.
- Compost: 11,330 lbs.
- Total: 43,870 lbs./21.94 tons

Recycling Totals for Fiscal Year 2020:

- Bottles/Cans: 222,100 lbs.
- Paper: 196,680 lbs.
- Cardboard: 364,880 lbs.
- Manure: 297,000 lbs.
- Compost: 263,847
- Total: 1,326,507 lbs./1,194.58 tons

ZONE MAINTENANCE

Zone 1:

- We are staying caught up on work orders.
- We are still working on the water issues we are having in North and South Carrick.

Zone 2:

- We are answering calls.
- We are unlocking doors.
- We are working on PMs.
- At Clarence Brown, we are changing lights over to LED in the scene shop.

Zone 4:

- We are working on PMs in all dining halls.
- All drains are being checked for proper operation in all dining halls.
- We are replacing stained ceiling tiles and checking roof drains in all dining halls.
- In Student Union Phase I, we are repairing a fryer.
- We are repairing the water filtration system at Volunteer Hall
- At Stokely Hall, we are repairing the pot washer.
- At PCB, we are repairing the pizza oven.
- We are checking all air handlers for proper operation in all dining halls.
- We are uninstalling equipment for surplus at Neyland Stadium.

Zone 5:

- At the Football Complex, we checked and adjusted chemicals in pools.
- At Neyland Stadium, we are checking and making needed repairs in the skyboxes and the lockeroom ahead of recruits this weekend.
- At Allan Jones, we checked and adjusted chemicals in the pools.
- At Auxillary Services, we checked and replaced lights, as needed.
- At Lindsey Nelson Baseball Stadium, we are continuing to convert to LED lighting.
- · Through out the zone, we are conducting general

ZONE MAINTENANCE CONTINUED ON PAGE 4

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ZONE MAINTENANCE CONTINUED:

building maintenance.

Zone 6:

- We are maintaining environmental equipment and addressing work order issues.
- At Hesler, we are continuing the Greenhouse 4 ridge vent repair.
- Generator logging.
- Compile information for the weekly newsletter.
- At Neilsen Physics, Hesler and Dabney, we are continuing roof repairs.

Zone 7:

- At Dougherty Engineering, we worked on the water fountain filter, put the expansion joint cover back, worked on the restrooms, and we are continuing work on the heat problems.
- At Nuclear Engineering, we changed the shut off valve for the steam radiator and checked the building.
- At Min Kao, we are working on restrooms, changing ceiling tiles, changing water fountain filters, and fixing lights.
- Throughout the zone we have conducted general building maintenance.

Zone 8:

- We will be working on PM work over the next week.
- With classes in session, we will be focusing on restrooms and common areas.
- We continue to make progress with LED upgrades at Plant Biotech and CRC Material Science.
- At BESS Lab Building, we will be working in the restrooms installing new sinks and faucets.
- One Call will be responding to calls and assisting with maintenance issues in buildings

Zone 9:

- We will be making repairs to lighting and working in restrooms at Sororities and Fraternities.
- At the Lake Avenue and White Avenue Daycare, we will be performing monthly compliance inspections.
- We continue to work on LED upgrades at Middlebrook Pike and White Avenue Daycare.
- Our focus this week will be completing work requests and cleaning mechanical areas.

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- As a reminder, if you recognize an issue on campus (cleaning, maintenance, repairs, etc.) that Facilities Services could fix BEFORE it becomes a bigger problem or is reported by a customer, please don't hesitate to make it known! You can do this either by submitting a work request in Archibus or reporting the need for Facility Repairs in the LiveSafe app. Our department shines when we work together to be the best we can be collectively. When we are the first to notice and report facility issues on campus, it shows that we take great pride in our campus and our work. Let's work together to be better in 2020 and beyond. Remember if you recognize an issue, work request it!
- New uniforms have been delivered to most of our employees, and after a few weeks of adjustment, we understand that issues may arise. If you have issues regarding the fit of your uniform or issues with the location of delivery (because you've been reassigned to a new building), make sure you bag your uniforms together and attach a yellow help tag indicating any needed changes. More information on this will be in the next issue of The Facilitator. In the meantime, visit tiny. utk.edu/uniformfaq for basic information.
- We will continue to accept Volunteer First Impressions submissions throughout the end of January 2020.
 Be sure to get your submissions in for those first impression spaces around Campus you would like to see revamped! Visit https://tiny.utk.edu/VFI2020 for more information.
- You can find the most recent issue of The Facilitator by visiting: https://fs.utk.edu/facilitator.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.
- Help us nominate our next Facilities Services Employee of the Month at tiny.utk.edu/fseom.
- Help us to nominate our next Facilities Services Exceptional Team at tiny.utk.edu/exceptional.

Employee Training & Development:

Upcoming Training:

• We will provide the final Performance Review Training session on February 11 at 8:30a. To sign up for a session,

UTILITIES SERVICES CONTINUED ON PAGE 5

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COMM & INFO CONTINUED:

please contact Anna Best at ahamil24@utk.edu.

• 2020 OSHA Training is now available! It can be accessed at any time at https://tennessee.csod.com/samldefault.aspx. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Remember that this training is available throughout the year and can be completed at any time. Please contact the Training Unit with any questions you may have.

Training News:

 Last week, we had four new employees in new employee orientation. If you see one of our new employees around, be sure to say hello and make them feel like a welcome member of Facilities Services!

IT Support and Maintenance:

• The Facilities Services department has received notice that the 2020 CUP (Computer Upgrade Program) will be funding the replacement of numerous computers in our department this year. If your computer is more than 3 years old, it may be on the list for replacement. See Jim McCarter if you would like to verify if your machine is scheduled for replacement in this year's CUP program.

UTILITIES SERVICES

Air Conditioning Services:

- Finished replacement of steam coil on AHU 6 at Hodges Library.
- Repaired compressor on Aaon unit at Stokely Hall.
- Replaced compressor in unit on fifth floor at Fred Brown.
- Replaced condensate pump on minisplit at JIAM.
- Repaired unit walk in body cooler at Bass Building.
- Repairs on EGC (Environmental Growth Chamber) at Hesler.
- Continued servicing and repairs on various PTAC units on campus.
- Continued work on room 428 at Jessie Harris.

Electrical Services:

Security/Fire Alarm:

- Security group installed readers at Hoskins Library.
- Security group answered campus security calls.
- Fire Alarm group disabled fire alarm for contractors at the Vet Hospital.

- Fire Alarm group assisted MASCO in pump test on campus and at Sorority Village.
- Fire Alarm group assisted T.A. with exhaust hoods on campus where needed.
- Fire Alarm group trouble shot generator troubles at Senter Hall and Humanities with ESSE.
- Fire Alarm group worked on ground faults on the fire panel at Vol Hall with BST.
- Fire Alarm group assisted with calls over the weekend.
- Both groups worked the events at Thompson Boling Arena.

High Voltage:

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Secondary Electrical:

- Worked on exhaust fans at Nuclear Engineering Building.
- Performed lighting survey at Lindsey Nelson Baseball Stadium.
- Performed lighting survey at Thompson Boling Arena.
- Lighting support at Neyland Stadium.
- UPS repairs support at Min Kao.
- UPS repairs support at Haslam.
- Repaired AC unit circuit breaker at Alpha Gamma Omega.
- Repaired 5th floor receptacles at Hesler Biology.
- Lighting control repairs at Claxton.
- Lighting control repairs at Anderson Training Center.
- Ground fault troubleshooting on main electrical service

UTILITIES SERVICES CONTINUED ON PAGE 6

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UTILITIES SERVICES CONTINUED

at TRECS.

Plumbing Services:

- Installed PVI at Art and Architecture.
- Repaired hot water at Student Union.
- Repaired stopped up drains at 2621 Ann Baker Furrow.
- Installed new sink in 1st floor men's restroom at Art and Architecture.
- Replaced cracked drain at the Conference Center.
- Unstopped two floor drains at the Conference Center.
- Repaired water leak at the Aquatic Center.
- Repaired stopped up drains at the Subway in Brown Hall.
- Repaired hot water in riser at Carrick Hall.
- Repaired low water pressure at Ellington Science.
- Repaired leaking sink drain at Baily Education complex.
- Installed new bottle filler at the Student Center.
- Repaired hot water in kitchen at the Student Union.
- Repaired leaking toiled in men's bathroom at Equity and Diversity.
- Repaired hot water (mixing valve) at Mossman.
- Repaired water heater at Hodges Library.
- Repaired drain leak, capped unused lines in lab, and repaired leak in bathroom at Walters Life.
- Started new water line installation at Concord.
- Checked on high usage water meters.

Steam Plant:

- Rebuilt valves for dealkalizers.
- Tested new gas lines at gas compressors, vented and filled with gas.
- Installed new stainless steel blowdown lines.
- Cleaned shop area and plant.
- Worked on #5 boiler exhaust fan.
- Worked on lighting and condensate tanks.
- Worked on condensate pressure issues.
- Worked on heater at turbine.

CONSTRUCTION SERVICES

- Anderson Training Center: New flooring, paint, and utilities for new tubs.
- Andy Holt Tower: Replace tile floor in P2 elevator lobby; Paint 4th floor lobby; Paint 609 and 611.

- Art & Architecture: Modify office 229; New counter tops in 1st floor restroom; Panic buttons in 103A and 217; Repair pedestrian bridge; Repair carpet in 224.
- Auxiliary Services: Add receptacle.
- Bailey Education: Signage for 5th floor.
- Biosystems Lab Building: Renovate classrooms 199A and 199B.
- Birchfiel Geography: Remove sink and cabinets, patch surfaces 305.
- Boathouse: Remove bridge.
- Campus: Window replacements- Perkins Hall; Eyewash replacements in several labs; Security locking for classrooms; Install license plate cameras; Sidewalk grinding at various locations; Repair damages from auto accident near Art and Architecture Building; Install mail collection boxes at 4 campus locations; LED lighting upgrades to outside lights; Replace university seals.
- Clarence Brown Theatre: Replace drinking fountain with drinking fountain with bottle filler; Provide emergency locking for assembly spaces.
- Communications: ADA opener on door near Dean's office; Connect old generator to UPS on 1st floor; Replace dimmer control in studio 46; Paint 107J and 107S; Signage for 91 and 107; Add receptacles to 53; Paint 421.
- Conference Center Building: Paint and carpet in 2nd floor suites 209, 215, 224, 230, 231; Renovation of basement for RMC; Replace designs in carpet on 4th floor; Patch and paint 311F; Communication Room ground bars, lighting, emergency power circuits.
- Dabney Buehler: Repair acid drains; Renovate lab 674 (casework, utilities and floor); Paint 303; Disconnect access control 656; Add receptacle in 341; Receptacle for refrigerator 353; Paint, clean floors and receptacle 302 and 304.
- Dougherty Engineering: Paint 210; Carpet and paint 208; Renovate 420 for breakroom.
- Dunford Hall: Replace door 2423; New shades on 2nd floor; Panic button for 2423 and 1st floor; Paint and carpet cleaning 2330 and 2331; Paint and carpet 4th floor corridor; Paint and carpet 2429; Paint and carpet 2331, 2332, 2333, 2424, 2425 and other misc. work.
- Early Learning Center: Remove tire mulch from playground (Lake Ave.); Additions to playgrounds at White and Lake Avenues.

CONSTRUCTION CONTINUED ON PAGE 7

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CONSTRUCTION SERVICES CONTINUED:

- Fab Lab (Jewel Building): Replace frosted glass with security film in store front; Install ceiling fan in studio area; Install exterior lighting and camera inside.
- Food Science Building: Electric work 306; Paint orange in 4 areas.
- Goodfriend Tennis: Pour pad for bike racks.
- Greve Hall: Paint 240, 241, 242; Box in column and paint 612, 613, 633; Hanging rods for Goo6A.
- Haslam Business: Divide 329 and 330 into 3 offices;
 Paint main corridor on 6th floor.
- Hodges Library: Patch and paint 297C, 299C, 299E, 309; Install window in door 235B.
- Hoskins Library: Access controls 200; Paint and carpet for 110C.
- HPER: Install kayak hanging system 019; Paint 376.
- Jessie Harris: Paint 102B, 102C, 102D, 102D1, 102E; Paint and blinds 332.
- JIAM: Electrical modifications for 135 and 150; Replace helium recovery system; Connect vacuum pump to exhaust and add nitrogen to fume hoods.
- Lindsey Nelson Stadium: Corrections for SFMO.
- McClung Museum: Remove wall and renovate 64B; Additional cabinets in 64; Replace doors 6, 7, stairwell.
- McClung Tower: Carpet 917 and 920; LVT in 1115; Paint and carpet 606A,704, 709.
- McCord Hall: Remove casework and utilities in 111, 112A and 113; Remove tile flooring in 110, 110A, 111, 111A, 112A and 113-Polish floors; remove wall separating 110 and 110A.
- Melrose Hall: Renovations to rooms on 1st floor E and F;
 Plaster repair and paint G-411.
- Min Kao: Add white boards to 435.
- Morgan Hall: Renovations per POCA; Paint and carpet 302I and 314B; Renovate suite 103; corridor painting.
- Mossman Building: Electronic door lock override switches; Replace door to 131A.
- Nielsen Physics: Tuck point parapet wall; Replace spline ceilings on 6th floor.
- Nursing Building: Remove wall 240A; Paint 237 and 329.
- Perkins Hall: Renovate 122 and 124; Add hanging and wall receptacles for new benches Bo58.
- Plant Biotech: Paint 111.

- Presidential Court: Paint 3rd floor kitchen; Paint 113 above package lockers.
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device.
- SMC: Carpet and paint 607, 617, 618; Paint and electric 436; Paint 301 and 330; Paint and carpet 209, 211, 217; Power and data raceway for monitor 237 and 249; Paint 329; Foam insulation for sound proofing 2nd floor; Receptacle for monitor 211; Repair pedestrian Bridge.
- SERF: Snorkel 320; Receptacle and cooling water for growth chamber 335; New receptacle 503; Renovate 510 and 512A; Renovate 217 and 218; 30-amp electric circuit 538; Cabinetry and connections for new lab 506; Paint and carpet 601 and 602.
- Sherri Parker Stadium: Corrections for SFMO; Redo concrete ramp.
- Stokely Hall: paint area above lockers; Furnish and install hose reel near Fresh Market.
- Strong Hall: Replace door lock switches; Add 2 compartment sink 109.
- Student Services; Signage for 209; Correct electrical issues in Suite 111.
- Student Union: Signs for various areas; Emergency locking.
- Thompson-Boling Arena: Corrections to fire doors; New vanity in head coach's bathroom; Add capability to broadcast through fire alarm system; Replace floor tile near drink machine.
- Tom Black Track: Add water line at main gate; Raise drain to ground level.
- TREC: Renovate studio 8/10; Add door to 204; Replace carpet with artificial turf 222; Replace door 008A; Remove aluminum from ceiling 001.
- Tyson Alumni House: Paint 110.
- UT Drive Building A: Add receptacles room 100.
- UT Drive Building (Old FS Bldg.): Renovate for Engineering.
- Vet Med Center: Replace fire doors.
- Vol Hall: Replace brick at patio.
- Vol Shop Cumberland: Install door between Vol Shop and Restaurants.
- 1610 University Av.: Make office in 211; Receptacle and data for new desk location.

FS COMMENT BOX ON PAGE 8

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THE • COMMENT • BOX

The following comments/questions were submitted to the FS comment boxes. Below each comment/question is the response from Associate Vice Chancellor Dave Irvin.

If you have a question about one of Dave's responses, please email him at irvin@utk.edu.

Comment: Install a dock lift beside the generator and pour a pad in the flower bed for safe loading and unloading. Example: Pentalift LDL. Install a handicap door opener on the door next to the generator.

Response: While your comment does not name which building you are referencing, I assume you are talking about the Facilities Services Complex. We are of course willing to do what is needed "for safe loading and unloading". However, I am not aware of any unsafe conditions or issues with unloading at the building. Without those details, I hate to spend money when funds are limited. If someone can give more specifics about what the issue is that needs to be corrected, we can consider what measures might be required.

Join Facilities Services on Social Media



@utkfacserv



@utfacilities



@UTFacilitiesServices

FACILITIES SERVICES

Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at **tiny.utk.edu/fscommentbox**.



To suggest an additional box location, or for more information, please contact Sam Ledford at siones80@utk.edu.

"I am
interested in
working at UT....

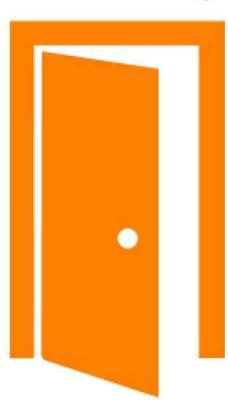


....but do I belong there?"

OPEN DOORS:

A Campus & Community Connection

- * UTK Human Resources
- *Office of Diversity and Engagement
- *UTK Pride Center
- *UTK Veterans
 Resource Center



- *Commission for Blacks
- *Commission for Lesbian, Gay, Bisexual, & Transgender People
- *Commission for Women
- *Council for Diversity & Interculturalism

THURSDAY - JANUARY 30, 2020

5:00PM - 7:00PM

UT Culinary Institute & Creamery - 2712 Neyland Drive

Join us for this opportunity to connect with the University of Tennessee Knoxville through casual conversations with the organizations that represent diversity and inclusion throughout campus and the Knoxville community.

Spanish & Sign Language Interpreters will be in attendance.